

**Minutes of The Saltash Neighbourhood Plan Steering Group Meeting No 135  
held on Wednesday 30<sup>th</sup> January 2019 at Saltash Guildhall.**

**Attending:-** Cllr. David Yates (In the chair) (Town Council: Saltash West) (DY)  
David Bennett (SWRA and Essa Cycling) (DB)  
Steve Besford-Foster (Consultant Plan Support) (SB-F)  
Mike Hocking (N&M Pill Neighbourhood Association) (MH)  
Adrian White (SEA) (AW)  
Cllr. Jean Dent (Town Council: Saltash West) (JD)

**Apologies:-** Cllr. Derek Holley (County : Saltash East) (DH)  
Alex Sharpe (China Fleet Country Club) (AS)  
John Percil (Latchbrook Neighbourhood Association) (JP)  
William Holman (N&M Pill Landowners Consortium) (WH)

The meeting was not recorded.

<b>Minute No.</b>	<b>Item</b>	<b>Action</b>
897.	<b>Declarations of Interest.</b>  None	
898.	<b>Minutes of Meeting 134.</b>  Approved	<b>WH</b>
899.	<b>Matters Arising from the Minutes of Meeting 134.</b>  1. <b>Minute 886.1.SNP Consultation Draft : Cornwall Council Screening Report.</b> DY advised that the draft letter of response had been agreed with the Town Clerk and the letter was being printed for despatch.  2. <b>Minute 887. Cornwall Site Allocations DPD: Saltash Update.</b> SB-F advised that the Inspectors' Report was still awaited.	<b>DY</b>
900.	<b>Consideration of the SEA and HRA process.</b>  1. The report previously circulated from SB-F was further discussed. There was conflicting official advice on when in the process SEA screening should be done but the view, after discussion, was that we should continue our current process. 2. A number of the key issues such as the "Development Boundary" for the town and outlying parts of the parish could significantly affect the SEA requirement. 3. The review of the plan and supporting documentation as identified in the letter (See Minute 899.1) could make a considerable effect on the requirement.	

901.	<p><b>Review of revised SNP Consultation Draft incorporating appropriate Cornwall Council (CC) Screening Report comment amendments.</b></p> <p>The spreadsheet of changes and NPSG responses was discussed. An outline method for identifying and making key changes to be made was agreed and SB-F would continue working on the revised draft.</p>	<b>SB-F</b>
902.	<p><b>Any Other Business.</b></p> <p><b>1. Green Space Access Assessment.</b></p> <p>An Elwell Woods test example prepared by AW was discussed. A number of issues were identified and guidance given. Key items were :-</p> <ul style="list-style-type: none"> <li>• Combe Wood will be added to existing list in LE11.</li> <li>• Allotments will be grouped (and will include both STC and other managed sites). “Management Status” will be based on ownership and lease and sub-lease definitions. STC will provide guidance on this where there is doubt.</li> </ul>	
903.	<p><b>Date of Next Meeting.</b></p> <p>Steering Group: Wednesday 13 February 2019, The Guildhall at 6.00pm.</p>	<b>ALL</b>

**The meeting ended at 7.45pm.**

**Minutes of Steering Group meetings together with extensive information on the preparation of The Saltash Neighbourhood Plan can be found at [plan4saltash.co.uk](http://plan4saltash.co.uk)**

**Circulation List (General Data Protection Regulation EU2016/679 compliant.)**  
(Names in ***Bold Italics*** denote an elected member of the Steering Group.)

<i>Cllr. David Yates</i>	<i>Saltash West (STC)</i>	Alex Sharpe	China Fleet Country Club
<i>Cllr. Jean Dent</i>	<i>Saltash West (STC)</i>	Cllr. Sam Tamlin	Saltash West (CC)
<i>Cllr Derek Holley</i>	<i>Saltash East (CC)</i>	Adrian White	Saltash TC Tree Warden
<i>Mike Hocking</i>	<i>N&amp;M Pill Neighbourhood Assoc'n</i>	Ray Lane	Town Clerk
<i>John Percil</i>	<i>Latchbrook Neighbourhood Assoc'n</i>	Roger Fursier	Forder Comm&Consvn. Assocn.
<i>Denise Watkins</i>	<i>Waterfront Residents Assoc@n</i>	Catherine Thomson	CC Community Network Manager
<i>William Holman</i>	<i>N&amp;M Pill Landowner Consortium</i>	Jacky Swain	CEG Ltd. (Broadmoor Farm)
<i>Jane Hamlyn</i>	<i>Architect &amp; Pillmere Resident</i>	Peter Ryland	Chamber of Commerce & CIC
<i>David Bennett</i>	<i>SWRA &amp; Essa Cycling</i>	<i>Ian Taylor</i>	<i>Port View Estate</i>
Steve Besford-Foster	Consultant PlanSupport		