

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 10<sup>th</sup> September 2013 at 6.00pm

**PRESENT:** Councillors: D Yates (Chairman), R Austin (part), R Bickford, J Brady, Mrs G Challen, Mrs J Dent, Ms G Donovan, G Ellison, Mrs. H Frank, M Gee, D Holley (part), Mrs. S Hooper MBE, A Killeya, W Phillips, L Russell, J Shepherd (part).

**ALSO PRESENT:** R Lane - Town Clerk.

**APOLOGIES:** None

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

### **175/13/14 DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
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None

### **176/13/14 QUESTIONS FROM THE PUBLIC**

None

Prior to the main agenda item the Chairman announced that agenda 8 would be taken first.

### **177/13/14 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

Caretaking Staffing

The Town Clerk informed members that due to the recent resignation of a Caretaker and a casual Caretaker together with the other full time Caretaker on long term sickness a staffing shortage will occur for forthcoming Guildhall function bookings.

It was **RESOLVED** that the post of Caretaker be filled by the existing casual Caretaker and the two vacant casual support Caretaker's posts be recruited on a temporary basis pending a review of the Caretaking structure by the Staffing Committee.

Prior to the next agenda item it was **RESOLVED** that in view of the wide ranging agenda members would declare an interest where appropriate for a specific item when it was discussed.

#### **178/13/14 REVIEW AND CONSIDER TOWN COUNCIL PRIORITIES**

Councillor Killeya presented his council priorities papers (copies on file) detailing a considered approach to future priorities and explaining the process and methodology of the survey conducted and statistical analysis evaluation detailed in the reports.

The Chairman invited members in turn to give their views and recommend any changes to the priority order.

It was **RESOLVED** that:

**A.** The following changes in priority order document be made:

4. High priority to top priority. Continuing existing improvement projects (free parking, extra signage, hanging baskets, and town centre etc).

1. Top priority to high priority. Continuing to develop a Saltash Neighbourhood Plan (for housing, jobs etc for the next 20 years).

15. High priority to Medium priority. Proactive marketing to major chains to come to the town centre.

51. High priority to Medium priority. Community toilet scheme.

2. Medium priority to High Priority. Be changed to read. Providing a 'vibrant Saltash' office paid employee (to oversee publicity, co-ordinate festivals, support community groups, town centre management) to Fore street subject to further investigation and final decision by full council.

46. Medium priority to High priority. Funding festivals in general.

79. Medium priority to High priority. Improving play areas.

88. Medium priority to Low priority. Taking on further public toilets from Cornwall Council.

25. To read. Provide advice and support for small start up businesses and remain as medium priority.
30. Medium priority to High priority. Providing grants for community groups (community chest).
82. Medium priority to None. Additional work to tackle potholes/uneven pavements.
41. Medium priority to Low priority. Events to commemorate centenary of the First World War / 70 years since D Day (2014)
54. Medium priority to None. Providing STC dog bins.
76. Medium priority to None. Building / managing new STC public toilets.
92. Medium priority to High priority. Change to read. Promoting use of Maurice Huggins Room within current budget.
116. Medium priority to Low priority. Providing CCTV.
40. Low priority to Medium priority. Establishing the Christmas lantern parade as an annual event.
44. Low priority to Medium priority. Promote/fund more sports activities and festivals.
55. Low priority to Medium priority. Change to read. Salt bins to cover remaining key areas.
59. Low priority to Medium priority. Other environmental initiatives (e.g. clean air initiatives, car sharing, recycler of the year, Saltash shopping bag (as in Modbury) etc.
104. Low priority to Medium priority. Developing Guildhall as a venue for (weddings, licenses etc).
111. Low priority to Medium priority. Reintroducing STC 'Panel of Youth' or suitable alternative.
115. Low priority to Medium priority. Updating and improving the STC website.
117. Low priority to Medium priority. Crime reduction projects (Cats, clubs and projects etc).
34. Low priority to Medium priority. Funding Saltash Youth Council.

B. The following items remain at the same priority:

70. High priority. Promoting development of station building.

98 Medium priority. Providing further youth facilities for younger people (pre teens).

3 Medium priority. Extension of the planning conservation area.

19 Medium priority. Providing further markets at top/bottom of Fore Street.

119 Low priority. Digitising cemetery records (for family history etc)

C. Councillor Killeya to progress the priority list updates as resolved and any areas not discussed in the priorities list with the steering group at a future meeting.

**179/13/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

**180/13/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**181/13/14 DATE OF NEXT MEETING**

Thursday 17<sup>th</sup> September 2013 (Planning) at 5.30pm

**182/13/14 COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 8.55 pm.

Signed: \_\_\_\_\_  
Chairman

Dated: 3<sup>rd</sup> October 2013