

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Civic Amenities Committee held in The Guildhall on Wednesday 14th March 2012 at 7.00 pm

PRESENT: Councillors: G Ellison (Chair), R Bickford (for part of the meeting), P Clements, Mrs H Frank, M Gee, A Killeya , C Riches

ALSO PRESENT: Councillor B Austin
Mrs A-J Thomas, Senior Administration Officer

APOLOGIES: Councillors: C Oakes, P Stephens ISM

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

160/11/12 DECLARATIONS OF INTEREST

Name	Agenda Item	Personal/ Prejudicial	Reason
Austin	7	Personal	Applicant known
Ellison	7	Prejudicial	Applicant
	8	Personal	Project leader
Killeya A	7	Personal	Applicant known
Riches	7	Personal	Applicant known

161/11/12 QUESTIONS FROM THE PUBLIC

None.

162/11/12 CURRENT COMMITTEE BUDGET STATEMENT

Members considered the current committee budget statement to 29th February 2012.

It was **RESOLVED** that the report be noted.

163/11/12 FOOTPATHS

a. Footpath update

Councillor Clements reported that the Antony Passage Public Inquiry is currently underway.

He has completed 50 public footpath reports and has established that over 4,000 metres of footpaths are currently blocked. The office will add the reports to the footpath file.

It was **RESOLVED** that a meeting is arranged with Linda Holloway (Senior Enforcement Officer, Cornwall Council) and Mike Eastwood to discuss the reports. Councillors Ellison and Clements will attend.

When the Celtic Cross is installed there will be a slight footpath diversion around it and the work will be done by Cornwall Council.

It was **RESOLVED** that the report be noted.

b. Wainhomes footbridge

Members expressed concern at the lack of progress with this matter.

It was **RESOLVED** to arrange a site meeting with the Enforcement Officer and Tree Officer from Cornwall Council. Councillors Clements, Ellison and Riches will attend.

c. Yellowtor Lane/Spire Hill Park right of way – update

Councillor Clements reported that this was currently number 40 on the 'C' list.

It was **RESOLVED** to remove this item from the agenda until the October meeting.

d. Possible Public Footpath from Babbis Farm Lane to Henn Point Application

It was **RESOLVED** in the first instance to write to owners of the land asking that they unlock the gate as it is a public right of way to Henn Point.

e. Any other footpath issues

Councillor Austin reported that he has secured funding from the Cornwall Wildlife Trust to improve the surface of the bridlepath from Wearde Road (by the allotments).

It was **RESOLVED** that the report be noted.

164/11/12 FESTIVAL FUND APPLICATIONS

Councillor Ellison left the meeting for minute number 164/11/12 and returned upon its conclusion.

Councillor Frank in the Chair.

Members considered an application for Festival Funding from Saltash Town Regatta Committee. It was noted that the amount of funding requested was less than last year.

- i. Commemorative trees, benches and associated costs.

Councillor Ellison reported on the cost of trees to supply the 4 feeder schools, Saltash.net and S.E.A. in recognition of the Queens Jubilee.

It was **RECOMMENDED** that £1924.00 be awarded.

(Councillor Ellison returned to the meeting and took the Chair.)

It was **RESOLVED** that 6 trees be procured and supplied from the Queens Jubilee budget.

165/11/12 ELWELL WOODS/ CELTIC CROSS PROJECT

Councillor Ellison updated Members on the progress of the project. The volunteer days had been highly successful and contractors were now working on site. Two information boards will be erected shortly giving the public more information on the project. The full opening is planned for October. A donation had been received from the Cornwall Council Leader's Budget which had covered the deficit in the project budget. It was hoped to upright the Cross in the future but there is currently no budget for this.

It was **RESOLVED** to note the report.

166/11/12 GROUNDS MAINTENANCE

a. Phase IV and V – update

Councillor Ellison reported that Phase IV is now complete and Phase V is in progress.

It was **RESOLVED** to note the report and remove Phase IV from the agenda.

b. Standard of roundabout maintenance – update

Councillor Ellison reported that Roger Young Landrovers had agreed to sponsor the roundabout at Latchbrook. It was hoped that Lidl will sponsor the roundabout at the top of Pillmere Drive but no reply had been received to date. He is currently in discussions with the Highways Agency regarding the planting on the Carkeel roundabout

It was **RESOLVED** to note the report.

c. Any Other Items Relating to Grounds Maintenance

i. Planting scheme in the town

It was **RESOLVED** that the bed by the Brunel statue is planted with an Olympic theme of rings using marigolds.

It was suggested that the hanging baskets have a red white and blue theme in celebration of the Queen's Diamond Jubilee.

Councillor A Killeya advised the Committee that there will be a report to the Town Council meeting next week from the Saltash Town centre Improvement Group (STIG) regarding the hanging baskets which will be bigger, hung lower and require less watering this year.

ii. Bench at Silver Street

Councillor Frank reported that a request by a member of the public to place a bench near the substation on Silver Street had recently been turned down by Cornwall Council due to concerns over the ownership of the land.

It was **RESOLVED** that Councillor Austin will liaise with the Mr Dougal Maclachlan of Cornwall Council to investigate the matter.

167/11/12 **ALLOTMENTS**

**a. Lower Port View – Vernon Court
Response from Cornwall Council**

A letter had been received from Cornwall Council regarding the possible use of the land at Vernon Court. It was noted that the delivery of housing services in Cornwall will transfer to Cornwall Housing Ltd in April and it was **RESOLVED** to pursue the matter then.

b. Any other items relating to allotments

None.

168/11/12 **STREET LIGHTING**

a. Moorland View

Councillor Ellison reported that the work was underway and due to be completed shortly.

It was **RESOLVED** to note the report.

b. Any other issues relating to street lighting

None.

169/11/12 **TOWN MESSENGER**

Councillor Ellison reported that an offer had been received for a regular article from the All Weather Pitch Manager at Saltmill.

It was **RESOLVED** to accept the offer and allocate a quarter of a page for the articles.

It was further **RESOLVED** that the next edition of the Messenger is published by the end of April to enable distribution in good time to publicise the Olympic Torch events in the town. Councillors were asked to forward articles to the Senior Administration Officer as soon as possible.

170/11/12 REPORTS OF OVERHANGING TREES AND PLANT GROWTH

None

171/11/12 BLUE PLAQUE SCHEME

It was **RESOLVED** to remove this item from the agenda until the October meeting.

172/11/12 OLYMPIC TORCH 2012 – UPDATE

Councillor Frank updated Members on the current arrangements for May 19th and reminded them that details of all the events can be found on the dedicated website www.saltashcelebrates.org.uk including the flag workshops that are to be held in the week before Easter.

She reported that further details of the route the Torch relay will take through Saltash are due to be released on March 19th.

It was **RESOLVED** that two banners are displayed at the bottom of Fore Street and in Victoria Gardens to publicise the visit of the Olympic Torch to the town.

173/11/12 USE OF THE GUILDHALL FOR ART DISPLAYS – UPDATE

It was **RESOLVED** to remove this item from the agenda until the October meeting.

174/11/12 QUEEN ELIZABETH II DIAMOND JUBILEE/BEATING THE BOUNDS – MONDAY 4TH JUNE 2012

a. Beating the Bounds

Councillor Ellison reported a letter from St Germans Sailing Club giving permission for the boats to moor alongside their pontoon to collect walkers. They will also make their clubhouse available.

It was **RESOLVED** that Councillor Ellison will write to the Commodore to thank him.

b. Queen Elizabeth II Diamond Jubilee

Councillor Frank reported that there was currently £500 available for funding the community picnic. Bands for the event are being considered.

It was **RESOLVED** that Councillor Ellison will speak to the Manager of Waitrose regarding the possibility of the Community Picnic being supported through the Community Matters Scheme.

- c. A letter was reported from Mrs Greeves who suggested that the Town Council plant a tree in commemoration of the Diamond Jubilee. Councillors agreed that suitable place may be Victoria Gardens.

It was further reported that the local schools had expressed a preference for each location to have a commemorative tree planted in the grounds with a seat around it rather than individual pupils receiving commemorative items.

(Councillor Bickford arrived.)

It was **RESOLVED** that Councillor Ellison will investigate the costs involved and report back to the Committee.

175/11/12 **REFURBISHMENT OF TOWN CENTRE BINS AND BOLLARDS - UPDATE**

Councillor Ellison reported that the work was almost complete and was of a high standard.

It was **RESOLVED** to note the report.

176/11/12 **THE LEVEL OF DOG BIN PROVISION IN THE TOWN**

Councillor Ellison reported that he was about to order two litter bins and a dog bin for Elwell Woods.

Councillor A Killeya reported that three members of staff had recently undertaken enforcement training with Cornwall Council and the Staffing Committee will consider how this could be utilised.

It was **RESOLVED** to include an article in the Town Messenger following the meeting of the Staffing Committee advising members of the public that Town Council officers now had enforcement powers.

177/11/12 **COMMUNITY TOILET SCHEME**

Councillor Ellison reported that the scheme is running successfully and he is hopeful that The Railway Inn will join shortly

It was **RESOLVED** that the report be noted.

178/11/12 **CORNWALL IN BLOOM**

Councillor Ellison reported that he had concerns at the amount of work and time that participating in this event would involve.

It was **RESOLVED** to ask Councillor Mrs Hooper MBE if she will write an article for the Town Messenger stating that the Town Council are keen to pursue this next year and invited volunteers to express interest in taking this forward.

179/11/12 **CCTV – UPDATE**

Councillor Ellison reported that the cameras were now covered and non-operational.

It was **RESOLVED** that Councillor Ellison will speak to Sergeant Dunstan regarding the level of crime in Fore Street.

180/11/12 **CORRESPONDENCE REGARDING THE MURAL AT SILVER STREET**

A letter was reported from Mr Rundle regarding the mural at Silver Street.

It was **RESOLVED** that Councillor Ellison will write to Mr Rundle explaining why the mural is as it is.

181/11/12 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960: To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.**

None.

182/11/12 **PUBLIC BODIES (Admission to Meetings) Act 1960: To resolve that the public and press be re-admitted to the meeting.**

183/11/12 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

a. Signage

Concern was expressed over the A frame sign that is being placed by the traffic lights at the bottom of Fore Street (outside the Coral shop). The Clerk was asked to speak to the company concerned and ask them to move it.

b. Town Stocks

A letter was reported from Mr Whipp, the Town Crier. He would like to place the copy of the Town stocks in Victoria Gardens. He has been in touch with Cornwall Council who have requested a letter of support from the Town Council.

It was **RESOLVED** that Councillor Ellison will write to Mr Whipp stating that whilst the Town Council would like to support the request there are concerns regarding Health and Safety and the possibility that the stocks may be vandalised. However, the Town Council would like him to continue to make the stocks available at town events.

c. SEA – Victoria Gardens

Councillor Austin reported that SEA (Saltash Environmental Action) have been in discussions with Cornwall Council who are happy to support their plans for Victoria Gardens, initially the planting of one bed. Cornwall Council have requested that the Town Council oversee the project and it was **RESOLVED** that Councillor Austin will do this.

d. Victoria Gardens – wall

Councillor Gee asked if there was any update on the wall in Victoria Gardens and Councillor Austin reported that he is speaking to Officers about this.

e. Bandstand Marathon

A letter was reported regarding a Bandstand marathon planned for September.

It was **RESOLVED** to pass the details to SEA.

184/11/12 PRESS RELEASES OR ARTICLES REQUIRED

None.

185/11/12 DATE OF NEXT MEETING

Wednesday 9th May 2012

Rising at 8.55pm

Signed: _____
Chairman

Dated: 5th April 2012