

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 20<sup>th</sup> November 2012 at 7.00pm (prior to the Policy and Resources Committee Meeting)**

**PRESENT:** Councillors: M Gee, (Chairman), R Austin, P Clements, Mrs J Dent, G Ellison, Mrs H Frank, D Holley, A Killea, W Phillips, J Shepherd, D Yates

**ALSO PRESENT:** Zoe Bernard John – Cornwall Council Planning, Mathew Brown – Cornwall Council Planning, Anna Pearce – Finance Officer, R Lane - Town Clerk.

**APOLOGIES:** Councillors: R Bickford, Mrs. S Hooper MBE, C Oakes, B Reid, C Riches,

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

### **253/12/13      DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
Austin	PA12/09548	Non Pecuniary	Known to applicant
Frank	PA12/09650	Non Pecuniary	Personal friend of applicant

### **254/12/13      CO-OPTION OF THE ST STEPHENS SEAT**

The Chairman reported that members interviewed and considered two candidates for the co-option of the St Stephens Seat.

It was **RESOLVED** on the basis of a vote that Mrs Jean Dent be co-opted for the St Stephens Seat.

**255/12/13      QUESTIONS FROM THE PUBLIC**

None

**256/12/13      PRESENTATION FROM THE SENIOR DEVELOPMENT OFFICER,  
PLANNING, CORNWALL COUNCIL ON THE SALTASH TOWN  
FRAMEWORK**

The Mayor welcomed Zoe Bernard John and Mathew Brown Planning Officers from Cornwall Council who gave a presentation on the Saltash Town Framework (copy of presentation on file).

It was RESOLVED that an informal follow up meeting with the Cornwall Council Planning Officers be held on Thursday 13<sup>th</sup> December 2012 at 5 pm and that an invitation to attend be extended to all constituted recognised community organisations/residential associations.

Councillor Austin left the meeting.

**257/12/13      PLANNING**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA12/07719**

Mrs M Bartlett - **440 New Road** - creation of new access and vehicle hard standing (demolition of front wall).

**Town Council Ward: Burraton**

**Cornwall Council Ward: Saltash St Stephens**

Date received: 01.11.2012

**It was resolved to RECOMMEND APPROVAL.**

**PA12/09093**

Rev. A Johnston - **31 Longmeadow Road** - retrospective application for short pathway from pavement to the garage to be widened.

**Town Council Ward: Pill**  
**Cornwall Council Ward: Saltash Pill**  
Date received: 29.10.2012

**It was resolved to RECOMMEND APPROVAL.**

Councillor Austin returned to the meeting.

**PA12/09548**

Ms E Roberts - **166 Callington Road** - replacement of detached bungalow with 3 town houses.

**Town Council Ward: Burraton**  
**Cornwall Council Ward: Saltash St Stephens**  
Date received: 01.11.2012

**It was resolved to RECOMMEND REFUSAL due to:**

1. Over development and massing relative to the size of the site leading to a lack of amenity space.
2. Lack of parking as a result of yellow lining in near-by Berry Estate.
3. Proximity to road.
4. Overlooking houses to the west and the bungalow to the east.

Councillor Mrs Frank declared a non-pecuniary interest in the next item and left the meeting.

**PA12/09650**

Mr L Writer - **11 Parkesway** - single storey extension to rear of property.

**Town Council Ward: Essa**  
**Cornwall Council Ward: Saltash Essa**  
Date received: 26.10.2012

**It was resolved to RECOMMEND APPROVAL.**

Councillor Mrs Frank was invited and returned to the meeting.

**PA12/09858**

Mr D Jonas - **34 Hobbs Crescent** – construction of conservatory.

**Town Council Ward: Burraton**  
**Cornwall Council Ward: Saltash St Stephens**  
Date received: 05.11.2012

**It was resolved to RECOMMEND APPROVAL.**

**PA12/10135**

Mr and Mrs Jansen - **7 Clover Walk** - construction of single storey extension and first floor extension to the side of the dwelling.

**Town Council Ward: St Stephens**  
**Cornwall Council Ward: Saltash Burraton**  
Date received: 05.11.2012

**It was resolved to RECOMMEND APPROVAL.**

**PA12/10136**

Mr B Gregory - **3 Vincent Way** - construction of balcony and patio doors at first floor on south elevation.

**Town Council Ward: Essa**

**Cornwall Council Ward: Saltash Pill**

Date received: 02.11.2012

**It was resolved to RECOMMEND APPROVAL.**

**PA12/10140**

Mr Stuart Lloyd - **The White House, Longlands, St Stephens** - Single storey extension to create office, amended porch and car port.

**Town Council Ward: St Stephens**

**Cornwall Council Ward: Saltash Burraton**

Date notified: 02.11.2012

**It was resolved to RECOMMEND APPROVAL.**

**PA12/10260**

Mr and Mrs S and J Holman - **East Barn and West Barn, Burrhills Farm, Carkeel** - application for Certificate of Lawful Development for an existing use, namely non compliance with agricultural occupancy condition no 4 of planning approval 5/89/00872/F.

**Town Council Ward: Burraton**

**Cornwall Council Ward: Saltash St Stephens**

Date received: 12.11.2012

**We have no independent evidence to either support or contradict the application.**

**PA12/10311**

Mrs MJ Allin - **1 Bluebell Close** - side extension to provide ground floor bedroom and shower room.

**Town Council Ward: Pill**

**Cornwall Council Ward: Saltash St Stephens**

Date received: 12.11.2012

**It was resolved to RECOMMEND APPROVAL.**

**PA12/10377**

Mr R Fursier - **Butts Park House, Longlands** - addition of gable window within existing 'catslide' roof to NW elevation.

**Town Council Ward: St Stephens**

**Cornwall Council Ward: Saltash Burraton**

Date received: 12.11.2012

**It was resolved to RECOMMEND APPROVAL.**

**PA12/10390**

Mr and Mrs Hollister - **28 Lynher Drive, St Stephens** - construction of first floor rear extension.

**Town Council Ward: Essa**

**Cornwall Council Ward: Saltash Essa**

Date received: 12.11.2012

**It was resolved to RECOMMEND APPROVAL.**

**PA12/10413**

Mrs P Cooper - **1 Brooking Way** - construction of rear conservatory.

**Town Council Ward: Burraton**

**Cornwall Council Ward: Saltash St Stephens**

Date received: 12.11.2012

**It was resolved to RECOMMEND APPROVAL.**

**258/12/13      NOTE OF APPEAL:**

PA12/07189 – Mr & Mrs Lindford – the Workshop, Pill Lane, North Pill

PA12/00588 – Mr D Venables – Office building at Roodcroft, Hatt

It was **RESOLVED** to note.

**259/12/13      SALTASH LOCAL PLAN**

- (a) Establishment of a dedicated webpage, Facebook and Twitter accounts for the Saltash Local Plan

It was **RESOLVED** that:

1. Facebook and Twitter accounts be established for both the Saltash Local Plan and the Town Council.
  2. The posting and control of the accounts be delegated to the authority of the Mayor and Clerk.
- (b) Holding a Meet the People event on Saturday 24<sup>th</sup> November 2012 to promote the Saltash Local Plan Meeting being held on Monday 26<sup>th</sup> November 2012

It was **RESOLVED** that a Meet the People event on Saturday 24<sup>th</sup> November 2012 to promote the Saltash Local Plan Meeting being held on Monday 26<sup>th</sup> November 2012.

Councillors Gee, Yates, Holley and Austin will attend.

**260/12/13      CIVIC EVENT ORDER OF PRECEDENCE PROTOCOL**

Members considered the existing civic event order of precedence protocol in relation to that set out in the National Association of Civic Officers handbook.

It was **RESOLVED** that the existing protocol be continued whilst a review is conducted by members to determine any changes.

**261/12/13     PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

**262/12/13     ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None

**263/12/13     PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**264/12/13     URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

**CORNWALL COMMUNITY FLOOD FORUM MEMBERSHIP**

The Mayor requested members consider taking up free membership of the forum.

It was **RESOLVED** that membership be taken up.

**SALTASH AIR CADETS PARENTS EVENING**

The Mayor informed members of an invitation for councillors to attend the Saltash Air Cadets Parents Evening on Friday 30<sup>th</sup> November 2012 from 1900 to around 2100 to be held at Saltash.net Community School.

It was **RESOLVED** to note.

**20 MPH LIMITS IN CORNWALL MEETING INVITATION**

The Mayor informed members of an invitation received from the Cornwall and Isles of Scilly Primary Care Trust and the Sustainable Transport Group – Cornwall Council to attend a meeting on Monday 26<sup>th</sup> November 2012 between 10am and 1pm at The Council Chamber, Truro.

It was **RESOLVED** to note.

**CHRISTMAS EVENT 1<sup>ST</sup> DECEMBER 2012**

Councillor Mrs Frank updated members on details of the event.

It was **RESOLVED** to note.

**265/12/13      PRESS RELEASES AND FUTURE ARTICLES REQUIRED**

None

**266/12/13      DATE OF NEXT MEETING**

Thursday 6<sup>th</sup> December 2012

**267/12/13      COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 8.35 pm

Signed: \_\_\_\_\_  
Chairman

Dated      6<sup>th</sup> December 2012