

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 5th August 2009 at 7.00 pm

PRESENT: Councillors G Ellison (in the Chair), R Bickford, P Clements,
Mrs S Hooper MBE, C Oakes, C Riches, P Stephens ISM

ALSO PRESENT Councillors R Austin,
Mrs M Small (Town Clerk)

APOLOGIES: Councillors N Challen, A Killeya
Mr M Down, Mrs T Fulcher, Mr E Jacobs

74/09/10 ELECTION OF CHAIRMAN

In the absence of Councillor Killeya it was unanimously **RESOLVED** that Councillor Ellison takes the chair for this meeting.

75/09/10 DECLARATIONS OF INTEREST

Councillor Clements declared a personal interest in Minute No. 83/09/10 regarding a Festival Grant to the Royal British Legion as he is a member of the organising committee and Councillor Ellison declared a personal interest in the same Minute as he is a member of the Royal British Legion.

Councillor Austin declared a personal interest in Minute No. 81/09/10 regarding the donation to the Scouts for the delivery of the Town Messenger as the Scout Leaders are known to him.

Councillors Bickford and Ellison declared a personal interest in Minute No. 77/09/10 as they are respectively Vice Chairman and member of Saltash Waterfront Residents Association. Councillor Clements declared a personal interest as a member of the project team.

76/09/10 CHRISTMAS EVENT

The Clerk reported that provisional bookings have been made with Elaine Davis for the Jaz Band and Elfie the Jester. Laurence Reed of Radio Cornwall has agreed to switch on the lights along with his assistant editor and anyone else they can bring along. It was noted that Edward Jacobs had spoken to all the schools and Brunel and St Stephens Schools reluctantly were not able to participate in the Carol Service held on a Saturday. Up to about two weeks ago he had not heard from Saltash.net Community School or Bishop Cornish and the schools are now on holiday. It was also noted that the Saltash Girls Choir is now able to undertake singing at outside events.

It was **AGREED** that:

- (i) the Saltash Girls choir is booked to perform at the event.

- (ii) that the Committee starts as 6:30pm next month to allow a full discussion on the Christmas event.

77/09/10 **ELWELL WOODS PROJECT**

Councillor Ellison reported that Tim Smit of the Eden Project and Kevin Lavery Chief Executive of Cornwall Council had agreed to meet at the Guildhall on Friday 30th October to coincide with a large press conference. He also stated that it was only the Celtic Cross which required planning permission. With reference to the lease, the Head of Property at Cornwall Council would consider including a clause for the Town Council to sub-lease to Saltash Waterfront Residents Association SWRA). Councillor Austin enquired who would be responsible for the up-keep of the land once the work had been done and Councillor Ellison confirmed that it would be the Town Council. Consideration was also given to the Council spending match funding.

It was **AGREED** that:-

- (a) the Town Council write officially to the Head of Property at Cornwall Council to ask for a variation on the drafted lease to enable the Town Council to sub-assign the lease to SWRA and a draft letter was agreed.
- (b) when Councillors Ellison and Austin meet with the Bridge Manager the question is asked whether the Tamar Bridge Committee will dedicate a public footpath under the bridge.

It is **RECOMMENDED** that:

- (a) the Town Council obtains a level survey at an estimated cost of £500-£600
- (b) a consultation model and architects computer simulation at an approximate cost of £1500 is obtained.

78/09/10 **BUS SHELTERS**

It was noted that a review of the bus shelter waiting list will be held next month. Councillor Austin reported that in a discussion with Western Greyhound they had stated that they were able to obtain free shelters and this will be borne in mind for the future.

79/09/10 **ALLOTMENTS**

- (a) A quotation was considered for the clearance of an allotment at Grenfell Avenue. It was **RECOMMENDED** that the quotation from Hine Bros in the sum of £250 to clear and remove the brambles be accepted but that the cultivation of the plot is not accepted. Once cleared, the plot should then be let.

- (b) Councillor Ellison reported that the gardens for allotments has not been very successful and he will not be pursuing this any further.
- (c) The Clerk was asked to follow up with Cornwall Council the site for possible allotment behind 5 Grenfell Gardens.
- (d) A letter is sent to Cornwall Council asking if a plot at the back of Janeva Court to the right could be used as an allotment as it is currently grassland.
- (e) A letter was reported from Mr Peter Hunkin who is a Director of a Community Interest Company – South West Counties Allotment Association (SWCAA) stating that there is a potential new private allotment site in the Trerulefoot area. The Manager of this SWCAA is trying to judge how much interest there might be in South East Cornwall and it was **AGREED** to respond that the proposed site is outside the Saltash area and he should contact Mrs Olive Ecclestone at St Germans.
- (f) Councillor Austin will raise the question of obtaining grant funding for allotments at the sub-committee meeting to be held at 6pm on 2nd September.

80/09/10

WEEDS

Councillor Austin reported that he had been talking to the weed controller for Cornwall Council and is asking him to look around Saltash generally. A copy of the composite list of specific roads which need urgent attention was passed to Councillor Austin to pass to the controller.

It was **AGREED** that the Town Council write to the controller to ask what will be done next year in order not to have the same problem.

81/09/10

DELIVERY OF TOWN MESSENGER

- (a) Consideration was given to an increase in the payment to the Second Saltash Scout group for delivery of the Messenger. It was **RECOMMENDED** that:
 - (i) the Scouts are paid £450 for delivery of the September Town Messenger.
 - (ii) Councillor Austin speaks with the Scouts to see if they really still want to carry on delivering the Messenger.
 - (iii) comparative costs of delivery by a commercial organisation are obtained.
- (b) It was **AGREED** that the following articles are submitted for the Town Messenger in September:
 Councillor Ellison – Elwell Wood

Councillor Mrs Hooper –	Mayor's report
Councillor Clements –	a footpath walk
Councillor Austin –	report on anti social behaviour meeting.

A discussion ensued on whether Cornwall Councillors should have space within the Town Messenger or whether they should put out a separate newsletter possibly delivered with the Town Messenger. It was **AGREED** that Councillor Austin will discuss with Mr Swales when they next meet.

82/09/10 WATERING

The Clerk reported that it had not been possible to meet with Mr Hine as there were many other meetings arranged but it was hoped that this would be before the next meeting.

83/09/10 FESTIVAL FUND

The Clerk reported that whilst the Committee had agreed at the last meeting to pay the full cost of Festival Fund application by the Royal British Legion for their Festival of Remembrance the figure had been incorrectly added and recorded in the Minutes as £563 but this should have been £663. It was **RECOMMENDED** that the correction be made.

84/09/10 HERITAGE LOTTERY GRANTS FOR RESTORATION OF PUBLIC PARKS (LONGSTONE PARK BANDSTAND)

Councillor Austin stated that the Gateway Community Interest Company (CIC) was looking at the possibility of a bandstand in Longstone Park. It was **AGREED** that the Town Council support this in principle subject to local consultation process and Councillor Austin will now take this back to the CIC and if they need the Town Council to apply for grant funding, he will come back.

85/09/10 LIGHTING AT JUBILEE CLOSE

Councillor Austin stated that he had met with Councillor Reid to look at lighting at Jubilee Close. It was felt that an additional light half way along the path was required and it was **RECOMMENDED** that the Clerk write to Mrs Lydia Stephens at Cornwall Council Housing to request that they install a light at Jubilee Close and that the Town Council take on the future energy and maintenance costs.

86/09/10 FOOTPATHS

- (a) Councillor Clements referred to subsidies to farmers for maintaining public rights of way but often crops are grown over the paths and the farmers take no action. Councillor Clements was making enquires as to whom in the Rural Payments Agency a Local Authority should report persistent GAEC8 infringements. Councillor Clements will continue to investigate and report back to the Committee.

- (b) A letter was reported from Jackson Spry aged 7 stating that he liked to ride his bike along the path at Latchbrook but the sign now prevents him from doing so. It was **AGREED** to respond giving the reasons why the sign was put up but stating that the sign cannot be taken down.

87/09/10 BUDGET MONITORING REPORT

The Clerk circulated a copy of the new budget monitoring report and this was noted.

88/09/10 WARFELTON GREEN

The Clerk reported that Cornwall Council is trying to get the application for Town Green status pushed forward and the application is now available for the public to view.

89/09/10 TOWN SEALS

It was **AGREED** that Councillor Ellison pursues with the water company the possibility of putting the Town Seals on the sub-station wall just below the Guildhall.

90/09/10 GORSEDD

Councillor Ellison reported that all arrangements are in place for the Gorsedd.

91/09/10 PRESS RELEASES

It was **AGREED** that no press releases were required.

92/09/10 DATE OF NEXT MEETING

Wednesday 2nd September 2009 at 6:30pm.

Agenda Item: Update on final phase of the Environmental Improvements

Signed: _____
Chairman

Dated: _____