



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

31st October 2012

Dear Councillor,

I write to summon you to a meeting of the **Neighbourhood Plan Sub-Committee** to be held at the Guildhall on **Monday 5th November 2012 at 5.00pm.**

Yours sincerely,

R Lane
Town Clerk

To:

D Holley
W Phillips
J Shepherd

M Gee (Mayor)
D Yates (Deputy Mayor)

Other Members of the Council for information

AGENDA

1. Health and Safety announcements
2. Apologies
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required
4. To appoint a Chairman
5. To appoint a Vice Chairman
6. To receive a current activity status report from the Mayor
7. To consider arrangements for a public meeting to establish a community working party with full representation from within the community.
8. To identify and promote to all sections of the community the opportunity to attend a public meeting.
9. To identify and outline a proposed forward strategy and time line for the plan.
10. To consider potential training, support and finance resources.
11. To consider non-financial items at the discretion of the Chairman.
12. To consider recommending press releases and future articles required.
13. Date of next meeting.