

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 1st December 2011 at 7.00pm

PRESENT: Councillors: C Oakes (Chairman), P Clements, G Ellison, Mrs. H Frank, M Gee, D Holley, Mrs. S Hooper MBE, A Killeya, M Killeya, W Phillips, B Reid, D Yates.

ALSO PRESENT: L Bradley – CIC Chairman, PC Chris Chilcott – Saltash Community Police, 7 Members of the Public, 2 Members of the Press, R Lane - Town Clerk.

APOLOGIES: Councillor: R Austin, R Bickford, C Riches, P Stephens ISM, Reverend N Slateford – Mayors Chaplain.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

PRAYERS

In the absence of the Mayors Chaplain the prayers were led by Councillor D Holley.

243/11/12 DECLARATIONS OF INTEREST

Councillor	Agenda Item	Personal/Prejudicial	Reason
Hooper	PA11/06721	Personal	The Applicant and a few objectors are known to me from various charitable events/organisations.
M Killeya	PA11/06721	Personal	The applicant and at best 1 objector is known to me.
	7	Personal	CIC Member.
	C & A 110/11/12	Personal	SEA Member

A Killeya	PA11/06721	Personal	The applicant and at least 1 objector is known to me. CIC Member. SEA Member
	7	Personal	
	C & A 110/11/12	Personal	
Reid	PA11/06721	Personal	The applicant and at least 1 objector is known to me.
Yates	7	Personal	CIC Member.
Frank	7	Personal	CIC Member.
Holley	PA11/06721	Personal	Know applicant, father, several members of close. Know neighbour to applicant. SEA Member
	PA11/09645	Personal	
	C & A 110/11/12	Personal	
Oakes	PA11/06721	Personal and Prejudicial	Son speaking against.

CHAIRMAN'S REPORT

The Chairman gave the following report:

Since the last meeting Marilyn and I have attended The Saltash Town Band concert in aid of St. Stephens Church Community Hall project and the Brunel Ladies Harmony Chorus 20th Anniversary Concert in Tavistock.

We also spent a pleasant afternoon working in Barnardos Charity Shop in Regal Court where I used the steamer and Marilyn served in the shop.

We attended the Saltash Sailing Club Annual Dinner and presentation evening at the China Fleet Club and the Saltash Lions 40th Charter Dinner at St. Mellion.

On a more serious note we have attended the Saltash Royal British Legion Festival of Remembrance at the Wesley and the Plymouth Festival in the Pavilions.

The first Civic 2 minutes silence was held in Fore Street on the 11th November and our Remembrance Service on the 13th November. Both events were very well attended with children from St. Stephens School on the 11th and many Youth organisations on the 13th. We both attended the AGM of The League of Friends of St. Barnabas Hospital and Marilyn attended the Saltash Floral Art Club demonstration. Our Community Friendship Dinner took place on the 25th November and was attended by 88 people from 17 different Saltash organisations. Everyone had a great time and we raised £976.40 for my Charities.

We also opened an Extension to Blackwell Bates Offices in Saltash and the New look Acorn Florists in Fore Street.

Last but not least we attended the Saltash . Net GCSE Presentation Evening, and the St. Luke's Light up a Life Service in the Wesley.

The Deputy Mayor reported that he had participated in the opening of the climbing wall at K3 and had attended the investiture of the Lord Lieutenant at Truro.

It was **RESOLVED** to note the reports.

POLICE REPORT

Crimes between the 4th November & 30th November 2011 are 58. They can be broken down as follows:-

	2011	2010
Burglary Dwelling	- 8	- 2
Burglary other	- 4	- 3
Communication act	- 3	- 0
Assault's	- 11	- 6
Sex assault	- 1	- 1
Theft	- 11	- 25 including fraud offences
(Cheque/card)		
Theft of vehicle	- 3	- 0
Theft from vehicle	- 3	- 3
Criminal damage	- 1	- 6
Criminal damage to vehicle	- 8	- 7
Drink drive	- 1	- 1
Harassment	- 3	- 0
Possession drugs	- 0	- 4
Possession supply	- 1	- 0
Breach of molestation	- 0	- 1
Total	58	59

PC Chilcott also informed members that plain clothed officers were operating in town monitoring activity due to a recent spate of burglaries, that a police twitter account was now operating and boat theft micro dot deterrent equipment was now available.

Councillor A Killea enquired if there were any incident figures not included in the crime statistics.

PC Chilcott informed members that some incidents that were not regarded as crimes and dealt with by Social Services were not included.

He also enquired what type of information would be tweeted.

PC Chilcott informed members it would be general updates on police activity such as attending this meeting to enable greater communication and engagement with the community.

Councillor Holley enquired at what time of day did burglaries normally occur and where were those responsible generally from.

PC Chilcott informed members it was usually at night and perpetrators were usually from St Budeaux and Saltash.

Mr Ashton enquired had the police arrested anybody for the recent spate of lead thefts.

PC Chilcott responded that nobody had yet been arrested.

It was agreed that PC Chilcott would forward any progress details to the Clerk in order for Mr Ashton to be informed.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

MONTHLY REPORT FOR NOVEMBER 2011

Health and Social Network

First meeting 4th October – SHADO Centre was well attended. Outcome included feedback from those who attended and a core group of volunteers who will lead the project. Peter Thistlethwaite and Christina Dixon reported findings back to the Saltash Health Strategy group. Next Health Network planned for Wednesday 30th November (4pm – 6pm), Guildhall Saltash. The theme for the meeting will be the question “do you want see a wider choice of health and social care services delivered locally?” Dr. Neville Devonport from the Saltash Health Centre and Paula Bland, who takes a lead on Practice Based Commissioning within the Primary Care Trust are invited to the meeting to present and discuss with Network members. Those who cannot attend will be encouraged to give their response to this question in advance. Findings will be reported back to the Saltash Health Strategy group in early December.

Community Transport Project

Submission to S106 committee for project funding was accepted with the offer of £9,807.00 for the start up period. However the money has yet to be received despite approval at the end of September. The bus is currently in Launceston undergoing significant repairs, to the value of £3.5K. It is hope to have it ready in Saltash for the Christmas Lights on December 3rd. The results of the Natwest Challenge are as yet unknown. It is anticipated that the project came second and will receive a share of the funds offered, more information will follow at the end of November. Many thanks given to all those involved in

spreading the word and making the campaign such a success.

Colin Brown attended a Community Association workshop event on behalf of the CIC which was described as a useful meeting in terms of information offered and contacts made.

Start-up funding to the value of £10K has been offered by Cornwall County Council via Samantha Cleave, Community Transport Officer. This money is expected at the end of December.

Saltash Card

1500 cards sold, expenditure on advertising, new cards and admin costs. Currently have a good stock of cards, average sales of around 30 cards per month.

Mailing list is an asset and is used to good effect by retailers who offer discounts.

Helston Visit

Team from Saltash visited the Helston CIC to discuss funding issues and opportunities. Very impressive new building on the site of the old Cattle Market, nearing completion. Ground floor of building is devoted to Community Projects / Organisations. First floor will be let at commercial rates, with no shortage of Professional Customers. Access to the First Floor is external to the building, hence separation has allowed a mix of funders to support the £1.8m project. One of the main activities of the Helston CIC is organising local Farmer's Markets as part of a West Cornwall consortium. They have obtained funding for a market Coordinator, and this brings in an income to the CIC of £6k annually. Much food for thought !!

Current Financial Position

On 25 November our bank balance was just under £8K. Major commitments due shortly are £2400 designated for the Health project, £3500 for bus repairs, and £ 1200 for Bus Insurance.

Liam Bradley
Chairman

It was **RESOLVED** to note the report.

CORNWALL COUNCIL REPORT

Councillor Holley reported that most of Cornwall Councils time at the moment was dedicated to working on the budget that had been agreed in principal and finalised in February.

He further reported that Cornwall Council had agreed to the Governments offer of a £6 million payment for a no rate increase for the following two years but he noted that this would mean subsidies would drop by 10% again next year whilst staff costs would increase leading to an inevitable cut in services.

He also reported that the toilet provision scheme had been deferred for a year and that £1 million had been budgeted to enable further consultation and consideration of the scheme to take place.

It was **RESOLVED** to note the reports.

Councillor Ellison enquired if the CNA Manager could attend Full Council Meetings on a regular basis.

It was **RESOLVED** that the CNA Manager be invited to attend Full Council Meetings on a quarterly basis.

QUESTIONS

None.

244/11/12 MINUTES

The minutes of the meetings held on 3rd November and 15th November 2011 were confirmed and signed as a correct record.

245/11/12 MATTERS ARISING

a. Cornwall Council – Public Convenience Review – Update

The Mayor reported that further to Councillor Holley's update that the Strategic Waste and Landscape Manager would be attending the Full Council Meeting on 5th January 2012 to discuss the issues regarding public convenience provision.

It was **RESOLVED** to note the report.

b. PA11/03944 – 4 Regal House, Fore Street - update

It was **RESOLVED** that this item would be taken under agenda item 22.

c. Boundary Commission for England – update from Councillor A Killeya

Councillor A Killeya reported that he had attended the public hearing in Truro and had identified a common unity of objection of those present to the breach of Cornwall and if any breach were to take place then it be to the north.

He also reported the name of South East Cornwall was unanimously favoured to that of Liskeard and that submissions would be considered by the Boundary Commission next year.

It was **RESOLVED** to note the report.

d. CRCC Affordable Housing – update and further information

The Mayor informed members of updated information with regard to the location of affordable housing in Saltash from CRCC.

It was **RESOLVED** that the Mayor and Clerk reply with regard to Berry Park and note in the response the Councils support for the need of affordable housing on suitable sites.

246/11/12 FINANCE:

a. The following receipts in October/November 2011 were NOTED:

	£	p	
Guildhall Hire	595.70		Guildhall hire
Burial Board	1140.00		Burial fees
Allotments	4.16		Allotment hire (part year)
HMRC	54815.27		VAT reclaimed 01.04.2010 – 31.03.2011
Common War Graves Commission	72.00		Maintenance grant
Cornwall Council	51981.27		Section 106 money (re Waitrose)

b. The following payments in October/ November 2011 were NOTED:

	£	p	£	p	Remarks
	Gross		Excl VAT		
Staff salaries	8146	.07			Staff salaries (October)
Cornwall Council	617	.00			Guildhall rates
Travis Perkins	10	.99	9	.16	Weedkiller spray
PWS	26	.22	21	.85	Vacuum dust bags
Cornwall Farmers	97	.50	81	.25	Strimmer line
UK Fuels	95	.68	79	.72	Fuel – Cemetery machinery
Acorns Florist	1500	.00			Watering – hanging baskets
IRQ Systems Ltd	142	.79	118	.99	IT support/broadband
Morris Leslie Group Ltd	148	.02	123	.35	Bowser hire
The Consortium	179	.84	163	.52	Stationery/cleaning materials
Jackman Peckover Ltd	2284	.46	1903	.72	Boiler pump repair
SES Ltd	82	.80	69	.00	Electrical work – disabled toilet
ICOM SW	79	.59	66	.33	Phone bill
The Consortium	94	.10	78	.42	Stationery/cleaning materials
Safe Gas SW Ltd	348	.00			Boiler installation – Heritage Museum
EDF Energy Ltd	27	.85			
SW Building Ltd	25,792	.87	21,494	.06	Guildhall repairs
PWS Ltd	105	.36	87	.80	Staff uniform
Able Print & Design Ltd	715	.00			Town Messenger & Annual Report print

Hine Brothers	1000	.00			Grounds maintenance - October
Parc Signs Ltd	1424	.00	1187	.42	Notice board - cemetery
KAWS Services	45	.52			Bench relocation
Cash	93	.65			Petty cash top up
TV Licence	145	.50			TV Licence
2 nd Saltash Scout Group	400	.00			Messenger delivery
Royal British Legion	50	.00			Wreath
Saltash Window Cleaning	45	.00			Window Cleaning
CALC	39	.00			Larger Councils conference
Tartendown Nurseries	672	.12	560	.10	Phase IV works
Petty cash	154	.11			Petty cash
Herods Wood Archers	500	.00			Community Chest grant

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders:

It was **RESOLVED** to note.

247/11/12 **PLANNING**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting. Councillor Gee did not vote on planning.
- b. It was noted that where the Cornwall Council Officer wishes to recommend contrary to the Town Council's view, she/he will contact the Council by email. In light of time constraints the Council will respond by email consensus of Councillors. Interested parties may request of the Clerk to be copied in on this e correspondence, and may make one email submission to all Councillors.
- c. Applications for consideration:

Date received Application no. Details of application

Prior to the next item the Mayor declared a personal and prejudicial interest and left the meeting.

Deputy Mayor in the Chair.

14.11.2011	PA11/06721	Mr and Mrs D Berrey – 5 Elliott Close - construction of new dwelling on garden site. Town Ward: St Stephens Cornwall Council Ward: Saltash Essa
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It was resolved to RECOMMEND REFUSAL on the grounds over bearing, over development, overlooking and out of character, with the provision a site meeting be held on site preferably after 4 p.m.

The Mayor was invited to rejoin the meeting.

Mayor in the Chair.

17.11.2011	PA11/08835	Mr and Mrs J Le-Corre - 148 Grassmere Way - construction of two storey extension (granny annexe) to side of dwelling. Town Ward: Pill Cornwall Council Ward: Saltash St Stephens
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It was resolved to RECOMMEND APPROVAL.

11.11.2011	PA11/09264	Mr and Mrs Kerswell - 5 Edwards Crescent, Latchbrook - single storey side extension to enlarge kitchen/dining room. Town Ward: St Stephens Cornwall Council Ward: Saltash Burraton
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It was resolved to RECOMMEND APPROVAL.

17.11.2011	PA11/09454	Mr C May - 38 Castlemead Close - construction of single storey rear extension. Town Ward: Burraton Cornwall Council Ward: Saltash Essa
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It was resolved to RECOMMEND APPROVAL.

17.11.2011	PA11/09455	Mr and Mrs Flynn - 184 St Stephens Road - construction
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of single storey side extension
and two storey rear extension.

Town Ward: St Stephens
Cornwall Council Ward:
Saltash Essa

It was resolved to
RECOMMEND APPROVAL.

18.11.2011 PA11/09537

Mr and Mrs M Hemsley - **49**
Hawks Park, Lower Burraton
- construction of side two storey
extension providing an
additional bedroom and ground
floor toilet and additional kitchen
area.

Town Ward: St Stephens
Cornwall Council Ward:
Saltash Burraton

It was resolved to
RECOMMEND APPROVAL.

24.11.2011 PA11/09645

Mr and Mrs Keverne - **5 Rye**
Hill, St Stephens – re-siting of
garden/boundary fence.

Town Ward: St Stephens
Cornwall Council Ward:
Saltash Burraton

It was resolved to
RECOMMEND APPROVAL
subject to non interference
with the footpath.

- d. Decisions taken by Cornwall Council where the decisions reached were
contrary to the recommendations made at the Town Council meeting:

1. PA11/02862 - Rumble Cottage , 97 Lower Fore Street

Saltash Town Council recommended **REFUSAL** on June 3rd, 2011.
The Officer recommended the application for **APPROVAL**

RESULTS OF POLL

- | | | |
|----|--|---------|
| a. | Stick with our original position and request call in | 1 VOTE |
| b. | Accept the Officer's position | 4 VOTES |
| c. | Abstain | 1 VOTE |

2. PA11/07581 - 40 Hillside Road

Saltash Town Council recommended **REFUSAL** on 06.10.11 (due to overlooking which the revised plans had not addressed sufficiently)
The Officer considers there will be no overlooking .

RESULTS OF POLL

- | | | |
|----|---|---------|
| a. | Stick with our original position and request call-in | 1 VOTE |
| b. | Agree with the Planning Officer's comments and decision | 5 VOTES |
| c. | Abstain | 0 VOTES |

On 18/11/11: List of Planning Decisions Cornwall **APPROVED** the Planning Application.

248/11/12 CORRESPONDENCE

(a) Mr and Mrs R Derrick – letter of thanks

The Mayor read out a letter of thanks from Mr and Mrs Derrick regarding his attendance at the recent memorial service for Ben Schikowsky – former Saltash Town Councillor and Deputy Mayor 1994 –1995.

**(b) Cornwall Council – Cornwall Council (off street parking places)
Order 2012 – Consultation**

The Mayor informed members of the consultation previously emailed to members.

It was **RESOLVED** that the Mayor and Clerk to respond noting the concerns of the Council on the impact any increase would have on the town centre but supporting the current non increase of parking charges.

249/11/12 CIVIC AMENITIES COMMITTEE 9TH NOVEMBER 2011

It was **RESOLVED** that the minutes of the Civic Amenities Committee held on 9th November 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed subject to:

Minute 107/11/12 to read 'It was **RECOMMENDED** that Civic Amenities Committee receive the income from the allotments at Church Town Cemetery'.

Minute 120/11/12 To read 'It was **RECOMMENDED** that the sum of £3000 be precepted for the provision of works and equipment to facilitate art displays in the Guildhall'.

250/11/12 STAFFING COMMITTEE 15TH NOVEMBER 2011

It was **RESOLVED** that the minutes of the Staffing Committee held on 15th November 2011 be confirmed and signed as a correct record and the recommendations therein be endorsed subject to:

Minute 61/11/12 recording the unanimous thanks of the Council to Mrs J Angear for initiating the creation of the policy.

251/11/12 RE-APPROVAL OF THE SCHEME OF DELEGATION

Councillor A Killeya presented the ‘Scheme of Delegation’ for re-approval and recommended that as it was working effectively that it be approved for the remainder of the council term.

It was **RESOLVED** that the ‘Scheme of Delegation’ be re-approved and approved for the remainder of the council term.

252/11/12 COMMUNITY ENGAGEMENT STRATEGY

Members considered the approval of the ‘Community Engagement Strategy’ for inclusion in the application for Quality Status.

It was **RESOLVED** that the ‘Community Engagement Strategy’ be approved.

253/11/12 APPROVAL OF A LETTER TO COUNCILLOR R TOVEY ON DEVOLUTION

Councillor A Killeya requested members approve and endorse a letter he had drafted on devolution.

It was **RESOLVED** that the letter be approved.

254/11/12 REPORT AND BUDGET RECOMMENDATION FROM THE OLYMPIC TORCH WORKING GROUP

Councillor Mrs H Frank provided members with an update report from the working group which included details of a meeting organised for community groups on Tuesday 13th December 2011 in order to empower and facilitate community events on the relay day.

She also reported that the working party considered a budget of £10,000 should be established to facilitate the community events.

It was **RESOLVED** that a budget of £10,000 be established and that spending authority be delegated to Mayor, Deputy Mayor and Clerk reporting to Full Council.

255/11/12 MEET THE PEOPLE:

- a. Feedback from last meeting

The Mayor reported there were no outstanding issues.

It was **RESOLVED** that the report be noted.

b. Arrangements for future meetings.

Members considered arrangements for Saturday 3rd December 2011.

It was **RESOLVED** that the meeting would be cancelled however the Council would have a stand from 2 p.m. – 4 p.m. at the Christmas Lights Switch on to be hosted by councillors available on the day.

256/11/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

257/11/12 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

PA11/03944 – 4 Regal House, Fore Street – update

Councillor Holley updated members on progress to date.

It was **RESOLVED** that the report be noted.

258/11/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

259/11/12 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

Letter from Mr and Mrs Wirth

The Mayor informed members of a letter received thanking the council for its actions in removing the bench in Callington Road which had resulted in the residents no longer experiencing anti social behaviour.

It was **RESOLVED** that the letter be received.

Councillor J Ellison – CATS letter of support.

Councillor J Ellison as Project Co-ordinator for CATS requested the Council provide him with a letter of support for evidence purposes in applications for financial support from the various Cornwall Councillors in the area.

Members also considered endorsing Councillor Mrs S Hooper MBE as the Council representative for CATS.

It was **RESOLVED** that:

1. The Mayor and Clerk would provide a letter of support when requested.

2. Councillor Mrs S Hooper MBE be approved as the Council representative for CATS.

260/11/12 PRESS RELEASES

The Mayor congratulated Martin Lister and thanked him for attending on his birthday.

It was **RESOLVED** that a press release be issued notifying that the recently refurbished waterfront play equipment had now been re-installed jointly paid for by Saltash Town Council, Saltash Waterfront Residents Association and Cornwall Councillors.

261/11/12 DATE OF NEXT MEETING

20TH December 2011(Planning) and 5th January 2012.

262/11/12 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9.58

Signed: _____
Chairman

Dated: 5th January 2012