

## **SALTASH TOWN COUNCIL**

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**The Guildhall**  
**12 Lower Fore Street**  
**Saltash**  
**Cornwall PL12 6JX**

27<sup>th</sup> August 2010

Dear Councillor,

I write to summon you to a meeting of the Saltash Town Council to be held at the Guildhall on **Thursday 2<sup>nd</sup> September 2010 at 7.00pm.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk)

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

Mrs D Ashton  
Clerk to Saltash Town Council

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1. Prayers
2. Apologies
3. Short presentation on the Affordable Housing Development Plan Document by a member Affordable Housing Team, Planning and Regeneration, Cornwall Council:

This document aims to tie together the affordable housing policies from the predecessor District Councils and establish a County-wide set of policies. It is a major piece of work and of great importance to the continued delivery of affordable housing. It is planned that the draft will be issued as a consultation document in early September (precise date to be announced) with the consultation period running for approx. 8 weeks. At very short notice, the Affordable Housing Teams have been asked to help publicise the document and introduce it to town and parish councils so that they become properly engaged and hence lead to a much more productive consultation.

4. Chairman's Report
5. Police Report
6. Report by Saltash Gateway Community Interest Company (CIC)
7. Cornwall Council Report

8. Questions:

A 15 minute period when members of the public may ask questions of Members of the Council.

9. To receive any declarations from Members of any personal and/or prejudicial interests in matters to be considered at this meeting.

10. To approve the Minutes of the Meetings held on 5<sup>th</sup> August and 17<sup>th</sup> August 2010

11. To consider matters arising from the Minutes:

(a) To consider a response from the Boundary Commission following Full Council 20<sup>th</sup> July 2010 minute 116/10/11 and 5<sup>th</sup> August 2010 minute 133/10/11.

(b) To consider a PCT response regarding lack of NHS dentist facility in Saltash following Full Council 5<sup>th</sup> Aug 2010 minute 120/10/11.

(c) Minute 125/10/11(a): ‘Connecting Cornwall 2030’, a Cornwall Council document setting out the transport vision and strategic proposal for transport for Cornwall for the next 20 years - consultation from 9<sup>th</sup> July until 17<sup>th</sup> September (Cllr Bickford).

(d) Minute 125/10/11(d): Cornwall Council, Communities Overview and Scrutiny Committee, Beach Dog Control Orders and Enforcement Single Issue Panel are to consider Dog Orders and their enforcement on beaches - comments invited and to be received by 6<sup>th</sup> September 2010 (Cllr Ellison).

(e) Minute 125/10/11(e): Cornwall Council consultation on draft Sex Establishment Licensing Policy (Cllr A Killeya).

12. To consider any issues arising from CIC report to Council

13. Any issues for decision arising from report by Cornwall Councillors.

14. Finance:

(a) To advise the following receipts in July/August 2010:

	£	p	
Guildhall Hire	451.60		
Burial Board	1434.00		Burial fees
Public Works Loans	249,912.50		Loan

(b) To advise the following payments in July/August 2010:

	£	p	£	p	Remarks
	<u>Gross</u>		<u>Excl VAT</u>		
Viking Direct	91.02		77.46		Ink

Saltash Window Cleaning	135.00		Guildhall windows & bus shelters
Antony's Landscaping	1680.00		Fencing at Huntley Gardens & behind the Brunel Bust
IRQ Systems Ltd	116.33	99.00	IT Support
J&M Garden Machinery	42.15	35.88	Strimmer line/tools
Silvanus	70.50	60.00	Tree work (St Stephens)
Silvanus	58.75	50.00	Tree work (Fore Street)
Mrs S Hooper	25.65		Travel expenses – CALC meeting, Bodmin
Consortium	96.28	81.94	Suspension files
Consortium	187.94	159.95	Shredder
Consortium	64.11	54.56	Stationery
Sage UK Ltd	77.55	66.00	Line 50 upgrade
C Oakes	55.45		Materials for bench repairs
Optima Projects Ltd	5875.00	5000.00	Composite Engineering of Celtic Cross – 1 <sup>st</sup> stage payment
HMRC	1902.03		Tax & NI
Cornwall Council	631.59		Superannuation June
Cornwall Council	683.21		Superannuation July
SEA	3250.00		Festival fund grant
Leaflet & Newspaper Distribution Ltd	225.19	191.65	Town Messenger delivery
R Austin	160.00		Cllrs allowance 2010-11
C Oakes	160.00		Cllrs allowance 2010-11
Western Power Distribution (South West) Plc	12523.02	10657.89	Electricity connection works
WPS Insurance Brokers	9451.81		Insurance
Morris Leslie Group	155.10	132.00	Bowser hire & repair
Cornwall Council	590.00		Guildhall rates
Staff salaries	6519.67		Staff salaries

(c) Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders:

- i. Cosgrove Construction has been asked to repair loose slates tiles on North Road bus shelter –awaiting confirmation that works have been carried out.
- ii. The Town Council's ride-on mower used for cemetery grass cutting recently broke down and necessitated a return to the repair shop to address problem of a faulty starter and also to service which had not been done – approx. £360 quoted - awaiting an invoice.
- iii. Recent edition of Town Messenger now printed. Copies received and passed to a local company for distribution. The timing of this has meant that it was able to be coincided with delivery of another local publication at much cheaper rate than was quoted at the last Full Council meeting.

15. Planning:

- (a) To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- (b) Applications for consideration:

<b>Date received</b>	<b>Application no.</b>	<b>Details of application</b>
12.08.2010	PA10/03762	Mr L Law - <b>17 Edwards Crescent, Latchbrook</b> - construction of single storey extension.
23.08.2010	PA10/04400	Kata Estates - <b>Regal House, Fore Street</b> - alterations and extension to shop premises ( <b>revised design to application no E2/10/00019/FUL approved 03.03.10</b> )
23.08.2010	PA10/04452	Mr K Watson - <b>2 Taylor Close</b> - construction of conservatory.
11.08.2010	PA10/04667	Mr and Mrs A Smith - <b>50 – 52 Fore Street</b> – construction of single storey extension to provide additional retail space, office and wc. Provision of external fire escape to upper floors (demolition of existing preparation room and wc.)
13.08.2010	PA10/04741	Tesco Stores Ltd – <b>Sanford Suzuki, Saltash Industrial Estate, Gilston Road, Carkeel</b> - construction of A1 foodstore with associated parking, access and landscaping arrangements. (Demolition of existing structures.)
19.08.2010	PA10/04853	Mr D Strugnell – <b>119 Callington Road</b> - construction of 8 apartments with parking area. Formation of new vehicular and pedestrian access to highway (demolition of existing bungalow and double garage).
25.08.2010	PA10/03768	Mr V Jennings – <b>Brunel, Trematon</b> – revised proposed elevation plan regarding positioning of photovoltaics panels and covered

walkway from the garage to the porch.

- (c) Tree Preservation Orders 160415 and 160432 – Land Pt OS3083, Forder Notice of revocation.
- (d) Town Clerk to report on the decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

**10/00593/FUL Land off Liskeard Road, Plot 1, Burraton, Saltash:**

TC meeting 28-04-10 - APPROVAL was recommended. On 02-07-10 the Planning Officer contacted us with concerns about the application. His e-mail was forwarded to all councillors for their comments. Four councillors replied, all saying that they would concur with the Planning Officer's decision if permission was refused. Notification received on 18-08-10 that the planning application was refused on 23-07-10.

**10/00577/FUL Land off Liskeard Road, Plot 2, Burraton, Saltash:**

TC meeting 28-04-10 - APPROVAL was recommended. On 02-07-10 the Planning Officer contacted us with concerns about the application. His e-mail was forwarded to all councillors for their comments. Four councillors replied, all saying that they would concur with the Planning Officer's decision if permission was refused. Notification received on 18-08-10 that the planning application was refused on 23-7-10.

**10/03687 23 Hawthorns, St Stephens, Saltash:**

TC meeting 20-07-10 - APPROVAL was recommended subject to the building reaching suitable levels of sustainability. On 02-08-10 the Planning Officer contacted us with concerns about the application. His e-mail was forwarded to all councillors for their comments. Seven councillors replied, all saying that they would be happy to accept a delegated refusal. Notification received on 18-08-10 that the planning application was refused on 09-08-10.

16. Correspondance:

- (a) Details from Devon and Cornwall Police on a series of 'Police Authority Liaison Meetings' throughout Cornwall. Details distributed to all Cllrs prior to this meeting. Details of meetings nearest to Saltash have been posted onto the Town website and all notice boards.
- (b) Cornwall Council is hosting an internal conference on the 30<sup>th</sup> September 2010 for its members and officers in order to share information relating to Renewable Energy opportunities in Cornwall and would very much like to widen this opportunity to all Town and Parish Councillors in Cornwall.

17. To receive Minutes of the following Committees:
  - Civic Amenities held on 11<sup>th</sup> August 2010
  - Policy and Resources held on 17<sup>th</sup> August 2010
  - Industry, Commerce, Transportation & Tourism (ICTT) held on 23<sup>rd</sup> August 2010:
18. Update on current funding situation of Elwell Woods/Celtic Cross project and to consider future funding.
19. Cemetery Extension project update
20. Town Council Committees and other outside bodies:
  - (a) To consider the Burial Board Committee
  - (b) To consider a staffing committee
  - (c) Appointment of members to these committees
  - (d) To consider a Mayor's Panel for Youth
21. Meet the people:
  - (a) Feedback from last meeting
  - (b) Arrangements for future meetings
22. Public Bodies (Admission to Meetings) Act 1960  
 To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
23. Staffing:
  - (a) Temporary Clerk's Toil
  - (b) Any other staffing matters
24. Public Bodies (Admission to Meetings) Act 1960  
 To resolve that the public and press be re-admitted to the meeting.
25. To consider Press releases required
26. Common Seal:
 

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.