

## SALTASH TOWN COUNCIL

### Minutes of the Property Maintenance Sub-Committee held at The Guildhall on Tuesday 30<sup>th</sup> October 2018 at 6:00 p.m.

**PRESENT:** Councillors: J Dent - Chairman, W Phillips - Vice-Chairman, and G Taylor.

**ALSO PRESENT:** Councillors S Martin, B Samuels, P Samuels, D Yates, R Lane – Town Clerk, S Emmett – Finance Officer, G Peggs – Buildings Consultant, J Virgo – Grounds and Premises Warden.

**APOLOGIES:** Councillors: J Brady, G Challen.

---

The formal meeting was preceded by a site visit to the Maurice Huggins Room.

### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**57/18/19** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

None.

**58/18/19** **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
- c. Dispensations required.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
None			

**59/18/19** **QUESTIONS FROM THE PUBLIC**

None.

**60/18/19**      **TO CONSIDER FUTURE OPTIONS FOR THE MAURICE HUGGINS ROOM**

It was **RECOMMENDED** subject to final costs being received within budget:

1. The building receive a general internal refurbishment to include the kitchen, insulation upgrade and the installation of a water heater in the toilets.
2. Establish an EMF for fit out with furniture and sundries.
3. The building upon finalisation of the works be promoted for community use.

**61/18/19**      **TO RECEIVE THE FIVE-YEAR MAINTENANCE PLAN**

It was **RESOLVED** that the budget plan (attached) be recommended to their respective committees for inclusion in their budgets.

**62/18/19**      **FINANCE**

To set the budget for 2019/10.

It was **RESOLVED** that the item had been considered under minute 61/18/19.

**63/18/19**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**64/18/19**      **AS REQUIRED OR IF NECESSARY**

None.

**65/18/19**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the meeting.

