

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 1st November 2012 at 7.00pm

PRESENT: Councillors: M Gee (Chairman), R Austin, P Clements, G Ellison, Mrs. H Frank, C Oakes, W Phillips, B Reid, J Shepherd, D Yates

ALSO PRESENT: 3 Members of the Press, L Bradley – CIC Chairman, 2 Members of the Public, PCSO – Mary Wells, R Lane – Town Clerk.

APOLOGIES: Councillors: R Bickford, D Holley, Mrs S Hooper MBE, A Killea, C Riches, Canon Reverend A Butler.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

PRAYERS

Councillor Austin led prayers.

Prior to the commencement of the meeting the Chairman welcomed Gayle McDonald the new journalist for the Cornish Guardian.

The Chairman then introduced Stephan Smith of Tamar Trotters Youth Section who gave a background and current activity resume of the club and presented to members training equipment that had been purchased through a Community Chest Award.

The Chairman thanked Mr Smith for attending and wished the club every success for the future.

232/12/13 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Oakes	PA 12/09550	Pecuniary	Scout District Chairman
Frank	PA 12/09550	Pecuniary	Owner of neighbouring property

CHAIRMAN'S REPORT

Since the last full Town Council meeting, the Mayor has attended:

Saturday 6 th October	Official opening of Truly Scrumptious Sweet Boutique.
Saturday 6 th October	St. Stephens Church Craft and Gift Fair.
Saturday 6 th October	Saltash Rugby Club Lunch.
Saturday 6 th October	Sue Hooper Charitable Foundation Concert at Saltash Wesley Church.
Monday 8 th October	Saltash Music, Speech & Drama Festival AGM at Saltash Wesley Church.
Saturday 13 th October	Launch of Saltash Maritime Cadets.
Friday 19 th October	Meeting with the Bishop of Truro and Canon Rev. Alan Butler.
Saturday 20 th October	Royal Naval Association Saltash Branch Lunch at China Fleet Club.
Tuesday 23 rd October Ashtorre	Saltash Ferry Telegraph Fund Presentation evening at Rock.
Saturday 27 th October	Royal British Legion Saltash Branch Festival of Remembrance in Aid of The Poppy Appeal at Saltash Wesley Methodist Church.
Sunday 28 th October Waterside.	Saltash Lions Club Fashion Show at Ashtorre Rock,

I have also visited four Christmas Lantern Workshops at St. Barnabas Hospital, Ashtorre Road, Victoria Road School in St. Budeaux, the Guides workshop at the Guildhall and Saltash Library.

It was **RESOLVED** to note the reports.

POLICE REPORT

(a) Police Report

04/10/11-01/11/11 TOTAL SALTASH CRIMES: 106

04/10/12-01/11/12 TOTAL SALTASH CRIMES: 82

This is a 12% reduction in crime!

OFFENCES INCLUDE:

- Burglary other (garages/sheds): 2
- Burglary dwelling: 0
- Theft other: 8
- Theft of pedal cycle: 3
- Theft from motor vehicle: 10
- Criminal damage to motor vehicle: 9
- Criminal damage to property or building: 8
- Criminal damage to dwelling: 4
- Vehicle interference: 4
- Assault: 11
- Theft from shop: 5
- Drug offences: 2
- Public order offences: 1
- Fraud: 1
- Arson: 1
- Bladed article: 1
- Harassment without fear: 4
- Theft in dwelling: 1
- Make off without payment: 1
- Complaint about dogs minor and non-injury: 1
- Theft from vehicle other than motor vehicle: 1
- Communications Act: 2
- Breach of non-molestation order: 1
- Possession of firework in public place: 1

The vehicle crimes were mostly committed on the same night and in the St Stephen's area of Saltash Saturday into Sunday night.

Church Road is still being kept a eye on seems a gathering of Youths most nights outside the College and outside the Premier Shop.

Community Speed Watch:

We have 2 more people interested there paperwork has gone off to our HQ for processing. PCSO Goodman has been out in Tideford 10am till Noon 31/10/2012 there was over 950 vehicle in a 1 hour slot not one going over 39 mph. The New High Viz Jackets and Trousers have now arrived and they will be available to the volunteers to wear when out doing Speedwatch no more wet soggy volunteers.

Babis Farm Clean Up:

A clean up was held on The Babis Farm Estate Tuesday 30th October lovely dry day we had 11 kids from the Estate helping Litter Pick and move rubbish from gardens into a Large Skip, the willingness of the children was amazing, when we ran out of jobs to do on the Estate we went to the Cinder Path near the K3 building and 6 large bags of rubbish was picked up, lunch time we all enjoyed a Pasty Lunch. On the 2/11/12 the children of the Estate will be taken on a Treat which will include Bowling, Pizza's and the Cinema.

Safety and Halloween talks:

The PCSO'S have been into most of the local School to talk about Halloween and keeping safe especially after dark, walking home from School etc., this included the Rural Schools as well, hopefully we had a good influence as there were no reports of bad behaviour on the Halloween evening all Tricks and Treats went off without a hitch.

Councillor Ellison enquired about the process for reporting or depositing lost property at unmanned police stations.

PCSO Wells informed him that persons reporting or wishing to deliver lost property to an unmanned station can use the emergency phone to summon local assistance.

Councillor Austin reported that he would progress the opportunity to establish a lost property point at the One Stop Shop.

Councillor Frank reported that parents had expressed concerns with regard to rumours of strangers loitering outside Saltash . net.

PCSO Wells reported that no known or reported problem existed.

REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

(a) Receive Report and consider any actions arising

SALTASH GATEWAY CIC REPORT FOR OCTOBER 2012

Health and Social Network

The network is going strong and has 2 representatives on the newly re-constituted *Saltash & District Health and Wellbeing Strategy Group* - Peter Thistlethwaite went to the Health & Wellbeing Strategy Group with Christina (as Network coordinator). All the professionals were very positive about engagement with the Network and the wider public, and Tony Mugridge (CIC Director) has been invited to help with an audit of in-patient services at St Barnabas in the last 12 months (good use of his expertise and independence).

Community Transport Project

Bus CIC Report, - October 29 th 2012

Bus status :

The bus remains fully compliant with all statutory requirements.

Routes and Services :

- 1) As part of our campaign to display & advertise the Hopper to outlying districts, it was taken to Torpoint on September 28th as requested by the Tamara League of Friends.
- 2) On Saturday October 13, Tuesday 16th, Wednesday 17th, Saturday 20th, Tuesday 23rd and Wednesday 24th, the Hopper was used by the St. George's Day Care Centre to transport clients from around Saltash, Tideford & St. Germans to the Saltash Ploughboy. This involved door to door pick up in the morning and return late afternoon.
- 3) On October 16th the hopper was taken to the Geffery Memorial Hall at Landrake, where it was viewed by Parish Council members, to whom the Community Transport Project was explained.
- 4) On Friday October 26th the Hopper was used to carry lanterns made by various schools & groups for the December 1st Fore Street Lantern Parade . These are being stored in the Quick Store depository on the Moorlands Trading Estate. More lanterns will be collected from the Guildhall & Library on Tuesday 30th and this usage is expected to continue during November.
- 5) On Tuesday October 30th, the Hopper will be taken to the Echo Centre, Liskeard. This facility, operated by Cornwall Council, offers a wide range of services and activities to people with physical disabilities living in the Caradon area. This demonstration will be followed by the Echo Centre's first booking of the bus on November 2nd for the transporting its clients.
- 6) On November 7th, the Hopper will be taken to the Morval Parish Council meeting at Widegates.
- 7) On November the 8th the Hopper has been booked morning and afternoon by Age Concern, Saltash
- 8) On Friday November 16th the Hopper will take a party of staff and students from Saltash Community College to the University of Oxford's Pathways Programme Investigating Options day.
- 9) The Project team are having considerable success in canvassing the various church organisations in the area and a full report will be given next moth. All CIC members and associated organisations are urged to further promote the Saltash Hopper and its abilities.

Bus income since September 26th :

St. George's Day Care Centre

£ 360 (£ 60 cash received &
£300 invoiced)

Total **£ 360**

Bus Expenditure since September 26th (all receipts attached)

- | | |
|---|------------------|
| 1) Insurance (October) | £108 - 40 |
| 2) Diesel, September 28 th , October 15 th , 23 rd | Total £ 150 – 00 |
| 3) Two sets of ignition & door keys cut from original single set October 18th | £ 55 – 00 |
| 4) Wheel chair lift inspection (DAF Saltash) | £ 24 - 00 |

Total **£ 337 - 40**

SALTASH CARD

Saltash Card sales continue in a steady manner with between 20 to 30 cards being sold each month. Advertising remains a significant activity.

No 4 Fore Street – Refurbishment Project – FOR SALTASH

Successful application to the S106 Panel and STC for funding, has enabled work to start to provide a Community Based open, clean, versatile space in No 4 Fore St, to enhance the town and permit a multipurpose capability for: Weekly Craft & Arts Producers Market (7 Stalls), Saltash Mobility, Saltash Hopper Bus & a CIC Shop Window.

Providing small and affordable stalls in the heart of the Town Centre will serve for uncatered for market, and this should not impact considerably on any other established business. **For Saltash** will act as both a retail establishment as well as becoming a **Saltash** Town Centre attraction, by offering a unique and personalised retail experience

Current Financial Position

A statement of CIC Financial Policies has been approved by Directors. The purpose is to clarify responsibilities of Directors in relation to all CIC resources, and to ensure proper controls in accordance with best practice.

The total financial situation continues to be relatively stable, with minimal outgoings. The bus has generated some income recently, and there is a small but steady flow of income from sales of SaltashCards. Balances at the end of October:

Current Account:	£1017
Bus Account:	£2014
Deposit Account:	£19088

Liam Bradley CIC Chairman
29th October 2012

CORNWALL COUNCIL REPORT

- (a) CNA report for noting or matters arising

As provided by Bob Austin

It was **RESOLVED** that:

1. The formal thanks of the council be recorded to Councillor Clements for his hard work and successful achievement with Anthony Passage.
2. A press release be issued regarding the next CNA meeting in Torpoint on the 30th January 2013 and the availability of transport by the hopper bus for the community to attend the meeting.

QUESTIONS

Mrs A Miller informed members about talking litter bins she had seen in Holland and enquired if it was possible to introduce these into Saltash as they would complement the talking bench.

It was **RESOLVED** that the Clerk source products and costings and report back to a future meeting.

233/12/13 MINUTES

The minutes of the meetings held on 4th October and 16th October 2012 were confirmed and signed as a correct record

234/12/13 MATTERS ARISING FROM THE MINUTES

(a) Cornwall Council – Devolution – update

No report.

(b) Traffic congestion – update (Councillor Ellison)

Councillor Ellison reported that no response had been received from the police.

It was **RESOLVED** that the item be removed from the agenda.

(c) Warraton Close – parking problems – update

No report.

(d) Maurice Huggins Room – update

No report.

(e) Cornwall Council – Planning Protocols for Local Councils and Cornwall Council Members – Consultation – update

It was **RESOLVED** that the Chairman would attend the forum meeting to be held on 13th November 2012 at Bodmin.

(f) Boundary Commission for England – update

The Chairman presented a written report previously distributed to members submitted by Councillor Killeya regarding constituency boundary changes and a request to make a fresh submission.

It was **RESOLVED** to note the report and that a fresh response be delegated to the Clerk in consultation with the Mayor and Councillor Killeya for submission

(g) Contract for outsourcing Personnel and Health and Safety compliance – update

The Chairman informed members of references received from the preferred contractors council clients and comments from Calc on the outsourcing of services as previously requested by members for their consideration in outsourcing the services.

It was **RESOLVED** that Ellis Whitham be engaged to provide the services for Health and Safety and Human Resources at an annual cost of £2,500 from the health and safety and staffing contingency budgets.

235/12/13 FINANCE:

1. The following receipts in September/October 2012 were **NOTED:**

	£	p	
Guildhall Hire	745.75		Guildhall Hire
Burial Board	2709.40		Burial Fees
Cornwall Council	133,978.50		Precept – 2 nd instalment
Donations	13.54		Leaflets, printing
Donation	75.00		Saltash Lions re Flower Boat
Donations	308.50		Table at craft fair

b. The following payments in September/October 2012 were **NOTED:**

	Gross	Excl.VAT	Detail
Staff Salaries	8298.44		Staff salaries – September
Cornwall Council	641.00		Guildhall rates
UK Fuels Ltd	124.58	103.81	Fuel - cemetery
Cornwall Council Pensions Fund	898.00		Superannuation
HMRC	2302.12		PAYE/NIC
EDF Energy	13.00		Lighting
Cory Environment	108.00	90.00	Refuse sacks
IRQ Systems Ltd	142.79	118.99	IT Support/Broadband

Morris Leslie Group Ltd	176.64	147.20	Bowser hire	
CC Communities	446.04		Retrieval/refill grit bins	
Hine Brothers	1150.00		Grounds	
			maintenance/watering	
Aviva	1121.94		Insurance	
SECTA	45.00		Membership	
The Consortium	179.60	167.99	Stationery/cleaning	
			materials	
WPS Insurance Ltd	240.66		Policy renewal	
Audit Commission	1260.00	1050.00	Audit fee 2011/12	
EDF Energy	8.90		Lighting	
EDF Energy	7.56		Lighting	
EDF Energy	2.90		Lighting	
ICOM SW	71.00	59.17	Telephone bill	
BNP Paribas	513.84	428.20	Lease – photocopier	
BNP Paribas	36.00	30.00	Annual administration fee	
PWS	21.52	17.93	Safety equipment	
SLCC Enterprises	46.80	39.00	Branch conference	
R Lane	54.35		Travel expenses	–
			conference	
KAW Services	662.22		Road signs - cemetery	
Waitrose Ltd	186.36		Re Olympic Torch	
Saltash Window Cleaning	45.00		Window cleaning	–
			Guildhall	
Lynher Training	160.00		First aid course	
DC Ryland	800.00		Watering/removal	of
			hanging baskets	
Tamar Trotters Junior	750.00		Community Chest Grant	
Athletics				
Cash	129.91		Petty cash top up	
Royal British Legion –	100.00		Remembrance wreath	
Saltash Branch				
Leaflet & Newspaper	102.00		Delivery – Town Messenger	
Distribution Ltd				
Royal British Legion –	25.00		1 x Type C Wreath	
Saltash Branch				
Saltash Town Band	150.00		Performance June 2012	
Saltash Town Band	150.00		Performance September	
			2012	
Miss CE Turner	160.00		First Aid Training Course	

2. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None.

236/12/12 PLANNING:

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.

- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

Date received	Application no.	Details of application
22.10.2012	PA12/08349	<p>Mrs V Clarke - 2 The Speares, Latchbrook - replacement of all existing windows (total 5 windows) and all existing exterior doors (total 3 doors) with new double glazed units. Additional round window to be added to upstairs front elevation.</p> <p>Town Council Ward: St Stephens Cornwall Council Ward: Saltash Burraton It was resolved to RECOMMEND APPROVAL</p>
26.10.2012	PA12/09066	<p>Mr and Mrs G Boyd - 17 Fairway - construction of living room extension to include solar panels on south roof.</p> <p>Town Council Ward: St Stephens Cornwall Council Ward: Saltash Burraton It was resolved to RECOMMEND APPROVAL</p>
25.10.2012	PA12/09131	<p>Mr S Bloodworth - Land rear of 426 New Road - construction of 1 no 3 bedroom detached dwelling – resubmission for amended design to that approved under Appeal Reference No.</p>

		<p>APP/D0840/A/09/2116126 24th February 2010 (09/00480/FUL) Town Council Ward: Burraton Cornwall Council Ward: Saltash St Stephens It was resolved to RECOMMEND REFUSAL: Not compliant with inspectors report as follows: The dwelling shall not be enlarged or altered (including any alterations to the roof, with the exception of the installation of any solar photovoltaics or solar thermal equipment) and no windows/dormer windows (other than those expressly authorised by this permission} shall be constructed.</p>
24.10.2012	PA12/09223	<p>Mr and Mrs Townsend - 16 Churchill Walk - construction of tiled roof porch linked to conservatory to the front of the dwelling. Town Council Ward: Essa Cornwall Council Ward: Saltash Essa It was resolved to RECOMMEND APPROVAL</p>
15.10.2012	PA12/09246	<p>Mrs S Lennox-Boyd - Willows End, Barkers Hill, Forder - proposed single-storey extension to rear of bungalow. Town Council Ward: St Stephens Cornwall Council Ward: Saltash Burraton It was resolved to RECOMMEND APPROVAL</p>
15.10.2012	PA12/09247	<p>Mr and Mrs R Agelou - Curlew House, Antony Passage, St Stephens – alteration and re-arrangement to include repositioning of rooms</p>

		<p>and resulting in alteration to external window and door openings and provision of external cladding.</p> <p>Town Council Ward: St Stephens</p> <p>Cornwall Council Ward: Saltash Burraton</p> <p>It was resolved to RECOMMEND APPROVAL</p>
26.10.2012	PA12/09343	<p>Mr S Haggart - Eales Lodge, Carkeel - construction of two storey extension to side of dwelling to form new lounge at ground floor level and new bedroom in the loft at first floor level.</p> <p>Town Council Ward: Burraton</p> <p>Cornwall Council Ward: Saltash St Stephens</p> <p>It was resolved to RECOMMEND APPROVAL</p>
22.10.2012	PA12/09510	<p>The Co-operative Bank – Co-operative Retail Services Ltd, 51 – 59 Fore Street - proposed installation of 24 hour ATM cash machine.</p> <p>Town Council Ward: Pill</p> <p>Cornwall Council Ward: Saltash Pill</p> <p>It was resolved to RECOMMEND APPROVAL</p>
26.10.2012	PA12/09521	<p>Mr T Blake - 6 Middlefield Close, Yellowtor Road – proposed first floor extension over existing garage.</p> <p>Town Council Ward: St Stephens</p> <p>Cornwall Council Ward: Saltash Burraton</p> <p>It was resolved to RECOMMEND APPROVAL</p>

Prior to the next application Councillors Oakes and Frank declared a pecuniary interest and left the meeting.

24.10.2012

PA12/09550

Mr T Dell - **Saltash Scouts Group, Windsor Lane** – extension of time of E2/09/01521/FUL for the construction of two detached dwellings with integral garages and carport, formation of new vehicular/pedestrian access to highway. (Demolition of Scout Headquarters and two stores) approved 2 December 2009.
Town Council Ward: Pill
Cornwall Council Ward: Saltash Pill
It was resolved to **RECOMMEND APPROVAL**

Councillors Oakes and Frank were invited and re-joined the meeting.

- d. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

PA12/07014 – South Broadmoor Farm, Longlands, Saltash

Having held a poll on this planning application the result is:

Stick with our original position and request call-in	5 VOTES
Accept the officer's position	5 VOTES
Abstain	0 VOTES

Therefore the council has voted to stick with our original position and request call-in.

237/12/13 CORNWALL PLAN – DRAFT SUBMISSION

(a) Update

The Chairman referred members to the Cornwall Council Local Plan – Draft Submission to the Secretary of State and the recommendations therein for Saltash.

It was **RESOLVED** that the document be emailed to all councillors and a full colour copy be distributed to all known resident/community associations, the Deputy Mayor and Mr J O'Callaghan.

238/12/13 CORRESPONDENCE

- a. Cornwall Council
Register of Electors

The Chairman informed members of the availability of the revised register in relation to new electoral division boundaries as of 1st March 2013.

It was **RESOLVED** to note.

- b. Cornwall Council
Postponement of budget event

The Chairman notified members that the event had been postponed.

It was **RESOLVED** to note.

- c. Cornwall Council
Governance Review Update

The Chairman reported on the Cornwall Council Governance update report previously emailed to members.

It was **RESOLVED** to note.

- d. Cornwall Council
First Town & Parish Council Annual Summit

The Chairman informed members that the Annual Summit would be taking place on 3rd November 2012 at Bodmin

It was **RESOLVED** that the Chairman would attend.

239/12/13 CIVIC AMENITIES COMMITTEE

The minutes of the meeting held on 10th October 2012 were confirmed and signed as a correct record subject to minute 65/12/13 being amended to record that Councillor J Shepherd will inspect Essa play area and not Councillor Clements as recorded in the minutes.

240/12/13 STAFFING COMMITTEE

The minutes of the meeting held on 16th October 2012 were confirmed and signed as a correct record subject to minute 42/12/13 being recorded as a recommendation and not as a resolution.

**241/12/13 ADOPTION OF CORNWALL COUNCIL FINAL CODE TO MEET
THE REQUIREMENTS OF THE LOCALISM ACT 2011 AND
ASSOCIATED REGULATIONS**

The Chairman presented the final code of conduct to members for their consideration and adoption.

It was **RESOLVED** to adopt the final code of conduct.

242/12/13 SIGN OFF THE HEALTH AND SAFETY POLICY

The Chairman was invited to sign off the Health and Safety Policy for 2012/13.

It was **RESOLVED** that the Chairman sign off the Health and Safety Policy for 2012/13.

243/12/13 PUBLIC RIGHTS OF WAY – PROBLEM REPORTS

Councillor Clements informed members about the problem of farmers ploughing public rights of way and not reinstating within the allocated time frame and the lack of response by Cornwall Council to public reports and complaints on the issue.

It was **RESOLVED** that the Clerk will formally submit written reports to Cornwall Council Highways of any complaints received from the public.

244/12/13 POLICE COMMISSIONER CANDIDATE HUSTINGS HOSTED BY SALTASH TOWN COUNCIL TO BE HELD ON 8TH NOVEMBER 2012, 7.00 PM IN THE GUILDHALL

The Chairman updated members on the progress of the hustings event and requested members publicise the event.

It was **RESOLVED** to note.

245/12/13 MEET THE PEOPLE

(a) Feedback from the last meeting

It was **RESOLVED** that the report be noted.

(b) Arrangements for future meetings

It was **RESOLVED** that Councillors Ellison, Phillips and Yates will attend the meeting to be held on 3rd November 2012.

246/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

247/12/13 ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None

248/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

249/12/13 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

TOWN FRAMEWORK

The Chairman informed members that a new Planning Officer had been appointed for the Town Framework and that he had extended an invitation for her to attend the planning meeting of full council to be held on 20th November 2012.

It was **RESOLVED** to note.

COMMITTEE APPOINTMENT – COUNCILLOR SHEPHERD

It was **RESOLVED** that Councillor Shepherd be appointed to the Policy and Resources and Civic Amenities Committees.

250/12/13 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

It was **RESOLVED** that press releases be issued with regard to:

1. CNA meeting to be held on 30th January 2013
2. The Christmas Switch On Event.

251/12/13 DATE OF NEXT MEETING

Tuesday 20th November 2012 (Planning)
Thursday 6th December 2012

252/12/13 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 20.45

Signed: _____
Chairman

Dated: 6th December 2012 _____