

Code	Income Description	Received 2017/18	Budgeted Income 2018/19	Received YTD 2018/19	Yet to Receive	Comments	Proposed Estimated Y/E Income (March 19)	Proposed Budgeted Income 2019/2020	Comments	Forecast 2020/2021	Forecast 2021/2022			
4200	Library - Bookings	-	-	-	-	New Budget	-	-		-	-			
4201	Library- Refreshments Income	-	-	-	-	New Budget	-	-		-	-			
Code	Library - Fines	-	-	-	-	New Budget	163	1,950	Based on Average from Sarah	1,997	2,045			
4204	Library - Photocopying Income	-	-	-	-	New Budget	-	-	Contact Sarah about photocopying income	-	-			
4206	Miscellaneous Property Income	-	-	-	-	New Budget	-	-		-	-			
	<b>Total Income</b>	-	-	-	-		<b>163</b>	<b>1,950</b>		<b>1,997</b>	<b>2,045</b>			
Code	Expenditure Description	Spend 2017/18	Budget Spend 2018/19	From/to reserve 2018/19	Actual Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Committed Spend	Comments	Proposed Estimated Y/E Spend (March 19)	Proposed Budget 2019/2020	Comments	Forecast 2020/2021	Forecast 2021/2022	
	<b>Less Operating Costs</b>													
	<b>Premises Expenses</b>													
6400	Rates - Library	12,050	12,351	-	-	-	-	New Budget based on CC estimate - FIXED COST	1,029	12,660		12,977	13,301	
6401	Water Rates - Library	300	308	-	-	-	-	New Budget based on CC estimate - FIXED COST	26	315		323	331	
6402	Gas - Library	1,605	1,645	-	-	-	-	New Budget based on CC estimate - FIXED COST	137	1,686		1,728	1,772	
6403	Electricity - Library	1,310	1,343	-	-	-	-	New Budget based on CC estimate - FIXED COST	112	1,376		1,411	1,446	
6404	Fire & Security Alarm - Library	940	964	-	-	-	-	New Budget based on CC estimate - FIXED COST	80	1,349	£638 GP just for intruder alarm might need other security measures for safety of staff	1,383	1,418	
6405	Fire Extinguishers - Library	-	-	-	-	-	-	Estimated - FIXED COST	33	400		410	420	
6406	Window Cleaning - Library	-	-	-	-	-	-	Quote Obtained - FIXED COST	70	840	To Contact saltash Window Cleaning	861	883	
6407	Refuse Collection - Library	75	77	-	-	-	-	New Budget based on CC estimate, To Combine with Cleaning Materials	6	79	To Be combined with Cleaning materials	81	83	
6408	Cleaning Materials & Equipment - Library	5,760	5,904	-	-	-	-	Based on Guildhall Cleaning Materials Budget, cleaner in staff costs	55	682		699	717	
6409	Boiler Service & Maintenance	-	-	-	-	-	-	New Budget based on CC estimate	176	2,111		2,164	2,218	
6410	General Repairs & Maintenance	1,015	1,040	-	-	-	-	New Budget based on CC estimate	87	2,526		2,590	2,654	
6411	TV License & PRS	-	-	-	-	-	-	£150 for each licence Estimate	25	300		308	315	
6413	Refreshments Costs - Library	-	-	-	-	-	-	Based on Guildhall	30	358		367	376	
6414	Replace Equipment - Library Co	-	-	-	-	-	-	Estimated	83	1,000		1,025	1,051	
6415	Miscellaneous Property Costs - Library	260	267	-	-	-	-	New Budget based on CC estimate	22	273	To be combined with General Repairs & Maintenance	280	287	
6418	Professional Fees (Private Contractors)	1,230	1,261	-	-	-	-	New Budget based on CC estimate	453	1,292		1,325	1,358	
Code	Leigionella Risk Assessment	-	-	-	-	-	-	Estimated	42	503		516	528	
Code	Office Costs	-	-	-	-	-	-	Estimated	83	1,000		1,025	1,051	
Code	(Property Framework) Code	4,070	4,172	-	-	-	-	New Budget based on CC estimate	348	-	To be deleted costs allocated to other codes	-	-	
	<b>Total Premises Expenses</b>	<b>28,615</b>	<b>29,330</b>	-	-	-	-		<b>2,550</b>	<b>28,752</b>		<b>29,471</b>	<b>30,207</b>	
	<b>Staffing Expenses</b>													
6655	Staff Travelling Expenses	-	273	-	-	-	-	From Staffing Estimate	23	279		286	293	
6656	Staff Training	-	543	-	-	-	-	From Staffing Estimate	45	556		570	584	
6657	Staff Recruitment Advertising for Mar 19	-	1,000	-	-	-	-	From Staffing Estimate	1,000	-		-	-	
Code	Staffing (106 Hours) + cleaner 10.8 hrs	60,570	60,570	-	-	-	-	From NJC Scales for 19/20	5,485	73,025		74,851	76,722	
	<b>Total Staffing Expenses</b>	<b>60,570</b>	<b>62,385</b>	-	-	-	-		<b>6,553</b>	<b>73,860</b>		<b>75,707</b>	<b>77,600</b>	
	<b>Total Expenditure</b>	<b>89,185</b>	<b>91,715</b>	-	-	-	-		<b>9,103</b>	<b>102,612</b>	Less £28,600 Cornwall Council Grant towards Staffing. Total Expenditure for 19/20 £74,012	<b>105,178</b>	<b>107,807</b>	
Code	Earmarked Reserves (EMF)	Spend 2017/2018	Balance B/F	Budget 2018/19	From/to reserve 2018/19	Spend YTD 2018/19	Actual Funds Available to date	Funds Available after Committed Spend	Comments	Proposed Estimated Y/E Balance (March 19)	Proposed Budget 2019/2020	Comments	Forecast 2020/2021	Forecast 2021/2022
Code	EMF Saltash Library Property maintenance (From Cornwall Council)	-	-	30,000	-	-	30,000	30,000	To Repair Library Roof	3,200	60,000	Taken from Geoff's 5yr Plan £115,750 to look to being completed in 20/21	60,000	-
Code	EMF Transition Fund - Legal Fees, etc ( From Cornwall Council)	-	-	10,000	-	-	10,000	10,000	For Legal Fees,. Transition Form & Quotes to be sent to CC	-	-		-	-
	EMF Service Support Fund	-	-	-	-	-	-	-	Staffing	28,600	-		-	-
6474	EMF Saltash Library	-	-	10,000	-	94	9,906	9,906	From P& R Property	-	-	Expenditure, Est £1029Left	-	-
	EMF Staff Contingency	-	-	-	-	-	-	-		6,000	-		-	-
	<b>Total EMF</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>94</b>	<b>49,906</b>	<b>49,906</b>		<b>25,400</b>	<b>66,000</b>		<b>60,000</b>	<b>-</b>
	<b>Grand Total Expenditure</b>	<b>89,185</b>	<b>-</b>	<b>141,715</b>	<b>-</b>	<b>94</b>	<b>49,906</b>	<b>49,906</b>		<b>34,503</b>	<b>168,612</b>		<b>165,178</b>	<b>107,807</b>
	<b>Net Surplus/ Defecit</b>	<b>-89185.00</b>	<b>0.00</b>	<b>-141715.38</b>	<b>0.00</b>	<b>-94.00</b>	<b>-49906.00</b>	<b>-49906.00</b>		<b>0.00</b>	<b>-34340.07</b>	<b>-166662.24</b>	<b>0.00</b>	<b>-163180.74</b>