

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 1ST March 2012 at 7.00pm

PRESENT: Councillors: C Oakes, (Chairman), R Austin, R Bickford, P Clements, G Ellison, Mrs. H Frank, M Gee, D Holley, Mrs. S Hooper MBE, A Killeya, M Killeya, W Phillips, P Stephens ISM, D Yates.

ALSO PRESENT: 2 Members of the Public, 2 Members of the Press, R Lane - Town Clerk.

APOLOGIES: Councillors: B Reid, C Riches, L Bradley – CIC Chairman.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

334/11/12 DECLARATIONS OF INTEREST

Councillor	Agenda Item	Personal/Prejudicial	Reason
M Killeya	CIC & SRUG	Personal	Member
Yates	CIC	Personal	Member
A Killeya	CIC & SRUG	Personal	Member
Clements	CIC	Personal	Member
Frank	CIC	Personal	Member
Austin	CIC	Personal	Member

CHAIRMAN'S AND DEPUTY'S REPORT

The Chairman gave the following report

Mayors Report March 2012

Since our last meeting Marilyn and I have attended the Burraton Community Players Panto and the Saltash Anglican Methodist Players Gala performance.

We also attended the Saltash Music speech and Drama Festival Gala concert at the Wesley, the St. Stephens Church Craft Fair, and the opening of Jeneva Court Computer Room.

Other events included The Cats Presentation evening at St. Mellion, The Saltash Rotary meal at the China Fleet Club and the AGM of Saltash Live at Home Scheme.

We were both privileged to be at the retirement Service for The Rev Jeff Howden, the 104th Birthday of Mrs. Marian Burden at the Elms, and the Retirement of Mr. Brian Powell who has been an Air cadet instructor for 56 years.

Marilyn attended the choosing of the Mayfair Princess and her attendants at Ashtorre. Outside of Saltash we attended the Liskeard Civic service and had a very enjoyable evening at The Torpoint Mayors Ball.

I attended on behalf of the Town Council the Funeral of Mr. John Bryant a past Mayor of our Town.

It was **RESOLVED** to note the report.

POLICE REPORT

(a) Police Report

The Mayor informed members the police report had been covered in the report to the Annual Meeting.

REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

No Report

CORNWALL COUNCIL REPORT

Councillor Austin informed members the report had been covered in his report to the Annual Meeting.

QUESTIONS

None.

335/11/12 MINUTES

The minutes of the meetings held on 2nd February and 21st February 2012 were confirmed and signed as a correct record.

336/11/12 MATTERS ARISING FROM THE MINUTES:

(a) PA11/03944 – 4 Regal House, Fore Street – update

The Mayor informed members that the matter is being considered at the Cornwall Council planning meeting to be held on 21st March 2012.

It was **RESOLVED** that councillors Holley and Ellison would attend.

(b) Boundary Commission for England – update from Councillor A Killeya

No report.

(c) Cornwall Council – Devolution – update

No report.

(d) Update on Station Building

No report.

(e) Traffic congestion – response to Correspondence

The Mayor informed members that an acknowledgement reply had been received from Devon and Cornwall Police and a detailed response from Plymouth City Council which had been distributed to members.

It was **RESOLVED** that the report be noted.

337/11/12 FINANCE:

a. The following receipts in January/February 2012 were **NOTED:**

	£	p	
Guildhall Hire	1603.77		Guildhall hire
Burial Board	2850.00		Burial fees
Allotment Hire	60.00		Allotment hire
Specsavers	215.24		Unused vouchers
Cornwall Council	1505.44		Rebate re Christmas parking

b. The following payments in January 2012/February 2012 were **NOTED:**

	£	p	£	p	Remarks
	Gross		Excl VAT		
Staff salaries	8232	.80			Staff salaries (January)
Cornwall Council	617	.00			Guildhall rates
UK Fuels Ltd	24	.34	20	.28	Fuel
Eon	1597	.09	1330	.92	Electricity - Guildhall
SES Ltd	143	.98	119	.98	Repairs – Guildhall & Brunel
					Bust light fittings
WPS Insurance Ltd	379	.19			Personal accident & sickness policy
WPS Insurance Ltd	233	.87			Policy amendment
Travis Perkins Ltd	21	.98	18	.32	Weedkiller
SSE Contracting	54	.00	45	.00	Attend defective Christmas lights
Cornish Farm Produce	132	.00	110	.00	Christmas trees
Cornwall Pension Fund	876	.20			Superannuation
HMRC	2271	.51			PAYE/NIC
Hine Brothers	1480	.00			Footpaths 2 nd cut

Hine Brothers	1000	.00			Grounds maintenance (January)
Hine Brothers	95	.00			Removal of Christmas tree
PWS	77	.40	64	.50	Safety boots
IRQ Systems Ltd	142	.79	118	.99	IT support & broadband
St John Ambulance	156	.82	130	.68	First aid cover, Christmas event
WesternWeb Ltd	36	.00	30	.00	Additional web page
ICOM SW Ltd	72	.99	60	.82	Telephone bill
EDF Energy Ltd	27	.85	23	.21	Lighting
CT Oakes	327	.20			Mayor's allowance
Public Works Loans Board	10692	.33			Loan repayment
TAVATA	45	.00			Annual membership 2012
SSE Contracting	198	.00	165	.00	Disconnection/removal Christmas lights
Deltor	294	.00			Town Messenger print
K3	500	.00			Saturday night project
Cornwall Council	2274	.96	1895	.80	Grit bins
Saltash Air Cadets	50	.00			Donation re Christmas event
Mr Sticker	108	.00	90	.00	Sign
Petty cash	138	.87			Petty cash top up
Saltash Window Cleaning	55	.00			Guildhall windows & old gas showroom
WH Bond & Sons Ltd	17804	.14	14836	.78	Churchtown cemetery
Saltash Music & Drama Festival	1000	.00			Festival fund
KAW Services	1210	.50			Street furniture refurbishment – part payment
Petty cash	31	.43			Petty cash top up

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

No report.

338/11/12 PLANNING

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that where the Cornwall Council Officer wishes to recommend contrary to the Town Council's view, she/he will contact the Council by email. In light of time constraints the Council will respond by email consensus of Councillors. Interested parties may request of the Clerk to be copied in on this e correspondence, and may make one email submission to all Councillors.
- c. Applications for consideration:

Date received	Application no.	Details of application
20.02.2012	PA12/01061	<p>Mr P Rogers - 1-6, 11-16 Prideaux Close, Tamar View Industrial Estate - installation of PV solar panels on roofs of existing industrial buildings.</p> <p>Town Council Ward: Burraton Cornwall Council Ward: Saltash St Stephens</p> <p>It was resolved to RECOMMEND APPROVAL.</p>
20.02.2012	PA12/01265	<p>Beaver UK Ltd – Marjorie Court, Burraton Road - modification of condition 5 on decision notice PA11/07721 to amend hours of operation/opening from 8.00am – 6.00pm Monday to Saturday to 6.00am – 6.00pm Monday to Saturday (all other hours to remain as stated).</p> <p>Town Council Ward: Burraton Cornwall Council Ward: Saltash St Stephens</p> <p>It was resolved to RECOMMEND APPROVAL.</p>
23.02.2012	PA12/01538	<p>Mr T Gray - 7 Glebe Avenue - Replacement of existing extension with change to roofline.</p> <p>Town Council Ward: Pill Cornwall Council Ward: Saltash Pill</p> <p>It was resolved to RECOMMEND APPROVAL.</p>

- d. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

i. PA11/10187 – Tor Linhay Barn, Tor Hill, Saltash

Saltash Town Council resolved to **RECOMMEND APPROVAL** on 11.01.2012. The officer is of the opinion that the proposed extension will

undermine the character of the listed building and **RECOMMENDS REFUSAL**

Poll taken results:

- | | |
|---|---------|
| a. Stick with our original position and request call-in | 7 VOTES |
| b. Accept the officer's decision | 2 VOTES |
| c. Abstain | 0 VOTES |

The planning application was withdrawn 10.02.2012.

ii. PA11/09966 – Land at 17 Essa Road, Saltash –

As previously reported, Saltash Town Council resolved to **RECOMMEND REFUSAL** on 05.01.2012. The officer considers a refusal on the grounds stated by Saltash Town Council would be unsustainable at an appeal given the nature of the alterations intended.

On 10.02.2012 Cornwall Council approved the planning application.

339/11/12 CORRESPONDENCE

(a) Cornwall Rural Community Council

Community Plans - What has your plan done for you?

It was **RESOLVED** to note.

(b) Cornwall Council

Current position regarding ethical standards regime

It was **RESOLVED** to note.

(c) Cornwall Association of Local Councils

Business rates update – NALC briefing note

Members considered a request from CALC for support of the NALC national campaign to lobby for parish's/town's to receive a share of the business rate by writing a letter to their MP.

It was **RESOLVED** that a letter of support be written and sent to the MP with copies to CALC and the Chamber of Commerce.

(d) Cornwall Council

Invitation from the Leader of Cornwall Council, Councillor Alec Robinson, to attend Cornwall Conversations 29th March 2012, 7.00pm – 9.00pm at the Guildhall

It was **RESOLVED** that:

1. If the public are invited then delegated authority be in place for the Mayor and Clerk to procure banners and issue a press release to advertise the event.
2. £500 be drawn down from reserves and a 'Publicity' budget be established under Policy and Resources General.

340/11/12

**INDUSTRY, COMMERCE, TRANSPORTATION & TOURISM
COMMITTEE HELD ON 8TH FEBRUARY 2012**

The minutes of the meeting held on 8th February 2012 were confirmed and signed as a correct record subject to:

Minute 127/11/12 (d) ii.

Councillor Yates informed members that the notice board was in a poor state and liable to collapse and recommended its replacement.

It was **RESOLVED** that the item be referred to the Planning Meeting to be held on 17th March 2012.

128/11/12 (b) i.

It was **RESOLVED** that delegated authority be given to Councillor Bickford to respond on behalf of the council.

134/11/12

It was **RESOLVED** to invite Saltash Heritage and Coral to the next meeting of ICTT to progress the matter.

341/11/12

**POLICY & RESOURCES COMMITTEE HELD ON 21ST FEBRUARY
2012**

The minutes of the meeting held on 21st February 2012 were confirmed and signed as a correct record subject to:

147/11/12

It was **RESOLVED** that:

1. Option 2 be the preferred option to take over 4 car parks and return any surplus funds to Cornwall Council.
2. An invitation be send to Julian German - Cabinet Member for Localism, Sustainability and Devolution to attend the next meeting of Full Council on 5th April 2012 and forward all previous correspondence to him.

151/11/12

It was **RESOLVED** that the item be referred to agenda item 19.

342/11/12 TO CONSIDER SCHEDULE OF MEETINGS FOR THE REMAINDER OF THE TERM OF THE COUNCIL

It was **RESOLVED** that the item be deferred until the next meeting.

343/11/12 HEALTH AND SAFETY AWARENESS SESSIN FOR ORGANISERS OF SMALL/MEDIUM SCAL EVENTS IN CORNWALL, TUESDAY 13TH MARCH 2012 – TO CONFIRM DELEGATES

It was **RESOLVED** that Councillors Gee and Frank would attend.

344/11/12 MEET THE PEOPLE

(a) Feedback from the last meeting

The Mayor reported all items had been resolved.

It was **RESOLVED** that the report be noted.

(b) Arrangements for future meetings

It was **RESOLVED** that Councillors M Killeya, Clements, Yates and Frank would attend the next meeting to be held on 3rd March 2012.

345/11/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

346/11/12 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

347/11/12 GUILDHALL

Members considered tenders for the Guildhall internal refurbishment works.

It was noted that the Clerk had checked the standing orders procurement procedure for compliance of receiving the tenders and appointing a contractor at the meeting.

He had also checked with CALC who stated “if the council haven’t spent any money on works prior to council approval then there is no problem”.

And also consulted legal services at Cornwall Council who considered the process legal other than if the tender specification changed significantly then the council should allow all tenderers to re quote.

(a) Internal Refurbishment work To the Guildhall

It was **RESOLVED** that option 7.3 be approved to include weekend working at a cost of £500 and that the sum of £7,500 be drawn down from general reserves.

It is recorded that Councillors A Killeya and M Killeya voted against the resolution.

(b) Tenders and appoint a contractor

It was **RESOLVED** that the contract be awarded to Shaun Libby.

Councillor Holley updated members on two items.

It was **RESOLVED** that the reports be noted.

Policy and Resources minute 151/11/12 Paper from the Staffing Committee on the status of the Town Crier.

It was **RESOLVED** that the item be deferred to the next Full Council meeting.

348/11/12 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

349/11/12 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

Prior to the next item Councillor A Killeya declared a prejudicial interest and left the meeting.

Proposed base station installation at 14974 Saltash Community School.

Members considered a consultation letter on behalf of Vodaphone.

It was **RESOLVED** that the consultation letter be noted.

Councillor A Killeya was invited and returned to the meeting.

350/11/12 NOMINATION OF MAYOR ELECT 2012/13

Councillor C Oakes proposed Councillor Martin Gee and asked for any other nominations, there being none.

It was **RESOLVED** unanimously that Councillor Martin Gee be nominated as Mayor Elect for the ensuing year.

351/11/12 NOMINATION OF DEPUTY MAYOR ELECT 2012/13

Councillor C Oakes proposed Councillor David Yates and asked for any other nominations, there being none.

It was **RESOLVED** unanimously that Councillor David Yates be nominated as Deputy Mayor Elect for the ensuing year.

352/11/12 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

It was **RESOLVED** that the following press releases be issue:

1. Guildhall Refurbishment.
2. Cornwall Conversations if a public event.
3. Nominations of Mayor and Mayor Elect.

353/11/12 DATE OF NEXT MEETING

20TH March (Planning) and 5th April 2012

354/11/12 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 10.50 pm.

Signed: _____
Chairman

Dated: 5th April 2012