

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 10th July 2013 at 7.00 pm

PRESENT: Councillors: Mrs J Dent (Chairman), J Brady, Ms G Donovan, Mrs H Frank, Mrs S Hooper MBE, L Russell, D Yates

ALSO PRESENT: Councillor R Austin
W Cotton, P Dickerson – Chamber of Commerce
2 members of the public
Mrs A-J Thomas, Senior Administration Officer

APOLOGIES: Councillors G Ellison, J Shepherd

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

33/13/14 COMMITTEE MEMBERSHIP

The Chairman welcomed Councillor Mrs Hooper MBE and it was **RESOLVED** that she is elected to the Committee.

34/13/14 DECLARATIONS OF INTEREST

1. Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. To consider dispensations required

Councillor	Item	Pecuniary/Non-pecuniary	Reason
None			

35/13/14 QUESTIONS FROM THE PUBLIC

Mr Dingle requested the support of the Town Council for the reintroduction of Stop netting for flat fish on the Tamar Estuary. (Copy letter on file.)

Councillor Yates informed Mr Dingle that whilst he is unable to say that the Town Council will support his request without knowing the full facts, he will attempt to get interested parties together to discuss all types of

fishing in the Tamar Estuary. A meeting has already been held with the Environment Agency and it is anticipated that a further meeting may be held in two or three month's time.

36/13/14 CURRENT COMMITTEE BUDGET STATEMENT

The budget statements relating to the previous Civic Amenities Committee and Industry, Commerce, Transportation & Tourism Committee were considered. It was noted that the budgets should be combined in time for the next meeting.

37/13/14 REPORTS FROM WORKING GROUPS

a. Footpaths and Environment

Councillor Brady reported on the first meeting of the Working Group (copy on file).

It was **RESOLVED** to note the report.

b. Saltash Town Centre Improvement Group (STIG)

The Chairman read a report from Councillor Killea. (Copy on file.)

It was **RESOLVED** to note the report.

c. Saltash Publicity Local Action Team (SPLAT)

Councillor Yates reported that he has had further discussions with Councillor Bickford regarding the Town Guide.

Councillor Austin reported that Saltash College may be interested in assisting with the work on the Town App.

d. Festive Representatives of Saltash Town (FROST)

No report.

e. Guildhall Property/Maintenance & Marketing

No report.

38/13/14 DISPLAY TRAILER

a. Update on refurbishment and decoration of the trailer

Councillor Ellison had reported that the cost of decorating the outside of the trailer is likely to be £600 - £700 from Mr Sticker. He is still trying to source photographs.

The report was noted.

39/13/14 ELWELL WOODS/CORNISH CROSS

Councillor Ellison had reported the following:

- interpretation boards are in the course of printing by Mr Sticker
- a Public Art competition to design and install an archway to the woods is being arranged with Saltash College
- a pre-school Forest School is being arranged for the summer holidays
- it is hoped to arrange a history (of the site) project with Saltash Heritage and Saltash.Net students
- a long term land management plan has been commissioned with Cornwall Wildlife Trust, part of which will include practical on-site maintenance by CWT until Sept 2014

It was **RESOLVED** to note the report.

40/13/14 STREET FURNITURE

a. Seats

i. Latchbrook

Councillor Ellison has been talking to the new Eastern Area Cornwall Manager, Anne Trevarton, about converting the defective design seats into benches. Councillor Austin will follow this up and report to the Footpaths and Environment Working Group.

Councillor Austin reported that he has been speaking with Cornwall Wildlife Trust about the benches at Latchbrook. He will report to the Footpaths and Environment Working Group

b. Any other issues relating to street furniture

Councillor Yates reported that one of the trees outside The Brunel in Fore Street has been uprooted. It was noted that young trees should have adequate protective collars when planted to protect them. The Senior Administration Officer was asked to find out and report to the Footpaths and Environment Working Group if Cornwall Council plan to replace the tree, when and with what variety. If they do not plan to replace the tree the Town Council may consider the matter further.

It was further requested that a raised tree surround outside the Nat West bank is reported to Cornwall Council as it is a hazard to pedestrians.

41/13/14 ALLOTMENTS

- a. Update on consideration of condition that anyone being allocated an allotment joins the allotment society

The Chairman reported that she believed that there was only one allotment holder at Churchtown that did not belong to the Allotment Society.

- b. Allotment Insurance

It was noted that letters have been sent as requested at the last meeting of the Committee with a deadline for replies of 31st August 2013.

- c. Phase 2 allotments at Cemetery

- i. Quotation for rabbit proof fencing

It was **RESOLVED** to defer this item to allow the Chairman to speak with the Clerk regarding the budget available for this work. It was further **RESOLVED** to aim to offer new allotments for hire at the end of the year without fencing. If the rabbit problem becomes apparent the appropriate fencing will then be considered.

- d. Any other items relating to allotments

None.

42/13/14 PLAY AREAS/PLAYGROUNDS

Councillor Austin reported that talks are ongoing regarding the replacement of swings are ongoing. He and Councillor Frank have been speaking with Esther Richmond, the Community Network Manager regarding an information evening with community groups and it is hoped to arrange this in the near future. Cornwall Councillors will contact residents associations in their wards

43/13/14 REPORTS OF OVERHANGING TREES AND PLANT GROWTH

There were a number of reports. The office will send standard letters asking for the overhanging growth to be cut back.

44/13/14 COMMUNITY TOILET SCHEME

It was noted that a sign for the Leisure Centre will be ordered shortly.

Mr Cotton requested that the scheme is advertised more widely. He was asked to inform members of the Chamber where the scheme is available.

45/13/14 CORNWALL IN BLOOM

It was noted that Councillor Bickford has entered the town into the competition.

Councillor Brady reported that STIG had discussed the possibility of holding a Saltash in Bloom competition. This has been looked at by traders representatives but at present there are not sufficient hanging basket brackets. The proposal may be looked at for next year.

46/13/14 SEAGULL PROOF SACKS

The Chairman reported that supplies of the sacks are currently awaited by Cornwall Council.

47/13/14 BUS SHELTERS AND STOPS

Councillor Austin reported that the installation of the electronic information signage in the bus shelters is still planned.

48/13/14 INDUSTRIAL ESTATES

a. Moorland Lane signage

i. Directory sign

It was noted that the directory sign has been ordered.

ii. Incorrect signage

Councillor Mrs Hooper expressed her concern at the situation following the resolution to ask Cornwall Council to relocate and amend the incorrect signage at their expense. Councillor Austin reported that Cornwall Council will not do this.

It was **RESOLVED** that Councillor Austin will speak with Rebecca Dickson asking if the Town Council are allowed to put a sticker on the incorrect sign to amend the wording although this should not stop Cornwall Council from correcting their error. If Cornwall Council will not undertake to cover the cost of new signs, the Committee will wait to see if the update to the Town Council priority list will allow the expenditure.

It was noted that Councillor Phillips has the correct wording for the sign.

b. Update on empty industrial units

It was noted that there are very few empty units.

c. Any other industrial estate issues/updates

None.

49/13/14 NOTICE BOARDS

The Chairman reported that the two notice boards at the Waterside are in urgent need of replacement. A quotation has been obtained but it was requested that a revised quotation is obtained to include the name and seals of the Town Council.

It was **RESOLVED** that if the cost of the addition does not exceed £100 per board the Chairman has the delegated authority with the Clerk to proceed with the order.

50/13/14 GRITTING AND SNOW CLEARING ARRANGEMENTS

Councillor Yates reported that he is concerned about the quality of the bins that were obtained from Cornwall Council as he has observed that they appear to be distorting under the weight of the grit. He asked Members to continue to inspect grit bins in their area.

51/13/14 FESTIVE LIGHTS

It was noted that Councillor Bickford will represent the Town Council on the Festive Lights Committee.

52/13/14 MULLET FISHING

This item was covered during public questions.

53/13/14 PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960: To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

54/13/14 AS REQUIRED OR IF NECESSARY

None.

55/13/14 PUBLIC BODIES (Admission to Meetings) Act 1960: To resolve that the public and press be re-admitted to the meeting.

56/13/14 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR

Councillor Austin asked when the directional signs for the Celtic Cross will be in place. Councillor Yates reported that they are currently being stored in the Guildhall.

It was **RESOLVED** to ask Councillor Ellison for an update on the situation as the Committee felt it important that the signs are in place for the tourist season.

It was further **RESOLVED** to contact Cornwall Highways to ask for an update on the signage on the Tamar Bridge.

57/13/14 PRESS RELEASES OR ARTICLES REQUIRED

None

58/13/14 DATE OF NEXT MEETING

Wednesday 11th September 2013 at 7.00pm

Footpaths and Environment Working Group – 29th July 2013 at 6.30pm

Rising at 8.35pm

Signed: _____
Chairman

Dated: _____ 1st August 2013