

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 4th October 2012 at 7.00pm

PRESENT: Councillors: M Gee (Chairman), R Austin, R Bickford, P Clements, G Ellison, Mrs. H Frank, D Holley, Mrs S Hooper MBE, A Killeya, W Phillips, B Reid, J Shepherd, D Yates

ALSO PRESENT: Canon Reverend A Butler, 2 members of the press, L Bradley – CIC Chairman, PCSO Mary Wells – Saltash Police, 5 Members of the Public, Representatives of Saltash United Youth F.C., R Lane – Town Clerk

APOLOGIES: Councillors: C Oakes, C Riches.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

PRAYERS

Canon Reverend A Butler – Mayors Chaplain led prayers.

201/12/13 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Ellison	19 b	Pecuniary	Ellwell Project Leader

VISIT BY MEMBERS OF SALTASH YOUTH FOOTBALL CLUB

The Chairman welcomed members of Saltash Youth Football Club.

Mr Michael Collins – Chairman of Saltash Youth Football Club gave members a resume of the clubs history and its present day teams, volunteer support and achievements.

The Chairman thanked Mr Collins for his presentation and club players and members for their attendance at the meeting.

CHAIRMAN'S REPORT

Since the last full Town Council meeting, the Mayor has attended:

Saturday 8 th September	Opening of the new Saltash Cards on Fore Street.
Saturday 8 th September Inn.	Saltash Rotary Club 2 nd Annual Beer Festival at the Union
Tuesday 11 th September the	Duke of Edinburgh Award Scheme Presentation Evening at Guildhall.
Friday 14 th September	“Some Enchanted Evening” Concert at saltash.net Community School.
Saturday 15 th September	Saltash Ladies Choir Concert in aid of St.Nicholas & St. Faith Church Restoration Fund.
Sunday 16 th September at	Battle of Britain Commemoration and Thanksgiving Service St. Andrews Church, Plymouth.
Monday 17 th September	Saltash Camera Club Presentation evening at Ashtorre Rock.
Thursday 20 th September	“Safe Places” afternoon at Saltash Wesley Church.
Saturday 29 th September	St. John Ambulance Saltash Division HQ to declare new facilities open.
Saturday 29 th September at	Mr. & Mrs. Lucas’ Golden Wedding Anniversary celebration The Ploughboy, Saltash.
Sunday 30 th September	Callington Town Council Civic Service.

It was **RESOLVED** to note the report.

POLICE REPORT

(a) POLICE REPORT

07/09/2012 – 03/10/2012 TOTAL SALTASH CRIMES: 65
07/09/2011 – 03/10/2011 TOTAL SALTASH CRIMES: 74

OFFENCES INCLUDE:

- Burglary Other (garages/sheds) – 2
- Burglary Dwelling – 1
- Theft Other – 13
- Theft of Motor Vehicle – 0
- Theft from Motor Vehicle – 7
- Criminal Damage to Motor Vehicle – 6
- Criminal Damage to property or building – 3
- Criminal Damage to dwelling – 2
- Assaults – 11
- Theft from shop – 4
- Drug Offences – 2
- Public Order offences – 1
- Drunk and disorderly – 2
- Fraud – 4
- Drink drive – 3
- Arson – 1

Community Speed Watch

We have been unable to undertake this over the last month but we are keen to continue this imminently. New roads have been highlighted to us by members of the public which we will be looking into soon.

More volunteers are needed and an advertisement will be in the local press shortly.

Canoeing

Nine local Saltash children gained a ‘Street Paddler’ certificate in canoeing. This involved completing six sessions of canoeing enabling them to learn a variety of skills within the sport.

The summer events were well received within the community...

- There was a clean up around the Leisure Centre and the Cinder path between Alamein Road and Long Park Road which was well received by members of the public in the vicinity.
- The Pillmere Estate fun day was well received by the children of the area and they are looking forward to next year’s summer events!

Councillor Austin enquired if the police could patrol Church Road in the evenings due to reports of anti-social behaviour taking place.

PCSO Wells reported the police were aware of the incidents and were patrolling the area.

Councillor Holley referred to cars parking on the pavement in the Pill Ward and did the police patrol this area issuing tickets.

PCSO Wells reported that the police did patrol this area issuing tickets to offending vehicle owners.

It was **RESOLVED** to note the report.

REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

(a) Receive Report and consider any actions arising

SALTASH GATEWAY CIC REPORT FOR SEPTEMBER 2012

Health and Social Network

The network is going strong and has 2 representatives on the newly re-constituted *Saltash & District Health and Wellbeing Strategy Group* - which is still being convened by the PCT, for the time being. The Locality GP Commissioning Group is nevertheless clearly beginning to flex its muscles, and we expect a new vision of services, including a future role for St Barnabas, to be presented via the Strategy Group before the year is out. Members of the Network are being consulted about the drafts at this stage. A major programme of consultation with the community as a whole will obviously follow. It would be helpful if STC could nominate a lead member to link with us on this.

Peter Thistlethwaite has been elected to be one of the 2 representatives of the network, and a second will be chosen next week. Christina Dixon, as Network Coordinator, also attends meetings of the Strategy Group. St Barnabas League of Friends has two representatives (Joyce Mepstead and Colin Randall).

Community Transport Project

Bus status:

The bus remains fully compliant with all statutory requirements.

Routes and Services:

- 1) Following an anticipated period of limited activity over the summer, a further offer of services has been circulated to local parish councils and committees and a small number of responses has been received so far.
- 2) We met with Volunteer Cornwall's Transport Services section in Truro on July 8th and have been offered ongoing assistance. Further payments to Volunteer Cornwall have been waived until routes are more established.
- 3) On September 19th a meeting of drivers and advisors was held to discuss proactive & practical means of increasing services. Attendees were Colin Brown, Tony Parry, Derek Pilgrim, Graham Stone & John Pickering.

The targeting of specific organisations such as the differing church denominations, medical facilities, schools and media was allocated to various

persons and their results will be discussed at the next group meeting to be held on October 10th.

- 4) A campaign will begin of taking the bus to outlying villages, particularly on parish council / committee meeting days to show the vehicle to potential user groups.
The bus will be shown to the Tamara League of friends at Torpoint on Friday next, September 28th.
- 5) All CIC members and associated organisations are urged to promote the Saltash Hopper and its abilities.

Bus income in August & September:

Saltash Town Council (Olympic Torch Event)	£150
Saltash Regatta Committee (Two Regatta days)	£300
Plymouth Fireworks Group	£70
Saltram Theatre group	£40
Live at Home Group	£40
Total	£ 600

Bus Expenditure August & September

- 1) In August it was – unfortunately - necessary to replace the vehicle's turbo unit which had failed. See invoice from Hatt Garage. £911-42
 - 2) Insurance (August & September) £108-40 X 2 = £216 -80
- Total £1128 - 22

SALTASH CARD

Saltash Card sales continue in a steady manner with between 20 to 30 cards being sold each month. Advertising remains a significant activity.

No 4 Fore Street – Refurbishment Project – FOR SALTASH

Application is being made to the S106 Panel and thence STC for funding to provide a Community Based open, clean, versatile space in No 4 Fore St, to enhance the town and permit a multipurpose capability for: Weekly Craft & Arts Producers Market (7 Stalls), Saltash Mobility, Saltash Hopper Bus & a CIC Shop Window.

The For Saltash Project will reinstate the unit as a lively and vibrant retail and community engagement opportunity *for Saltash*. The intention is to provide small retail spaces within the refurbished unit. These units or stalls will provide local people, both old and young an easy, vibrant and affordable way to try and to develop their retail or entrepreneurial skills. The unit will be wholly accessible to the entire community, providing wheelchair access and toilet facilities that will enable all sections of our community to make use of the building. Providing small and affordable stalls in the heart of the Town Centre will serve for un-catered for market, and this should not impact considerably on any other established

business. For Saltash will act as both a retail establishment as well as becoming a Saltash Town Centre attraction, by offering a unique and personalised retail experience

Current Financial Position

A statement of CIC Financial Policies has been approved by Directors. The purpose is to clarify responsibilities of Directors in relation to all CIC resources, and to ensure proper controls in accordance with best practice.

The total financial situation continues to be relatively stable, with minimal outgoings except for a major repair to the bus and a payment to the Health Network coordinator for her time over recent months. The bus has generated some income recently, and there is a small but steady flow of income from sales of SaltashCards. Balances at the end of September:

Current Account:	£1017
Bus Account:	£2014
Deposit Account:	£19088

Liam Bradley CIC Chairman
30th September 2012

It was **RESOLVED** to note the report.

CORNWALL COUNCIL REPORT

(a) CNA report for noting or matters arising

Councillor Holley reported that he had attended a financial briefing meeting at Cornwall Council where he had learnt a comprehensive spending review was underway as it was likely further cuts would impact on the standard and level of service delivery to towns and parishes.

He further reported that Cornwall Council would be taking on a range of benefit services from central government that would also impact on their budget but it was unlikely parish and town precepts would be capped as they may wish to support any shortfall in the level of service received in light of the potential cuts to service delivery received.

He also reported that the consultation on planning protocols had been deferred.

Councillor Austin reported he had attended a meeting with the Portfolio holder for Economic Development who had offered to attend a meeting with the council if requested.

Councillor Mrs S Hooper M.B.E. requested that the CNA meetings be promoted and advertised to the community for them to be made aware of their ability to attend.

Councillor Austin reported that he would seek to facilitate the request.

It was **RESOLVED** to note the reports.

QUESTIONS

Mr Bond a resident of North Road requested that grass cutting and tree works be carried out to neighbouring areas and sought reassurance that the recycling service was now back on line.

Councillor Holley reported that the issues were Cornwall Council responsibilities and that he had progressed the tree issue with them and would also take up the issue of recycling with them.

202/12/13 MINUTES

The minutes of the meetings held on 6th September, 10th September, 18th September 2012 were confirmed and signed as a correct record

203/12/13 MATTERS ARISING FROM THE MINUTES

(a) Cornwall Council – Devolution – update

Councillor Austin reported that the transfer of toilets was on-going.

It was **RESOLVED** to note the report.

(b) Traffic congestion – update (Councillor Ellison)

Councillor Ellison reported that the issue was on-going.

It was **RESOLVED** to note the report.

(c) Warraton Close – parking problems – update

Councillor Mrs S Hooper M.B.E. reported that the issue was on-going.

It was **RESOLVED** to note the report.

(d) Car parking - update

It was **RESOLVED** to remove the item from the agenda.

(e) Maurice Huggins Room – update

- (i) Works to the value of £6000.00
- (ii) Future use of the building

It was **RESOLVED** to defer the item pending further information from Cornwall Council.

(f) Cornwall Council – Planning Protocols for Local Councils and Cornwall Council Members – Consultation – update

No report.

(g) Boundary Commission for England – update

It was **RESOLVED** to remove the item from the agenda.

204/12/13 FINANCE:

a. The following receipts in August/September 2012 were **NOTED:**

	£	p	
Guildhall Hire	72.50		Guildhall hire
Burial Board	378.00		Burial fees
HMRC	8462.53		VAT rebate

b. The following payments in August/September 2012 were **NOTED:**

	£	p	£	p	Remarks
	Gross		Excl VAT		
Staff salaries	8265	.77			Staff salaries (August)
Cornwall Council	641	.00			Guildhall rates
South West Water	143	.35			Guildhall water
Consortium	4	.64	3	.87	Stationery
UK Fuels	49	.40	41	.17	Fuel - cemetery
Cornwall Farmers Ltd	97	.50	81	.25	Strimming wire
Cramleigh	120	.00	100	.00	Free parking adverts
Morris Leslie Group Ltd	168	.96			
Zurich Management	174	.00	145	.00	Local Council Advisory
Services					Service membership
JE Lightley	300	.00			Olympic Torch Event
WPS Insurance Ltd	342	.65			Policy endorsement
IRQ Systems Ltd	381	.59	317	.99	IT support/broadband/backup
					license renewal
Hine Brothers	3352	.00			Watering; Grounds
					Maintenance July; Footpaths
					1 st cut
Road Safety Committee	200	.00			Grant
Latchbrook	750	.00			Community Chest Grant
Neighbourhood					
Association					
Cornwall Council	1076	.57			Superannuation
Pensions					
HMRC	2381	.62			PAYE/NIC
Richer Sounds	99	.95	83	.29	CD player
Ancient & Honourable	30	.00			Membership subscription
Guild of Town Criers					2012/13
Ms L Stocker	48	.00			Expenses re CPD
Cornwall Farmers Ltd	174	.00	145	.01	Mower service
The Consortium	236	.79	215	.64	Stationery/cleaning
					materials/stamps
SES Ltd	589	.20	491	.00	Removal of electrical items
Cormac Ltd	2981	.92	2484	.93	Welcome to Saltash signs
ICOM South West Ltd	66	.73	55	.61	Telephone bill
SES Ltd	59	.04	49	.20	Electrical work
South West Building &	1121	.60	934	.67	Retention release
Maintenance Ltd					

Otis Ltd	504	.04	420	.04	Lift maintenance
Saltash Window Cleaning	135	.00			Guildhall windows/bus shelters
Saltash Observer	125	.00			Publicity – free parking
Petty cash	126	.50			Petty cash top up
MP Landscaping	4150	.00			Boundary wall maintenance
DC Ryland	480	.00			Watering – hanging baskets
Publicity South West	120	.00	100	.00	Leaflet stands

- b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

205/12/12 **PLANNING:**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

Date received	Application no.	Details of application
14.09.2012	PA12/07014	<p>Mr R Trenerry – South Broadmoor Farm, Longlands – change of use from ancillary use in conjunction with Broadmoor Farm (Approved on 31st May 1989) to independent residential dwelling, with new bedrooms and window in west elevation. (Resubmission of PA12/04678)</p> <p>Town Council Ward: St Stephens</p> <p>Cornwall Council Ward: Saltash Burraton</p> <p>It was resolved to RECOMMEND REFUSAL due to: being outside the area of the development limit.</p>

14.09.2012	PA12/07015	<p>Mr R Trenerry - South Broadmoor Farm, Longlands - application for Listed Building Consent for proposed alterations to internal layout to provide new bedrooms and wc/shower room at ground floor level with new stairs to finished floor level, new bedroom/en-suite and kitchen area at finished floor level and new window opening in west elevation to serve kitchen.</p> <p>Town Council Ward: St Stephens</p> <p>Cornwall Council Ward: Saltash Burraton</p> <p>It was resolved to RECOMMEND REFUSAL due to: the work is to turn it into a suitable residential unit which is outside the development limit.</p>
14.09.2012	PA12/07534	<p>Mr I Lidstone - land at Alma Cottage, Cumble Tor Lane, Trematon - installation of 50kw of photovoltaic panels, on a ground mount system using driving support posts.</p> <p>Town Council Ward: St Stephens</p> <p>Cornwall Council Ward: Saltash Burraton</p> <p>It was resolved to RECOMMEND APPROVAL</p>
13.09.2012	PA12/07540	<p>Mr R Young, Roger Young Landrover - 1B Woodacre Court, Wood Acre, Carkeel - alter elevation detail and internal floor layout of car valeting building to accommodate an additional car sales area.</p> <p>Town Council Ward: Burraton</p> <p>Cornwall Council Ward: Saltash St Stephens</p>

		It was resolved to RECOMMEND APPROVAL
13.09.2012	PA12/07884	<p>ATS Euromaster – 99 St Stephens Road - application for display of advertisement consent for 2 internally illuminated static advertisement signs and 1 internally illuminated static totem sign.</p> <p>Town Council Ward: Essa Cornwall Council Ward: Saltash Essa</p> <p>It was resolved to RECOMMEND REFUSAL due to: being detrimental to the amenity of nearby residents.</p>
20.09.2012	PA12/08193	<p>Carlton Plastics - Carlton Plastics, 1 Kingsmill Road, Tamar View Industrial Estate - extension and alterations to industrial unit.</p> <p>Town Council Ward: Burraton Cornwall Council Ward: Saltash St Stephens</p> <p>It was resolved to RECOMMEND APPROVAL</p>
27.09.2012	PA121/08364	<p>D Frith - 10 Lower Fore Street - change of use to A1 Retail Shop.</p> <p>Town Council Ward: Pill Cornwall Council Ward: Saltash Pill</p> <p>It was resolved to RECOMMEND APPROVAL</p>
14.09.2012	PA12/08556	<p>J Seldon TMS - Trees at Cedar Court - Tree Preservation order consent to shorten back laterals branches from adjacent building by 1.8 metres (approx) parent branches to be left at least 30% diameter of cuts made to Lime Tree (T1), reduce in height by approximately 3.6m and crown</p>

lift by 1.2m over rear neighbour's property (southern side) 5 Lawson Cypress Trees (T2), remove one southerly stem of Bay tree (T3) to prevent any future structural damage to the wall and reduce in height by 4.5m (approx) Lawson Cypress (T4) to allow more light to general area.

**Town Council Ward: Pill
Cornwall Council Ward:
Saltash Pill**

**It was resolved to
RECOMMEND APPROVAL
subject to: the Tree Officer
checking that work is
essential to trees T1 and T4
the lime and conifer trees.**

20.09.2012

PA12/08751

Longmeadow Court
Management Company -
**Longmeadow Court,
Longmeadow Road -** consent
to carry out works to one Ash
Tree (T1) covered by a Tree
Preservation Order, namely to
crown reduce by 3m, prune
minor branches away from
neighbouring shed to give
clearance on 1m and crown lift
to 3.5m over paved driveway.

**Town Council Ward: Pill
Cornwall Council Ward:
Saltash Pill**

**It was resolved to
RECOMMEND APPROVAL**

- d. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

PA12/07189 - The Workshop, Pill Lane, North Pill,

Having held a poll on this planning application the result is:

Stick with our original position and request call-in 2 VOTES

Accept the officer's position 4 VOTES

Abstain 2 VOTES

Therefore the council has voted to accept the officer's position

206/12/13

NEIGHBOURHOOD PLAN

(a) Update

The Chairman updated members on progress to date which included the opportunity to implement training by Cornwall Council.

It was **RESOLVED** to note the report.

(b) Appoint a Local Plan sub-committee

It was **RESOLVED** that the Mayor, Deputy Mayor and Councillors Shepherd, Holley and Phillips be appointed to serve on the sub-committee.

207/12/13 CORRESPONDENCE

- a. Cornwall Council
Victoria Gardens and Culver Road – Flower Bed Licence

It was **RESOLVED** to receive and accept the licenses.

- b. Cornwall Council
Consultation re PA12/08364

It was **RESOLVED** to note.

- c. First South West and Wales
Invitation to take part in survey

It was **RESOLVED** to note and that the Clerk obtain the results of the survey.

208/12/13 INDUSTRY, COMMERCE, TRANSPORTATION & TOURISM COMMITTEE

The minutes of the meeting held on 12th September 2012 were confirmed and signed as a correct record.

209/12/13 POLICY & RESOURCES COMMITTEE

The minutes of the meeting held on 18th September 2012 were confirmed and signed as a correct record subject to Councillor Shepherd being registered as also present.

Councillor Reid left the meeting.

210/12/13 BURIAL BOARD

The minutes of the meeting held on 24th September 2012 were confirmed and signed as a correct record subject to minute 19/12/13 (b) resolution being recinded due to no identifiable budget being available.

211/12/13 ADOPTION OF STIG (SALTASH TOWN CENTRE IMPROVEMENT GROUP) AND SPLAT (SALTASH PUBLICITY LOCAL ACTION TEAM) AS WORKING GROUPS OF THE TOWN COUNCIL

Councillor Killeya requested the council adopt STIG and SPLAT as working groups of the council.

It was **RESOLVED** that STIG and SPLAT be adopted as working groups of the council subject to the Chairman of the working groups always being a town councillor.

**212/12/13 S106 FUNDING APPLICATIONS
(a) STIG**

Councillor Killeya requested the council approve a funding application for the Town Centre Regeneration Phase III scheme and distributed two reports (copies on file).

It was **RESOLVED** that the application be approved subject to:

1. The exclusion of the talking bench.
2. That the application of the talking bench costings reflect a £500 transfer from the Contingency for vandalism and repairs cost heading to the Model including power source, securing and installation cost heading

Councillor Austin requested members give consideration to approving the application of funding for the talking bench and provided a paper report (copy on file).

It was **RESOLVED** that funding be approved for the talking bench subject to the outcome of any applications for support funding from arts funding bodies.

Prior to the next item Councillors Ellison, Bickford and the Chairman declared a pecuniary interest and left the meeting.

Councillor Yates in the Chair.

(c) Elwell Woods

Mr Bradley – CIC Chairman spoke to members on the application and sought the council's approval.

It was **RESOLVED** that the application be approved subject to a review of the allocation guidelines on apportionment of S106 funds taking place.

Councillors Gee and Ellison were invited and returned to the meeting.

Councillor Bickford remained outside the meeting having declared a pecuniary interest in the next item.

Councillor Gee in the Chair.

Councillor Shepherd left the meeting.

(d) Number 4 Fore Street

Mr Bradley – CIC Chairman spoke to members on the application and sought the council's approval.

It was **RESOLVED** that the application be approved subject to the approval of the S106 panel.

Councillor Bickford was invited and returned to the meeting.

213/12/13 CARADON IN BLOOM 2012 – JOINT WINNERS

The Chairman informed members that Saltash had been declared joint winners of the Best Town Caradon In Bloom 2012 with Looe by the South East Tourism Association.

It was **RESOLVED** that letters of thanks be sent to Hines Brothers, Saltash Environmental Action and Saltash Town Improvement Group for their involvement in attaining the award.

214/12/13 CONTRACT FOR OUTSOURCING PERSONNEL AND HEALTH AND SAFETY COMPLIANCE

The Clerk updated members on contract details for the outsourcing of personnel and health and safety compliance.

It was **RESOLVED** that the Clerk seek the opinion of CALC and other councils as to the value for money of the service.

215/12/13 MEET THE PEOPLE

(a) Feedback from the last meeting

It was **RESOLVED** that the report be noted.

(b) Arrangements for future meetings

It was **RESOLVED** that Councillors Clements, Killea, Yates and Frank would attend the next meeting on Saturday 6th October 2012.

216/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be

discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

217/12/13 ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

218/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

219/12/13 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

Letter from Mr Buffer

The Chairman read out a letter from Mr T Buffer regarding submarine dismantling.

It was **RESOLVED** that the Vice Chairman would respond.

1st Town and Parish Council Annual Summit

The Chairman informed members of the summit to be held by Cornwall Council on Saturday 3rd November 2012 at Shire House Suite, Bodmin.

It was **RESOLVED** that the Chairman and Councillor Frank would attend.

Ashtorre Ferry Sculpture

Councillor Holley informed members that it was anticipated the lease and sub-lease would be received imminently from Cornwall Council and requested that as all approvals were in place that the council accept and progress the lease and sub-lease.

It was **RESOLVED** that the Chairman and Clerk progress the lease and sub-lease when received.

Letter from Looe Town Council

The Chairman read out a letter received from Looe Town Council requesting the council's endorsement of a letter they are to send to Cornwall Council.

It was **RESOLVED** to note and no action be taken.

220/12/13 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

It was **RESOLVED** that a press release be issued regarding the Caradon In Bloom 2012 award.

Councillor Killeya requested that delegated approval be given for STIG and

SPLAT to issue press releases.

It was **RESOLVED** that approval be given for STIG and SPLAT to issue press releases.

221/12/13 DATE OF NEXT MEETING

Tuesday 16th October 2012 (Planning)
Thursday 1st November 2012

222/12/13 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9.40 pm

Signed: _____
Chairman

Dated 1st November 2012