

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 7<sup>th</sup> November 2013 at 7.00pm

**PRESENT:** Councillors: D Yates(Chairman), R Austin, R Bickford, J Brady, Mrs G Challen, Mrs J Dent, Ms G Donovan, G Ellison, Mrs H Frank, M Gee, D Holley, A Killeya, L Russell, J Shepherd

**ALSO PRESENT:** Reverend G Cryer, P Thistlewaite – CIC Chairman, Sergeant C Chilcott and PC P Andrews Saltash Police, 2 Members of the press, 6 Members of the Public. R Lane – Town Clerk

**APOLOGIES:** Councillors: Mrs S Hooper MBE, W Phillips.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

### **PRAYERS**

Reverend G Cryer – Mayors Chaplain led prayers.

### **227/13/14 DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
None			

## **CHAIRMAN'S REPORT**

### a. Chairman's Report

Since the last full Town Council meeting, the Mayor has attended:

Friday 4 <sup>th</sup> October	Official opening of the Quickstore Business Centre.
Saturday 5 <sup>th</sup> October	Official "unveiling" of Ann Glanville.
Saturday 5 <sup>th</sup> October	Saltash Rugby Club match.
Saturday 12 <sup>th</sup> October	Edward Jacobs Piano Recital at the Guildhall.
Thursday 17 <sup>th</sup> October	Latchbrook Residents Association Meeting.
Saturday 19 <sup>th</sup> October	Abbeyfield Open Morning.
Saturday 19 <sup>th</sup> October	Royal Naval Association Trafalgar Night Dinner.
Saturday 26 <sup>th</sup> October	Saltash & District Royal British Legion Remembrance Concert.
Monday 28 <sup>th</sup> October	Mr. Leonard Veale's 100 <sup>th</sup> Birthday celebration.
Friday 1 <sup>st</sup> November	Official opening of B&M Stores, Saltash.

The Deputy Mayor attended:

Monday 4 <sup>th</sup> November	Saltash Floral Arts Club.
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### b. Report on Community Emergency Planning Meeting

Chairman's report:

The Mayor attended a meeting on Community Emergency Planning in the Guildhall as agreed in Council.

The main thrust of the meeting was the setting up of "local" Neighbourhood plans mostly in response to flooding threats (such as at Lostwithiel) although other possible emergencies were discussed.

The scope of each of the plans was at a much more restricted geographical level that we originally understood for example if we were to look at flooding as the threat there would be planning areas of "Notter Bridge", Latchbrook, Forder and Waterside as far as Saltash is concerned.

The approach, in my mind, can be seen as formalising the old style "See what needs to be done to protect yourself in advance" (as seen in stream clearing and the Notter Bridge and Forder defences), then checking on your neighbours while it is happening and helping them clear up afterwards.

I think we should restrict our direct involvement to bringing this proposal to the notice of the various neighbourhood groups and offering limited support.

It was **RESOLVED** to note the reports.

## **POLICE REPORT**

### a. Police Report

Between the 3<sup>rd</sup> October and 6<sup>th</sup> Nov –

Criminal damage	-	9
Theft	-	14
Assaults	-	12
Public Order	-	3
Breach of Communication Act		2
Supply drugs	-	1
Possession of drugs		2
Rape	-	1
Burglary	-	2
Passing counterfeit Money	-	4
Drunk driver	-	2

The same period last year saw 111 crimes.

It was **RESOLVED** to note the report.

In addition to the report Sergeant Chilcott formally recorded his respects to the families of the two young men involved in the recent tragic motoring accident which was endorsed by the Chairman on behalf of the council.

Councillor Holley enquired what constituted a breach of the communications act.

Sergeant Chilcott informed members it was for offences involving the abusive use of text and emails etc.

He also enquired what counterfeit money was in circulation.

PC Andrews informed him that it was very poorly produced ten pound notes.

Councillor Holley extended his congratulations to the PCSO's who were now regular members of the service and to Sergeant Chilcott for his recent promotion.

Councillor Gee reported that he had received reports of youths gathering to drink and abuse play equipment on the waterfront.

Sergeant Chilcott reported that patrols would be put in place to deal with the activity.

## **REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

- a. **Receive Report and consider any actions arising**

### **SALTASH GATEWAY CIC REPORT FOR NOVEMBER 2013**

#### **Report to Saltash Town Council, November 7 2013**

Since I reported a month ago, we have continued to work on planned developments in all our projects and the financial situation remains satisfactory.

Two new opportunities came our way in the last month, however:

- 1. Town App** We offered to take forward the work on this STC project which had been stalled for a while. The task mainly takes the form of the collection of basic data on local businesses, places of interest, etc and to pass this on in a set framework to the software developer who has been commissioned by the council. We took on a freelancer (a young local graduate for whom this offered a career development opportunity) and she completed the agreed first stage in less than a fortnight, and to our satisfaction; and we are just now briefing her for the second stage which we hope can be put together equally rapidly. We are not yet sure about timing of delivery of the final App, but we will try to ensure rapid progress.
- 2. Development and Marketing of the monthly Local Food Market** We have made a bid to the Solar Farms Community Fund run by Cornwall Community Foundation. It is for a year-long programme designed (1) to recruit more local food producers as stall holders and increase frequency of the markets; and (2) to promote “sustainable local shopping” in Fore Street more generally. The bid is for £4700, and we will hear the outcome towards the end of the month. If successful, we will work out the details with STIG.

Our new board of Directors decided at its first formal meeting recently to produce a new Business Plan for 2014/15 and beyond. We will link this to STC priorities and to the emergent Neighbourhood Plan. The exercise will also seek clarity about our “brand” - which is quite difficult to get right given the variety of projects we have under our belt. We find that ordinary local people do not understand “CIC”, nor even “Saltash Gateway”, and this therefore adversely affects all our communications and, indeed, our website. It seems worth taking a bit of trouble over this at this stage given its long-term significance.

**Peter Thistlethwaite**  
**Chair**

**November 3 2013**

It was **RESOLVED** to note the report.

## **CORNWALL COUNCIL REPORT**

- a. CNA report for noting or matters arising

### **CRUNCH TIME FOR CORNWALL**

We are approaching the critical time of the year when Cornwall Council must set a budget for 2014/15, the first of four years when savings totalling £196 million need to be made in order to balance the budget (which is legally obligatory). Cornwall is the second largest unitary authority in the UK with a budget of about £530 million, so you can see the magnitude of the necessary savings.

It CAN be done, but only at the inevitable cost of cutting down many front-line services such as adult social care, environment, highways maintenance and the library service. Some services will also be charged. It is often forgotten that Cornwall Council actually saved over £170 million over the last few years – the Cory waste contract alone, which started so badly, but now runs well, will save £17 million over the separate contracts of the six former district councils. Many staff were also made redundant. But all the obvious “easy” cuts have already been made.

At the most recent Cornwall Council, a motion for preparation of a budget based on a 6% increase in council tax (which I supported) was defeated by 79:33. Therefore it is now almost certain that we shall see an increase of 1.97% in council tax, and the full range of service cuts. The reason for the precise percentage - because in order to impose a more realistic tax increase greater than that, the Government would force Cornwall to hold a (very expensive) referendum.

To put it in perspective, a Band D tax increase will be about 44p per week. 6% would have been an increase of about £1.45 per week, with about £9 million less in service cuts.

Cabinet member Alex Folkes has toured the county from West to East in public local meetings setting out the hard options. Despite this and lots of publicity for public suggestions, attendance at the meetings was pathetically low (with Saltash as an honourable exception). It seems apathy rules, until the consequences become apparent

However, we should all apportion the blame were it truly belongs – on the Coalition Government, and Mr Pickles. The Government will reduce revenue grant support to Cornwall by 30% over the next four years, and, to add insult to injury, rural counties like Cornwall receive only about £90 per head, compared to say, Merseyside, which gets £160 per head. Our MPs have been notably silent on campaigning to redress the Rural Fair Share issue.

Cornwall Council now has a new Chief Executive, Andrew Kerr, who has a good track record in executive positions in Tyneside and Wales, most recently as Chief

Executive in Cardiff. He will take up his post (at considerably less salary than Kevin Lavery) in January, just in time to get his share of the unpopularity as the cuts are implemented.

This month I visited Newquay Airport, which was about to lose its Gatwick daily service next year. To many people, the £3+ million subsidy to the Airport is one of the obvious targets for cuts. However, few realise that this would trigger repayments of up to £30 million of EU subsidies. Cornwall has now got a national PSO government subsidy to maintain the service, in line with other remote regions like the Highlands and Islands.

### **Cornwall Councillor Joe Ellison**

It was **RESOLVED** to note the report.

#### **228/13/14     QUESTIONS FROM THE PUBLIC**

A member of the public reported traffic hazards being created by both side street parking primarily in the Glebe Road area.

Councillor Holley reported that he was currently liaising with the highways authority on this issue and had secured an agreement to implement yellow lining to restrict the parking however the installation of the lines was being held up by funding restraints.

#### **229/13/14     MINUTES**

The minutes of the meetings held on 3<sup>rd</sup> October and 15<sup>th</sup> October 2013 were confirmed and signed as a correct record

#### **230/13/14     MATTERS ARISING FROM THE MINUTES**

a. Citizens Advice Bureau – update

The Mayor, Deputy Mayor and Town Clerk had a meeting with Neil Calhoun of the CAB last Friday afternoon.

Neil Calhoun stated that as far as the CAB was concerned they regarded a presence in Saltash as vital and that the move of. For example, Admin support to Liskeard would be a last resort.

They understood that Cornwall Council wished to sell the Belle Vue building and would wish the CAB to vacate in early spring next year. Saltash Town Council has received an Email confirming the fact that CC was having the premises valued but confirming that if the decision to sell the building was made STC would be advised so that the “Community Listing” process could be followed if STC wished to do so. There may be other options including management of the existing CAB building or using other premises in Saltash or “piggy backing” on other existing premises.

CAB undertook to provide information on their workload in Saltash to give an idea of what will be involved. It would also remove the recent obstruction to STC funding of the CAB.

It was **RESOLVED** to note the report.

**231/13/14 FINANCE:**

a. The following receipts were **NOTED** in:

i. September 2013

Guildhall hire	1093.69	
Cornwall Council	156061.05	Precept 2 <sup>nd</sup> instalment
Donations	26.54	

ii October 2013:

Guildhall hire	870.20	
St Stephens PCC	1760.00	Burial fees - September
Christmas stalls	105.00	
HM Gee	372.00	Re Mayors Allowance

b. The following payments were **NOTED** in:

i. September 2013

2 <sup>nd</sup> Saltash Scouts	400.00		Donation – Messenger delivery
Aviva	1219.42		Insurance
BNP Paribas	549.84	458.20	Photocopier
CALC	17.60	17.10	Good Councillor Guides
Cecil Arms	200.00		Community Toilet Scheme
Cornwall Council	658.00		Guildhall rates
Cornwall Council Pensions	850.44		Superannuation
EDF Energy	17.00	16.19	Christmas lights SP3
EDF Energy	24.00	22.85	Christmas lights SP2
EDF Energy	20.00	19.04	Christmas lights SP1
EDF Energy	17.00	16.19	Christmas lights SP4
Eon	275.60	229.67	Electricity bill - Guildhall
Eon	8.91	8.49	Electricity bill - Cemetery
Hine Brothers	310.00		Watering
Hine Brothers	1040.00		Grounds maintenance - August
HMRC	2102.02		PAYE/NIC
ICOM SW Ltd	70.27	58.56	Telephone bill
KAW Services	97.62		Repairs
Mayoral allowance	800.00		

Morris Leslie Group Ltd	132.00	110.00	Bowser hire
Petty cash	27.19		
Railway Hotel	100.00		Community Toilet Scheme
Saltash Area Road Safety Committee	200.00		Grant
Saltash Window Cleaning	135.00		Guildhall windows & bus shelters
SECTA	45.00		Annual membership
SLCC	300.00	250.00	CPD
Staff	49.29		Expenses re CPD
Staff salaries	8773.19		
UK Fuels Ltd	52.15	43.46	Fuel – cemetery
WesternWeb Ltd	27.00	22.50	Website page

ii. October 2013

DC Ryland	1200.00		Watering
MP Landscaping	1140.00		Work to church wall at St Stephens
Petty cash	37.43		

It was **RESOLVED** to note the report.

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None.

**232/13/14 PLANNING:**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA13/06206**



Mr A Murton – **The Barn, Longlands Lane, Burraton Coombe, St Stephens** - conversion of derelict cottage to form dwelling.

**Ward: West**

Date received: 21.10.2013

It was resolved to **RECOMMEND APPROVAL**

**PA13/08265**

Mr and Mrs P Taylor - **Ferry House, Antony Passage, St Stephens**  
Listed building consent for alteration to an existing house and construction of a deck in the back garden.

**Ward: West**

Date received: 16.10.2013

It was resolved to **RECOMMEND APPROVAL**

**PA13/08266**

Mr and Mrs P Taylor - **Ferry House, Antony Passage, St Stephens**  
Alteration to an existing house and construction of a deck in the back garden.

**Ward: West**

Date received: 16.10.2013

It was resolved to **RECOMMEND APPROVAL**

**PA13/09123**

Mr T Smith – **Manor Farm, Trematon**

Change of use of land to provide residential parking and garaging for Barns 2 and 3.

**Ward: West**

Date received: 21.10.2013

It was resolved to **RECOMMEND APPROVAL**

**PA13/09132**

Mr and Mrs G Townsend - **20 Lower Fore Street**

Construction of rear and side extension.

**Ward: East**

Date received: 17.10.2013

It was resolved to **RECOMMEND APPROVAL** subject to where it overlooks neighbour to the west obscure glass to be used.

**PA13/09205**

Screwfix Direct Ltd - **Unit 4 Avery Way, Carkeel**

Change of use to storage or distribution use.(Class B8)

**Ward: North**

Date received: 28.10.2013

It was resolved to **RECOMMEND APPROVAL**

**PA13/09411**

Mr and Mrs Heys - **35 Longview Road**

Ground floor extension to enlarge kitchen and provide sitting area and rear porch and extension to existing converted loft to provide bedroom and bathroom.

**Ward: North**

Date received: 23.10.2013

It was resolved to **RECOMMEND APPROVAL**

d. Tree Applications/Notifications:

i. Applications:

ii. Notifications:

**Land south of Fairway, St Stephens** – Notice of Tree Preservation Order

**30 Callington Road** – decision not to confirm Tree Preservation Order

It was **RESOLVED** to note.

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

**PA13/06980 – 75 North Road, Saltash**

On 05.09.13 Saltash Town Council recommended **APPROVAL** and if Cornwall Council so minded to approve then approval be subject to Highways approval.

On 23.09.13 Cornwall Council sent these comments:

Further to the Town Councils comments regarding the above site which stated It was resolved to RECOMMEND **APPROVAL** and if Cornwall Council so minded to approve then approval be subject to highways approval.

We have received the highways comments and he is objecting to the parking bay on highway safety grounds, the Council are in agreement with the highways officer and are recommending a refusal, can you please let me know if this is going to be an issue with the Town Councils comments.

On 23.09.2013 Saltash Town Council sent these comments to Cornwall Council:

In view of the caveat expressed in our original recommendation we will accept the Highways Officers recommendation for refusal.

On 27.09.13 CC sent this decision: **REFUSED**

**PA13/07046 - 10 Home Park Road**

On 05.09.2013 STC recommended **APPROVAL**

Having held a poll on this planning application the result is:

Stick with our original position and request call-in	6 VOTES
Accept the officer's position	3 VOTES
Abstain	1 VOTES

Therefore the council has voted to stick with our original position and request call-in

On 04.10.2013 CC sent this decision: **APPROVED**

**PA13/07838 – 2 Southfield**

On 17.09.2013 STC recommended **APPROVAL**

Having held a poll on this planning application the result is:

Stick with our original position and request call-in	1 VOTE
Accept the officer's position	8 VOTES
Abstain	0 VOTES

Therefore the council has voted to accept the officer's position.

On 18.10.2013 Cornwall Council sent this decision: **REFUSED**

**PA13/05678 – Tor Linhay Barn**

On 03.10.2013 STC recommended **APPROVAL**

Having held a poll on this planning application the result is:

Stick with our original position and request call-in	9 VOTES
Accept the officer's position	2 VOTES
Abstain	0 VOTES

Therefore the council has voted to stick with our original position and request call-in

On 18.10.2013 Cornwall Council sent this decision: **APPROVAL**

It was **RESOLVED** to note

**233/13/14**    **LICENSE APPLICATIONS**

None

**234/13/14**    **SALTASH NEIGHBOURHOOD PLAN**

a.     Update

Work on the Neighbourhood Plan continues.

After a review of requirements the Roadshows/workshops planned for November have been postponed to allow more preparation time.

- b. Proposal to employ Consultant

The Steering Group has agreed to investigate the hiring of a consultant initially to facilitate the Roadshows/workshops. A job specification is being put together and then tenders will be sought.

It was **RESOLVED** to note the reports.

**235/13/14**     **CORRESPONDENCE**

- a. Department of Communities and Local Government  
English Parishes now have Sustainable Communities Act powers

It was **RESOLVED** that Councillor Killeya work up and co-ordinate any proposals considered to be submitted.

- b. Children's Hospice South West  
Moonlight Memory Walk

It was **RESOLVED** to note.

**236/13/14**     **APPROVAL OF MINUTES OF THE FOLLOWING COMMITTEES:**

Staffing Committee held on 15<sup>th</sup> October 2013

The minutes of the meeting held on 15<sup>th</sup> October 2013 were confirmed and signed as a correct record

**237/13/14**     **RECORDING OF MEETINGS BY THE PUBLIC (COUNCILLOR HOLLEY)**

It was **RESOLVED** that the public will be permitted to conduct recordings with immediate effect and the council will do so as is technically feasible.

**238/13/14**     **TAMAR BRIDGE AND TORPOINT FERRY PUBLIC CONSULTATION**

It was **RESOLVED** that Councillor Holley will draft a response.

**239/13/14**     **"SUNSHINE PROJECT" PROPOSAL**

Request for community project funding.

It was **RESOLVED** that the council is unable to contribute at this time.

**240/13/14**     **ENERGY MANAGEMENT PROPOSAL FROM INDEPENDENT UTILITIES**

It was **RESOLVED** not to proceed with the proposal at this time.

**241/13/14**     **S106**

- a. S106 Funds – Report from Councillor Killeya

It was **RESOLVED** to approve the summary of expenditure account and record the thanks of the council to the Finance Officer for preparing the detailed report.

**242/13/14**     **FURTHER CONSIDERATION OF PROVISIONAL HIGH PRIORITY  
'TO APPOINT A VIBRANT SALTASH OFFICER' (DEFERRED  
FROM 3<sup>rd</sup> OCTOBER 2013)**

It was **RESOLVED** that the item be re-considered in 6 months.

**243/13/14**     **APPROVE AND SIGN OFF THE HEALTH AND SAFETY POLICY  
2013/2014**

It was **RESOLVED** that the Chairman approve and sign off the policy.

**244/13/14**     **MEET YOUR COUNCILLORS**

- a. Arrangements for future meetings

It was **RESOLVED** that the next meeting to be held on Saturday 9<sup>th</sup> November 2013 be attended by Councillors Yates, Mrs G Challen and Mrs J Dent.

**245/13/14**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

**246/13/14**     **ANY ITEMS REFERRED FROM THE MAIN PART OF THE  
AGENDA**

None

**247/12/13**     **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**248/13/14**     **URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE  
CHAIRMAN**

**Cornwall Gateway and Caradon Panel Joint Meeting.**

The Chairman notified members that the meeting would be held on 28<sup>th</sup> November 2013 commencing at 7pm at Pillaton Village Hall.

It was **RESOLVED** that Councillors Mrs H Frank and Holley will attend.

### **Cornwall Council Licensing Act 2003 Statement Public Consultation.**

The Chairman informed members the consultation is taking place up to 3<sup>rd</sup> January 2014.

It was **RESOLVED** to note.

### **CAB Cornwall AGM**

The Chairman informed members the AGM is taking place on 26<sup>th</sup> November 2013 commencing 7pm at St Erme Community Centre, Castle Field, Truro.

It was **RESOLVED** that Councillors will check their diaries to see who can attend.

### **Letter Regarding A38 Traffic Issues.**

The Chairman referred to a letter received from a resident regarding traffic issues relating to the A38

It was **RESOLVED** the Chairman respond to the letters author and it be referred to the Neighbourhood Planning Sub Committee for consideration.

### **Consultation Event – Churchtown Farm, Farm Lane, Saltash.**

The Chairman informed members of an invitation to attend a community consultation event regarding the proposed redevelopment of the site for housing to be held on 6<sup>th</sup> December 2013 at Burraton Community Centre from 2pm to 6.30pm.

It was **RESOLVED** to note.

### **Cornwall Listed Building at Risk Heritage Lottery Fund Project**

The Chairman notified members of the community based project in north and south east Cornwall that has been awarded an £18,600 grant from the Heritage Lottery Fund .

It was **RESOLVED** to note.

### **Report on Toc H Building**

Members received a report from Councillor Austin (previously circulated) regarding the future use of the Toc H building.

It was **RESOLVED** that Councillor Austin will progress and that the item be put on the next planning agenda to receive his report.

**249/13/14 PRESS RELEASES AND FUTURE ARTICLES REQUIRED**

None

**250/13/14 DATE OF NEXT MEETING**

Tuesday 19<sup>th</sup> November 2013 at 5.30pm  
Thursday 5<sup>th</sup> December 2013 at 7.00pm

**251/13/14 COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9.30 pm

Signed: \_\_\_\_\_  
Chairman

Dated: 5<sup>th</sup> December 2013