

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 15th May 2008 at 7.30 pm

PRESENT: Councillors D Holley (Chairman), R Austin, R Bickford, N Challen, P Clements, G Ellison, M Gee, Mrs S Hooper MBE, A Killea (for part of meeting), Mrs F Knight, C Oakes, C Riches, P Stephens, D Yates

ALSO PRESENT County Councillors Mrs J Mepstead, B Preston
PC S Fletcher,
Mr B Carter (Saltash Gateway Community Interest Company)
Reverend R Hurley (Mayor's Chaplain)
Mrs M Small (Town Clerk)

APOLOGIES: Councillors Mrs S Lennox-Boyd, B Reid
County Councillors Mrs B McTaggart & M McTaggart

PRAYERS

Prayers were offered by the Mayors Chaplain.

CHAIRMAN'S REPORT

Councillor Holley thanked Councillors for his election and the help he received at Mayor Choosing. He also extended his thanks to Councillors Austin and Mrs Knight for the work they undertook in the last year as Mayor and Deputy Mayor.

Councillor Holley stated that he wished to report in Confidential Part II regarding financial issues in connection with Broadmoor Farm and a letter from Sainsburys and this was agreed.

Councillor Austin reported that he had attended the Truro Mayor Choosing Ceremony.

POLICE REPORT

PC Fletcher reported that there had been 89 recorded crimes in the last month, compared to 98 for the same period last year. There had been no dwelling burglaries.

With reference to issues raised at the last meeting, PC Fletcher reported on the parking near the building works in North Road and confirmed that the County Council has granted permission for 10 months starting from the beginning of March. Councillor Holley stated that he had spoken with the builders, who had indicated that it was for a much shorter period. PC Fletcher stated that there had been no incidents to date but he will be talking to the builders about parked cars. Councillor Riches confirmed that cars are travelling too fast along North Road and therefore it is an on-going problem. It was noted that the Police will be taking steps to enforce speeding limits.

Councillor Stephens thanked the Police for their services over the May Fair weekend. At Longstone Park, the PCSOs were talking to young people and there was no trouble.

PC Fletcher will pass the correct web address to obtain Police statistics to the Clerk but there are some problems with the site at the moment.

With reference to the incident where PCSOs did not detain people with stolen goods, this was because they had local knowledge of the people concerned and made an arrest three days later.

Councillor Ellison referred to an incident last week outside Livewire when a youth from Plymouth assaulted members of Livewire. PC Fletcher stated that the issue is on-going and therefore he cannot comment.

SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

A brief had been circulated for the month and Mr B Carter stated that there was a suggestion that there should be one Committee dealing with events and large festivities as this would reduce clashes in getting sponsorship which currently occur between those organising events such as May Fair, Regatta, Brunel, Twinning etc.

(Councillor Stephens declared a personal interest as he is Chairman of the May Fair Committee)

Councillors Stephens and Yates stated that they were not aware of clashes and that funding came from different areas. Councillor Mrs Hooper stated that she had not been associated with any complaint. Councillor Riches stated that there will be clashes occasionally but this highlights that Saltash is a very vibrant Town. Councillors felt that there was no need for a single Committee.

Mr B Carter stated that the CIC Directors have responded positively to the Town Council's request for full visibility of CIC funds in the public domain. A monthly financial report will be included in the report to Council and will also be published on the CIC web site.

The Community Action Plan Projects are being reviewed and the CIC will liaise with the Town Council regarding this.

COUNTY COUNCIL REPORT

County Councillor Preston reported that he had attended a moving service held at the Fire Station when the plaque dedicated to the people in the Fire Service who had lost their lives during the Second World War had been unveiled.

County Councillor Preston will attend a meeting with the Divisional Surveyor and Councillor Reid next week to discuss numerous highway issues in Saltash. The results from the speed sign in North Road will also be available. Councillor Ellison asked if Councillor Preston could raise the discrepancy in planting major roundabouts in Saltash to further down in Cornwall and obtain a general ruling on the height of plants/designs for roundabouts. Councillor Ellison also raised the inadequate lighting scheme at Pillmere and will join the meeting with the Divisional Surveyor.

The new Chief Inspector of Police is undertaking a reorganisation which will see more Superintendents and fewer Inspectors. Craig Downham is coming back to SE Cornwall and will be based in Liskeard.

The One Cornwall caravan has been in Torpoint and will be coming to Saltash in Waitrose car park later. Councillors asked if the caravan could be based in the Leisure Centre car park instead as this would be more central.

County Councillor Preston handed copies of the powers of PCSOs, European Funding Guide and additional Minerals consultation documents to the Town Clerk for information of Councillors.

Councillor Clements referred to the Maritime Bill which includes coastal access around the coast of Britain to the first foot crossing. Therefore, the Lynher is coastal. County Councillor Preston will obtain the position and report back.

Councillor Yates asked if there is any further information regarding signs relating to HGV at Trematon. Councillor Preston stated that this is also being discussed at the meeting next week. County Councillor Mrs Mepsted stated that only appropriate signs can be used and she is still pursuing this.

County Councillor Mrs Mepsted stated that the Fire Service hosted a deaf awareness week and if anyone wishes a free home check they should telephone 0800 3581999.

County Councillor Mrs Mepsted stated that the County proposed a bike week for the week commencing 19th June and this will be followed by three weeks of festival family fund, including a cycle wise scheme for children over 10 years of age.

From 2009/10 the school holiday dates will again synchronise. Drainage works are being undertaken at Burraton Cross to improve the storm drainage. Councillor Holley stated that a good job had been undertaken on the north side but there is only 2 weeks left to undertake the work to the area which floods regularly. Post Office closures will be discussed by the Scrutiny Committee next week.

Civil Parking Enforcement Officers are now in place and have started with a minimum level of enforcement and will concentrate on priority areas. They will visit Saltash approximately 6 hours per week. County Councillor Mrs Mepsted stated that any problems regarding obstruction should be referred to the Police. She will obtain figures for the number of Officers between Saltash and other areas of Cornwall and report back.

Painting of the hangers on the Tamar Bridge is taking place and should be finished by mid-June. Cable opening work to check the condition of various cables is scheduled to start in July on the south side only. 53,000 tags have been issued and overall 52% of tolls are now paid electronically, with 78% in peak periods. One of the ferries is out until the end of May for a refit and all three will be re-fitted over the next three years.

County Councillor Mrs Mepsted referred to the issue of suicide from the Tamar Bridge raised at the last meeting by Councillor Mrs Hooper and stated that the parapets are at 5 feet high all the way across the suspended spans. She also confirmed that there are only signs referring to the Samaritans and no direct line phone line to them from the Clifton Suspension Bridge, but their suicide rate is more than twice that from the Tamar Bridge. The Clerk stated that a letter had been received from the Samaritans asking for the Town Council's help in this matter as their application to the Bridge Committee had been refused in the past.

DISTRICT COUNCIL REPORT

Councillor Killea reported that the District Council had passed the Waitrose planning application.

Councillor Stephens reported that K2 held their AGM where a multitude of certificates were handed out to youth members.

The Planning Committee has visited Roscow Downs to look at wind turbines and this was very interesting and will be valuable to Members of the Committee if such applications come up in the future. Design training sessions have been attended and the presenter was Robert Winter who was the architect for The Guildhall refurbishments. Aspects of planning training are to be provided for Town and Parish Councils shortly. The Resources Panel was cancelled last month as a lot of issues are now going direct to One Cornwall.

Councillor Austin reported that the Scrutiny Panel has looked at what went wrong with the application regarding the Tree Preservation Order at Forder. From this, the District Council has come up with a plan of how a Tree Preservation Order is produced and will be sent to all Town and Parish Councils. Councillor Stephens stated that there are still some unanswered questions of what went wrong and he will be taking up this with the Officers.

Councillors asked if some thought could be given to the time taken for the County Report and asked if notes good be circulated beforehand in order that County Councillors could just update the report. It was **RESOLVED** that Councillor Holley will speak with the County Councillors regarding this.

QUESTIONS

- (a) Mr Anstey asked that the Town Council bring to the attention of Coftons the lack of lighting on the footpaths going down to The Brook. The lighting pipes have been installed. Councillor Ellison will raise at the meeting with the County Council.
- (b) Mr Anstey enquired why the overhead control signs on the Tamar Bridge cannot be used to close part of a lane as it would not always seem necessary to close the total length of a lane. It was agreed that Councillor Holley asks County Councillor Mrs Mepstead to bring an answer to the next meeting.
- (c) Miss Miller enquired what can be done about cars which go through red lights along North Road. Councillor Ellison stated that the car registration number should be taken and reported to the Police and Councillor Riches stated that the Police are to use the hand held speed cameras in North Road. Councillor Austin reported that there are cameras which can be placed inside the lights. It was agreed that Councillor Mrs Knight will follow this up with the Police and also enquire about additional signage.

30/08/09 DECLARATIONS OF INTEREST

Councillors Mrs Hooper, Ellison, Gee, Challen and Bickford declared a personal interest in Planning Application No. 08/00373/FUL regarding 77 Old Ferry Road as they campaigned with the husband of the applicant at the Town Council elections.

Councillors Bickford, Ellison, Austin declared a personal interest in Minute No. 39/08/09 as Directors of the Gateway Community Interest Company (CIC) and Councillors Killea and Clements as Members of the CIC.

31/08/09 MINUTES

It was **RESOLVED** that the Minutes of the meetings held on 8th May 2008 and 13th May 2008 be confirmed and signed as a correct record subject to adding Councillor P Stephens name to the Present list on the 8th May.

32/08/09

MATTERS ARISING

County Report

The Clerk reported that the Samaritans had written to the Town Council requesting their help with regard to the Tamar Bridge and it was **RESOLVED** that the Samaritans are invited to talk briefly, after which the Town Council will write to the Tamar Bridge Committee.

Minute No. 21/08/09(j)

Councillors Austin/Killeya reported that they had met and prepared a letter to the One Cornwall Team regarding the Community Network Area. It was **RESOLVED** that a copy is circulated to all Councillors.

33/08/09

FINANCE

(a) The following receipts in April 2008 were noted

	£
Guildhall Hire	928.40
Burial Board	650.00
John Lewis Partnership (roundabout)	1000.00
Precept, Caradon DC	112,519.00

(b) The following payments in April 2008 were noted

	£	p	£	p	Remarks
	Gross		Excl VAT		
Caradon District Council	42.76				Garage rent
H3G	16.50		14.05		Mobile phone (Town Clerk)
Caradon District Council	637.50				Guildhall rates
A Brinton	130.00				Guildhall windows/bus shelters
Sage UK Ltd	922.38		785.00		Support
D Whittlely	240.00				Mural 07/08 contract
Caradon District Council	300.80		256.00		Reserved parking space
Eclipse Internet	23.95		20.38		Broadband
Post Office Ltd	7.54				Water – Grenfell Avenue
EDF	21.81		20.79		Unmetered lighting
Crown Copiers Ltd	116.76		99.37		Photocopier
Consortium	52.05		44.30		Stationery
Post Office Ltd	95.51				Water – Guildhall
Post Office Ltd	78.58				Christmas lights
Caradon District Council	120.00				Licence agreement – Grenfell Ave.
SW Media Group Ltd	173.31		147.31		Advertisement – Caretaker
Abacus Furniture Fittings Ltd	132.19		112.50		Chair feet
Western Web Ltd	78.73		67.00		Web space/email services
Eclipse Internet	23.95		20.38		Broadband

Staff Salaries to be included in May report.

34/08/09

PLANNING

(a) It was noted that District Councillors voted upon the information before them at this meeting but in the light of subsequent information received at the District Council, Councillors may vote differently at that meeting.

(b) Applications for consideration:

Date received	Application no.	Details of application
06.05.2008	08/00373/FUL	Mrs B Pedley - 77 Old Ferry Road - construction of extension to kitchen. It was unanimously RESOLVED to RECOMMEND APPROVAL subject to taking into account the Party Wall Act; no neighbourhood objection and adequate provision for drainage.
06.05.2008	08/00579/FUL	Mr and Mrs J Simmons - 202 Callington Road - construction of first floor extension to provide bedroom. It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbourhood objection and adequate provision for drainage.
06.05.2008	08/00583/FUL	Mr and Mrs R Smith - 6 Longmeadow Road - construction of extension to provide enlarged kitchen (demolition of existing kitchen). IT was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbourhood objection and adequate provision for drainage.

(c) Town Clerk to reported on two decisions taken by Caradon District Council where the decisions were contrary to the recommendations made at the Town Council meeting:-

- (i) Brooks End, Forder – Town Council recommended a TPO for one tree at the front of the property but not the tree at the back. The District Council has put a TPO on both trees
- (ii) Beech House – Town Council recommended approval for retention of disabled ramp but District Council has refused, as the addition of the ramp to a Listed Building adversely affects its character and its historic and architectural value and therefore, against policies in the Local Plan

35/08/09

CORRESPONDENCE

- (a) Mineral consultation – It was **RESOLVED** that Councillor Gee will examine the documentation and attend the meeting in Liskeard on the 11th June and report back to P & R Committee, to consider a response.

- (b) It was noted that the report from Cornwall County Council on Rural Bus Services/Access to Public Transport was available on the County's web site.
- (c) A letter was reported from Mr B Brooking reporting the achievements of Saltash Rugby Club in winning two major cups this season. It was **RESOLVED** that a letter of congratulations is sent from the Town Council.

36/08/09 INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE

It was **RESOLVED** that the minutes of the Industry, Commerce, Transportation and Tourism Committee held on 28th April 2008 be confirmed and signed as a correct record and the recommendations contained therein be endorsed.

37/08/09 POLICY AND RESOURCES COMMITTEE

It was **RESOLVED** that the minutes of the Policy and Resources Committee held on 6th May 2008 be confirmed and signed as a correct record and the recommendations contained therein be endorsed.

38//08/09 CIVIC AMENITIES COMMITTEE

Councillor Ellison reported that the notices for the public use of toilets at the Brunel and Railway Inn are at the "design stage".

Councillor Gee referred to the fact that the Town Council is to receive less money from the County Council for the upkeep of footpaths and the Town Council is having to contribute more which he believes is classic double taxation

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 7th May 2008 be confirmed and signed as a correct record subject to in Minute Number 32/08/09 third line down, deleting "h" making it "older people" and the recommendations contained therein be endorsed.

39/08/09 GATEWAY COMMUNITY INTEREST COMPANY

With reference to the draft Memorandum of Understanding, one issue which was raised at the initial consideration of the document but had not been included in the letter to CIC was the fact that meetings of the Directors should be open to the public where it involves spending. Reference was made to commercially sensitive decisions where these are taken in Confidential Part II by the Town Council.

It was **RESOLVED** by 12 in favour and 1 against that the CIC is asked that their financial decisions be conducted in open meeting with only commercially sensitive decisions taken in Confidential Part II.

40/08/09

APPOINTMENT OF COMMITTEES

Policy & Resources Committee

Meets on the 1st Tuesday

Councillors:-

1. N Challen
2. P Clements
3. M Gee
4. A Killea
5. Mrs F Knight
6. C Riches
7. P Stephens
8. D Yates
9. The Mayor
10. The Deputy Mayor

Civic Amenities Committee

Meets on the 1st Wednesday

Councillors:-

1. R Bickford
2. N Challen
3. P Clements
4. G Ellison
5. M Gee
6. Mrs S Lennox-Boyd
7. C Oakes
8. C Riches
9. P Stephens
10. The Mayor
11. The Deputy Mayor

Industry Commerce Transportation & Tourism Committee

Meets on 4th Monday

Councillors:

1. R Austin
2. R Bickford
3. G Ellison
4. Mrs F Knight
5. Mrs S Lennox-Boyd
6. B Reid
7. D Yates
8. The Mayor
9. The Deputy Mayor

Burial Board

Meets 4 times a year

Councillors:-

1. R Austin
2. P Stephens
3. The Mayor
4. The Deputy Mayor

41/08/09

APPOINTMENTS TO OUTSIDE BODIES

It was **RESOLVED** that the following appointments be made:-

Age Concern	Councillor Mrs Lennox-Boyd
K2	Councillor Challen
Road Safety	Councillor Stephens
Saltash Heritage	Councillor Mrs Knight
CPRE	No longer to be represented
Live Wire	Councillor Riches
SE Cornwall Victim Support	Councillor Austin
Youth Council	Councillor Mrs Hooper
May Fair Committee	Councillor Gee
Cornwall Assoc of Local Councils	Councillor Gee

42/08/09

SAINSBURY'S BRIEFING

Councillor Holley referred to a letter from Sainsbury's to individual Councillors inviting them to a private briefing regarding their planning application for a new store at Kimberley Stadium. It was **RESOLVED** that

enquiries are made to ascertain who has been invited and this information is circulated to Councillors.

43/08/09 STANDARDS BOARD

The District Council was seeking nominations for an additional Town and Parish representative on the Council's Standards Committee. It was **RESOLVED** that Councillor Mrs Hooper is nominated.

44/08/09 ONE CORNWALL ONE STOP SHOP

The Clerk reported that the One Stop Team were coming to look at The Guildhall next week and a discussion took place on what could be offered. It was **RESOLVED** that as it was not known what the Team were looking to accommodate at One Stop Shops, that the Mayor, Deputy Mayor and Town Clerk meet the Team and keep an open mind and report back.

45/08/09 CONFIDENTIAL PART II

It was unanimously **RESOLVED** to move into Confidential Part II to receive information concerning Broadmoor Farm which is commercially in confidence and to consider awarding Freedom of the Town.

(Councillor Killeya left the meeting)

46/08/09 BROADMOOR FARM

In Confidential Part II, Councillor Holley reported on a meeting of the Gateway Community Interest Company regarding Broadmoor Farm and the scoping document version 8. It was **RESOLVED** that Councillor Holley will write to the District Council stating that the Town Council will not support high risk strategies for the development of Broadmoor Farm, as it does not want mass housing or retail and industrial but buys into the scoping document.

47/08/09 FREEDOM OF THE TOWN

In Confidential Part II, it was **RESOLVED** to award the Freedom of the Town and that arrangements are made to obtain an illuminated scroll and a date when the award may be made.

In consideration of a second nomination, it was **RESOLVED** to make no award.

48/08/09 EXTENSION TO CEMETERY

In Confidential Part II, a letter was reported from Antony Estates giving details of further developments when the Town Council purchase the land for an extension to the cemetery. It was **RESOLVED** that the Mayor, Chairman of Policy and Resources, Councillor Austin and the Town Clerk meet with Antony Estates on the 28th May.

It was unanimously **RESOLVED** to move back into open meeting.

49/08/09

PRESS RELEASES

It was **RESOLVED** that no press releases were required.

50/08/09

COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.