

SALTASH TOWN COUNCIL

Minutes of The Civic Amenities Committee held at the Guildhall on Wednesday 7th May 2008 at 7:00pm

PRESENT:- Councillors G Ellison (Chairman), R Austin R Bickford, N Challen, P Clements, D Holley (for part of meeting), Mrs S Lennox-Boyd, C Oakes, C Riches (for part of meeting), P Stephens (for part of meeting), D Yates

ALSO PRESENT:- Councillor Mrs S Hooper, MBE (for part of meeting)
Mrs M Small (Town Clerk)

APOLOGIES:- Councillors A Killea, Mrs F Knight

24/08/09 DECLARATIONS OF INTEREST

Councillor Clements declared a prejudicial interest relating to Minute No. 38/08/09(a) regarding footpath 17, as he had submitted an application for a Modification Order.

25/08/09 CHURCHTOWN FARM NATURE RESERVE

Councillor Austin reported that he is still trying to arrange a meeting with Waitrose, regarding a seat at Point Hill. It was **AGREED**, that if there is no agreement regarding a seat at the next meeting, the committee consider purchasing from its own resources.

26/08/09 LONGSTONE PARK

The Town Clerk will follow up with the District Council, a proposal for extra parking using Geonet.

27/08/09 CCTV

Councillor Yates stated that he had not heard from either Contractor. The Clerk stated that there were requests to meet with Councillor Yates on site and she would give him further contact numbers for them.

(Councillor Riches arrived)

28/08/09 CHRISTMAS SUB COMMITTEE

Councillor Challen reported that the sub-committee had met prior to the meeting. It was **AGREED** that:-

- (a) the lights switch on will be at 5 pm and the event will finish approximately 6.30 pm with roads re-opening at 7 pm
- (b) the arena will be smaller and Councillors will stand behind the children.

- (c) the Town Band Ensemble, the Jazz Band (Elaine Davies), Hijack, Elfie, the saltash.net band, Brunel Harmony Chorus, and “Wurlitzer” (a 5 piece popular combination) to be booked.
- (d) the Laira Youth Band to be booked for the procession.
- (e) a letter to be sent to the schools to ask for their support for the event. They should advise the Council by the end of July of any projects or ideas they have for the parade or demonstration in Victoria Gardens.
- (f) enquiries to be made on the availability of the Bash Street Bobbies and the cost.
- (g) the Town Council stalls are to be erected in Victoria Gardens for use by local organizations.
- (h) traders in Fore Street are asked if they wish a free stall outside their shop. A booking fee of £20 to be paid and returned if the stall is used on the night.
- (i) other available spaces to be offered to outside stalls/commercial at a cost of £25. Charities to pay £10.
- (j) lighting in Victoria Gardens to be investigated.
- (k) the Clerk will contact Hospital Radio to see if they would be interested in broadcasting on the night.
- (l) the sub-committee to meet half an hour before each Civic Amenities Committee.

29/08/09

LIGHTING AT MURAL

Councillor Yates reported that he had met with Mr Stansbury and will meet Mr Roberts later this week. He stated that the lights are not really suitable for this location and the cables could be damaged. Therefore, the lights need to be covered by a cage. It was **AGREED** that Councillor Yates reports further at the next meeting.

(Councillor Stephens arrived)

30/08/09

TOWN CLOCK

It was noted that the clock is now working satisfactorily.

31/08/09

TOWN GREENS

The Clerk reported that the application for Warfelton Green will be ready for submission next week. Councillor Ellison reported that Saltash Waterfront Residents Association is submitting an application for Jubilee and Brunel Greens. The Clerk has received the application for Forder Green to hold for inspection. It was **AGREED** that the Town Council submits a letter of support.

32/08/09

PUBLIC TOILETS

Councillor Ellison stated that notices now need to be put up in the Brunel and Railway Inn. Councillor Austin stated his concern as to whether families and older people will use the facility in a public house.

The Clerk reported that a meeting had been arranged with the District Council on 27th May regarding the use of the former toilets in Alexandra Square.

It was **AGREED** that delegated authority is given to Councillors Ellison and Challen and the Town Clerk to sort notices and publicity.

(Councillor Holley arrived)

33/08/09

SILVER STREET HANGING GARDEN AND ELWELL LANE WOODS

Councillor Ellison stated that progress with the transfer of the land is very slow but it is in the hands of the One Cornwall Implementation Executive.

34/08/09

SALTASH STATION

Councillor Bickford stated that progress is slow. He has asked to have a look around the building and has also written to Network Rail. It was **AGREED** that Councillors Bickford and Ellison will press to visit the site.

35/08/09

ALLOTMENTS IN SALTASH

Two letters were reported regarding unused plots on existing allotments and also requesting that the Town Council meet their duty to provide allotments. The Clerk reported on the allotments as at present. The tenant of Plot 12 at Grenfell Avenue is making good progress and the ground has been dug. The tenant of Plot 11 who had two years free use of the allotment has taken some action but the plot has still not been cleared. It was **AGREED** that:-

- (a) The tenant of Plot 11 at Grenfell Avenue is given one month in which to cultivate the plot
- (b) an appeal to be put in the Town Messenger requesting anyone with an under-used garden plot to contact the Town Council with a view to putting them in touch with someone on the waiting list.
- (c) the District and County Councils are advised of the shortage of land for allotments and they are asked if they have any pockets of land which could be used as allotments to advise the Town Council.
- (d) look into the possibility of using part of the land to be purchased for a cemetery as allotments in the interim.
- (e) District Councillors to be aware of the shortage of land for allotments and try to establish Section 106 agreements for allotment land on new developments

36/08/09

BUS SHELTERS

- (a) It was **AGREED** that quotations for the shelter in North Road be considered in part II.
- (b) The Clerk reported that she is waiting for a response from Bus Shelters Ltd as to when they will be repairing the shelter in Callington Road. The company asked if the Council wished to have a narrower canopy but it was **AGREED** that a full canopy should be fitted as there were discussions regarding widening the pavement and the possibility of turning the shelter around.
- (c) It was **AGREED** to write to Mr Craven at County Highways with a copy to County Councillor Mrs B McTaggart reminding them of their agreement that when funds become available in the next financial year, the pavement around the bus stop in Callington Road should be widened.
- (d) a reply is awaited from Bus Shelters Ltd regarding the canopy on the shelter in Wearde Road.
- (e) the Clerk reported that there was a letter requesting a bus shelter but she would bring this to the next meeting.

37/08/09

MEMORIAL CONCERT

It was **AGREED** that a sub-committee comprising of Councillors Holley, Mrs Hooper, Mr Jacobs and any other interested parties should meet to arrange a concert on Saturday 20th September 2008 at The Guildhall.

38/08/09

FOOTPATHS

- (a) Councillor Ellison stated that he had not arranged a meeting with Mr Coupar regarding Footpath 17 but he would try to do so. It was **AGREED** that the Clerk to send a letter to Linda Holloway to see if anything is happening with regard to the path and also if the Modification Order has been put to the top of the agenda as was inferred.
- (b) the Clerk reported that she had not followed up with the Secretary of State the progressing of the Modification Order Waterside to Coombe Road but would do so.
- (c) Councillor Clements reported that the District Council is to take no action regarding cyclists riding on footpaths at Latchbrook, even though they are technically trespassing. Councillor Riches stated that it is very difficult and expensive to enforce trespass. Councillor Clements was advised to ask the District Council to put up a notice stating "no cycles".
- (d) the Clerk will follow up with Mr Wood whether any additional work is to be undertaken on certain parts of Footpath 35.
- (e) It was noted that Footpath 3 has been padlocked and this has been reported to the County Council.

- (f) Councillor Clements reported that he had written to the County Council reporting the paths which have been ploughed.
- (g) a meeting is being held with the contractor tomorrow to discuss the cutting contract for footpaths. However, the County Council will only pay up to £637.60p which is about half of last year's costs. It was **RECOMMENDED** that the contractor is asked to submit two quotations – one for the paths which the County Council will pay and additional paths that the Town Council will pay to have cut, as identified at the last meeting and that delegated authority is given to the Mayor, Chairman of Civic Amenities and the Town Clerk to accept the quotations as appropriate..
- (h) a response is awaited regarding classifications to paths.

(Councillor Mrs Hooper left the meeting)

39/08/09 BEATING OF THE BOUNDS IN 2009

Councillor Clements reported on a suitable route in order to beat the bounds. It was **AGREED** that Mr Lister will lead the walk with help from Councillor Clements to beat the bounds of the Parish in one day. Arrangements for the walk/coach/boat to be undertaken with the Brunel Committee, to which Councillor Clements and Mr Lister will be invited.

40/08/09 TREE PRESERVATION ORDERS

It was **AGREED** that:-

- (a) a list of the Tree Preservation Orders is sent to all Councillors.
- (b) for the next meeting, each Ward to come up with some suggestions for Tree Preservation Orders.
- (c) Mrs Flok de rijke to be invited to the next meeting.
- (d) an article to be put in the Town Messenger asking residents to submit the location of trees which might be suitable for Tree Preservation Orders.

41/08/09 PRESS RELEASES

It was **AGREED** that a press release is issued once notices are ready regarding the use of toilets in the Brunel and Railway Inn. Also, asking the public to notify the Council of trees which might need a Tree Preservation Order.

42/08/09 SHELTER IN NORTH ROAD

Quotations for the shelter in North Road were reported in Confidential Part II. It was **RECOMMENDED** that the quotation of Greenwood in the sum of £2538 and further discussions are held regarding the quality of polycarbonate sheeting on the roof. If the price needs adjusting to account for this, delegated authority is given to the Mayor, Chairman of the Committee and Town Clerk to accept the quotation.

43/08/09 DATE OF NEXT MEETING Wednesday 4th June 2008 at 7.00 pm