

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 7th March 2013 following the Annual Meeting with Parishioners

PRESENT: Councillors: M Gee (Chairman), R Austin, R Bickford, P Clements, Mrs J Dent, G Ellison, D Holley, Mrs S Hooper MBE, A Killeya, C Oakes, W Phillips, D Yates

ALSO PRESENT: L Bradley – CIC Chairman, 3 Members of the public, 3 Members of the press, R Lane – Town Clerk

APOLOGIES: Councillors: Mrs. H Frank, B Reid, C Riches, J Shepherd, Canon Reverend A Butler.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

PRAYERS

Prayers had previously been led by Councillor Holley at the annual meeting.

378/12/13 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Gee	18	Pecuniary	Member of SWRA
Ellison	15 & 18	Pecuniary	Member of Saltash Regatta & SWRA
Bickford	15 & 18	Pecuniary	Member of Saltash Regatta & SWRA

CHAIRMAN'S REPORT

Since the last full Town Council meeting, the Mayor has attended:

Friday 8th February	Burraton Community Players performance of "Ali The Barber and the 39 Thieves" at Burraton Community Centre.
Saturday 9 th February	Music, Speech & Drama Festival at the Wesley Church.
Tuesday 12 th February	Shrove Tuesday Pancake event at St. Stephen's Church. Saltash Brownies were at the Guildhall to talk about the Town Seals.
Wednesday 13 th February	CATS Awards Evening at St. Mellion.
Wednesday 20 th February	Attended a Saltash Rotary Club meeting at the China Fleet Club.
Friday 22 nd February	HMS Raleigh Passing Out Parade.
Wednesday 27 th February	Receiving a Challenge from the Rock Choir for "Dare the Mayor" for Comic Relief.
Saturday 2 nd March	Traidcraft Big Brew at Saltash Wesley Church. "The Adventures of Mr. Toad" production at Burraton Community Centre.
Tuesday 5 th March	Training event at Callington.

The Mayoress has attended:

Saturday 16 th February	The choosing of the Saltash Lions May Fair Princess at the Ashtorre Rock Community Centre.
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It was **RESOLVED** to note the reports.

POLICE REPORT

(a) Police Report

POLICE REPORT- 07/03/2013
Sgt Andy DUNSTAN - Saltash

Last month's recorded crimes: 07/02/2013- 07/03/2013

Total recorded: 54

Offences:

- Burglary Dwelling: 3
- Burglary Other: 8
- Assaults: 11
- Robbery: 1
- Theft from MV: 5
- Theft non Specific: 6
- Theft from shop/by employee: 3
- Theft from dwelling: 2
- Criminal Damage to property: 5
- Criminal Damage to MV: 2
- Public Order: 2
- Harassment/Comms Act: 2
- Drink Drive: 2
- Drugs: 1
- Complaint re Dogs: 1

The previous year's total for the same period was recorded at 90 crimes.

Community engagement /PCSO upcoming events

As part of the 'Clean up Cornwall Campaign', our event is being held on Wednesday 20th March 2013. The Saltash PCSO's will be asking members of the community to meet them at the Police Station at 10am. The Council will be providing the necessary equipment. The day includes a planned lunch stop and is arranged to finish at about 3pm. If any councillor has an area in need of a litter pick please contact one of the PCSO's.

An opportunity for members of the shopping public to 'Have your say' -PCSO's have been holding open surgeries at local stores having attended Waitrose in January, Lidl's in February the next being held at the Co-op on Friday 22 March between 1000 – 1300hrs.

The weekly Thursday morning open surgery at the Library continues to see a steady increase in members of the public dropping in between 1030 – 1200hrs. If you need to discuss local Policing issues please pop along.

REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

(a) Receive Report and consider any actions arising

SALTASH GATEWAY CIC REPORT FOR MARCH 2013

Health and Social Network

An Informal meeting was held at Peninsula House on 14th February with representation from Kernow Commissioning Group , Peninsula Community Health, St. Barnabas Hospital and Local Health & Social Care Network (Saltash Gateway CIC).

1. The current use of St. Barnabas Hospital was summarised as follows.
 - A. In-patient care ... bed numbers and occupancy, type of patient.
 - B Staffing level ... number of nurses, grade and how used.
 - C Operating Theatre ... type of procedure, National Tariffs and contracts.
 - D Other Units ... MIU, Physiotherapy and clinic
2. The meeting discussed how usage of the facility could be improved. It was made clear that any plan could only anticipate the current staff level. Working with this constraint the following was put forward for consideration.
 - A Maintain the present bed numbers and type of patient, with minimal or no increase in activity in other units.
 - B Abandon long term in-patient services and concentrate on a complete redevelopment of the lower floor (car park level for increased activity such as physiotherapy, day- case treatment centre and dentistry. Other possible uses were contemplated.
3. Statistics were made available illustrating the admission origins and discharge destinations relating to local community hospitals along with post codes of inpatients. The figures were not complete, and it was agreed a more comprehensive set were required. Reassurance was given that these are in the 'pipeline'.
4. As well as providing more statistics and building plans, the members present agreed on the need for further audit and suggested some of the possible topics and actions.
 - More information on Admissions / Discharges
 - Finding a method of Audit which would better reflect daily activity
 - Further work on the use of local Nursing Homes
 - Accident & Emergency use by local GP's
 - Review of the alteration plans for St. Barnabas

FOOTNOTE: It was not possible at this stage to identify any specific project for Saltash Gateway CIC, beyond the current role of coordination..

Community Transport Project

Bus Status

The bus remains fully compliant with all statutory requirements. The wheelchair lift had been causing some difficulties for drivers and has undergone repair by DAF Saltash.

Routes and Services :

The "Saltash Hopper" was used on the following dates for the described purposes :

- 1) January 30th : Saltash Town and Cornwall Councillors were taken to the Community Network Association meeting in the Guildhall, Torpoint. The potential uses to CNA member organisations and individuals of the "Hopper" were explained.
- 2) February 9th: Persons with mobility difficulties were taken from around Saltash to the St. George's Day Care Centre event at the "Ploughboy" pub.
- 3) February 15th : Gifted & talented students of Saltash.net Community School were taken to Oxford University
- 4) February 16th : A Saltash Group were taken to the "Military Wives" choir event in Plymouth.
- 5) February 19th : Saltash residents were taken to the Age Concern lunch event at the Wesley Church, Saltash.
- 6) February 23rd : A group of Saltash children were taken to an event at the Trethorne Golf Club, Launceston.

New business

- a) As indicated in the last report of January 30th, we have undertaken leaflet drops and bus demonstrations along the two 71 bus routes, i.e. Saltash to Pillaton and Saltash to Blunts, Quethiock and St. Ive. A free run was accepted by Pillaton residents and undertaken on January 29th. We have also received further indications of interest from persons in Hatt and Landulph.
- b) We understand that the Saltash, Burraton, St. Stephens bus routes (33 / 33A) are to be discontinued and we will approach Cornwall Council with a proposal to co-operate in servicing those routes.
- c) Cornwall Council is inviting applications for funding from Community & Voluntary Transport operators for 2013 / 14. As part of our application, Saltash Gateway CIC will request subsidies to assist in servicing the 71 and 33 routes, in addition to other subsidies. Applications must be submitted before March 18th 2013.
- d) No further responses have yet been received re Dr. Neville Devonport's suggestion for use of the Hopper re the **COPD Group** at the Shadow Centre, **Pulmonary Rehabilitaton Group** held at Liskeard hospital, **Retinal Screening** at Saltash Health Centre, **Balance Group** held at Passmore Edwards Hospital, **Memory Clinic** at Liskeard Hospital.

This is disappointing and we reiterate our request for the assistance of the CIC and Saltash Town Council in promoting Dr. Neville Devonport's suggestion.

- e) We have requested Volunteer Cornwall to assist us in recruiting volunteers willing to join a Saltash Community Minibus management team. So far we have had four positive responses.
The acquisition and refurbishment of No 4 Fore street will provide a focal point for the Hopper Management and its link with Saltash Mobility.

Bus income since January 30th:

Received and Banked since January 30th:

FCCA , Forder £ 60 (Invoice 21)

Age Concern £ 50 (Invoice 8)

Total banked £ 130

Invoiced. but not yet known to have been received :

Note : CIC's Lloyds TSB Bank statement does not list deposits after February 13th

The Echo Centre, Liskeard	£ 70 (Invoice 7)
Echo Centre	£ 35 (Invoice 13)
Saltash Town Council	£ 160 (Invoice 14)
Tamara Carehome	£ 30 (Invoice 17)
Saltash Town Council	£ 20 (Invoice 18)
St. George's Day Care Centre	£ 60 (Invoice 19)
Saltash.net School	£ 250 (Invoice 20)
Age Concern	£ 40 (Invoice 21)
Daniel Stern	£ 100 (Invoice 23)

Total invoiced £ 765 – 00

Expenditure since November 28th :

1) Insurance	£ 177 – 72
2) Diesel: Jan 30, February 14, 15, 22	Total £ 251 -19
3) Tamar Tag purchase & credit	£ 75 – 00
4) Wheelchair lift repairs (DAF February 13 th)	£ 183 – 30

Total expenditure since January 30th 2013 = £ 687- 21

SALTASH CARD

Saltash Card sales continue in a steady manner with between 15 to 20 cards being sold each month. A total of about 1700 have been sold. Advertising remains a significant activity.

No 4 Fore Street – Refurbishment Project – FOR SALTASH

Our CIC Directors meeting in February was attended by our 3 new volunteer managers along with a representative from Volunteer Cornwall. This bodes well for when the shop is opened shortly. Meanwhile:

1. We are not able to resolve the front door in the way we had hoped and we are awaiting confirmation on making the whole opening as a door.
2. Kitchen and w.c. fully installed except:-
 - a. The water heater should be operational by this week (dependent on electrics, see below).
 - b. The flooring is ordered and should be laid later in the week.
3. Carpet for the rear portion is ordered from Haywards and should be laid on Thursday/ Friday.
4. The safe removal is causing a major problem, does anybody have a very large alum key?
5. Shelving and work surface installed in office.
6. Glazing for window to office is ordered and we hope to install this week.
7. The rear door now has two mortice locks and a latch handle so rear access is achievable.
8. Electrician should be on site on Monday/Tuesday to install all additional new wiring/ lighting, should be completed by time of viewing.
9. Internal decorating should be complete by the time of viewing. External decorating may also be complete (subject to weather, temperature/rain).
10. Signage will now be ordered.

Current Financial Position

Current balances:

Main Account:	£ 1228
Transport:	£ 830
For Saltash:	£ 500 (see below)
Deposit:	£ 26332

Capital Expenditure at 4 Fore Street

Paid out so far: £5311.92

We can expect further expenditure soon, and this will fall within the original budget. What had not been anticipated was the high cost of improving the front door, in case of use by disabled persons. This is going to work out at approx £2500, and cannot be avoided. There will be have to be further expenditure on: computer, printer, telephones, etc. We will review the implications of all this at our next meeting, but I feel certain we will now exceed the original budget. We have been fortunate to receive a fine supply of chairs and tables on loan from STC.

Business Rates at 4 Fore Street

We are in touch with Cornwall Council Revenue Team, and have applied for 100% Discretionary Relief. No word yet.

Insurance

We have declared our planned occupation of 4 Fore Street to our broker, and our insurers (Ecclesiastical) will be informed. We will have to decide tonight whether to take out Contents insurance in addition to our normal policy. Peter Ryland has told me that Buildings Insurance is dealt with by the owner.

Expenditure & Income at 4 Fore Street, inc Community Transport

We have decided that For Saltash should have its own account so that we can gradually establish and carefully monitor the costs of running the project, which will

in effect be the office base for the company. Our overheads are going to increase, therefore, and we must come to understand them in detail.

The For Saltash account is now open, and a £500 has been allocated, given that there is likely to be expenditure on bits and pieces in the early days. A cheque book will be kept on site. We will also set up Direct Debits for regular outgoings, e.g. for water, electricity, telephone/broadband. Colin will gradually be doing something similar with the Community Transport account. However, we must treat 4 Fore Street as a *Profit Centre*, with the management team briefed to ensure a flow of income as we seek to balance the anticipated expenditures in both accounts. We recommend we set up a team-building meeting for Directors and the volunteer managers as soon as possible to get the project going together, to plan the location of Community Transport operations there, and to establish ground rules and accountabilities for it all. There will be cash handling to be sorted, cheque signatories to be agreed, reporting arrangements to be settled, etc.

Liam Bradley CIC Chairman

3rd March 2013

It was **RESOLVED** to note the report.

CORNWALL COUNCIL REPORT

(a) CNA report for noting or matters arising

Councillor Holley reported to members that Cornwall Council are currently updating their property register for land and buildings and that the Cornwall Councillors had lost their community highway budget due to budget rationalisation measures.

It was **RESOLVED** to note the reports and that the Mayor convey to Cornwall Council this councils disappointment and state that the loss of the County Councillors community highway budget is considered a retrograde step to take.

QUESTIONS

None

379/12/13 MINUTES

The minutes of the meetings held on 7th February and 19th February 2013 were confirmed and signed as a correct record

380/12/13 MATTERS ARISING FROM THE MINUTES

(a) Cornwall Council – Devolution – toilets update

The Chairman reported that Network Rail were working up the lease for the Waterside toilets to be effective from 1st April 2013 and that the cleaning contract with Cormac had been received.

He further reported that he understood the upgrade to the toilets at Longstone Park and Bell Vue car park would be conducted.

It was **RESOLVED** that the cleaning contract be agreed to commence with Cormac upon the completion of the toilet refurbishment by Cornwall Council.

(b) Grenfell Avenue – update

The Chairman reported that the transfer of the proposed allotment land was subject to the finalisation of the lease which Cornwall Council are contributing £500 towards legal fees.

He further reported that due to the delay in the transfer, the land is now heavily overgrown with brambles and weeds and that a quote is being sought for the land clearance and preparation..

It was **RESOLVED** to:

1. Investigate option costs for the land preparation and on-going maintenance such as hedge cutting.
- 2, Determine the feasibility of the Groundsperson conducting the works.
3. Refer the item to the Civic Amenities Committee for further consideration of 1 and 2 above.

(c) Maurice Huggins Room – update

- i. To approve funding as recommended by the Policy & Resources Committee up to £6000.00 for refurbishment works

The Chairman reported that he is arranging a meeting with all parties interested in the use of the room to progress the matter.

It was **RESOLVED** that up to £6000 be spent on the refurbishment of the building subject to the outcome of an application for S106 Lidl funding.

381/12/13 FINANCE:

a. The following receipts in January/February 2013 were **NOTED:**

Guildhall Hire	1077.00	Guildhall hire
Burial Board	630.00	Burial fees
Allotment Hire	150.00	Allotment hire
HMRC	2669.91	VAT reclaimed
Cornwall Council	2193.70	Parking refund

b. The following payments in January/February 2013 were **NOTED**:

Staff Salaries	8592.86		Staff salaries – January
Cornwall Council	641.00		Guildhall rates
Sage UK Ltd	124.40		Training
GC Ellison	46.70		Expenses - conferences
Viking	43.09	35.91	Stationery
PDG Armer	100.00		Late night shopping entertainment
Able Design & Print Ltd	104.00	100.00	Leaflets – Christmas event
St John Ambulance	171.07	142.56	Christmas event
Loopy Looks	370.00		Costumes – Christmas event
G Peggs	523.40	436.17	Professional fees
Tartendown Nursery	1898.40	1582.00	Hanging baskets/plants/ Christmas tree
UK Fuels Ltd	24.94	20.78	Fuel – cemetery
Cornwall Councils Pensions Fund	1095.98		Superannuation
HMRC	2161.17		NIC/PAYE
Aviva	1135.17		Insurance
ICOM SW Ltd	67.62		Telephone bill
EDF Energy Ltd	63.49		Lighting
A Killeya	718.56		Mayoral allowance (re- issued payment)
HM Gee	376.00		Mayoral allowance
CC Communities	35.00		
IRQ Systems Ltd	142.79	118.99	IT Support/broadband
The Consortium	182.88	170.73	Stationery
The Consortium	192.70	160.57	Stationery
Hine Brothers	475.00		Site maintenance cemetery
Cornwall Farmers	714.95	595.00	Brushcutter
Hine Brothers	1135.00		Grounds maintenance/tree work/planting
Public Works Loan Board	10692.33		Loan repayment
Cramleigh	60.00	50.00	Advertising – free parking
KAW Services	85.00		Bench repairs
Cecil Arms	100.00		Community Toilet Scheme
AL Pearce	173.90		Expenses re CPD
Saltash Observer	200.00		Advertising – free parking
DC Ryland	1060.00		Watering/removal hanging baskets
J Pullon	15.00		Christmas event
R Russell	15.00		Christmas event
B Jones	15.00		Christmas event
Cornerstone Vision	174.00	145.00	Parking advert – St Budeaux Shopper
Saltash Window Cleaning	45.00		Guildhall windows
Petty cash	89.73		Petty cash top up
Shaun Libby	336.00		Repairs to Guildhall floor
Page 2 Stage	50.00		Christmas event
Petty cash	53.84		Petty cash top up
Page to Stage	500.00		Community Chest grant
Nicholls & Sainsbury	820.00	690.00	Professional fees

Saltash Football Partnership/
Saltash United Juniors

250.00

Community Chest grant

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None.

382/12/13 **PLANNING:**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA13/00591

Mrs L Lidstone - **Alma Cottage, Crumble Tor Lane, Trematon**
Installation of 50kw photovoltaic panels on a ground mount system.

Town Council Ward: St Stephens

Cornwall Council Ward: Saltash Burraton

Date received: 25.02.2013

It was **RESOLVED** to recommend **APPROVAL** and for Cornwall to note that the address is incorrect which has caused issues and confusion.

PA13/01107

Mr C Field, Network Rail - **Royal Albert Bridge, Tamar Estuary**
Listed building consent application for proposed removal, repair of main girder ends and replacement of main end girder (Cornwall end) as part of the comprehensive repair and maintenance of the structure (amendment to E2/10/551/LBC).

Town Council Ward: Pill

Cornwall Council Ward: Saltash Pill

Date received: 20.02.2013

It was **RESOLVED** to recommend **APPROVAL**

PA13/01168

Ms E Roberts - **166 Callington Road**

Replacement of existing detached bungalow with 3 No Town Houses.

Town Council Ward: Burraton
Cornwall Council Ward: Saltash St Stephens

Date received: 18.02.2013

It was **RESOLVED** to recommend **REFUSAL** due to:

1. Cramped form of development that creates over developed site.
2. Too close to highway.
3. Overlooking and overbearing opposite properties exacerbating a tunnel effect.
4. Detrimental impact on the environment and amenity of existing properties particularly with effect to noise and fumes.

PA13/01173

Mr P Kent, Cornwall Wildlife Trust - **Land at Erth Barton, Elmgate**
Construction of three osprey nesting poles, with associated perching poles, on three sites within saltmarsh by the River Lynher.

Town Council Ward: St Stephens
Cornwall Council Ward: Saltash Burraton

Date received: 25.02.2013

It was **RESOLVED** to recommend **APPROVAL**

PA13/01188

Mrs J Hannaford - **72 Hillside Road**

Rear dormer extension to enhance existing first floor conversion.

Town Council Ward: Pill
Cornwall Council Ward: Saltash Pill

Date received: 25.02.2013

It was **RESOLVED** to recommend **APPROVAL**

PA13/01262

Mr and Mrs K Vangorph - **19 Meadway, St Stephens**

Construction of dormer window to front elevation.

Town Council Ward: Essa
Cornwall Council Ward: Saltash Essa

Date received: 25.02.2013

It was **RESOLVED** to recommend **APPROVAL**

- d. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

PA12/10661 - Lidl Uk Gmbh Gilston Road

Saltash Town Council recommended **APPROVAL** on 06.12.2012

Cornwall Council were minded to **APPROVAL WITH AN ADDED CONDITION** on 07.01.2013

Having held a poll on this planning application the result is:

Stick with our original position and request call-in	0 VOTES
Accept the officer's position	9 VOTES
Abstain	0 VOTES

Therefore the council has voted to accept the officer's position

Cornwall Council sent decision 18.01.2013 : **APPROVED**

Planning Application Rowan House – PA12/10996

Having held a poll on this planning application the result is:

Stick with our original position and request call-in	3 VOTES
Accept the officer's position	5 VOTES
Abstain	0 VOTES

Therefore the council has voted to accept the officer's position.

Cornwall Council sent decision 15.02.2013: **APPROVED**

Planning Application PA12/11743 – 9 Highfield Park, Saltash

Having held a poll on this planning application the result is:

Stick with our original position and request call-in	2 VOTES
Accept the officer's position	7 VOTES
Abstain	0 VOTES

Therefore the council has voted to accept the officer's position.

CC sent decision 8th February 2013: **APPROVED**

Planning Application PA13/00691 – 219 Callington Road

Having held a poll on this planning application the result is:

Stick with our original position and request call-in	1 VOTE
Accept the officer's position	6 VOTES
Abstain	1 VOTE

Therefore the council has voted to accept the officer's position.

Planning Application PA11/09210 – The Boathouse, Antony Passage

Having held a poll on this planning application the result is:

Stick with our original position and request call-in	1 VOTE
Accept the officer's position	6 VOTES
Abstain	2 VOTES

Therefore the council has voted to accept the officer's position.

383/12/13 SALTASH NEIGHBOURHOOD PLAN

(a) Update

Councillor Yates updated members on progress of the neighbourhood plan and on the Cornwall Council local plan pre-submission consultation taking place.

It was **RESOLVED** to:

- 1, Organise a road show on Saturday 23rd March 2013 to promote the Cornwall Council local plan pre-submission consultation to the community.
2. Councillor Killeya draft a response to the consultation for consideration by the council at its meeting in April.

384/12/13 **CORRESPONDENCE**

- (a) Saltash Sailing Club
Request for support

The Chairman informed members about a letter received from Saltash Sailing Club requesting a letter of support from the council for a grant application it is to submit to Sport England.

It was **RESOLVED** that the Chairman write a letter of support.

Prior to the next item Councillors Ellison and Bickford declared a pecuniary interest in minute 116/12/13 (a) and left the meeting.

385/12/13 **CIVIC AMENITIES COMMITTEE**

The minutes of the meeting held on 13th February 2013 were confirmed and signed as a correct record.

Councillors Ellison and Bickford were invited and re-joined the meeting.

386/12/13 **STAFFING COMMITTEE**

The minutes of the meeting held on 19th February 2013 were confirmed and signed as a correct record.

387/12/13 **STORAGE OPTIONS IN THE GUILDHALL**

It was **RESOLVED** to refer the item to the meeting in June.

388/12/13 **REPORT ON STIG PHASE IV AND ASSOCIATED FUNDING APPROVAL**

Councillor Killeya spoke with regard to recommendations contained in a report on STIG Phase IV and associated funding.

It was **RESOLVED** that:

1. That STC adopt the S106 bid as its own.
2. That STC support the allocation of S106 funding for the bid.
3. That funding for all S106 projects, if approved, be administered in the same way as Phases I-III – by delegated authority to the Town Clerk in consultation with STC's Co-Chairman of STIG and the Chairman of ICTT.
4. That the S106 project management costs related to STC Staff time, if approved, be transferred to the Staffing Contingency Budget, along with any remaining project management costs from previous phases.
5. That STC continue using our current 'preferred contractor' for watering baskets, having sought the appropriate number of quotes in previous phases, and requested approval from the S106 group to do this.

Prior to the next item Councillor Ellison reported on details relating the request for funding.

Prior to the next item Councillors Ellison, Gee and Bickford declared a pecuniary interest and left the meeting.

Councillor Yates in the Chair.

389/12/13 REQUEST FOR FUNDING FOR UPLIGHTER AT ELWELL WOODS (COUNCILLOR ELLISON)

Members considered the report previously made by Councillor Ellison for funding of electrical supply costs for the uplighter to the Cornish Cross at Elwell Woods.

It was **RESOLVED** that costs of up to £250 per annum be funded from the Civic Amenities Street Lighting budget.

Councillors Ellison, Gee and Bickford were invited and re-joined the meeting.

Councillor Gee in the Chair.

390/12/13 CCTV

Members considered and invoice received from Cornwall Council for CCTV operation, maintenance and monitoring for 2010/11.

It was **RESOLVED** to consider the matter further at a future meeting.

391/12/13 CIVIC PROTOCOL POLICY

Members considered a revised protocol option.

It was **RESOLVED** to:

1. Refer the revised protocol for comment to all Councillors and Freemen.
2. Defer the item to the meeting to be held on 19th March 2013

3. Refer the charter of council seniority to Calc for confirmation of accuracy.

392/12/13 **MEET THE PEOPLE**

- (a) Feedback from the last meeting

It was RESOLVED that the report be noted.

- (b) Arrangements for future meetings

It was **RESOLVED** that Councillors Killeya, Ellison, Bickford, Mrs Dent, Clements and Yates will attend the next meeting to be held on Saturday 9th March 2013.

393/12/13 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

394/12/13 **ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None

395/12/13 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

396/12/13 **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

Plymouth City of Culture 2017 and City Deal

Councillor Austin spoke with regard to Saltash's involvement in Plymouth's City Deal Bid and its application to be the City of Culture in 2017.

It was **RESOLVED** to send a letter of support from the council to Plymouth City Council regarding its bid to become the City of Culture 2017.

Superfast Broadband

Councillor Bickford informed members of the availability of superfast broadband for the town's residents and businesses.

It was **RESOLVED** to note the report.

Full Council Meeting 4th April 2013

The Chairman informed members that the chamber would be unavailable for the meeting due to refurbishment works and that the guildhall was booked.

It was **RESOLVED** that authority be delegated to the Chairman and Clerk to make arrangements for the accommodation of the meeting.

397/12/13 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

It was **RESOLVED** that a press release be issued for the Cornwall Council Local Plan Pre-submission Consultation Road Show to be held on Saturday 23rd March 2013 in Fore Street.

398/12/13 DATE OF NEXT MEETING

Tuesday 19th March 2013 at 5.30pm (Planning)
Thursday 4th April 2013 venue to be determined.

399/12/13 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9.12 pm

Signed: _____
Chairman

Dated: 4th April 2013