

Saltash Town Council

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
Fax: 01752 840914
www.saltash.gov.uk

25th February 2011

Dear Councillor/Parishioner

I write to invite you to the **ANNUAL TOWN MEETING** with Parishioners of Saltash to be held at The Guildhall on **Thursday 3rd March 2011 at 7.00pm.**

Members of the Public are welcome to attend.

Yours sincerely,

Mr R Lane
Town Clerk

To:

R Austin	W Phillips
R Bickford	B Reid
P Clements	C Riches
G Ellison	P Stephens ISM
H Frank	D Yates
M Gee	
D Holley	
Mrs S Hooper MBE	A Killeya (Mayor)
M Killeya	C Oakes (Deputy Mayor)

AGENDA

1. Health and safety announcements
2. Apologies
3. Prayers
4. Chairman's Annual Report

- a) Presentation to Mayfair Princess and Attendants
- b) Annual Report
- 5. Minutes of the last Annual Town Meeting held on 18th March 2010
- 6. Police Annual Report
- 7. Cornwall Council Annual Report
- 8. Gateway Community Interest Company Annual Report (CIC)
- 9. Reports from representatives

Age Concern	Councillor M Killeya
K3	Councillor Mrs Frank
Road Safety	Councillor Holley
Saltash Heritage	Councillor Clements
Live Wire	Councillor Riches
Youth Council	Councillor Mrs Hooper MBE
May Fair Committee	Councillor Gee
Cornwall Assoc of Local Councils	Councillor Gee/Ellison/Hooper
Larger Local Councils	Deputy Mayor/Cllr Holley
Saltash Gateway CIC Review Board	Councillor Yates
Saltash Gateway CNA	Mayor and Deputy Mayor
Section 106 Steering Group	Mayor and Deputy Mayor
Saltash Salute Event	Cllr Mrs Hooper MBE
Mayor's Panel of Youth	Mayor
- 10. Questions from the Public

Saltash Town Council

The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
Fax: 01752 840914
www.saltash.gov.uk

25th February 2011

Dear Councillor,

I write to summon you to a meeting of the Saltash Town Council to be held at the Guildhall on **Thursday 3rd March 2011 upon the rising of the Annual Meeting with Parishioners.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website www.cornwall.gov.uk

Members of the public may view planning applications during normal working hours of 9.30 am – 4.30 pm daily at the Guildhall. Any member of the public wishing to speak during the meeting must complete a slip and hand to the Town Clerk prior to the meeting.

Yours sincerely,

Mr R Lane
Town Clerk

To:

R Austin	W Phillips
R Bickford	B Reid
P Clements	C Riches
G Ellison	P Stephens ISM
H Frank	D Yates
M Gee	
D Holley	
Mrs S Hooper MBE	A Killeya (Mayor)
M Killeya	C Oakes (Deputy Mayor)

AGENDA

1. Health and safety announcement

2. Apologies
3. Prayers
4. To receive any declarations from Members of any personal and/or prejudicial interests in matters to be considered at this meeting.
5. Chairman's Report
6. To receive the Police Report
7. To receive the Cornwall Council Report
8. To receive the Saltash Gateway Community Interest Company Report
 - (a) To receive report
 - (b) To discuss future management of Fore Street Regeneration
9. Questions from the Public
10. To approve the Minutes of the Meetings held on 3rd February and 15th February 2011.
11. To consider matters arising from the Minutes
 - (a) To receive a report from the Mayor on the Keep Cornwall Whole Campaign
 - (b) To receive a report from the Mayor on the CALC meeting
 - (c) Cornwall Council , Assistant Chief Executive- Community Networks – reply to letter from the Mayor regarding the Community Network Area
 - (d) Community Flood Planning - report from Councillor Riches
 - (e) Department of Health – Healthy Lives, Healthy People – report from the Mayor and Deputy Mayor
 - (f) Cornwall Council – Public Convenience Review – report from Councillor Austin
 - (g) Proposed Plymouth Incinerator – report from the Mayor

12. Finance:

- (a) To advise the following receipts in January/February 2011:

	£	p	
Guildhall Hire	1579.90		Guildhall hire
Burial Board	2160.00		Burial fees
Mason	20.00		Returned fee Christmas event
Saltash Rotary	20.00		Refund of monies from Community Chest Grant
Allotment Hire	25.00		Allotment hire

ICCM 71.00 Part refund of subscription

(b) To advise the following payments in January/February 2011:

	£	p	£	p	Remarks
	Gross		Excl VAT		
Cornwall Council	590	.00			Guildhall rates - January
Cornwall Council	734	.55			Superannuation - December
Staff salaries	7333	.23			Staff salaries
Consortium	309	.57	263	.45	Stationery
Petty cash	250	.00			Petty cash
A Killeya	406	.00			Travel
ICCM	85	.00			Membership
IRQ Systems Ltd	118	.80	99	.00	IT support
Saltash Window Cleaning	135	.00			Guildhall windows & bus shelters
Saltash May Fair	3000	.00			Festival Fund
Hine Brothers	1000	.00			Grounds maintenance January
Saltash Music, Speech & Drama Festival	1000	.00			Festival Fund
Saltash Fire Cadets	3000	.00			Festival Fund
Cornwall Council	65	.55			Black bin bags
A Killeya	312	.56			Mayor's allowance
HMRC	2739	.89			PAYE & NIC Month 10
Tamar View Nurseries	39	.40	32	.83	Filters/gas bottle
SLCC Enterprises Ltd	78	.00	65	.00	Regional conference
SLCC Enterprises Ltd	25	.96			Book
SWW	893	.58	849	.30	New water supply at Churchtown Cemetery
Cornwall Council	734	.55			Superannuation January
Savills	1	.00			Oyster beds
RA McKee	141	.96	118	.30	Isolate/repair faulty light
Otis Ltd	452	.86			Lift maintenance
Cornwall Council	330	.00	275	.00	Tree survey at St Stephens cemetery
Deltor	277	.20	231	.00	Letterheads
Saltash Town Regatta	1000	.00			Festival Fund (first payment)
Excel	1140	.00	950	.00	Tables & chair
Public Works Loan Board	10692	.33			Loan repayment

(c) Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders:

Flags in Fore Street – to note an additional fifty pound (£50) expenditure for safety items. Total cost £442.00

13. Planning:

(a) To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.

- (b) To note where the Cornwall Council Officer wishes to recommend contrary to the Town Councils view, she/he will contact the Council by email.

In light of time constraints the Council will respond by email consensus of Councillors. Interested parties may request of the Clerk to be copied in on this correspondence, and may make one email submission to all Councillors.

- (c) Applications for consideration:

Date received	Application no.	Details of application
21.02.2011	PA11/01099	Mr and Mrs D Bennetts – land at 17 Essa Road - construction of two dwellings and formation of new vehicular /pedestrian access. Ward: Essa
14.02.2011	PA11/00899	Mr N Ditcher – 40 Hillside Road – Alterations to existing garage to provide utility/tool store. Construction of detached garage on existing hardstanding. Conversion of loft area to include installation of dormer windows on the north and east elevations and new window on south elevation. Ward: Pill
16.02.2011	PA11/00973	Mr and Mrs D Armstrong- 2 Carrisbrooke Way, Latchbrook – construction of single storey rear extension. Ward: St Stephens
18.02.2011	PA11/01043	Ms K Leafe, Specsavers Optical Superstores – 27-29 Fore Street – Installation of 3 outdoor AC condenser units to rear elevation at ground floor level. Ward: Pill
18.02.2011	PA11/01046	Mr M Knipe – Dartana Forder – Section 211 Notification of intent to undertake a comprehensive program of arboricultural works at Dartana. Works to include felling, coppicing, stem removal, crown raising and crown thinning

works to numerous and various trees within garden of Dartana.
Ward: St Stephens

21.02.2011 PA11/01106 Mr and Mrs C Bryan -
Latchbrook Cottage, Liskeard Road - construction of two storey extension to include balcony on south west elevation.
Ward: Burraton

- (d) Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

PA10/06056 – Land Adjacent To Southern Cross, Adit Lane

20th October 2010 – the Town Council recommended approval.

21st January 2011 – E-mail received from the Planning Officer asking for further comments from Saltash Town Councillors.

26th January 2011 – Comments supplied to Planning Officer.

10th February 2011 – Cornwall Council refused permission for the following reasons:

“The proposed dwelling, as a result of its siting, form and design, will result in overlooking and a loss of privacy to the private amenity areas of the adjoining neighbouring properties known as Victoria Cottages, to the detriment of the living conditions and amenities of the occupants of said properties. The proposal is thereby contrary to guidance within the Caradon Design Guide 2000, the Cornwall Design Guide 1995, to Planning Policy Statement 1 ‘Delivering Sustainable Development’ and Planning Policy Statement 3 ‘Housing’.

- (e) PA10/07846 – 21 Notter Mill Country Park – notice of appeal

14. Correspondence:

- (a) The Queen Elizabeth II Fields Challenge
To consider participating in this event which aims to protect 2012 outdoor recreation sites across the country to mark the Diamond Jubilee and London 2012 Olympics.
- (b) Saltash Live at Home Scheme
Open invitation to attend the Annual General Meeting at Our Lady of the Angels Roman Catholic Church, Bishops Close on Thursday 24th March 2011 at 2.00pm.

(c) Change in the NHS Public Meetings

15. To receive Minutes of the following Committees:

Civic Amenities Committee held on 9th February 2011

Policy & Resources Committee held on 15th February 2011

Industry, Commerce, Transportation & Tourism Committee held on 28th February 2011

16. Grenfell Avenue

To consider Cornwall Council's Legal and administrative costs for asset transfer of Grenfell Avenue land proposed for use on allotments.

17. Caradon Swimming Club

To consider a letter of appeal from Caradon Swimming Club regarding Festival Funding.

18. Meet the people:

(a) Feedback from last meeting

(b) Arrangements for future meetings

19. Report from Bewnan's Kernow event on Cornish Identity

(a) To consider use of 'Konsel An Dre Essa' (Saltash Town Council, in Cornish) as an addition on STC publications

(b) To consider issues relating to Census

20. Public Bodies (Admission to Meetings) Act 1960

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

21. To consider any items referred from the main part of the agenda

22. Public Bodies (Admission to Meetings) Act 1960

To resolve that the public and press be re-admitted to the meeting.

23. To consider urgent non-financial items at the discretion of the Chairman

24. To consider Press releases and future articles required

25. Date of next meeting : Tuesday 15th March 2011 (Planning), Thursday 7th April 2011

26. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.