

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 5th July 2012 at 7.00pm

PRESENT: Councillors: M Gee (Chairman), R Austin, R Bickford, P Clements, G Ellison, Mrs. H Frank, A Killeya, W Phillips, D Yates, Mrs S Hooper MBE, B Reid (part), J Pickering.

ALSO PRESENT: Canon Reverend A Butler, Sergeant A Dunstan – Saltash Police, 10 Members of the public, 2 Members of the Press, R. Lane – Town Clerk.

APOLOGIES: Councillors: C Oakes, D Holley, C Riches, Mr L Bradley – Chairman CIC.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

PRAYERS

Canon Reverend A Butler – Mayors Chaplain led prayers.

105/12/13 DECLARATIONS OF INTEREST

A. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
D Yates	PA12/05176	Non Pecuniary	Personal Friend
	STIG	Non Pecuniary	Member
A Killeya	STIG	Non Pecuniary	Member
P Clements	STIG & CIC	Non Pecuniary	Member
R Bickford	CIC	Pecuniary	Director
	STIG	Non Pecuniary	Member
H Frank	CIC	Non Pecuniary	Member
	STIG	Non Pecuniary	Member
S Hooper MBE	12b	Non Pecuniary	Travel Expenses
			Claim
R Austin	STIG	Non Pecuniary	Member
	CIC	Non Pecuniary	Director

B. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

None

C. Dispensations required

Councillor Killeya requested a dispensations be issued for agenda items 7 and 17 in the event the meeting be inquorate.

The Clerk agreed to that dispensations be approved in order the meeting be quorate for agenda items 7 and 17.

CHAIRMAN'S REPORT

The Chairman gave the following report

Friday 8 th June	Circus Starr Charity Performance at Longstone Park, Saltash.
Saturday 9 th June	Cresta Abbeyfield, 40 Callington Road, Saltash. Coffee morning and Tree planting for Diamond Jubilee.
Sunday 10 th June	Looe Town Council Civic Church Service.
Tuesday 12 th June	Presentation of cheques from Cllr. Colin Oakes' Mayor's Charity Fund, at Saltash Guildhall.
Thursday 14 th June	Mr. & Mrs. Alcock – Diamond Wedding Anniversary at the Saltash Working Mens Club.
Saturday 16 th June	Saltash Regatta – Waterside.
Saturday 16 th June	Saltash Ladies Choir Concert at St. Nicholas & St. Faith Church, Saltash.
Sunday 17 th June	Liskeard Town Council Civic Church Service.
Monday 18 th June	saltash.net Academy – Ethics discussion with year 12.
Tuesday 19 th June	Trematon WI Tree Planting Ceremony for HM The Queen's Diamond Jubilee at Trematon Hall.
Thursday 21 st June Working	Presentation evening for Saltash Youth Football at the Mens Club.
Saturday 23 rd June	Pixielands Day Nursery, Saltash – Graduation Day.
Saturday 23 rd June	Launch of Page2Stage Production at Saltash Wesley Church.

Saturday 23 rd June	Marie Curie Tea Party at Marray House, Essa Road, Saltash.
Saturday 23 rd June	Cecil Arms pub – sponsored Darts Playing and Guinness Book of Records attempt, in aid of Parkinson’s Disease.
Friday 29 th June	Seafarers UK Armed Forces Day Civic Reception at Plymouth Guildhall.
Saturday 30 th June	Opening of Calweton’s Veterinary Practice in Keast Mews, Saltash.
Saturday 30 th June	Armed Forces Day National Celebration on Plymouth Hoe.
Sunday 1 st July	RAF & Allied Air Forces Monument Service on Plymouth Hoe.
Sunday 1 st July	Saltash Lions Presidents Handover Lunch at the Ploughboy Inn, Saltash.

The Deputy Mayor attended:

Sunday 17 th June	Saltash Regatta.
Saturday 30 th June	Essentially English Chamber Music Festival including Arnold Camerata, at Saltash Wesley Church.
Sunday 1 st July	Plymouth Armed Forces Week Sea Sunday Church Service at the Minster Church of St. Andrew, Plymouth.

Jra
4.7.12

It was **RESOLVED** to note the reports.

POLICE REPORT

Police Report 05/07/2012 Sgt Andy Dunstan

Saltash Crimes 08/06/12 – 05/07/12 - 55 Crimes.

Same period last year 103 crimes.

Offences Include

- Burglary other (*garages/sheds*) – 2
- Burglary dwellings -3
- Theft Other - 9
- Theft of Motor Vehicle -0
- Theft from motor vehicles - 5

- Criminal Damage to motor vehicles - 2
- Criminal Damage to property or buildings - 4
- Assaults – 12
- Theft from shop - 3
- Drugs offences – 2
- Public Order offences – 5

Onside Football Project Update

PCSO Natalie HODGES has successfully obtained three years of funding for our long running Friday evening football coaching sessions (Onside). This has come from ‘Sported’ ‘Sported’ is a national charity that provides support to community sport organisations that work with young people. The Saltash Neighbourhood Team would also like to thank members of the council for some match funding from the community chest, assisting with our bid to the charity.

Community Speed Watch (Police Volunteer Programme)

The following sites have been visited this month

- Carkeel – 680 Vehicles checked – 34 travelling in excess of the speed limit.
- New Road – 152 Vehicles checked – 15 travelling in excess of the speed limit.
- Liskeard Road – 181 vehicles checked – 35 travelling in excess of the speed limit.
- New Road – 687 vehicles checked – 69 travelling in excess of the speed limit.

The Team are looking for additional volunteers from members of our community, please contact PCSO Tori Goodman at Saltash Police Station for details.

Road Safety Show for the under 7’s

Saltash PCSO’s are organising a Stop Look & Listen Road Safety Show, supported by Saltash Town Youth Council, exclusively for the under 7’s accompanied by an adult at Saltash Leisure Centre on Friday 3 August 3 – 5 pm. Telephone 840940 Saltash Leisure Centre for details.

It was **RESOLVED** that the reports be noted.

Prior to the next agenda item Councillors Bickford, Frank, Clements, Killea, Austin and Yates due to declared interests left the meeting.

REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

- (a) Receive Report and consider any actions arising

SALTASH GATEWAY CIC REPORT FOR JUNE 2012

Health and Social Network

Below are some very brief details about the Health & Social Care Network meeting with Peninsula Community Health at St Barnabas on Tuesday 3rd July. We think it is a pretty important session for the town.

This is an open meeting for interested local citizens to hear about *Peninsula Community Health* – an innovative not-for-profit company now responsible for community health services across Cornwall. Its chief executive, **Kevin Baber**, has accepted our invitation to speak to us. We will also meet his colleagues:

Graham Allen who jointly manages community health and Cornwall Council's social care services, and

Jo Beer, our Locality Manager.

The meeting will be run to encourage everyone to share their views, discuss key issues, and raise questions for PCH.

Community Transport Project

Bus status :

The bus is fully compliant with all the requirements for its use.

Drivers :

A further six drivers are reported to have completed training by Volunteer Cornwall, making a total of 14 trained.

Routes and Services :

- 1) Response from the councils and committees circulated with the bus details has been disappointing.
- 2) The Community Bus Operators' meeting convened by Cornwall Council at Lostwithiel on June 4th was attended by Colin Brown and Graham Stone. A further meeting is being arranged to discuss potential routes and uses.
- 3) We will meet with Volunteer Cornwall's Transport Services section on July 8th who are assisting in these respects.

Bus use in May & June

The bus provided shuttle services for :

The Olympic Torch event	(May 19 th)
Saltash Regatta	(June 16 th & 17 th)

Firm bookings

A first booking by "Live at Home" has been made for July 18th

SALTASH CARD

Saltash Card sales continue in a steady manner with between 20 to 30 cards being sold each month. Advertising remains a significant activity.

Current Financial Position

The financial situation is stable.

Main Account £2021.

Community Transport Account £2940.

Deposit Account £19086.

Liam Bradley CIC Chairman

30th June 2012

It was **RESOLVED** that the reports be noted.

Councillors Bickford, Frank, Clements, Killea, Austin and Yates were invited and re-joined the meeting.

CORNWALL COUNCIL REPORT

(a) CNA report for noting or matters arising

Councillor Austin reported that:

1. TRO's would be completed on 17th July 2012 and implemented on the 18th July 2012.
2. Negotiations were being conducted with organisations as to the future use of the Toc H building.
3. Groundwork are progressing future plans and options for Saltmill with Cornwall Council.
4. Bonds are to submit a planning application for Broadmoor Farm in 3 weeks time.
5. Social Services - Safe Places are conducting an exercise to establish safe havens in town for adults with special needs.

It was **RESOLVED** that the reports be noted.

QUESTIONS

Mr Edwards spoke with regard to littering in Fore Street and enquired what had happened to the regular street cleaning and refuse collection service conducted by Cornwall Council in the town centre.

Councillor Austin reported that a refuse collection schedule to include street cleaning, litter bin and dog bin emptying was due to be issued and that he would follow up on the lack of a street cleaner in the town centre.

Mr Lister enquired what action was to be taken with regard to repairs required to the Brunel statue on the waterfront.

Councillor Ellison reported that to date repairs and the relocation of the statue had been undertaken by SWRA on a voluntary basis as no organisation had taken on the responsibility for the statue however SWRA were no longer willing to finance repairs.

The Chairman reported that the repair of the statue was not viable and consideration should be given to replacing it.

106/12/13 MINUTES

The minutes of the meetings held on 7th June and 19th June 2012 were confirmed and signed as a correct record.

107/12/13 MATTERS ARISING FROM THE MINUTES

(a) Cornwall Council – Devolution – update

The Chairman reported that no further information had been received from Cornwall Council.

It was **RESOLVED** that the Clerk contact Cornwall Council to progress a meeting with regard to the toilets.

(b) Traffic congestion – update (Councillor Ellison)

Councillor Ellison reported no further response had been received from Devon and Cornwall Police or Plymouth City Council.

It was **RESOLVED** that the item be deferred as an agenda item for 3 months and that a press release be issued with regard to the action taken by the council.

(c) Cornwall Council – Refuse and Recycling – update

Councillor Austin updated members on progress to date.

It was **RESOLVED** that the report be noted.

(d) Warraton Close – parking problems – update

Councillor Mrs S Hooper M.B.E. updated members on progress to date and that the issue was ongoing.

It was **RESOLVED** that the report be noted.

108/12/13 FINANCE:

a. The following receipts in May/June 2012 were **NOTED:**

	£	p
Guildhall Hire	1138.70	Guildhall hire
Burial Board	1260.00	Burial fees
Allotment hire	30.00	Allotment hire
Beating the Bounds	63.00	Beating the Bounds
		Donations

b. The following payments in May 2012/June 2012 were **NOTED:**

	£	p	£	p	Remarks
	Gross		Excl VAT		
Staff salaries	8742	.12			Staff salaries (May)
Cornwall Council	641	.00			Guildhall rates
South West Water	132	.83			Water - Guildhall
Eon	361	.44	301	.20	Gas - Guildhall
1 st Office Equipment Ltd	292	.22	243	.52	Photocopiers
UK Fuels	77	.75	64	.79	Fuel - Cemetery
R Lane	20	.80			Travel Expenses (CPD)
Greenbarnes	45	.84	38	.20	New line for Mayoral board
Hine Marquees Ltd	80	.00			Collection/delivery of trailer
ICOM	132	.00	110	.00	Fault identification & rectification
Deltor	294	.00			Town Messenger print
Cornish Farm Produce	7	.00			Fruit for Mayor Choosing
HM Gee	40	.80			Travel expenses - training
Powerline	66	.00	55	.00	Out of hours call out
St Mellion Flowers	84	.00	70	.00	Flowers – Mayor Choosing
Cornwall Farmers	241	.37	201	.15	Westwood service
IRQ Systems Ltd	358	.79	298	.99	IT support April; broadband; Server warranty renewal
B Whipp	482	.05			Uniform/May Fair
Sage UK	1248	.00	1040	.00	Sage 50/Payroll support
HMRC	2203	.53			PAYE/NIC
Cornwall Council	1076	.61			Superannuation
Pensions					
KAW Services	591	.96			Street furniture refurbishment
Eon	115	.90	110	.38	Electricity bill - cemetery
WPS Insurance Ltd	69	.55			Addition of trailer to policy
PAT Testing SW Ltd	121	.50			PAT testing
ICOM South West	88	.33	73	.61	Telephone bill
Mrs S Hooper MBE	21	.05			Travel expenses
T Rosser-James	42	.00			Travel expenses (CPD)
Cornwall Council	120	.00			Grenfell Avenue Allotments –
Communities					Licence of land
Miss RV Corlett	135	.00			Entertainment – Olympic Torch Festival
Tango Sonoro	200	.00			Entertainment – Olympic Torch Festival
Plymouth Citycoach	200	.00			Park & Ride – Olympic Torch Event
Kagemusha Taiko	300	.00	275	.00	Workshop & entertainment – Olympic Torch Festival
Able Design & Print Ltd	450	.00			Passports/Certificates – Olympic Torch Event
JL Cleverley	500	.00			Rehearsals/performance – Olympic Torch Event
Sage UK	642	.00	535	.00	Training – CPD
Festage – C Boyd	1600	.00			Stage/cover – Olympic Torch Event

Toozaalii Ltd	3200	.00			Flag workshops & associated costs – Olympic Torch Event
	£	p	£	p	<u>Remarks</u>
Andy Loos	132	.00	110	.00	Two event standard portaloos – Olympic Torch Event
BTE Services Ltd	62	.40	52	.00	Hygiene services
Otis Ltd	504	.04	420	.04	Lift maintenance
Amanda's Pop Kids	50	.00			Olympic Torch Event
N Baker – Rubber Band	200	.00			Entertainment – Olympic Torch Event
N Stoneman – Scaffolding Ltd	240	.00	200	.00	Scaffolding – Olympic Torch Event
Saltash Ferry Telegraph Fund	1500	.00			Community Chest Grant
Royal British Legion	25	.00			Wreath for Armed Forces Day
Cash	70	.00			Regatta Event – Town Sergeant, Mace Bearer, Town Crier
Saltash Live at Home Scheme	160	.00			Donation on behalf of Mayor's Charity
Royal British Legion Poppy Appeal	160	.00			Donation on behalf of Mayor's Charity
2 nd Saltash Scout Group	160	.00			Donation on behalf of Mayor's Charity
Petty Cash	151	.58			Petty cash
Ferry 50 Festival - Ashtorre Rock	1000	.00			Community Chest grant
Brandon Hire	168	.00	140	.00	Barrier hire - Olympic Torch Event
Saltash Window Cleaning	45	.00			Window cleaning
Saltash Camera Club	90	.00			Official Photographer Jackets - Olympic Torch Event
Saltash & District Observer	500	.00			Olympic Torch Event
JH Batey	125	.00			Jubilee Picnic
Greentree Media	597	.75			Leaflets/Flyers - Olympic Torch Event

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None.

It was **RESOLVED** that the reports be noted.

109/12/13 PLANNING

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information

received at Cornwall Council, Councillors may vote differently at that meeting.

- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

- c. Applications for consideration:

Date received	Application no.	Details of application
18.06.2012	PA12/04105	<p>Downderry Construction Ltd - Eales Farm Landfill Site, Carkeel - extension of time of E2/06/01305/OUT for the construction of hotel, restaurant and car parking area; construction of new vehicular/pedestrian access to highway approved on 26 August 2009.</p> <p>Town Council Ward: Burraton</p> <p>Cornwall Council Ward: Saltash St Stephens</p> <p>It was resolved to RECOMMEND APPROVAL subject to: 1. Protection of the two mile milestone. 2. Provision of a safe crossing for non-motorised users.</p>
06.06.2012	PA12/04513	<p>Mr J Honey – Jupiter Cottage, Antony Passage, St Stephens - construction of boatstore with additional living accommodation above. (Demolition of existing boatstore.)</p> <p>Town Council Ward: St Stephens</p> <p>Cornwall Council Ward : Saltash Burraton</p>

		<p>It was resolved to RECOMMEND APPROVAL</p>
18.06.2012	PA12/04880	<p>Mrs H Davis, Studio Vita Ltd - Unit 21F, Saltash Industrial Estate, Gilston Road, Carkeel - change of use from B2 Light Industrial to D2 Assembly and Leisure (dance based fitness classes.) Town Council Ward: Burraton Cornwall Council Ward: Saltash St Stephens It was resolved to RECOMMEND APPROVAL</p>
20.06.2012	PA12/05053	<p>Project Management Southwest Ltd - Plot 2, land rear of Parkesway, Parkesway, St Stephens - construction of 1 no. detached dwelling. Town Council Ward: Essa Cornwall Council Ward: Saltash Essa It was resolved to RECOMMEND REFUSAL due to: <ol style="list-style-type: none"> 1. The total number of units, coupled with their size and massing will mean overdevelopment of the site, which can reasonably accommodate at most a total of two units. 2. The impact of massing and overlooking on the privacy of neighbouring properties. 3. The additional traffic generated, coupled with difficult access onto Parkesway, even with improvements to that access. <p>Additionally if Cornwall Council is minded to approve then a site meeting is requested to</p> </p>

demonstrate the impact and issues.

18.06.2012

PA12/05056

Project Management Southwest Ltd - **Plot 3, land rear of Parkesway, Parkesway, St Stephens** - erection of 1 no. detached dwelling.

**Town Council Ward: Essa
Cornwall Council Ward :
Saltash Essa**

**It was resolved to
RECOMMEND REFUSAL
due to:**

1. The total number of units, coupled with their size and massing will mean overdevelopment of the site, which can reasonably accommodate at most a total of two units.

2. The impact of massing and overlooking on the privacy of neighbouring properties.

3. The additional traffic generated, coupled with difficult access onto Parkesway, even with improvements to that access.

Additionally if Cornwall Council is minded to approve then a site meeting is requested to demonstrate the impact and issues.

25.06.2012

PA12/05115

Mr and Mrs P Gardner - **House on the Hill, Lynher Drive, St Stephens** – part demolition of existing single storey lean-to (attached) structure(s) together with alterations, improvements and a part two storey extension to include a ‘granny’ annexe incorporating a utility and boiler/plant room.

Town Council Ward: Essa

**Cornwall Council Ward:
Saltash Essa
It was resolved to
RECOMMEND APPROVAL**

Prior to the next application Councillor Yates having declared a non-pecuniary interest left the meeting.

18.06.2012	PA12/05176	Mr R Mercer - 11 Deacon Drive - application for works to trees covered by Tree Preservation Order, namely to coppice clump of 4 stems to group of Ash Trees (G1) above the points of decay. Town Council Ward: Essa Cornwall Council Ward: Saltash Essa It was resolved to RECOMMEND APPROVAL
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Councillor Yates was invited and re-joined the meeting.

27.06.2012	PA12/05288	Mrs J Foster, Jennifer's Delicatessen & Patisserie - Jennifer's Delicatessen, 62 Fore Street - change of use from A1 shop to a mixed use A1 shop and A3 cafe. Town Council Ward: Pill Cornwall Council Ward: Saltash Pill It was resolved to RECOMMEND APPROVAL
29.06.2012	PA12/05349	Mr and Mrs I Broad - Mill Park Barn, Brooks Hill – conversion of barn – changes to design approved under E2/04/01901/FULR; namely construction of two storey extension to east elevation to provide additional sitting room and bedrooms (Re- submission of withdrawn application PA12/02617). Town Council Ward: Pill Cornwall Council Ward: Saltash Pill

29.06.2012	PA12/05415	<p>It was resolved to RECOMMEND APPROVAL</p> <p>Mr S Newson - Rose Cottage, Trematon - construction of 2 storey extension to replace existing and new detached cottage.</p> <p>Town Council Ward: Burranton.</p> <p>Cornwall Council Ward: Saltash St Stephens</p> <p>It was resolved to RECOMMEND APPROVAL</p>
22.06.2012	PA12/05724	<p>Miss M Trendall - Yellow Tor Villa, Fairmead Road - retention of retaining wall together with associated engineering works.</p> <p>Town Council Ward: St Stephens</p> <p>Cornwall Council Ward: Saltash Burraton</p> <p>It was resolved to RECOMMEND APPROVAL</p>
27.06.2012	PA12/05942	<p>Mr R Murrain and Mr S Young - Burrell Lodge, Longlands, St Stephens - conversion of garage to form granny annexe together with construction of extension to Burrell Lodge following demolition of existing conservatory style living room extension and ancillary works. (Revised design to application no. PA11/04460 to include new conservatory and other variations.)</p> <p>Town Council Ward: St Stephens</p> <p>Cornwall Council Ward: Saltash Burraton</p> <p>It was resolved to RECOMMEND APPROVAL</p>

- a. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting: None

110/12/13 NEIGHBOURHOOD PLAN (COUNCILLORS GEE AND FRANK)

(a) Neighbourhood Plan

The Chairman reported to members on a meeting he and Councillor Frank had attended regarding the production of a local plan and proposed a local plan be established for the town.

It was **RESOLVED** that Cornwall Council be formally notified that the council wish to produce a local plan and that the demographic statistics required for the plan and training for councillors and the community be provided..

(b) Invite Cornwall Council Officers to Launch

It was **RESOLVED** that a launch for the plan be arranged and that Cornwall Council Officers be invited.

111/12/13 CORRESPONDENCE

**(a) Mrs H Greeves, Hon. Treasurer, Maurice Huggins Room
Closure of Maurice Huggins Room**

The Chairman read out a letter from Mrs Greeves regarding the closure of the Maurice Huggins room and expressions of interest from Saltash Live at Home Scheme and the Lions Club. Chloe Birnie – Chairperson of the Saltash Creative Hub informed members of her interest for its use as an arts craft and ecology centre.

It was **RESOLVED** that:

1. The sum of £500 be allocated from reserves to commission a structural survey of the building.
2. Upon the outcome of the survey the council consider taking on the lease from Cornwall Council and determine its future use.

**112/12/13 INDUSTRY, COMMERCE, TRANSPORTATION & TOURISM
COMMITTEE MEETING HELD ON 13TH JUNE 2012**

The minutes of the meeting held on 13th June 2012 were confirmed and signed as a correct record.

Prior to the next item Councillor Pickering declared a Non Pecuniary interest in 24/12/13 and left the meeting.

**113/12/13 POLICY & RESOURCES COMMITTEE HELD ON 19TH JUNE
2012**

The minutes of the meeting held on 19th June 2012 were confirmed and signed as a correct record.

Councillor Pickering was invited and re-joined the meeting.

Prior to the next item Councillor Pickering left the meeting.

114/12/13 SALTASH PUBLICITY STRATEGY – OPTIONS PAPER

Councillor Killeya presented a paper to members on options for a Saltash Publicity Strategy.

It was **RESOLVED** that:

1. Option C iii be adopted - 'STIG led (broad church with variety of organisations).
2. Councillor Killeya to invite all councillors and groups to a launch to determine the groups structure and terms of reference.
3. Councillor Frank be nominated as the councils representative on the group.

Councillor Pickering was invited and re-joined the meeting.

115/12/13 CHARITY CAR WASH AT SALTASH FIRE STATION

The Chairman notified members of a charity car wash at Saltash fire station being held on Saturday 7th July 2012 from 10.00 am – 3.00pm.

It was **RESOLVED** to note.

116/12/13 MEET THE PEOPLE

(a) Feedback from the last meeting

It was **RESOLVED** that the report be noted.

(b) Arrangements for future meetings

It was **RESOLVED** that the next meeting be held on Saturday 7th July 2012 and that Councillors Yates, Gee, Reid and Pickering would attend.

117/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

118/12/13 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None.

119/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

120/12/13 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

1. Agendas

The Chairman requested members forward any items for committee agenda's to the Mayor or appropriate committee Chairmen for consideration.

It was **RESOLVED** that all councillors submit agenda item requests to the Mayor or committee Chairmen for consideration.

2. Cornwall Council Governance Review

The Chairman reported that the response had been sent.

It was **RESOLVED** that the report be noted.

3. 2nd Battalion Volunteers Challenge Cup

The Chairman requested members give consideration to the loan of the cup to either the Duke of Cornwall Light Infantry museum or the Heritage Centre.

It was **RESOLVED** that the item be considered further at the next meeting.

4. Licensing Act Changes

The Chairman informed members of a letter received from the Senior Licensing Officer requesting expressions of interest for a proposed seminar to explain recent changes to the licensing act.

It was **RESOLVED** that the council respond in favour of a seminar.

5. Resignation of Councillor M Killeya

The Chairman announced the resignation of Councillor M Killeya and that the appropriate procedures had been implemented.

It was **RESOLVED** that a letter of thanks be sent in recognition of her service and dedicated work.

6. Car Parking

The Chairman informed members of a request from Cornwall Council with regard to car parking.

It was **RESOLVED** that the Chairman of ICTT in consultation with interested councillors report back on the item to the next full council meeting.

121/12/13 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

It was **RESOLVED** that a press releases be issued with regard to traffic congestion and action taken by the council.

122/12/13 DATE OF NEXT MEETING

Tuesday 17th July (Planning) and Thursday 2nd August 2012

123/12/13 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9.40 pm.

Signed: _____
Chairman

Dated 2nd August 2012