

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 4th November 2009 at 7.00 pm

PRESENT: Councillors A Killea (Chairman), P Clements, G Ellison,
Mrs S Hooper MBE (for part of meeting), C Oakes (for part of meeting),
C Riches

ALSO PRESENT Councillors R Austin, D Holley
Mrs F de Rijke-Winter (Tree Warden, for part of meeting)
M Down (Christmas Event)
Mrs M Small (Town Clerk)

APOLOGIES: Councillors R Bickford, N Challen, M Gee, P Stephens ISM
Reverend A Butler

129/09/10 DECLARATIONS OF INTEREST

Councillors Ellison and Clements declared a personal interest in Minute No. 130/09/10 as they are on the Project Committee for Elwell Woods.

Councillor A Killea declared a personal interest in Minute No. 140/09/10 as he is on the allotment waiting list and Councillor Austin declared a personal interest in the same minute number as he is leading the extension to the cemetery where allotments are to be provided.

130/09/10 ELWELL WOODS

Councillor Ellison reported that the project is still in the process of consultation and will be until the end of November. The press conference had been encouraging. They are now looking to site the cross on the triangle of land by the Drill Hall as it is anticipated there might be problems with the Highway Agency in the proposed position. 160 questionnaires have been processed so far and, since a large number of responses were in the age range of 45 or over, Councillor Ellison has gone to Livewire to get the young people to complete a further 30 forms and he will possibly go to the Community School. Out of the 160 there were 46 strongly against, but 70-80% were in favour of having development work in the woodland. In regard to the cross, there were 46 strongly against, 48 strongly for, 33 for the cross and 10 against.

131/09/10 CHRISTMAS EVENT

The Clerk reported the final arrangements for the event:

- (a) Rotary had asked if the sleigh could go out through the bottom arena but this will not be possible because of the marquee.
- (b) The Scouts will be erecting the marquee and it was **AGREED** to pay a sum of £150 as a donation.
- (c) Councillor Mrs Hooper confirmed that there will be about 20 in the girls' choir. Also, there will be Saltash Ladies' Choir and about 12 from the

Burraton Male Voice Choir/Augmented Choir. Brunel Harmony Chorus will be confirming whether or not they can attend shortly.

Western Approach are unable to perform before 5:30pm and it was **AGREED** that as this would be after the Carol Service and it was felt that there would be no-one to watch, on this occasion it will not be possible for them to sing.

- (d) The Clerk reported that the banner is able to go at the bottom of Fore Street, but Victoria Gardens is booked. It was, therefore, **AGREED**:
 - (i) To ask the Fire Service whether a banner could be put there.
 - (ii) A letter is sent to Cornwall Council asking if the Town Council can take over the banner bookings. This will be delivered by hand by Cornwall Councillors who will talk with the Officer concerned.
- (e) Councillor Mrs Hooper was asked if there will be any performers from Saltash Has Got Talent and this was left for Mrs Hooper to investigate.
- (f) It was **AGREED** to ask Cornwall Council if the trailer could be borrowed.
- (g) The Clerk reported on the PA system. Mr Melling will use the Council's own system and also train a caretaker in the setting up of the system for next year.
- (h) Councillor Mrs Hooper stated that electric supply will be needed for the electric piano.
- (i) The Air Cadets have agreed to help.

132/09/10

FESTIVAL FUND

Councillor Holley stated that next August a three day Waterside Music Festival is planned, which will be based around Livewire, the Union Inn and Ashtorre. There will be a variety of music played on each day, up until 10pm on Friday, 9:30pm on Saturday and 10 to 4pm on Sunday, which will be free to the public. The co-ordinator of the event is Andy Rance and a representative of Saltash Waterside Residents Association is on the organising committee. Councillor Holley gave advance notice that the festival will be seeking approximately £5000 sponsorship from the Festival Fund. Councillor Holley had been asked to attend a meeting as a Cornwall Council representative and Councillor Mrs Hooper had also attended as Mayor.

It was **RECOMMENDED** that the Committee note that an application will be forthcoming and that Councillor Mrs Hooper is appointed as the Town Council's representative on the organising committee.

(Councillor Holley declared a personal interest as a Cornwall Councillor and Councillors Riches and A Killeya declared personal interests as they are on the Livewire Management Committee.)

133/09/10 REVIEW OF THE BUS SHELTER WAITING LIST

A review of the bus shelter waiting list was undertaken and it was **AGREED** by 5 in favour and 1 against that the 2009 waiting list is as follows:

- (i) Carkeel village – incoming to Saltash.
- (ii) Callington Road south side.
- (iii) Callington Road north side.
- (iv) West side of Callington Road, opposite Lidl.
- (v) Broad Walk, bottom entrance to community school.
- (vi) Yellow Tor Road opposite side of existing shelter near Pondfield Road.
- (vii) Grenfell Avenue.

All others are removed from the waiting list.

(Councillor Oakes left the meeting.)

134/09/10 TOWN MESSENGER

- (a) The Clerk reported that she had obtained some quotations for printing the Town Messenger, as had Councillor Bickford, but these were all above the current printing cost. It was **AGREED** to keep an eye on the efficiency of printing and review again after the next run of the Town Messenger.
- (b) Consideration to be given at the next meeting to a back-up printer should Cornwall Council be unable to print in the future.
- (c) Councillor A Killeya stated that he had been considering that a young persons Messenger might be appropriate. It was **AGREED** that Councillor Killeya and Mrs Merryn Killeya prepare a trial Messenger to go out to the primary schools when the next full Messenger is printed in January. Suggested articles were the message from the Mayor, youth clubs, encourage children to write articles for the next Messenger, recycling, environmental issues.

135/09/10 CONFIDENTIAL PART II

It was unanimously **RESOLVED** that the Committee move into Confidential Part II to consider quotation for grounds maintenance contract and that the press and public be excluded from the meeting.

136/09/10 GROUND MAINTENANCE CONTRACT

In Confidential Part II the Clerk reported that only one tender had been received. It was **RECOMMENDED** that:

- (a) The contract is provisionally awarded to Hine Brothers, subject to the Town Clerk analysing and comparing with the current contract and reporting at the full Town Council meeting.

The Clerk reported that she had heard from a new contractor who wished to submit a quotation, but as the date had passed, the clerk had stated this would not be possible. It was **AGREED** that the Clerk's actions be endorsed.

- (b) The Town Council to investigate taking over the triangular piece of garden opposite the Guildhall in Alexander Square and that a quotation is obtained from Hine Brothers for maintaining the same.

137/09/10 SPONSORSHIP OF ROUNDABOUTS

Councillor Austin reported that the Town Council had originally suggested £1000 to sponsor the smaller roundabouts in Saltash. This had not been accepted by the company concerned as it was felt that to pay the same as Carkeel roundabout was not acceptable. It was noted that there was also a further offer of sponsorship. It was **RECOMMENDED** that:

- (a) Sponsorship for the smaller roundabouts should be offers from £500 per roundabout plus the cost of the sign.
- (b) Councillors Austin and Holley to obtain information on the advertising which would be allowed on the roundabouts, as the rules are changing again.
- (c) Consideration of the two offers to sponsor are considered at the next meeting or when information is available on the signage allowed.

138/09/10 CCTV

A letter was reported from Liskeard Town Council stating that they understood the maintenance contract with Essa Security is being terminated for the CCTV monitoring system at Liskeard. They had pointed out to Cornwall Council that Saltash, Liskeard and Callington Town Councils fund CCTV in their towns. The Town Clerk had also written to state that the Council wish to be advised of the current position, but nothing further had been received. It was **AGREED** that this is discussed at the full Town Council meeting and the Town Clerk prints out a history of the ICTT, Civic Amenities and Town Council Minutes relating to CCTV.

139/09/10 PRECEPT

A first draft of the Committee precept was circulated. It was **AGREED** that the following amendments are made initially:

- (a) Street furniture – No precept this year and reduce predicted budget for next year to £3000.
- (b) Combine grounds maintenance and watering at a predicted budget of £15,500 (depending on the grounds maintenance contract)
- (c) Street lighting – Pay the annual amount of £65 to Livewire and Oaklands Community Centre and keep in the budget funding for maintenance of a light at Jubilee Close.

- (d) CCTV – To be adjusted at the next meeting following discussion at Town Council. The Town Clerk to investigate what the Town Council put in as matched funding for CCTV from the Caradon Fund.
- (e) Environment sub-group – Check the amount of Hine Brothers quote for phase 4.
- (f) The Town Clerk to provide a draft budget of this year's Christmas Event expenditure.
- (g) Arrangements to be made for inspection of bus shelters for safety.
- (h) Toilet scheme – Councillor Ellison said that he felt Codfathers was unsuitable as part of the Community Toilet Scheme as there was no separate disabled toilet, but the Brunel will continue the scheme. Councillor Ellison felt that the Guildhall should be considered also.

140/09/10 ALLOTMENTS

The Clerk reported that, out of the 27 offered allotments when the cemetery extension is finished, 17 have accepted and a reminder is being sent to the others giving them a date by which to reply and then further offers will be made.

141/09/10 WEEDS

The Clerk will check whether the letter regarding the problem with weeds in the Town has yet been sent and report back.

142/09/10 A38 TUNNEL APPROACHES

A letter was reported from the Highway Agency stating that the banks to the tunnel approaches are maintained during routine tunnel closures. He believes that the standard of maintenance required by the Highway Agency may fall below that expected of the Town Council. The verges around Saltash are maintained regularly, as previously agreed with the Town Council. Litter clearance is the responsibility of Cornwall Council.

Councillor Ellison stated that the banks are only cut twice a year. It was **AGREED** to request the Highway Agency to discuss their specification with the Town Council at a meeting.

143/09/10 DOG FOULING

- (a) A response was reported from Cornwall Council stating that, following the local government reorganisation, the provision of dog bins and sports pitches are the responsibility of the Environment Service. Mr James stated that there are actually two dog bins in Chapel Field, one near the path from Plough Green and one by the Prospect Lane entrance. He has also spoken to the Dog Wardens to make them aware of the current concerns.
- (b) Consideration was given to requests for dog bins and it was **AGREED**

that the priority will be:

- (i) Lockyer Terrace by the Cadet Hall.
- (ii) Primrose Close at Pillmere.
- (iii) Chapel Field near Langerwell Lane.
- (iv) Top of North Road by the bus stop.

It was **FURTHER AGREED:-**

- (i) To write to Cornwall Council thanking them for their comments regarding Chapel Field and, in the light of that, the Town Council has reconsidered the request and made a priority of (i) to (iv).
- (ii) That Councillor Holley will write an article for the Messenger regarding the use of dog bins.

144/09/10 PILLMERE CONSULTATION

It was **AGREED** to defer the planned consultation with Pillmere residents until 9th January 2010 and Councillor Ellison will cancel the caravan and rebook for 9th January. Councillors Holley/Austin will see about leaflets to advertise the event and ward members will get back to residents who had contacted them to advise the change of date.

145/09/10 STREET LIGHTING

There was no further information on a new light at Jubilee Close and Councillor Austin will see Sophia Edwards to obtain the current position.

146/09/10 COMMUNITY SHOWCASE

The Clerk reported that 16 organisations wish to have a table at the Showcase event and that Ashtorre and Saltash Ladies Bowls Club had offered to do teas. It was **AGREED** that:-

- (a) Showcase is held on 20th February 2010.
- (b) As the Bowls Club had supplied refreshments last year, Ashtorre Rock be asked to provide the refreshments this year.

147/09/10 DESIGNATED PLACES ORDER

Councillor Austin reported that this had been discussed at the Anti-social Behaviour meeting and it was felt that no extension to the current Order was required. It was **AGREED**, therefore, to respond to Cornwall Council accordingly.

148/09/10 FOOTPATHS

- (a) The Clerk reported that Cornwall Council was consulting on a proposed diversion of part of footpath 10 at Moorlands Trading Estate. It was **AGREED** that the Town Council recommend approval of the diversion.

- (b) The Clerk will organise the footpath meeting at 2:00pm on a date to be agreed.

149/09/10 PRESS RELEASES

It was **AGREED** that Councillors Holley/Austin prepare a press release regarding dog fouling.

150/09/10 STORAGE OF FESTIVE LIGHTS

The Clerk reported that the charge for the shed to store the festive lights had risen to £140 and it was **AGREED** that the Regatta Committee is paid accordingly.

151/09/10 DATE OF NEXT MEETING

Wednesday 2nd December 2009 at 7:00pm.

Signed: _____
Chairman

Dated: 19th November 2009