

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 14<sup>th</sup> November 2018 at 6:30 p.m.

**PRESENT:** Councillors: R Bickford, G Challen (Deputy Mayor, ex-officio voting), J Dent, S Lennox-Boyd, S Miller – Vice Chairman, M Parker – Chairman, B Samuels, G Taylor, D Yates.

**ALSO PRESENT:** 1 Member of the Public, R Lane – Town Clerk, S Emmett – Finance Officer, A Chick – Administration Officer, J Virgo – Grounds and Premises Warden.

**APOLOGIES:** Councillor J Brady.

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### HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

### **77/18/19** RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

None.

### **78/18/19** DECLARATIONS OF INTEREST

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

Councillor	Item	Pecuniary/Non-Pecuniary	Reason
Challen	9	Non-pecuniary	WW1 Committee member.

### **79/18/19** QUESTIONS FROM THE PUBLIC

None.

**80/18/19**      **FINANCE**

- a. To receive the current Committee budget statement.

It was **RESOLVED** to note.

- b. To set the budget for 2019/20.

It was **RESOLVED** that the 2019/20 budget for Town and Waterfront, Grounds and Premises, Guildhall, Maurice Huggins Rooms, Longstone Depot and the Station (attached) be recommended to Policy and Resources.

- c. To set the fees and charges for 2019/20.

It was **RESOLVED** that fees and charges 2019/20 (attached) be recommended to Policy and Resources.

**81/18/19**      **TO APPROVE THE NOTES OF THE FOLLOWING WORKING PARTY**

- a. Waterfront Management held Wednesday 26<sup>th</sup> September 2018.

It was **RESOLVED** to note and that Councillor Bickford is leading the Working Party.

**82/18/19**      **TO CONSIDER CHRISTMAS FLAGS IN FORE STREET**

Councillor Parker was approached by a business in Fore Street who asked that the current Cornish flags hanging from the small flag poles be changed to seasonal Christmas flags with examples shown to the meeting. Local businesses will not be contributing to the cost of £230 for 36 flags.

It was **RESOLVED** that STC have the flags offered and leave the number of flags to the delegated decision of the Chairman.

Councillor Challen left the meeting.

**83/18/19**      **TO OFFICIALLY ADOPT THE WW1 PLAQUES AND NOTICE BOARDS  
(Pursuant to minute no 52/18/19 Services held 12.09.18)**

These were originally adopted in principle subject to maintenance, Health and Safety and insurance.

It was **RESOLVED** that STC officially adopt the WW1 plaques and notice boards.

Councillor Challen was invited and returned to the meeting.

**84/18/19**      **TO CONSIDER MAINTENANCE WORKS TO THE WATERSIDE MURAL**

An offer to carry out cleaning and renovation of the mural that is regarded as public art on the side of the Union Pub has been received from Mr David Whitley who had previously carried out the cleaning and renovation until 2011. Liability, insurance, ownership and permission issues need to be determined and satisfied by Mr Whitley.

It was **RESOLVED** that STC will in principle agree to finance the cleaning and restoration from the 2019/20 Public Art and Maintenance EMF subject to the committee receiving a complete and accurate quote and formal assurance STC will have no involvement in the works and no direct or vicarious responsibility or liability.

**85/18/19**      **TO CONSIDER TOWN AND WATERFRONT WARDENS' ACCOMMODATION**  
**(Pursuant to minute no 34/18/19 Serviced held 16.07.18)**

The cabin is rented on a monthly basis. Waterfront warden accommodation is still required. Buying a cabin has been investigated but ongoing maintenance costs and replacement would have to be taken in consideration.

It was **RESOLVED** to defer this item to the Waterfront Working Group for future proposals.

**86/18/19**      **LAND VALUATION REPORT UPDATE**

The original report as requested did not cover all the land and areas owned by STC so the remaining areas need to be valued at a further cost to come out of the Professional Fees budget.

It was **RESOLVED** to continue with the land valuation report within budget availability and bring back to Services if a virement is needed.

**87/18/19**      **OTHER AREAS THAT THE SERVICES COMMITTEE IS RESPONSIBLE FOR**

- a. Allotments:  
Members considered a maintenance deposit scheme for inclusion in the allotment agreement terms of business.

It was **RESOLVED** to defer pending consultation with the allotment holders.

- b. Street furniture:
  - i. To receive an update on devolution.

Councillor Brady has confirmed with Cornwall Council that street furniture is in their ownership apart from benches at Huntley Gardens and two benches by the school.

It was **RESOLVED** to defer for the Chairman to progress with Councillor Brady.

- c. Additional litter bins in outer areas:
  - i. To consider provision of additional bins.

Councillor Samuels has asked for two additional bins on North Road. Cornwall Council currently have a contract with Cormac to empty the litter bins.

It was **RESOLVED** that Councillors Bickford and Samuels progress this.

- ii. To consider seagull proof bags.

It was **RESOLVED** to note they are available from Cornwall Council.

- d. Public toilets.
  - i. To receive an update on refurbishment works and operational hours.

The Grounds and Premises Warden updated members on works completed to date and reported that he would be visiting the toilets with members of the Property Services Working Party to inspect the works prior to reopening and that operational opening times will be reviewed then.

It was **RESOLVED** to note.

- e. Grit bins.

Replacement and refilling of bins programme is already in place with sufficient funds in the budget to continue.

It was **RESOLVED** to note.

- 88/18/19**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**  
To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
- 89/18/19**     **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**  
None.
- 90/18/19**     **PUBLIC BODIES (Admission to Meetings) ACT 1960**  
To resolve that the public and press be re-admitted to the meeting.
- 91/18/19**     **AS REQUIRED OR IF NECESSARY**  
None.
- 92/18/19**     **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**  
None.
- 93/18/19**     **PRESS RELEASES**  
None.
- 94/18/19**     **DATE OF NEXT MEETING**  
Wednesday 16<sup>th</sup> January 2019 at 6:30 p.m.  
Rising at: 9:55 p.m.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_