

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 18th September 2012 at 7.00pm (prior to the Policy & Resources Committee Meeting)**

**PRESENT:** Councillors: M Gee, (Chairman), R Austin, P Clements, Mrs. H Frank, Mrs. S Hooper MBE, A Killea, C Oakes, W Phillips, J Pickering, J Shepherd, D Yates

**ALSO PRESENT:** Councillor J Shepherd, R Lane - Town Clerk.

**APOLOGIES:** Councillors: R Bickford, G Ellison, D Holley, B Reid, C Riches.

---

### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

### **192/12/13      DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
-------------------	--------------------	------------------------------------	---------------

### **QUESTIONS FROM THE PUBLIC**

None

### **193/12/13      PLANNING**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town

council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

c. Applications for consideration:

Date received	Application no.	Details of application
07.09.2012	PA12/08092	<p>Mr T Smith – <b>Manor Farm, Trematon</b> - conversion of redundant former barn (Unit 2) to dwelling and cart-house garage, demolition of modern farm buildings, reforming access and associated works. Amended Design of PA12/00072.</p> <p><b>Town Council Ward: Burraton</b>  <b>Cornwall Council Ward: St Stephens</b></p> <p>It was resolved to <b>RECOMMEND APPROVAL</b> subject to: Footpath 32 which is not shown on the site plan being kept fully accessible before, during and after the development, and in perpetuity to remain as a public footpath. An appropriate planning condition to be created to ensure the above.</p>
10.09.2012	PA12/08096	<p>Mr S Smith - <b>Manor Farm, Trematon</b> - conversion of redundant former barn (unit 3) to dwelling and cart-house garaging; alterations to access and associated works (demolition of modern farm buildings). Amended design of PA12/00075).</p> <p><b>Town Council Ward: Burraton</b>  <b>Cornwall Council Ward: Saltash St Stephens</b></p> <p>It was resolved to <b>RECOMMEND APPROVAL</b> subject to: Footpath 32 which is not shown on the site plan</p>

being kept fully accessible before, during and after the development, and in perpetuity to remain as a public footpath. An appropriate planning condition to be created to ensure the above.

**194/12/13      GUILDHALL MAINTENANCE WORKS**

**(a) Carpeting and repairs to Chamber floor to the value of £5,000.00**

Following a report from the Chairman regarding the opportunity and related costs to carpet the Chamber floor members also considered the option to repair the existing parquet floor.

It was **RESOLVED** that:

1. The item be deferred for 1 month.
2. 3 quotes be sought for the repair and refurbishment of the existing parquet floor.

**(b) Ventilation to the top office to the value of £1600.00**

The Chairman informed members that due to restrictions related to building design and listed building status there was only one option via the existing heating duct to provide ventilation to the top office at an estimated cost of £1600.

It was **RESOLVED** that subject to fire safety concerns being satisfied ventilation be provided up to a cost of £2000 from the building maintenance budget.

**195/12/13      QUOTATION FOR DELIVERY OF TOWN MESSENGER AND ANNUAL REPORT (DEFERRED FROM LAST MEETING)**

Members considered two options for the delivery of the Town Messenger and Annual Report to areas outside the existing delivery remit of the Scouts.

The two options considered for delivery 4 times a year to the additional areas comprising 140 properties were:

1. In house mailing at a cost of £280 plus staff costs.
2. Contracted out delivery at a cost of £350.

It was considered that option 2 represented best value.

It was **RESOLVED** that option 2 be selected and that the delivery be outsourced at a cost of £350

**196/12/13      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

None.

**197/12/13      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**198/12/13      URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

**FOOTPATH No. 17 TO THE COUNTY ROAD AT ANTONY PASSAGE**  
**PUBLIC ENQUIRY**

Councillor Clements suggested the Council may wish to receive an update on the footpath public enquiry he had attended as a private individual.

**Councillor Clements declared a non- pecuniary interest and left the meeting.**

Councillor Austin reported that he had attended in his capacity as a Cornwall Councillor and updated members on the details of the public enquiry.

It was noted that a decision on the outcome of the enquiry was awaited from the inspector and that the objectors had submitted an application for costs.

It was **RESOLVED** that the report be noted.

**Councillor Clements was invited and re-joined the meeting.**

**PUBLIC TOILETS**

Councillor Austin reported that he had held negotiations with regard to future options available for the public toilets with Cornwall Council and provided members with an options spread sheet (copy on file) to consider.

Councillor Austin requested members views on the potential options available to the council for the future of the public toilets.

It was **RESOLVED** that:

1. The council would be interested in receiving proposals from Cornwall Council on the basis that the council was not in any way committed to any financial commitment at this stage.
2. That Cornwall Council be requested to provide fully detailed and costed draft proposals for consideration at the next meeting.

### **SAFE PLACES**

The Chairman informed members about the Safe Places scheme established to help people with learning difficulties deal with incidents that take place whilst they are out and about in the community and requested members support and promote the scheme.

It was **RESOLVED** that the report be noted and that the Guildhall be registered as a Safe Place.

### **GUILDHALL FOYER DISPLAYS**

The Chairman requested members views on the location for a cabinet to display a figurine received as a gift from the children of Chernobyl.

It was **RESOLVED** that the display cabinet be located on the foyer pillar by the staircase subject to the Clerk finalising installation detail.

### **199/12/13     DATE OF NEXT MEETING**

4<sup>th</sup> October 2012

### **200/12/13     COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 8.27 pm.

Signed: \_\_\_\_\_  
Chairman

Dated     4<sup>th</sup> October 2012 \_\_\_\_\_