

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 19<sup>th</sup> March 2013 at 7.00pm.

**PRESENT:** Councillors: W Phillips (Chair), R Austin, D Holley, Mrs S Hooper MBE, D Yates.

**ALSO PRESENT:** Ray Lane – Town Clerk

**APOLOGIES:** Councillors: M Gee, A Killeya, C Riches, J Shepherd.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

### **110/12/13 DECLARATIONS OF INTEREST**

1. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required

<b>Councillor</b>	<b>Item</b>	<b>Pecuniary/Non-pecuniary</b>	<b>Reason</b>
None			

### **111/12/13 QUESTIONS FROM THE PUBLIC**

None

### **112 /12/13 CLERKS REPORT ON DELEGATED AUTHORITY TO SPEND**

None

**113/12/13**    **FINANCE**

(a) Report from Finance Officer

The Chairman read out a report from the Finance Officer (copy on file).

It was **RESOLVED** that the thanks of the committee be recorded for the progressive work and improved systems being conducted and introduced by the Finance Officer and the Administration Officer P.M.

(b) Current Committee Budget Statement

It was **RESOLVED** that the statement be noted.

(c) VAT

Members considered VAT registration implications in relation to charging for VATable supplies and advice received from the VAT consultant.

It was **RECOMMENDED** that on the basis of advice received from the VAT consultant that the council register for VAT.

**114/12/13**    **COMMUNITY CHEST APPLICATIONS**

Saltash Rugby Club

It was **RECOMMENDED** to award £500.

Saltash Breather Group

It was **RESOLVED** to defer pending receipt of further details with regard to the establishment of a bank account and the purpose to which any grant will be used.

**115/12/13**    **UPDATE ON USE OF S106 MONEY TO PROVIDE A LASTING LEGACY (COUNCILLOR GEE)**

No Report

**116/12/13**    **UPDATE ON REVIEW OF ASSET REGISTER**

The Clerk reported that work was ongoing.

It was **RESOLVED** to note.

**117/12/13**    **ASSEST TRANSFERS**

(a) Toilets – update

The Chairman reported that work had commenced on the refurbishment of the Waterside Toilets which was due for completion on 23<sup>rd</sup> March 2013.

However due to delays in the legal transfer by Cornwall Council a Tenancy of Will for a short term tenancy for a maximum period of up to 6 months had been received to enable the commencement of the management of the toilets by the council as of 2<sup>nd</sup> April 2013.

The Chairman also reported that he had received no further information on the refurbishment of the toilets at Longstone Park and Bell Vue Car Park.

It was **RESOLVED** that the Tenancy of Will be agreed in order for the management of the toilets to be taken up from the 2<sup>nd</sup> April 2013

(b) Other land

No report.

**118/12/13 LAND AT GRENFELL AVENUE – UPDATE**

It was **RESOLVED** that item be deleted from the agenda.

**119/12/13 MAURICE HUGGINS ROOM – UPDATE**

The Chairman reported that the outcome of a Section 106 application for funding to conduct the refurbishment works was awaited.

Meanwhile the Mayor was arranging a meeting with all interested parties who have expressed an interest in using the room.

It was **RESOLVED** that the report be noted.

**120/12/13 CCTV**

The Chairman referred to a letter received from the Cornwall Fire and Rescue Service regarding the Cornwall Council invoice recently received for CCTV operation in 2010/11.

It was **RESOLVED** that the matter be referred back to Cornwall Council to provide documentary evidence of operational and monitoring levels and costs.

**121/12/13 POLICY FOR TOWN COUNCIL FACEBOOK AND TWITTER ACCOUNT**

It was **RESOLVED** to defer the item.

**122/12/13 QUOTATIONS FOR THE IT SUPPORT CONTRACT**

The Chairman reported that he had conducted a cost exercise to determine the value for money of the current IT contract and referred to alternative quotes sought.

It was **RESOLVED** that the current contract represented value for money and would be kept in place.

**123/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

**124/12/13 AS REQUIRED OR IF NECESSARY**

**125/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**126/12/13 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

None

**127/12/13 PRESS REPORTS OR ARTICLES AS REQUIRED**

None

**128/12/13 DATE OF NEXT MEETING**

To be confirmed

Rising at 8.10 pm

Signed: \_\_\_\_\_  
Chairman

Dated: 4<sup>th</sup> April 2013