



# Saltash Town Council

Konsel An Dre Essa



*The Guildhall*  
*12 Lower Fore Street*  
*Saltash*  
*PL12 6JX*  
*Telephone: 01752 844846*  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

Dear Councillor,

I write to summon you to a meeting of the **Burial Board** to be held on **Monday 12<sup>th</sup> December 2011 at 7.00pm at the Guildhall.**

Yours sincerely,

Mr R Lane  
Town Clerk

To:

R Austin  
P Clements  
D Holley  
W Phillips

C Oakes (Mayor, ex-officio)  
M Gee (Deputy Mayor, ex-officio)

Other members of the Council for information

Reverend A Butler (Committee Co-Chairman)  
D Bartlett (Groundsman)  
Mr Fowell (PFS Funeral Director)  
B Jones (St Stephens PCC)  
J Reid (St Stephens PCC)

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## AGENDA

1. Health and safety announcements
2. Apologies

3. Declarations of interest
4. Questions from the public
5. Budget Statements
  - a. To receive the current Committee budget statement
  - b. To consider the end of year budget outturn figures for 2010/11
6. To consider the budget for 2012/13
7. To consider fees and charges for 2012/13
8. Update on available burial space and forecast for operational date of the Churctown Cemetery
9. Churchtown Cemetery extension
  - a. Report from the Grounds Person
  - b. Churchtown Cemetery report on current position
  - c. update on regulations to govern new cemetery
  - d. update on signage
  - e. to consider the final account for the cemetery extension
  - f. update on use of machinery near beehives
  - g. any other items relating to the cemetery extension
10. St Stephens Cemetery
  - a. Report from the Grounds Person
  - b. Murderers Plot and Plaque
  - c. Base cut of western wall
  - d. Saltash Fire Fighters Memorial
  - e. update on request to purchase a memorial bench
11. Update on equipment
  - a. Update on registration of ride on mower with DVLA
12. Health and Safety:
  - a. Tombs
    - i. Cornwall Council maintained memorials
  - b. Update on allotment bank maintenance
  - c. Any other urgent Health and Safety issues
13. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary.)

14. Public Bodies (Admission to Meetings) act 1960:

To resolve that the public and press be re-admitted to the meeting

15. Urgent non-financial matters brought forward at the discretion of the Chairman

16. To consider any press releases or articles required

17. Date of next meeting – Monday 12<sup>th</sup> March 2012 – 7.00pm at the Guildhall