

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 17th July 2012 at 7.00pm (prior to the Staffing Committee Meeting)

PRESENT: M Gee, (Chairman), P Clements, H Frank (part), D Holley, A Killeya, R Austin (part), W Phillips,

ALSO PRESENT: 5 Members of the public, R Lane - Town Clerk.

APOLOGIES: Councillors: R Bickford, G Ellison, Mrs. Mrs. S Hooper MBE, C Oakes, J Pickering, B Reid, C Riches, D Yates.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

124/12/13 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Phillips	PA12/06324	Pecuniary	Applicant is a personal acquaintance and member of Saltash Rotary Club

- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.

None

- c. Dispensations required

The Chairman made a written request for member's dispensation with regard to PA12/06324 in order that the committee would be quorate for the item.

The Clerk agreed that in order for the committee to remain quorate and conduct the agenda business a dispensation would be given.

QUESTIONS FROM THE PUBLIC

Mr Harris and Mr Pollock registered to ask questions with regard to PA12/05011 the Chairman invited them to speak when the item was to be considered.

125/12/13 PLANNING

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

Date received	Application no.	Details of application
11.07.2012	PA12/05011	<p>Mr C Hebbard - land adjoining 21 Coombe Road, St Stephens - outline application for the erection of 4 no. detached dwellings and access.</p> <p>Town Council Ward: Essa Cornwall Council Ward: Saltash Pill</p> <p>Due to a lack of consultation and procedural impropriety Saltash Town Council reserves its position on the substantive and opposes any delegated decision until such time as proper consultation has been carried out and full information is publicly available in line with best practice. The consultation</p>

		<p>must include public notices on site and letters to all neighbours if all these steps are carried out we will consider a substantive on the 2nd August 2012.</p>
11.07.2012	PA12/06033	<p>Mr T Hilder - 46 Snell Drive, Latchbrook - erection of two storey side extension incorporating retention of existing garage.</p> <p>Town Council Ward: St Stephens</p> <p>Cornwall Council Ward: Saltash Burraton</p> <p>It was resolved to RECOMMEND APPROVAL.</p>
06.07.2012	PA12/06144	<p>Mrs D Dawe - Duncan House, 14 Lower Fore Street - application for works to tree covered by Tree Preservation Order, namely crown lifting to mature Oak to gain approx 5m clearance and remove all dead wood.</p> <p>Town Council Ward: Pill</p> <p>Cornwall Council Ward: Saltash Pill</p> <p>It was resolved to go with the recommendation of the Tree Officer.</p>
05.07.2012	PA12/06251	<p>Mr and Mrs Bullock - 20 Dartmoor View - loft conversion with rear dormer.</p> <p>Town Council Ward: Pill</p> <p>Cornwall Council Ward: Saltash St Stephens</p> <p>It was resolved to RECOMMEND APPROVAL.</p>
09.07.2012	PA12/06324	<p>B Rosekilly and E Davies - Kellywyth, St Stephens Road - construction of first floor extension to form en-suite bathroom.</p> <p>Town Council Ward: St Stephens</p>

126/12/13 UPDATE ON NEIGHBOURHOOD PLAN

The Chairman informed members that Cornwall Council had been formally notified that the council intended to develop a neighbourhood plan and updated members on progress to date with regard to initiating the first stage of the plan.

It was **RESOLVED** to note the report.

127/12/13 UPDATE ON MAURICE HUGGINS ROOM

The Chairman informed members that a number of organisations had expressed interest in the room and that the council would consider taking on the lease of the building upon the outcome of a structural inspection that had been commissioned.

It was **RESOLVED** to note the report.

128/12/13 MEMBERSHIP OF THE STAFFING COMMITTEE

Members considered electing a member to the staffing committee.

It was **RESOLVED** that Councillor W Phillips be elected to the staffing committee.

129/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

None

130/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

131/12/13 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR

1. Saltash Public Toilets

The Chairman informed members of an invitation from Cornwall Council to hold an informal meeting to discuss future options for the toilets.

It was **RESOLVED** that the Mayor and Councillors Holley, Killeya and Phillips attend the meeting on a date to be decided.

2. East Sub-Area Planning Committee

Councillor Holley requested member representation at the committee meeting to be held on 25th July 2012 with regard to planning applications PA12/03525 and PA12/03526.

It was **RESOLVED** that Councillor Killeya attend.

3. One Stop Shop

The Chairman informed members that a number of public enquiries relating to Cornwall Council responsibilities were being referred to the council by One Stop Shop staff.

It was **RESOLVED** that Councillor Holley would liaise with the One Stop Shop staff to advise them of Saltash Town Council responsibilities.

4. Traffic Regulatory Orders

Councillor Holley informed members that the recent highway works undertaken to introduce Traffic Regulatory Orders in Fore Street had been conducted using old plans and the works will need to be rectified using the new plans.

It was **RESOLVED** to note the report.

5. Register of Members Interests Forms

The Chairman reminded members of the need to complete and return their register of members interest forms.

132/12/13 **DATE OF NEXT MEETING**

2nd August 2012

133/12/13 **COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 8.05 pm

Signed: _____
Chairman

Dated _____ 2nd August 2012