

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 2nd September 2009 at 7.00 pm

PRESENT: Councillors A Killea (Chairman), R Bickford (for part of meeting),
G Ellison (for part of meeting), Mrs S Hooper MBE,
C Oakes, P Stephens ISM

ALSO PRESENT Councillor R Austin
Mrs M Wells (PCSO) for Minute No. 94/09/10
Mrs M Small (Town Clerk)

APOLOGIES: Councillors N Challen (Working), P Clements (Holiday), D Holley
Mr M Down, Mrs T Fulcher, Mr E Jacobs

93/09/10 DECLARATIONS OF INTEREST

Councillor A Killea declared a personal interest in Minute No. 96/09/10 as he is on the allotment waiting list.

94/09/10 CHRISTMAS EVENT

The Clerk reported on the entertainment which had been booked to date. She also reported that Mr Jacobs had stated the primary schools would be unable to part in the event as it was being held on a Saturday, but he was still waiting to hear from the Saltash.net Community School. The Children's Choir had agreed to take part. It was **AGREED** that:

- (a) A sound system up to £750 is booked, following talks with Lynne Marsh, Radio Cornwall and Roc PA
- (b) A competition is held for a poster.
- (c) The cost of new Christmas lights for the tree is investigated.
- (d) The Fire Service Cadets and the Air Force Cadets are asked if they could help on the day, together with the Council's caretakers
- (e) St John Ambulance is booked.
- (f) Traders receive a letter advising them of the event.
- (g) The Rotary sleigh is booked.
- (h) The stall costs are to be as last year and free to charities
- (i) Councillors A and Mrs Merryn Killea to be arena Managers
- (j) The arena to be at the bottom of Fore Street
- (k) Councillor A Killea will approach Lidl to sponsor the event
- (l) Any money received to be divided equally between the Mayor's Charity Fund and the Festive Lights Committee
- (m) Maurice Huggins room to be booked
- (n) The Town Band is asked to play with the choirs as usual
- (o) Mr Jacobs to be asked if he is willing to play with a "scratch" choir in the absence of the schools
- (p) The Mayor's Chaplain to take the service
- (q) Councillor Oakes to speak with Perfect Harmony to after responses from Saltash choirs.

- (r) Scouts to be asked if their mini marquee could be hired and whether the Scouts could put it up.
- (s) Senior choirs to be booked
- (t) Hijack to be booked

95/09/10 BUS SHELTERS

It was **AGREED:-**

- (a) that an article is included in the Town Messenger asking for suggestions for bus shelters by the end of October, with a view to reviewing the bus shelter waiting list at the November Civic Amenities Committee
- (b) to ask Western Greyhound where they would consider supplying free bus shelters.

96/09/10 ALLOTMENTS

Councillor Killea reported that the sub-committee had met and discussed the way forward with allotments. WH Bond wished to develop a piece of land as allotments near the Holland Inn. Councillor Austin reported on land owned by Cornwall Wildlife Trust which could possibly be used for organic allotments. It was **AGREED:**

- (a) To meet with the Manager of WH Bond, Mr Andy Pearce prior to the next Policy and Resources Committee to discuss a way forward and the possibility of letting the allotments to those on the current waiting list of 75 people.
- (b) A letter is sent to the first 27 on the waiting list to be offered allotment plots at the cemetery when they are ready.

(Councillors G Ellison and R Bickford arrived)

- (c) A letter to be sent to the remainder on the waiting list asking if they would like to take a plot on a private site, if it could be arranged, and also asking those on the waiting list and current allotment holders to a meeting to form an allotment association.
- (d) Councillor Mrs Hooper will speak with the China Fleet Club as to whether they own the land identified by Councillor Clements and ask if it could be used as allotments.
- (e) It was **RECOMMENDED** that when existing allotment holders give up plots no-one is permitted to have more than one plot and the double plots at Grenfell Avenue are let as single plots.

(Councillor G Ellison declared a personal interest he is Vice-Chairman of the Saltash Waterfront Residents Association (SWRA) which is leading the project, and Councillor R Bickford declared a personal interest as he is a member of the project team)

97/09/10 **ELWELL WOODS PROJECT**

Councillor Ellison reported that the application for funding for work on Elwell Woods is going ahead very well and meetings are being held with the Highway Agency to see if the Celtic Cross can be put on the top terrace, rather than next to the road. Mr List, the Tamar Bridge Manager, is supportive of the project and the Planning Department is also generally supportive.

A wildlife survey has been undertaken and shows the variety of wildlife in the wood and that conservation work would support this. An arboreal study is awaited. Councillor Ellison stated that he is almost certain that Saltash Waterfront Residents Association (SWRA) will be able to take a sublease from the Town Council. Cornwall Council has agreed to be the accountable body and there will be a press conference on 30th October. Public consultation on the plans for Elwell Woods will be held on Fore Street and at Ashtorre. Councillor Ellison will put an article in the Town Messenger. SWRA will now submit a planning application.

It was **AGREED** that Councillor Ellison's report is noted with thanks for the work he is putting into this project.

98/09/10 **TRANSITION NETWORK**

A letter was reported from Saltash Environmental Action Group asking if the Town Council would support the Town registering as a Transition Town. It was **AGREED** that SEA is an ideal group to take this forward and the Town Council support such an application, with the proviso that no work falls upon the Town Council.

(Councillor Bickford declared a personal interest as a member of SEA)

99/09/10 **WEEDS**

It was noted that Cornwall Council has undertaken a certain amount of weed spraying, but there are still a lot of green weeds around the town.

It was **AGREED** that an e-mail is sent to Town Councillors to ask for specific road names where weeds are still a problem which can be included in the letter still to be sent to Cornwall Council asking that the lack of weed spraying earlier in the year does not happen in the future.

100/09/10 **DELIVERY OF TOWN MESSENGER**

- (a) It was **RECOMMENDED** that the Town Council continue to have the Scouts deliver the Town Messenger at £400 per issue and that the Clerk reports back to a future meeting of the Committee on the cost which would be charged by commercial delivery.
- (b) Articles for the Town Messenger are Saltash Tops and Councillor Killyea will write an article for the Christmas poster competition.

101/09/10 GROUNDS MAINTENANCE

Councillor Mrs Hooper stated that a quotation for the soft works for phase 4 was awaited.

It was **AGREED** that:-

- (a) the specification for grounds maintenance is agreed and that this now goes out to tender and tenders are considered at the next meeting.
- (b) the footpath contract is not put out to tender this year to allow a review of the footpaths to be cut to take place.
- (c) the wall by the boat at the bottom of Fore Street needs repair as a matter of urgency and therefore the Highway Agency is asked to look into this and repair as necessary.
- (d) The Highway Agency is asked if they would maintain the grass by the approaches to the Saltash slip roads on a regular basis as it is very untidy for a long part of the year.

It is **RECOMMENDED** that:-

- (d) following a meeting with Mr Hine, the Town Council pay up to £380 for the pump and additional hose, but do not pay for the tow hitch. The bowser whilst on hire and additional equipment will be stored with Mr Hine but it is for the use of Saltash Town Council and must not be used anywhere else.

102/09/10 LIGHTING AT JUBILEE CLOSE

As there was no further information, it was **AGREED** that this is deferred to the next meeting.

103/09/10 COMMUNITY SHOWCASE

It was **AGREED** that a letter is sent to organisations asking if they would be interested in having a stall at Community Showcase on a date to be decided in February. Replies to be considered at the November Committee.

104/09/10 PRECEPT 2010/11

Councillor Killeya explained the thinking on a long term strategy and therefore Councillors needed to think of schemes which they wish to include and notify himself and the Clerk as soon as possible. It was **AGREED** that this is kept on the agenda for future discussion.

105/09/10 FOOTPATHS

It was **AGREED** that footpaths are discussed at the next meeting. The Clerk was asked to check the date of the next meeting with Linda Holloway, and the possibility of writing to landowners regarding crops on footpaths will be raised at that meeting.

106/09/10 PRESS RELEASES

It was **AGREED** that Councillor Killeya issues a press release on the Christmas poster competition.

107/09/10 DATE OF NEXT MEETING

Wednesday 7th October 2009 at 7:00pm, with the Allotment Sub Committee meeting at 6:00pm.

It was **AGREED** that the Chairman will raise at the next meeting of Chairmen the question of rearranging future meetings with a view to spreading them to one a week.

Signed: _____
Chairman

Dated: 17th September 2009