

**SALTASH TOWN COUNCIL**

**Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 4<sup>th</sup> December 2012**

**PRESENT:** Councillors: R Austin, A Killeya, W Phillips (Chair), J Shepherd, D Yates

**ALSO PRESENT:** Ray Lane – Town Clerk, Mrs Anna Pearce – Finance Officer

**APOLOGIES:** Councillors: D Holley, M Gee, Mrs S Hooper MBE, C Riches

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**HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**73/12/13      DECLARATIONS OF INTEREST**

1. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required

| <b>Councillor</b> | <b>Item</b> | <b>Pecuniary/Non-pecuniary</b> | <b>Reason</b> |
|-------------------|-------------|--------------------------------|---------------|
| None              |             |                                |               |

**74/12/13      QUESTIONS FROM THE PUBLIC**

None

**75/12/13      FINANCE**

- (a) Current Committee Budget Statement

It was **RESOLVED** to receive the current budget statement.

(b) End of year budget outturn figures for 2012/13

Members considered the budget figures to date and set the end of year budget outturn figures (as attached).

It was **RESOLVED** to defer the committee budget recommendation to the next Policy and Resources Meeting.

(c) Overall precept direction of 5% in relation to precept correspondence received from Cornwall Council

It was **RESOLVED** to note.

(d) Budget 2013/14

Members considered the budget for 2013/14 in line with the Full Council policy decision of up to a 5% increase.

It was **RECOMMENDED** that:

1. Full Council approve the budget and Guildhall charges for 2013/14 determined by the committee (as attached).
2. Councillors Allowances (P & R General 5113) receive an inflationary increase from £200 to £205
3. Replacement ceremonial Town Sergeant and Mace Bearer hats and Clerk's wig be procured (P & R General EMF 3153)
4. An EMF for the Neighbourhood Plan be established under P & R General
5. A full structural building survey and 5 year costed repair and maintenance schedule be commissioned for the Heritage Centre to be financed from the emf budget if approved.

**76/12/13**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

**77/12/13**

**AS REQUIRED OR IF NECESSARY**

None

**78/12/13**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**79/12/13**      **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT  
THE DISCRETION OF THE CHAIR**

None

**80/12/13**      **PRESS REPORTS OR ARTICLES AS REQUIRED**

None

**81/12/13**      **DATE OF NEXT MEETING**

15<sup>th</sup> January 2013

Rising at 8.40 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_  
3<sup>rd</sup> January 2013