

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 15<sup>th</sup> January 2013 upon the rising of Full Council**

**PRESENT:** Councillors: M Gee (Chair), R Austin, D Holley, Mrs S Hooper MBE, A Killeya, J Shepherd, D Yates

**ALSO PRESENT:** Councillors: Bickford, Ellison. 1 member of the public, Mrs A Pearce – Finance Officer, Ray Lane – Town Clerk

**APOLOGIES:** Councillors: W Phillips, C Riches.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

### **82/12/13      DECLARATIONS OF INTEREST**

1. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required

<b>Councillor</b>	<b>Item</b>	<b>Pecuniary/Non-pecuniary</b>	<b>Reason</b>
Gee	7	Pecuniary	SWRA Member
Bickford	7	Pecuniary	SWRA Member
Ellison	7	Pecuniary	SWRA Member

**83/12/13      QUESTIONS FROM THE PUBLIC**

None

**84/12/13      CLERKS REPORT ON DELEGATED AUTHORITY TO SPEND**

No Report

**85/12/13      FINANCE**

(a) Report from Finance Officer

The Finance Officer informed members all accounts and finance were up to date with no issues to report.

It was **RESOLVED** to note.

(b) Current Committee Budget Statement

It was **RESOLVED** to note.

(c) Recommend to full Council the precept for 2013/14

It was **RESOLVED** that:

1. The charges and fees for the 2013/14 budget be approved.
2. The Chairman and Vice Chairman of P and R, Clerk and Finance Officer be authorised to revise the budget down by £9000 wherever thought appropriate.
3. A special meeting of the P and R committee be held on Tuesday 5<sup>th</sup> February 2013 at 7.30 pm to consider approving the budget and setting the precept.
4. The last legal date for the precept to be submitted to Cornwall Council be determined.

(d) VAT

The Finance Officer reported that VAT returns and payments were up to date.

It was **RESOLVED** to note.

**86/12/13      COMMUNITY CHEST APPLICATIONS**

**Saltash United Juniors**

It was **RECOMMENDED** to award £250

**Cornwall Blind Association**

It was **RECOMMENDED** to award £500

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It was **RECOMMENDED** to award £500 subject to proof of all award conditions being in place.

**Caradon Swimming Club**

It was **RECOMMENDED** to award £400

**Crafty Creations**

It was **RECOMMENDED** to award £250

**The Saltash Chronicles Embroidery Project**

It was **RECOMMENDED** to award £600 subject to proof of all award conditions being in place.

Prior to the next item Councillors Gee, Bickford and Ellison declared a pecuniary interest and left the meeting.

Councillor Yates in the chair.

**Saltash Waterfront Residents Association**

It was **RECOMMENDED** to award £500

Councillors Gee, Bickford and Ellison were invited and returned to the meeting.

Councillor Gee in the chair.

**87/12/13     UPDATE ON REVISION OF STANDING ORDERS AND FINANCIAL REGULATIONS**

The Clerk reported that subject to minor amendments and a meeting of the working party the documents would be presented for adoption.

It was **RESOLVED** that the report be noted.

**88/12/13     UPDATE ON USE OF S106 MONEY TO PROVIDE A LASTING LEGACY (Councillor Gee)**

Members considered the matter in relation to the Tesco development S106 money and the introduction of the community infrastructure levy.

It was **RESOLVED** that a flexible membership working group of members led by Councillor Mrs S Hooper MBE progress the matter.

**89/12/13      UPDATE ON REVIEW OF ASSET REGISTER**

The Clerk reported work was ongoing.

It was **RESOLVED** to note the report.

**90/12/13      REVISION OF MEETING TIMES**

Members received a presentation and options paper from Councillor Killeya relating to alternative meeting schedules.

It was **RESOLVED** that the options paper be recommended to the next full council for consideration.

**91/12/13      ASSEST TRANSFERS**

(a) Toilets – update

No report.

(b) Other land

No report.

**92/12/13      LAND AT GRENFELL AVENUE – UPDATE**

No report.

**93/12/13      MAURICE HUGGINS ROOM – UPDATE**

The Chairman reported no further information had been received.

It was **RESOLVED** that the Clerk send details of all parties that have submitted expressions of interest in the use of the room to Cornwall Council

**94/12/13      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

95/12/13     **AS REQUIRED OR IF NECESSARY**

None

96/12/13     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

97/12/13     **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

98/12/13     **PRESS REPORTS OR ARTICLES AS REQUIRED**

99/12/13     **DATE OF NEXT MEETING**

Special Meeting 5<sup>th</sup> February 2013 at 7.30 pm

Tuesday 19<sup>th</sup> March 2013

Rising at 9.35 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_ 7<sup>th</sup> February 2013