

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 7th October 2009 at 7.00 pm

PRESENT: Councillors A Killeya (Chairman), R Bickford (for part of meeting),
N Challen, P Clements, G Ellison, Mrs S Hooper MBE, C Oakes,
P Stephens ISM

ALSO PRESENT Councillor R Austin
Mrs T Fulcher (Town Band)
Mrs M Small (Town Clerk)

APOLOGIES: Mr M Down, Mr E Jacobs

108/09/10 DECLARATIONS OF INTEREST

Councillor Mrs Hooper declared a personal and prejudicial interest in Minute No. 114/09/10(b) relating to Saltash Music Speech and Drama Festival as she is Secretary of the Festival. Councillors Clements, Austin and Oakes declared a personal interest in the same application as Friends of the Festival and Councillor Riches declared a personal interest as the applicant is a personal friend.

Councillor Mrs Hooper declared a personal interest in Minute No 114/09/10(a) relating to the Fire Service Cadets as they have helped her at various events. Councillors Ellison and Bickford declared a personal interest in the same application as they are members of the Regatta Committee at which the cadets have helped.

Councillor Ellison declared a personal and prejudicial interest in the Minute No.111/09/10 relating to Elwell Woods as he is Vice-Chairman of Saltash Waterfront Residents Association.

Councillor Killeya declared a personal interest in Minute No. 113/09/10 as he is on the allotment waiting list.

109/09/10 CHRISTMAS EVENT

- (a) The Clerk reported that she had spoken with Mr Melling concerning the PA system for the event. He stated that the Guildhall PA system speakers are suitable for outdoor events and the microphone system would be suitable if it was in a car or van and run off batteries.

It was **AGREED** that the system is used if Mr Melling is available to install and operate it on the night. If this is not possible, delegated authority is given to the Chairman and the Clerk to obtain another system.

- (b) An official invitation to be sent to the Town Band, although they are free to attend and accompany the Christmas Carols and will also play carols from 4pm.

- (c) The Scouts have a choice of marquee sizes and it was **AGREED** to borrow the 30' x 10'.
- (d) A letter is sent to the schools regarding the poster competition, which will be judged by the Mayor and Deputy Mayor. In the event of no entries by the next meeting, alternative arrangements will be made.
- (e) Councillor Killea reported that Lidl do not generally provide sponsorship but will be asked if they could supply prizes for the poster competition.
- (f) Councillor Ellison asked if the Committee were interested in additional stalls being brought in. It was **AGREED** that Councillor Ellison will look into the possibility.
- (g) Mr Malcolm Down had agreed to be MC.

110/09/10 ELECTION OF VICE-CHAIRMAN

It was unanimously **RESOLVED** that Councillor Oakes is elected Vice-Chairman of the Committee until the end of the financial year.

111/09/10 ELWELL WOODS

- (a) Councillor Ellison stated that the first consultation had been held in Fore Street and the information boards were now at Ashtorre and he asked if the board could come to the Guildhall next week. The press conference is on the 30th October and he asked as many Councillors as possible to come to show their support. All application processes are currently going through and the draft of Stage 2 application will begin at the end of October. Saltash Waterfront Residents Association will also be submitting a planning application shortly.

Footpath 24 which passes through the woods needs to be cleared at each end as it is impenetrable at the moment. Councillor Clements stated that this is a gold path.

It was **AGREED** that:-

- (i) Councillor Holley is asked to speak with Mike Eastwood at Cornwall Council to get the path cleared and the Clerk also sends a letter.
- (ii) The consultation is brought to The Guildhall.

(Councillor Ellison left the meeting having declared a prejudicial interest.)

- (b) A request was considered to purchase a computer simulation programme at a cost of £700 plus VAT . Any additional time will be charged at £30 per hour.

It was **RECOMMENDED** that the programme is purchased and if there was any additional time required, the Mayor, Deputy Mayor and Town Clerk are given delegated authority to approve.

112/09/10 BUS SHELTERS

- (a) It was noted that the Committee will be discussing the bus shelter list at the November meeting and this will include Carkeel. In the meantime it was **AGREED** that Mrs Rebecca Dickson is asked to attend a site meeting with Councillors (after 4pm) to look at the safest position to have a shelter and then a meeting is held with residents.
- (b) A response from Fernbank Advertising was reported, who state that they do supply bus shelters at no cost to Councils and they would be happy to consider this when the Adshel agreement runs out in two years. It was **AGREED** that when the shelter list is revised, that they are approached to see if they could provide new shelters.

113/09/10 ALLOTMENTS

- (a) Councillor Killea reported that the sub-committee had met and they had also met Mr Andy Pearce from WH Bond regarding their proposal to make allotments available on land they own opposite the Holland Inn. Mr Bond had confirmed that the company would be willing to offer allotments to people on the Council's waiting list as a priority. The plots would be larger than the Town Council plots and would also be more expensive.

The Clerk reported that there had been 12 responses to accept the allotments proposed at the cemetery and no refusals to date.

It was **AGREED** to respond that this will be welcomed by the Town Council and suggest he also speaks with Botus Fleming Parish Council. Councillor Riches will also raise the matter at the Community Network Area meeting.

- (b) An open meeting is held on the 13th January at 7pm in the Guildhall with a view to forming an allotment association and to which all current allotment holders, those on the waiting list, and those with allotments at Wearde are invited to attend, together with Mr Pearce and Mr Neil Dixon from the National Allotment Trust.
- (c) Councillor Ellison reported that he had met Miss Turner regarding her offer of some land for allotments at Trematon Hall but this is not ready yet as the land has to be drained and fenced.
- (d) Councillors Ellison and Austin had looked at a private plot which had been offered to the Town Council but this would not be suitable.
- (e) An e-mail was read from Mr Clarke thanking the Town Council for the actions they are taking to try to solve the allotment situation.

114/09/10 FESTIVAL FUND

- (a) An application by the Saltash Fire Service Cadets for funding an Emergency Services Charity Day, with a focus on road safety. Bikers from across the County will ride in on behalf of the Air Ambulance.

It was **RECOMMENDED** that a grant of £3,503.80p is awarded.

- (b) An application for funding by the Saltash Music Speech and Drama Festival Committee for the annual event was considered.

It was **RECOMMENDED** that a grant of £1000 is awarded.

115/09/10 WEEDS

It was noted that no further roads had been reported where the weeds were bad and therefore the letter will be sent regarding weed spraying next year.

116/09/10 DOG FOULING

- (a) A letter was read from the Rugby Club regarding dog fouling on Chapel Field and the problems caused. Councillor Riches stated that the emptying of dog bins is the problem as this is at capacity at the moment.

It was **AGREED** that Cornwall Council is asked:-

- (i) to provide a dog bin at Chapel Field and if the field is littered with dog faeces that it is cleaned up.
- (ii) Cornwall Council is asked to reinstate the hedge in the far corner of the field as this would force owners to go to the end of the lane to access the park where there is a dog bin.
- (b) A dog bin was requested opposite the Cadet Hall, as the nearest bin is at Biscoombe Gardens. It was **AGREED** that all requests will be considered at the next meeting and a priority list drawn up and, in the meantime, Councillors are asked if other bins are required.
- (c) A request for No Dog Fouling notices at Leanway was considered. It was generally felt that signs without a dog bin were ineffective, but it was **AGREED** that this will be considered at the next meeting.
- (d) Councillor Challen stated that there were two bins together at Church Road/Fairway and asked if one could be re-located.

117/09/10 TOWN MESSENGER

There had been a delay in printing the Messenger because the Print Room had other work taking priority. The Town Clerk reported that a quotation from the Journal for delivery was £182 a quarter. It was **AGREED** that the Town Council's decision to remain with delivery by the Scouts be affirmed in view of the community aspect.

118/09/10 **PILLMERE CONSULTATION**

It was **AGREED** that a consultation at Pillmere is held on a Saturday in November. Councillor Ellison will e-mail Councillors with a date and arrange for the Cornwall Council caravan to be collected. The consultation will also ask for views on the gate between Gilston Road and Badgers Walk.

119/09/10 **GROUNDS MAINTENANCE**

Quotations were received for Phase 4 of the Environment Sub-Committee's plans. It was **AGREED** that these are forwarded to all members of the Committee and discussed at the next meeting.

120/09/10 **STREET LIGHTING**

- (a) Councillor Mrs Hooper reported on a site meeting at Jubilee Close with the Police, the Anti-Social Officer and residents. The Anti-Social Officer will look into a lighting plan for the dark lane and go back to residents. In view of the recent problems at Jubilee Close, it was **AGREED** that the letter to Housing is sent as a matter of urgency.
- (b) A request for some of the street lights to be turned off at night at Latchbrook was reported. The Clerk had asked Mr Lantsbury of Cornwall Council what had happened about the pilot projects and a reply is awaited. It was **AGREED** to defer consideration until the response is received.

121/09/10 **COMMUNITY SHOWCASE**

The Clerk reported that letters have gone out and responses are coming back, including an offer of providing teas at the event. There had also been an approach from Interlink to be present. It was **AGREED** that this is discussed at the next meeting.

122/09/10 **CLEANING OF BOUNDARY STONES**

Councillor Clements asked if the stones really needed to be cleaned. It was **AGREED** that they did, together with the writing being re-painted and the cleaning of the Brunel plinth at the bottom of Fore Street. Councillor Oakes will clean the "Welcome to Saltash" signs.

123/09/10 **PRECEPT 2010/11**

A copy of last year's precept for the Committee was circulated. Any new projects should be notified to the Chairman and Clerk.

124/09/10 **BUDGET MONITORING REPORT**

The budget monitoring report for the second quarter was circulated. Committee income was discussed and it was **AGREED** that:-

- (a) The Clerk should chase outstanding amounts.

- (b) Councillor Ellison will visit the new landlord of the Brunel pub to see that they are happy to continue with the scheme and also ask Godfathers whether they would be prepared to join the scheme and report back at the next meeting.

125/09/10 DESIGNATED PLACES ORDER

The Clerk reported that Cornwall Council is to review all the Designated Places Order to see if any amendments are required. It was **AGREED** that this is referred to the Anti-Social Meeting.

126/09/10 FOOTPATHS

- (a) Councillor Clements reported that he had tried to walk all 49 footpaths and there was a major problem on each one. It was **AGREED** that:-
- (i) The Clerk arranges a meeting with Linda Holloway from Cornwall Council (after 4pm), Mr Wood the Footpath Officer and the Community Network Manager.
- (ii) Councillors are asked to send in items to be discussed at the meeting.
- (b) Councillor Clements referred to the footpath at the bottom of Brooks Hill which then crosses the A38 to Pill Lane and the impact on this when the A38 crossing is built at Carkeel. It was **AGREED** that no action is taken until the Town Council is consulted and at that time, this issue will be raised.

127/09/10 PRESS RELEASES

It was **AGREED** that Councillor Killea and the Mayor will issue a press release on the Anti-Social behaviour in the lane at Jubilee Close and clarify that this is not a Town Council responsibility. Councillor Killea will issue a press release regarding dog bins.

128/09/10 DATE OF NEXT MEETING

Wednesday 4th November 2009 at 7:00pm.

Signed: _____
Chairman

Dated: _____ 15th October 2009