

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 18th February 2010 at 7.00 pm

PRESENT: Councillors Mrs S Hooper MBE (Chairman), R Austin, R Bickford, P Clements, G Ellison, M Gee, D Holley, A Killeya, Mrs Merryn Killeya, C Oakes, B Reid, C Riches and D Yates

ALSO PRESENT PC S Fletcher
Rev A Butler (Mayor's Chaplain)
Mr L Williams (Saltash Gateway Community Interest Company)
[Network Rail](#)
Mrs M Small (Clerk to the Town Council)

APOLOGIES: Councillor P Stephens ISM (working)
Cornwall Councillor B Preston
Mr L Bradley (Saltash Gateway Community Interest Company)

PRAYERS

Prayers were offered by the Mayor's Chaplain.

CHAIRMAN'S REPORT

Councillor Mrs Hooper reported on various visits she had made during the month which included the 20th anniversary of the Wesley, opening the Music, Speech and Drama Festival and attending the Gala Concert, Community Network Area meeting at St Germans, art exhibition at the library for Shelter Box, Burraton Players production, the launch of the gig "Essa" and the Anglican Players Murder Mystery. She had received two cheques from Saltash Has Got Talent, for £500 to the Sue Hooper Charitable Foundation and £500 to the Mayor's Charity Fund Help for Heroes. She had also attended the Plymouth Lord Mayor's Civic Service. She also reminded Councillors of the Showcase event on Saturday and hoped that as many as possible would attend.

Councillor Killeya reported that, as Deputy Mayor, he had attended the Community Network Area meeting, the Community Action through Sports Awards, at which young people were rewarded for their community work and the Volunteer of the Year was from Saltash.

POLICE REPORT

PC Fletcher reported that there had been 51 reported crimes during the month, as compared to 75 for the same period last year. There had been no theft from motor vehicles and only 1 dwelling burglary. The Police have been contacting people who have indicated a willingness to take part in Speed Watch. PC Fletcher stated that the Pillmere roads are to be adopted and, hopefully, work will commence at the end of March and take about six weeks. This will mean that road traffic laws can be enforced. He also reported that the Saltash.net Community School had been burgled and three people have been arrested and property recovered, although there is much damage to the school.

Councillor Ellison stated that there have been quite a few incidences of damage or attempted theft from Cosgrove Construction, but PC Fletcher stated that the Police had not had any reports.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

A copy of the CIC brief for February 2010 had been previously circulated. Two SWOT analysis workshops have been held by representatives of the Fore Street Regeneration Steering Group and the Town Council and they reviewed the Town Projects in the Scott Wilson report, plus the five additional projects identified by the Town Council. The result was that the priority A projects for immediate action were:

- hosting markets,
- the look of Fore Street – improving building elevation and fabric and better use of wide pavement areas,
- creation of a civic square.

Project steering groups are now to look at each of those priorities.

Cornwall Council's Business Improvement District (BID) Development Officer gave CIC Directors a presentation on a district scheme. The presentation notes had been forwarded to the Town Clerk and it was **RESOLVED** that a copy is forwarded to all councillors.

Mr Williams reported that the CIC office has been handed back to Cornwall Council, but they still have use of it for meetings. Councillor Ellison enquired if the Scott Wilson database of owners of shops in Fore Street was available, and Mr Williams said this was part of the appendices, but has not been circulated. Councillor Mrs Hooper enquired if the report by Sam Cleave on transport is to be made more publicly available. Mr Williams stated that it is intended to be more fully discussed at a debriefing on 24th February.

PRESENTATION BY NETWORK RAIL

It is hoped tenders for the painting of the Royal Albert Bridge will go out in mid-April and a tender will be awarded in August. Scaffolding will be put up from mid to end of October 2010 and it will be a two year project, ending in March 2013. It is to be a major refurbishment, costing in the region of £15 million, and any defects in the steelwork are to be repaired. Also some steel bars added in the 1970's are to be removed. During the period of work the trains will mainly run as normal and any disruption will be kept to a minimum. Work is being undertaken to the main strands and not to the approaches. The final say on colour will rest with English Heritage.

Councillors raised the condition of the Culver Road bridge, but it was stated this is not within the project, but there will be a programme somewhere in which repairs should be included.

Councillor Gee stated that he was concerned about waste and noise at night. The representatives of Network Rail stated the scaffolding will be erected at night and contractors and sub-contractors will be told to behave and Network Rail will take these issues seriously. There will be a Helpline and this will be issued before the work starts. Councillor Ellison asked that, at the end of the works, would Network Rail consider putting in discreet lighting. Whilst this is not in the scheme at the moment, they will have a look at this. The bridge will be encapsulated in plastic, but should the wind speed reach 100mph, then they will have to cut the encapsulation. In an indicative straw poll there were seven votes for painting in the white stone paint and three votes for the grey. Councillor Bickford asked if another public meeting could be arranged and he will look into this via Saltash Rail Users Group (SRUG).

CORNWALL COUNCIL REPORT

Councillor Austin reported that the main topic has been the budget, which will show a rise of 2.9% or £1,400 on a Band D property. All sections will be reduced, except frontline services, and Councillors' allowances have been frozen. The £2,120 given to Councillors for community grants will be carried forward into the next financial year, when each will also receive £8,000 for highways. He stated that it now looks as though the Traffic Regulation Orders will be delayed until April 2010 and thereby leaving the £2,000 intact for community grants. Councillor Killeya enquired how the Council would access the community grants and it was **RESOLVED** that this is discussed at the Policy and Resources Committee.

Councillor Holley referred to the adoption of roads on Pillmere and he stated that this will not necessarily resolve all the issues on the estate and the Town Council should start thinking about sorting out the play parks. There is no money left for the maintenance of the whole area. It was **RESOLVED** that a discussion on provision of parks at Pillmere is added to a future Civic Amenities agenda.

Councillor Holley was concerned at the centralisation of services in Cornwall as the services at Luxstowe House are gradually being taken out, i.e. leisure services and car parks to Bodmin. Councillor Riches stated that the Legal Officer for Cornwall is very keen that the residents of Pillmere should set up a community interest company themselves to maintain community spaces. Councillor Riches has voiced his opinion that it is double taxation and it should not happen. There was a heated debate at Cornwall Council about cutting Child Services and the recommendation has been reversed, and there will now, therefore, be no cut.

Councillor Austin said that in the budgetary process, it should be noted that the range of percentage increases in Town and Parish Council budgets ranged from 0% at Torpoint to 21% at Newquay.

Councillor Killeya stated that the One Stop Shop staff had invited the Town Council to visit but a date had not yet been set and he will follow this up.

Councillor Mrs Hooper referred to the fencing at Warfelton above Church Road and asked if the company is legally bound to keep the fencing there. Councillor Austin stated that the company has to wait two years as an application form has been requested to apply for village green status.

(Councillor Bickford left the meeting.)

Councillor Mrs Merryn Killeya stated that people are getting in over the fencing and there was a discussion on what could be done to stop this.

(Councillor Bickford returned to the meeting.)

It was **RESOLVED** to check with Cornwall Planning to ask if an application should come in for the fencing and also to write to the Housing Association to find the current position regarding the fence.

QUESTIONS

- (a) Mr Anstey enquired if the lighting at Pillmere will be completed, together with the two bridges. Councillor Riches replied that he will be taking this up and the bridges have been discussed already at the Civic Amenities Committee.

- (b) Mr Anstey reported that the wooden fencing by the play area on Pillmere is in disrepair and Councillor Riches stated that he has taken this up, but he will follow up again.
- (c) Mrs Mary Marnell thanked that Council for the events to which the May Fair Princess and attendants have been invited during the year.
- (d) Miss Miller asked what had happened to the litter bin by the Dock Dung seat and Councillor Austin stated that this is on the agenda of the Industry, Commerce, Transportation and Tourism Committee for discussion on Monday.

202/09/10 DECLARATIONS OF INTEREST

Councillors A Killeya, Mrs Merryn Killeya, Clements and Yates declared a personal interest as members of Saltash Gateway Community Interest Company (CIC) in any financial or policy matters arising from the (CIC) report and Councillors Austin and Bickford declared a personal and prejudicial interest in the same Minute number as Directors of CIC

Councillor Gee declared a personal and prejudicial interest in Elwell Woods and will leave the meeting during discussion, as he is Treasurer of Saltash Waterfront Residents' Association (SWRA), which has made the application. Councillor Bickford declared a personal and prejudicial interest in the same Minute as a member of SWRA, and Councillor Ellison also declared a personal and prejudicial interest in the Minute as he is the applicant, on behalf of SWRA.

Councillor A Killeya declared a personal interest in items regarding Fore St regeneration as a member of CIC.

Councillor Clements declared a personal and prejudicial interest in planning application number 10/00036/FULR, The Boathouse, Anthony Passage, and he will leave the room after speaking, as he is the applicant of the Footpath Modification Order.

Councillor Oakes declared a personal and prejudicial interest in Minute number 209/09/10(d), planning application re 9 Dunheved Road as it is a neighbouring property.

Councillor Mrs Hooper declared a personal interest in planning application number 10/00158/FULR, The Old Drill Hall, Elwell Lane, as the applicant is known to her. She also declared a personal interest in planning application number 10/00036/FULR, relating to The Boathouse, Anthony Passage, as two of the objectors are known to her. Councillor Mrs Hooper also declared a personal and prejudicial interest in the payment to the Saltash Music, Speech and Drama Festival of £1,000, as General Secretary of the festival.

203/09/10 MINUTES

It was **RESOLVED** that:-

- (a) the Minutes of the meeting held on 21st January 2010 be confirmed and signed as a correct record, subject to, in the last paragraph of the Chairman's report, delete "Royal Marine" and insert "Babcock".

- (b) the Minutes of the meeting held on 8th February 2010 be confirmed and signed as a correct record by 12 in favour and 1 abstention (Councillor Holley), subject to adding the apology of Councillor Reid.

204/09/10 **MATTERS ARISING**

Cornwall Council The letter for the need of an Administration Centre in the east of the County had been sent and a reply was awaited.

153/09/10 Cornwall Councillors said they had nothing to report regarding the Big Care Debate and, therefore, it was **RESOLVED** that this is removed from the agenda.

154/09/10 Cornwall Councillors stated they had nothing new to report and it was **RESOLVED** that this item is removed from the agenda.

163/09/10 Councillor A Killeya circulated a report on the setting up of the Fore Street Regeneration Committee. It was **RESOLVED** that consideration is deferred to the next meeting and Councillor Killeya was congratulated on the paper.

187/09/10 The Clerk reported that a response was awaited from Mr S Besford-Foster regarding Section 106 money.

109/09/10 Councillor Austin reported that he had attended a meeting regarding parking enforcement and asked if the letter had been sent and the Clerk will follow this up.

205/09/10 **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

There were no issues arising from the CIC report for discussion.

206/09/10 **MATTERS ARISING FROM CORNWALL COUNCIL REPORT**

It was noted that the issue regarding Traffic Regulation Orders had been reported in the main Cornwall Council report and there were no further decisions to be made. Councillor Austin will circulate the list of schemes to be included in the Order.

207/09/10 **FINANCE**

- (a) The following receipts in January 2010 were noted:

	£	p
Guildhall	590.40	
Burial Board	1304.00	
Allotments	280.00	

(b) The following payments in January 2010 were noted:

	£	p	£	p	
	Gross		Excl VAT		Remarks
Saltash Town Band	150.00				Christmas event
IRQ Systems Ltd	113.85		99.00		Computer maintenance
Signs Scott Ltd	1398.75		1216.30		Notice board for cemetery
Viking Direct	371.07		312.84		Ink
IRQ Systems Ltd	113.85		99.00		Computer maintenance
Music, Speech & Drama	1000.00				Festival fund
Hine Brothers	3442.00				FP/ Grounds Maintenance
J & M Garden Machinery	28.55				Plugs & gas
Cornish Farm Produce	104.65		91.00		Christmas trees
Post Office Ltd	1592.29		1384.11		Electric (Guildhall)
Post Office Ltd	204.97				Water (Guildhall)
Crown Copiers	152.20		132.35		Copier
St John Ambulance	99.36		86.40		Christmas event
B Melling	50.00				Christmas sound system
Eclipse Internet	24.62		20.95		Broadband
Post Office Ltd	826.63		718.81		Gas (Guildhall)
Petty cash	250.00				Petty cash
EDF Energy	2.73		2.60		Christmas lights
S Thomas	1500.00				Sculptor – Elwell woods
High Modulus Europe Ltd	2852.00		2480.00		Specification Elwell
Abbey Forestry	546.25		475.00		Woodland report
David Wilson Partnership	4600.00		4000.00		Project management/ outline proposals Elwell
Space Design Architecture	1731.75		1509.00		Landscaping development – Elwell woods
Saltash Window Cleaning	45.00				Guildhall windows
Eclipse Internet	24.09		20.95		Broadband
Stylus Engravers	54.00		46.96		Plaque re river rescue
Inland Revenue	644.19				NI
Staff salaries	6256.57				Staff salaries
Cornwall Council	667.00				Guildhall rates

208/09/10

PLANNING

(a) It was noted that Cornwall Councillors voted upon the information before them at this meeting, but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor Mrs Hooper did not vote on planning issues.

(b) Applications for consideration:

Date received Application no. Details of application

28.01.2010	10/00036/FULR	Mr S Couper - The Boathouse, Antony Passage, St Stephens - extension of time application for construction of two storey extension to north elevation of dwelling to include garage and balcony at first floor level and other associated works. There were 3 letters of objection
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reported. It was **RESOLVED** by 8 in favour, 4 against and 1 abstention (Councillor Mrs Hooper) to ask clarification of the Planning Officer on what grounds the Town Council can consider the application i.e. just extension of time or footpath issues.

01.02.2010	10/00098/FUL	M and J Best – land PT OS 0370 Trematon Court Farm, Trematon - construction of agricultural livestock building. It was RESOLVED by 12 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL , subject to a proper consultation process having been undertaken and the neighbour has no objection.
01.02.2010	10/00112/FUL	Mr and Mrs Purcil - 1 Pollard Close - construction of conservatory on rear elevation. It was RESOLVED by 12 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL .
04.02.2010	10/00122/FUL	Mr and Mrs C Green - 4 Longview Road - construction of two storey side extension (demolition of existing garage). It was RESOLVED by 12 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL .
10.02.2010	10/00158/FULR	Mr A Knight - Old Drill Hall, Elwell Lane - extension of time application for the conversion of existing building to residential 3 bedroom dwelling, remove existing single storey extension and replace with two storey extension (application 06/00643/FUL approved 08.02.2007 refers). It was RESOLVED by 12 in favour and 1 abstention (Councillor Mrs Hooper) to RECOMMEND APPROVAL .

(Councillor Reid left the meeting.)

- (c) It was noted that a Tree Preservation Order has been issued in respect of trees at The Old Cottage, Barkers Hill, St Stephens.
- (d) Cornwall Council stated that failure to act on the Town Council's request for a site meeting relating to 9 Dunheved Road was that equipment failure was to

blame, where the Town Council's e-mail was not printed. It was **RESOLVED** to respond that the Town Council hope lessons have been learned and it will not happen again.

(Councillor Oakes left the meeting having declared a personal and prejudicial interest.)

(Councillor Ellison left the meeting and Councillor Reid returned to the meeting.)

- (e) The Town Clerk reported on decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council Meeting as follows:

09/01894/FUL Construction of 7 flats with commercial space at ground floor level, r/o 23 – 29 Fore Street. The Town Council had recommended refusal but it was approved by Cornwall Council.

09/01834/FUL for conversion of existing garage to workshop/utility/wc and construction of single storey extension, Wayside, Bennetts Lane was recommended for further consultation by Town Council and approved by Cornwall Council.

(Councillor Ellison returned to the meeting)

209/09/10 CORRESPONDENCE

- (a) The Fouling of Land by Dogs (Cornwall) Order 01/2010 and the Dogs on Leads by Direction (Cornwall) Order 01/2010 had been previously circulated from Cornwall Council and it was **RESOLVED** that it be noted and, when the final Order comes through, this should be put on the Town Council's notice boards.

210/09/10 INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE

It was **RESOLVED** that the Minutes of the meetings held on 21st December 2009 and 25th January 2010 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed, subject to adding Councillor Mrs Hooper's apologies to the Minutes of the 25th January as she was on a Mayoral engagement and correcting the page numbers on the Minutes of 25th January.

211/09/10 POLICY AND RESOURCES COMMITTEE

It was reported that Highways do not have a map of where the grit bins are, but is preparing one and they have asked that the areas requiring grit bins are reported to them. The Clerk reported that grit bins are required at Babis Farm, Tobruk Road, Yellow Tor Road and at the bottom of Coombe Road. Councillor Gee stated that the list will not close until June.

Councillor Killea updated the meeting on the Mayor's Cadet. He had made enquiries and it was not felt that CRB checks were required unless the Cadet is

to be left alone with anyone and, therefore, it was noted that a CRB check is not needed.

Subject to the foregoing, it was **RESOLVED** that the Minutes of the Policy and Resources Committee held on 2nd February 2010 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

212/09/10 CIVIC AMENITIES COMMITTEE

(Councillors Ellison, Gee and Bickford left the meeting for item 174/09/10 regarding Elwell Woods, having declared a personal and prejudicial interest.)

With reference to Minute No. 174/09/10 regarding Elwell Woods, it was **RESOLVED** by 9 in favour and 1 abstention (Councillor Clements) to reimburse Saltash Waterfront Residents' Association (SWRA) with the planning fee amounting to £335.

With reference to Minute No. 181/09/10, regarding the signs at Hatt and Notter Bridge, Councillor Riches stated that he had spoken to Cornwall Councillor Preston, who had confirmed that responsibility for the twinning sign is the Town Council.

Subject to the foregoing, it was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 3rd February 2010 be confirmed and signed as a correct record and that the recommendations contained therein be endorsed.

213/09/10 MEET THE PEOPLE

- (a) Councillors stated that there were no problems raised at the last Meet the People, but there had been requests for grit bins, which have been forwarded to the office.
- (b) Arrangements were made for Meet the People on Saturday and it was **RESOLVED** that Councillors Clements, Yates and Oakes will be available.

214/09/10 COMMUNITY ACTION THROUGH SPORTS (CATS)

Councillor Killeya reported that it is intended to split Community Action Through Sports and to have a new Saltash group. Councillor Austin stated that, at the Anti-social Behaviour Committee meeting, the Police were not keen for the group to be split and, therefore, it was **RESOLVED** to defer this item for Councillor Killeya to obtain further clarification.

215/09/10 TWINNING

Councillor Mrs Hooper reported that she had been contacted by the Mayor of Chepstow, who used to be a Saltash resident, to ask if they could be twinned with Saltash. It was **RESOLVED** that the Mayor arranges an informal meeting between Chepstow and Saltash, where the matter can be discussed further.

216/09/10 CONFIDENTIAL PART II

It was unanimously **RESOLVED** to move into Confidential Part II to receive information prior to the nomination of Mayor Elect.

(Councillor Yates left the meeting)

217/09/10 MAYOR ELECT 2010/11

In Confidential Part II, Councillor A Killeya made the Council aware of his position on being nominated as Mayor Elect.

It was unanimously **RESOLVED** to move back into open meeting.

It was **RESOLVED** by 12 in favour and 1 abstention (Councillor A Killeya) that Councillor A Killeya is nominated as Mayor Elect for the ensuing year.

218/09/10 DEPUTY MAYOR ELECT 2010/11

It was **RESOLVED** by 12 in favour and 1 abstention (Councillor Oakes) that Councillor Colin Oakes is nominated as Deputy Mayor Elect for the ensuing year.

(Councillor Yates returned to the meeting)

219/09/10 PRESS RELEASES

It was **RESOLVED** that the Mayor issues a press release regarding the fencing, twinning and the painting of the Royal Albert Bridge.

220/09/10 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.