

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 17th April 2008 at 7.00 pm

PRESENT: Councillors R Austin (Chairman), R Bickford, N Challen, P Clements, G Ellison, D Holley, Mrs S Hooper MBE, Mrs S Lennox-Boyd, C Oakes, B Reid, D Yates

ALSO PRESENT Mr L Bradley (Saltash Gateway Community Interest Company)
PC S Fletcher,
Mrs M Small (Town Clerk)

APOLOGIES: Councillors M Gee, A Killea (Caradon DC Meeting),
Mrs F Knight (holiday), C Riches, P Stephens
Reverend I Souter (Mayor's Chaplain)

PRAYERS

Prayers were offered by Councillor Austin. Members stood in silence, in respect of Mr Julian Grail, whose untimely death had been announced. He had worked tirelessly for Saltash and would be a great loss to the town.

CHAIRMAN'S REPORT

Councillor Austin thanked those Councillors who attended the photo call with Plymouth City Council regarding the future Tug of War. He also extended thanks to all those who had attended the Mayor's Ball and made it a really good evening. His Mayoral duties have included the Diamond Wedding Anniversary of Mr & Mrs Cyril Parker, the opening of Silver Street Hanging Gardens, the Royal British Legion Cheese and Wine evening, Year 7 Assembly with Mr John Hooper who has written a book on Captain Henry Jackson and presented a cheque for £1000 to the school for their garden. He also attended a reception at County Hall to mark the contribution of Cornwall RAF St Mawgan and the joint Maritime facility.

Councillor Austin stated that Mary Crawford from the Saltash Observer was inviting all Councillors to attend a Blood Pressure Check on Saturday 26th April between 10am and 3pm either at the Hearing Aid Centre or at Alliance Chemist. A copy of the Council's new Leaflet, Visit Saltash, was circulated to Councillors and the Mayor offered thanks to Councillor Bickford for his work on producing the leaflet. The Mayor concluded by asking for an urgent item on the Boundary Review, to be added to the Agenda for consideration and this was **AGREED**.

POLICE REPORT

PC Simon Fletcher reported that there had been seventy nine recorded crimes compared to ninety four for the same period last year. There had been one dwelling burglary in Saltash. The annual statistics for the Police are on their website. PC Fletcher urged people of all ages, not to drink and drive as currently they are arresting on average one drink driver per week.

With reference to the issue raised about Plough Green at the last meeting, because of road disruption, lorries delivering to the Spar Shop have to go in one way. The Police have written to the Highway Authority asking for yellow lining but currently the parking is not illegal.

Fletcher stated that he had written to the Town Clerk recently asking if the gates to Victoria Gardens can continue to be locked at night. With reference to the bus shelter in Wearde Road, the Police will try to be there as much as they can to monitor the situation. With reference to a reported incident at the last meeting regarding a mobile phone being taken in Fore Street, PC Fletcher reported that he could not find any log of an assault on the 15th March.

Councillor Clements referred to Footpath 28 at Shillingham. PC Fletcher confirmed that the Police have issued notices to the landowner to put up, as the fence is being cut and this constitutes criminal damage. Any access issue should be taken up with the relevant authority.

Councillor Holley asked if the police would have been consulted about the building works going on at New Road, as he is not happy because cars are coming around the corner and going on the other side of the road. He considers there is an accident waiting to happen. The site hut is on the pavement. PC Fletcher said that the Police would liaise with Highways.

A question was asked on what role PCSOs have as he was concerned that they allowed shop lifters to walk away with stolen goods. PC Fletcher stated that PCSOs have forty three powers and can get back-up from regular officers if they so request.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

A brief for the month of April 2008 had been circulated. Mr Bradley stated that the CIC Directors see the acquisition of a building or other assets to support the financial task of delivering the Community Action Plan as a priority. They would welcome a joint approach with Saltash Town Council on the proposal to seek the transfer of the CAB building at 18 Belle Vue Road. Councillor Austin stated that this would be added to the list for investigation by the Town Council.

It was noted that Mr Hinks was chairing the Fore Street Regeneration Steering Group which is aiming to develop a scoping document. Councillor Austin urged the Council's representatives to attend these important meetings. Councillor Reid stated that the meetings should be held in Saltash and Mr Bradley will take this comment back to the group.

Mr Bradley stated that the scoping document for Broadmoor Farm has gone through several stages and alterations prior to it being discussed by the Steering Group on 7th May. This will be used as a basis for a master planning exercise. A representative of Bond Holdings has invited the County and District Council representatives to a Broadmoor Farm site meeting. Councillor Austin asked if he could also receive an invitation for this meeting.

Health provision for Saltash and the PL12 area is being developed and is in the early stages of discussing with the doctors and it is hoped to set up a steering group to review the situation.

The Cornwall Towns Association acts as a County Forum for the sixteen MCTI Towns in Cornwall and has been awarded a grant by SWRDA. This is a response to the winding up of the Market and Coastal Towns Association in Taunton which has run its course and funding for which is being withdrawn centrally but they will provide funding for the Cornwall Towns Association. It is not known if the funding is on a one off basis or will be ongoing.

Mr Bradley has received details from the Town Clerk on questions to be answered regarding the Memorandum of Agreement. He will put this to the Directors and come back to the Council in due course.

COUNTY COUNCIL REPORT

County Councillor Preston reported that a One Cornwall Website has been launched, which will include all the documentation being issued and details on the Electoral Review.

County Councillor Preston reported that the renovations to buildings at Mount Edgecumbe are on target to open at the start of the next season. Mount Edgecumbe has won the coveted Camellia cup for the third year of the Cornwall Society at their Spring Show.

It was noted that in the first ten days of April, County Highways had treated more roads than the whole of January. Councillor Reid and County Councillors Mrs Mepsted and Preston are having a meeting with the Area Surveyor to update on various schemes in Saltash. In particular the question of parking restrictions outside the shops and new flats in St Stephens Road need to be resolved where access to the parking for the flats is through the existing parking bays.

The County Council is investigating how best to support rural Post Offices and they will be looking at the possibility of using Post Offices to deliver Council services.

County Councillor Preston had spent two sessions at the Community School judging work from Year 10 students, where they had five hours to present their idea for a new restaurant in Newquay, ranging from the theme of the restaurant, its name, floor plan etc. as well as radio advert and the second was a three hour project with the same students, this time on how to raise money in the school for a charity of their choice.

A new guide to European Funding is being produced to assist with identifying and applying for funding from Europe. County Councillor Preston will ensure that the Town Council receives a copy once it is produced.

Saltash Fire Fighters and Cadets raised money for the Benevolent Fund by a car washing session at the Fire Station. The Fire Brigade is warning of the dangers of inconsiderate parking in Saltash, as where this takes place it could mean that a Fire Engine is unable to get through.

County Councillor Preston will obtain a copy of the powers of PCSOs. County Councillor M McTaggart stated that it was possible to ask for someone to come to attend Council Meeting and speak about PCSOs.

Councillor Ellison referred to trailer parking under the Tamar Bridge and asked if the fluorescent edge could be painted on the pavement. County Councillor Preston will obtain details on the adoption of roads on the Pillmere Estate, particularly in relation to a bus turning bay and street lighting. Councillor Mrs Hooper enquired about traffic calming scheme at Oaklands Drive and County Councillor Preston will make enquiries as to whether this is in the list of road schemes and if not will consider adding it.

Councillor Mrs Hooper stated that some time ago there had been a request for a Samaritans phone line to be installed at the end of the Tamar Bridge and she asked if this could now be pursued. Councillor Yates referred to signs for HGVs in Forder and how this was progressing. Councillor Bickford referred to the Passenger Ferry to Mount Edgecumbe and the fact that

only one operator may use the landing stage. County Councillor Preston stated that the contract for the Ferry is coming up for renewal and it is unlikely to continue in its present form when it is renewed.

County Councillor M McTaggart stated that it is up to the Implementation Executive as to whether they will put in enough funding for members to undertake traffic schemes as now. It was **RESOLVED** to write to Mr Fish at the County Council regarding the adoption of roads on Pillmere as this is having an affect on other issues on the Estate. Councillor Clements enquired if there was any news on Anthony Passage and County Councillor Preston stated that the Town Council should contact County Councillor Mrs Mepsted as she was dealing with this.

DISTRICT COUNCIL REPORT

Councillor Holley reported that the District Council had been discussing the closure of Post Offices. The local development framework took on board that meetings are not open to the public and will be writing to the Chief Executive of the County on this issue.

QUESTIONS

Miss Miller referred to the 150th Anniversary of the Royal Albert Bridge and asked if consideration was to be given to events which were held during the previous celebrations. Councillor Ellison stated that he would be pleased to receive information on this so that it may be reviewed.

06/08/09 DECLARATIONS OF INTEREST

Councillor Mrs Lennox-Boyd declared a personal and prejudicial interest in Planning Application number 08/00215/FUL regarding the Stax Reclamation Limited application for land at Avery Way, as the applicant is a close personal friend and she will leave the meeting during discussion of this item.

Councillors Holley and Austin declared a personal interest in Planning Application number 08/00405/FUL as the property is next to the Manse where the Methodist Minister lives, and they are members of the Methodist Church.

07/08/09 MINUTES

It was **RESOLVED** that the Minutes of the meetings held on 20th March and 9th April 2008 be confirmed and signed as a correct record subject to amending the page numbers of 9th April Minutes to 1955 – 1959 and amending Minute number 01/08/09 to read that “Councillor Holley declared a personal interest in Planning Application number 08/00061/FUL for 15 Fore Street as he used to work for the objector who lived on the site.”

08/08/09 MATTERS ARISING

210/07/08a (i) It was noted that the developer had not accepted Lewis Court for a cul-de-sac off Burraton Road but instead had made an alternative suggestion of Marjorie Court, in memory of Councillor Mrs Marjorie Schikowsky. It was **RESOLVED** that this is accepted.

09/08/09

FINANCE

(a) The following receipts in March 2008 were noted:-

	£
Guildhall Hire	2300.10
Burial Board	1100.00
Old Cornwall Society	49.80

(b) The following payments in March 2008 were noted

	£	p	£	p	Remarks
	Gross		Excl VAT		
Caradon District Council	41.12				Garage rent
H3G	15.04		12.77		Mobile phone
Tartendown Nursery	1500.00				Plants – Silver Street
Petty Cash	250.00				Petty Cash
J&M Garden Machinery	46.88				Visor/trimmer bearings
Petit Pain	84.00				Buffet GH booking (re-charged)
Westco. Bldg & Maint	816.63		695.00		Repairs to roof 15/17 LFS
IRQ Systems Ltd	170.34		144.97		IT Support
R Carew Pole 1992 Settle.	1.00				Oysters
Eclipse Internet Ltd	23.95				Broadband
ASK	168.00				Community Chest
2 nd Saltash Scout Group	640.00				Community Chest
Post Office Ltd	206.33		177.76		Telephone bill
Viking Direct	243.30		207.06		Ink
Western Web Ltd	1371.82		1167.50		Website & PDF software
WPS	595.00				Health & Safety
Stansbury Elec.Serv.	182.13		155.00		Mural floodlight
Streamline Protect Ltd	444.87		378.61		Alarm
C Billing	176.25		150.00		Transport – Christmas lights
Saltash Youth Cl.	3000.00				Donations
Otis	379.95		323.37		Lift maintenance
Hine Bros	2970.00				Allotment/grounds maintenance
Post Office Ltd	56.49		48.75		Fax line
G Ellison	140.40				Councillors Basic Allowance
B Reid	140.40				Councillors Basic Allowance
P Clements	140.40				Councillors Basic Allowance
C Riches	140.40				Councillors Basic Allowance
D Holley	140.40				Councillors Basic Allowance
Staff salaries	5142.64				Staff salaries

10/08/09

PLANNING

(a) It was noted that District Councillors voted upon the information before them at this meeting but in the light of subsequent information received at the District Council, Councillors may vote differently at that meeting.

(b) Applications for consideration:

Date received	Application no.	Details of application
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- 07.04.2008 08/00215/FUL Stax Reclamation Ltd - **land at Avery Way, Edgcumbe Road, Carkeel** – erection of 7 purpose built buildings: 6 units within use class B2 (units A, C, D, E, F & G) and 1 unit for use within use classes B1, B2 & B8 (unit B) **It was unanimously RESOLVED to RECOMMEND REFUSAL** subject to (a) increase in pedestrians crossing over A38, for which there is no adequate provision (b) increase of traffic along Avery Way and in particular at end of Edgcumbe Road which will exacerbate current traffic problems (c) visual impact from Tamar Valley and exit from tunnel.
- 07.04.2008 08/00242/FUL Mr C Reed - **land adjacent 44 Albert Road** - construction of new dwelling with detached garage and new vehicular and pedestrian access (Revised design to application number 07/00495/FUL dated 15/06/07) **It was RESOLVED by 10 in favour and 1 against to RECOMMEND APPROVAL** subject to no neighbour objection and adequate provision for drainage.
- 07.04.2008 08/00320/FUL Mr Dixon – **163 Old Ferry Road** - construction of single storey extension to rear elevation. **It was RESOLVED by 10 in favour and 1 against to RECOMMEND APPROVAL** subject to no neighbour objection and adequate provision for drainage.
- 11.04.2008 08/00405/FUL Mr and Mrs Neil – **27 Castlemead Drive** - construction of conservatory to rear of dwelling. **It was unanimously RESOLVED to RECOMMEND APPROVAL** subject to no neighbour objection and adequate provision for drainage.
- 11.04.2008 08/00434/FUL Mr F Phillips - **Regal Court, Brunel Heights, Fore Street** - covered entrance area. **It was unanimously RESOLVED to RECOMMEND APPROVAL** subject to no neighbour objection and adequate provision for drainage.
- 11.04.2008 08/00447/FUL Mr and Mrs A Meakin - **43 Fairway, St Stephens** - construction of two storey extension and extension to garage. **It was unanimously RESOLVED to RECOMMEND APPROVAL** subject to no neighbour objection and adequate provision for drainage.
- 09.04.2008 08/00483/FUL Mr and Mrs G Brettell - **7 Chichester Crescent** – single storey extension to provide new kitchen.

It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.

11.04.2008 08/00510/FUL Mr P Jonas - **34 Hobbs Crescent** - excavation of grass bank and rebuild retaining wall to provide car parking area and build utility room on side of bungalow. **It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**

09.04.2008 08/00842/FUL Mr and Mrs Rogers – **11 Windmill Hill** – construction of conservatory. **It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.**

- (c) It was noted that an appeal had been submitted by Mr F Phillips against refusal of Planning Application No.07/01557/FUL **15 Belle Vue Road** for alterations and extensions to existing dwelling to provide two self contained flats with alterations to existing parking area and vehicular access to highway.
- (d) The Town Clerk reported on two decisions taken by Caradon District Council where the decisions reached were contrary to the recommendations made at the Town Council meeting;
- (i) Town Council recommended approval of application to construct dormer extension on 3 elevations, balcony to rear elevation and construction of double garage at 11 Hillside Avenue, Saltash but it was refused by the District Council in view of its form, design and size being out of scale and character with existing dwellings.
 - (ii) Town Council recommended refusal of application to construct garage and vehicular/pedestrian access to 6 Mulberry Road as it would partly demolish a Cornish hedge but it was approved by the District Council.

11/08/09

CORRESPONDENCE

- (a) It was **AGREED** to obtain two further copies of the Adopted Local Plan First Alteration and the Map for Councillors.
- (b) The Town Council was asked to consider naming of the new development at:
- (i) The old sewage works – it was **RESOLVED** to accept the suggestion of The Moorings, as the name for the new development

- (ii) Site between Adit Lane and New Road – It was **RESOLVED** to submit the name of Lewis Mews
- (c) A letter from Dr H Stoa MP into the cross party enquiry into childhood leukaemia and power lines was noted.
- (d) A paper had been submitted by the County Council on the split of Wards in Saltash. The numbers appeared to be incorrect and Carkeel was included twice but no mention of St Stephens. Councillor Austin reported that he had spoken with the County and the Town Council is able to submit a different proposal by Monday morning. Councillor Austin congratulated Councillor Killea on the work he had done on the boundary review to date.

It was **RESOLVED** that Councillors should advise Councillor Austin of their proposals over the weekend, in order that a fresh submission can be made to the County.

12/08/09 INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on 31st March 2008 be confirmed and signed as a correct record, subject to the deletion of Councillor Holley in the list of those present and to correct spelling of Mr Creagh-Osborne, and the recommendations contained therein be endorsed.

13/08/09 POLICY AND RESOURCES COMMITTEE

It was **RESOLVED** that the Minutes of the Policy and Resources Committee held on 1st April 2008 be confirmed and signed as a correct record and the recommendations contained therein be endorsed.

14/08/09 CIVIC AMENITIES COMMITTEE

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 1st April 2008 be confirmed and signed as a correct record and the recommendations contained therein be endorsed.

15/08/09 GATEWAY COMMUNITY INTEREST COMPANY

There were no issues to be discussed.

16/08/09 MAYOR CHOOSING

Arrangements were made for proposers and seconders of resolutions at Mayor Choosing.

17/08/09 PRESS RELEASES

It was **RESOLVED** that the Council issue a Press Release on the untimely death of Julian Grail.

18/08/09

COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings. .

DRAFT