

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 9th January 2014 at 7.00pm

PRESENT: Councillors: D Yates (Chairman), R Austin, J Brady, Mrs G Challen, Mrs J Dent, Ms G Donovan, G Ellison, Mrs H Frank, M Gee, D Holley, Mrs S Hooper MBE, A Killeya, W Phillips, L Russell.

ALSO PRESENT: P Thistlewaite – CIC Chairman, Preb Brian Anderson, 2 Members of the press, 6 Members of the public, R Lane – Town Clerk.

APOLOGIES: Councillors: R Bickford, J Shepherd, Reverend G Cryer.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

PRAYERS

Preb. Brian Anderson led prayers.

301/13/14 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Miss G Donovan	PA13/11485	Non Pecuniary	Live next to road, have family on that street, friends in area. Can see house in question from my house.
Russell	PA13/11353	Pecuniary	Friend of property owner.

CHAIRMAN'S REPORT

a. Chairman's Report

Wednesday 4 th December &	Saltash Girlguiding Carol Service at St. Nicholas St. Faith Church.
Saturday 7 th December	Saltash Town Council Christmas Event.
Tuesday 10 th December	St. Anne's Christmas Party.
Thursday 12 th December	Saltash & District Age Concern Luncheon Club Christmas Party at Burraton Community Centre.
Thursday 12 th December	Performance of "Guys & Dolls" at saltash.net Community school.
Friday 13 th December	Bishop Cornish School Christmas Fayre.
Saturday 14 th December	Cresta Abbeyfield Coffee Morning.
Saturday 14 th December	"The Match Girls Christmas" Youngstagers performance at Burraton Community Centre.
Monday 16 th December	Kimberley Day Centre Christmas Lunch at the SHADO Centre.
Monday 16 th December	East Cornwall & Plymouth Sector of the Air Training Corps Carol Service at St. Nicholas & St. Faith Church.
Wednesday 18 th December	Asheborough House Christmas Party.
Thursday 19 th December at	Waterside Explorer Scout Presentation Evening Ashtorre Rock.
Tuesday 24 th December	Carol Service at Babcock Marine, H.M. Dockyard.
Wednesday 25 th December	Visit to Tamar Bridge Control Room. Visit to St. Barnabas Hospital. Saltash Wesley Church Christmas Lunch.
Thursday 9 th January	Saltash U3A Showcase at Saltash Wesley Church. <i>Mayor attending.</i>

Mayoress attended:

Tuesday 10th December Bishop Cornish School Christmas Production.

Tuesday 17th December Bishop Cornish School Christingle Service at St. Stephen's Church.

Deputy Mayor attended:

Wednesday 11th December St.Luke's Hospice "Light up a Life" Service at the Saltash Wesley Church.

Tuesday 17th December The Blessing of the Crib at St. Barnabas Hospital

It was **RESOLVED** to note the reports.

POLICE REPORT

a. Police Report

Between 05/12/13 and 08/01/2014 there have been 46 crimes recorded in Saltash. There were also 14 incidents where police attended, but no offences occurred but details were still recorded. These include domestic incidents, concern for children and vulnerable people.

The breakdown of the crimes are as follows;

- Theft from shop - 2
- Theft from vehicle - 1
- Theft from dwelling - 2
- Theft (non-specific) - 7
- Assault - 6
 - 5 x Domestic related assaults
 - 1 x The offenders were known to the aggrieved
- Criminal damage to vehicle - 6
- Criminal damage to property - 3
- Burglary - 3
 - 1 x a male was found inside a property, was disturbed and left, no property was taken
 - 1 x food was taken from a detached garage
 - 1 x Substantial damage was caused to enter an empty industrial unit
- Breach of Communications Act - 3
- Drunk driver - 1
- Public Order - 4
- Possession of Class B drugs - 3
- Driving whilst disqualified - 1
- Breach of non-molestation order - 2
- Cause animal suffering - 1
- Breach of a restraining order - 1

There is one crime trend starting to emerge in the wider area; A number of metal gates to fields have been taken in the Liskeard area. Although this doesn't necessarily relate to Saltash Town we are making as many people aware as possible.

For the same period last year we had 106 reported crimes.

- PCSO Kirsty Down is organising a Parental Drug Awareness presentation with the Youth Intervention Officer from Devon and Cornwall Police. This will be a presentation to educate and raise awareness of drugs, legal highs, and how to identify drug use. This will be open to parents of any child, of any age. It will take place in February; date, time, location to be confirmed, and it will be advertised in school newsletters, newspapers, twitter and in the Saltash area.

PCSO Andrew Halls

It was **RESOLVED** to note the report.

Councillor Killeya referred to PCSO 30557 Kirsty DOWN winning a national award in December. He reported that Kirsty had won the best tweeting PCSO award. The award was voted for by the general public and Kirsty can be followed on Twitter at @SaltashPCSO

It was **RESOLVED** that the Chairman write to Kirsty to convey the councils congratulations her on her award.

REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

- a. Receive Report and consider any actions arising

SALTASH GATEWAY CIC REPORT FOR JANUARY 2014

Since I reported a month ago, we have continued to work on planned developments in all our projects and the financial situation remains satisfactory. Directors will be meeting again at the end of January to consider changes to our Memorandum and Articles of Association and to approve new business plans. I will report in detail on this next time: it is an important new phase.

“For Saltash”

The Community Market had its inaugural Christmas season in 2013, and first indications are that things went well. We had plenty of stalls throughout the month, supplemented by sales of trees by Tartendown Nursery and the introduction of *Santa's Grotto* which not only proved popular with the children but enabled us to build a nice charitable donation for the Children's Hospice. The stallholders themselves gave generously of their time and ideas to help build a good Christmas spirit.

Local Food Market

The monthly market again went well on the first Friday in December, and will resume on February 7. We expect this to be the launch day of our new project to expand and develop this initiative using funds awarded by Cornwall Community Foundation's Howton Solar Farm Fund. This will operate under the banner "I Shop For Saltash".

What we really need to achieve is an increase in the number of producers selling their wares in the market. This might be on a domestic scale, eg home bakers, home brewers, allotment holders with surplus produce, etc; or be smallholders or other small businesses with local produce to market. We are already in discussions with Cornwall College and the Community School to encourage young people to experiment with retail developing their own products and using our established facilities.

Publicity will therefore be aimed as much at potential producers as well as potential shoppers. We will be discussing options for a wider impact of this project with other traders via STIG.

Membership

Increasing membership is a cornerstone of our strategy. I am therefore pleased to report that our first efforts to move on from the long-standing figure of just over 100 members resulted in a doubling of the numbers. This was achieved over the Christmas period by active canvassing at 4 Fore Street, particularly on the Saturday which marked the opening of the Christmas events on Fore Street. On this occasion, we linked promotion of the SaltashCard with membership of the CIC.

We will be campaigning further when we launch our new plans and branding at the start of February.

Town App

We have completed the data collection phase, and have now reviewed the prototype produced by the developers. The App will soon be ready for launch, therefore, and this will be coordinated via STIG. It is worth noting that traders have in the main been very positive about the idea.

Peter Thistlethwaite
Chair

January 5 2014

It was **RESOLVED** to note the report.

CORNWALL COUNCIL REPORT

a. CNA report for noting or matters arising

Councillor Austin reported that Councillors Holley, Ellison and himself had attended a meeting on economy development blending held by Cornwall Council.

Councillor Ellison reported that the meeting had informed members that another tranche of European funding will become available shortly for community led initiatives.

Councillor Holley reported that presentation papers relating to the meeting will be available for members viewing at the Guildhall.

It was **RESOLVED** to note the reports.

302/13/14 QUESTIONS FROM THE PUBLIC

A member of the press asked what the council would be doing about the cancellation of the number 30 bus service to Derriford Hospital.

The Chairman stated that a letter had been sent to and a reply received from the bus company regarding the issue and he now believed the current level of service may be reviewed by the bus company.

In addition he stated that the Services Committee will be reviewing bus service provision to Derriford Hospital to identify any potential service options.

A resident spoke to thank the Joint Bridge and Ferry Committee Members and Council members for their community representation in the recent toll fees consultation.

The Chairman read out a question received by email from a resident.

"I attended on 17 Dec and asked about the proposed car park at Burraton and my concern about the removal of the boundary trees and screening. Councillor Holly indicated that it was not illegal for the screening trees to be cut down. The Tree Officer from CCC has visited the site and has "strongly objected to the proposal". He has indicated that the development has "clearly come about without reference to BS5837". He has advised "that permission is refused and enforcement action taken to reinstate the ground to the levels within the root protection area of the trees and reinstate appropriate landscaping to the roadside boundary".

The cars that were parked there have been removed but, the wire fence remains. I also note that the application has now been "withdrawn"! So, my question is: Will Saltash Town Council attempt to get the site back to it's former condition with adequate screening? Thank you".

It was **RESOLVED** to inform the resident that the Chairman will investigate further and request Cornwall Council progress the matter.

303/13/14 MINUTES

The minutes of the meeting held on 5th December 2013 were confirmed and signed as a correct record subject to:

Minute 285/13/14 No 30 Bus Service between Saltash and Derriford Hospital to read:

“It was **RESOLVED** that should this be the case then Councillor Killea draft a letter to the bus company to seek clarification”.

The minutes of the meeting held on 17th December 2013 were confirmed and signed as a correct record

304/13/14 **MATTERS ARISING FROM THE MINUTES**

None.

305/13/14 **FINANCE:**

a. The following receipts were **NOTED** in:

i. November 2013

Guildhall hire	268.08	
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ii December 2013:

Guildhall Hire	231.05	
Christmas stall hire	15.00	
Lantern parade donations	100.01	
Trailer hire	150.00	
St Stephens by Saltash PCC	880.00	Burial fees
Allotment rent	685.00	

b. The following payments were **NOTED** in:

i. November 2013

1 st Office Equipment Ltd	366.62		
Barclaycard Commercial	300.00		
British Gas Business	236.30	226.64	Gas bill
CALC	42.00	35.00	Delegate fee – Larger Councils Conference
Consortium	219.85		

Cormac Ltd	128.74		
Cornish Times Ltd	237.00	197.50	Advertising - recruitment
Cornwall Council	658.00		Guildhall rates
Cornwall Council – Pensions	777.41		
Cory Environmental	166.50	138.75	Retail trade sacks
Deltor	316.00		Printing – Town Messenger
Eagle Signs	832.80	694.00	Directory sign – Moorlands Lane
Ellis Whittam	3000.00	2500.00	Consultant services
Eon	375.43	312.86	Electricity bill
Eon	12.98	12.36	Electricity bill - cemetery
Grantham Piano Ltd	60.00	50.00	Piano tuning
Hays	616.32	513.60	Temporary staff
Hays	616.32	513.60	Temporary staff
Hine Brothers	1040.00		Grounds maintenance - October
HMRC	2034.95		PAYE/NIC
ICOM SW Ltd	75.62	63.02	Telephone bill
IRQ Systems Ltd	2804.39	2336.99	Office equipment/broadband/IT support
IRQ Systems Ltd	621.59	517.99	Office equipment/broadband/IT support
Key	979.20	816.00	Grit bins
Mayoral Allowance	270.00		
Mr Sticker	210.00	175.00	Banners/ Community Toilet Sign
Otis Ltd	529.24	441.04	Lift maintenance
Shaun Libby Builders	270.00	225.00	Building work - Heritage
Saltash Observer	80.00		Advertising
Saltash Window Cleaning	45.00		Window cleaning – Guildhall
South West Water	187.83		Water bill
South West Water	158.53		
Specsavers	85.00		Corporate eyecare vouchers
Staff	3.00		Expenses re cpd
Staff	19.80		Expenses re cpd
Staff salaries	8442.54		
Tartendown Nursery	950.40	792.00	Winter hanging baskets
Tartendown Nursery	1002.18	834.15	Plants for town flower beds
TV Licence	145.50		
UK Fuels Ltd	76.42	63.69	Fuel – cemetery
Viking	446.93	372.44	Stationery
Youngstagers	500.00		Community Chest Grant

Zurich Insurance	265.00	250.00	Motor Insurance
Zurich Insurance	302.10	285.00	Insurance

ii. December 2013

JC Whitlock	40.00		
Nigel Roberts	40.00		
Saltash Town Band	150.00		Remembrance Sunday
Petty cash	200.00		
South West Building & Maintenance	590.28	491.90	Retention release
Petty cash	109.41		
DC Ryland	750.00		Hanging baskets maintenance

- b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None.

- c. Bank reconciliations up to 31/10/2013 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

It was **RESOLVED** to note.

306/13/14 PLANNING:

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA13/10464
B McGregor - 23 Trelawney Road

Removal of existing low pitched garage roof and replacement with a flat roof, installation of single garage door in lieu of 2 separate doors and provision of side access door.

Ward: East

Date received: 18.12.2013

It was resolved to **RECOMMEND APPROVAL**

PA13/10934

B Cotton - 26 Home Park Road

Erection of a single storey rear extension to make alteration to an existing conservatory, change the pitch roof to a flat fibreglass roof and replace patio door with a bay window and porch.

Ward: East

Date received: 22.12.2013

It was resolved to **RECOMMEND APPROVAL**

PA13/11177

Mr and Mrs N and M Slater and Walker - Mill Cottage, Antony Passage, St Stephens

Alteration and extension to existing house and construction of detached garage/home office.

Ward: West

Date received: 18.12.2013

It was resolved to **RECOMMEND APPROVAL**

PA13/11275

Mr and Mrs Alford – 2 Southfield

Two storey extension to provide additional living room with 2 no. bedrooms and an en suite bathroom (re-submission of refused application PA13/07838).

Ward: West

Date received: 19.12.2013

It was resolved to **RECOMMEND REFUSAL DUE TO THE APPLICATION BEING NOT SUFFICIENTLY DIFFERENT TO THE LAST APPLICATION TO WHICH THIS COUNCIL HAD NUMEROUS OBJECTIONS.**

Prior to the next application Councillor Russell declared a pecuniary interest and left the meeting room.

PA13/11353

D Riches - 15 Ashton Way

Construction of 2 no. single storey extensions, a side extension to form a bedroom annex for an elderly relative and a rear extension forming a dining room.

Ward: North

Date received: 23.12.2013

It was resolved to **RECOMMEND APPROVAL**

Councillor Russell was invited and returned to the meeting room.

PA13/11488

P Finch - **9 Mulberry Road, St Stephens**

Single storey rear extension.

Ward: South

No plans received – permitted development

It was resolved to **NOTE**.

d. Tree Applications/Notifications:

i. Applications:

None

ii. Notifications:

None

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting:

PA13/07998 – Former Foul Water Pumping Station Dellohay Park

On 15.10.2013 STC recommended **REFUSAL**

Poll results:

Stick with our original position and request call-in	12 Votes
Accept the officer's position	1 Vote
Abstain	0 Votes

Therefore the council has voted to stick with our original position and request call-in.

On 06.12.2013 CC sent this decision: **REFUSAL**

PA13/06206 – The Barn, Longlands Lane, Burraton Coombe

On 07.11.2013 STC recommended **APPROVAL**

On 06.12.2013 CC sent this decision: **WITHDRAWN**

f. Notice of appeal:

PA13/06980

75 North Road – construction of off road parking space

307/13/14 LICENSE APPLICATIONS

None.

308/13/14 SALTASH NEIGHBOURHOOD PLAN

a. Update

The Chairman reported that it was proposed to increase the number of meetings and budget to facilitate the development of the plan and a programme of the meetings will be produced.

He also reported that the Broadmoor Farm development consultation was now taking place and that further meetings are due to be held with Cornwall Council to progress the plan detail.

It was **RESOLVED** to note the report.

309/13/14 CORRESPONDENCE

a. Cornwall Council
Open Spaces Consultation

The Chairman informed members of an Open Space Standards for Saltash assessment being undertaken by Cornwall Council as part of 16 areas of key growth in Cornwall.

It was **RESOLVED** that all members submit a response.

310/13/14 APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES:

Burial Board held on 16th December 2013

The minutes of the Burial Board meeting held on 16th December 2013 were confirmed and signed as a correct record subject to:

Minutes: 29/13/14 (b), 30/13/14, 35/13/14 to read **RESOLVED**.

Staffing Committee held on 17th December 2013

The minutes of the Staffing Committee held on 17th December 2013 were confirmed and signed as a correct record subject to:

Minute 47/13/14 to read **RESOLVED**.

311/13/14 AN INCREASE IN THE NEIGHBOURHOOD PLAN BUDGET FOR 2014/15

The Chairman referred to the EMF budget of £10,000 and a potential increase in estimated costs.

It was **RESOLVED** to consider revenue and capital reserve funding options for a proposed increase in the budget at the Policy and Resources Committee budget and precept meeting

312/13/14 DEVOLUTION OF SERVICES FROM CORNWALL COUNCIL

i. Weed killing

Members considered an option put forward by Cornwall Council for this council to conduct weed spraying to highways as Cornwall Council will be ceasing treating highways as of 31st March 2014.

It was **RESOLVED** that the Chairman and Clerk conduct further investigations and seek alternative quotes.

iii. Any other services

No report.

313/13/14 TOC H

The Essa Lodge RAOB have confirmed, by letter, that they wish to use the TOC H Building.

Councillor Austin reported that the Community Network Manager is progressing the matter between Cornwall Council and Essa Lodge RAOB.

It was **RESOLVED** that the council support the proposal on the basis of no cost to the council.

314/13/14 REPORT ON CHRISTMAS FESTIVAL (COUNCILLOR MRS FRANK)

Christmas Festival Saturday 7th December 2013

4:30 – 7:30	Christmas Market
5:30	Civic Parade & Carol Service
7pm	Lantern Parade
7:20	Fireworks

PUBLICITY

A lot of effort was made to publicise the Festival (articles in the local newspaper, leaflets distributed in schools and through shops, a dedicated Facebook page). Together with the mild weather and attractions such as the fireworks and snow cannon, this resulted in unprecedented crowds coming to Fore Street to celebrate. Pirate FM gave us free publicity in the months preceding the Festival and one of their presenters was the MC at the switching on of the lights.

SECURITY & SAFETY

There were no reported incidents, and the whole evening passed off safely and smoothly.

CHRISTMAS MARKET

As it was the first time we had set up an evening Craft Market on Fore Street it needed extra effort to encourage stallholders to take part. Tables, lighting and gazebos were also an issue, but in the end 50 stalls were arranged on Fore Street, selling a wide variety of craft, food and toys. Stallholders were pleased with the trade and the atmosphere, and we have already been approached by several stallholders asking for pitches in December 2014. Persuading shopkeepers to set up a stall or open late was not easy, but several did join in and feedback from shopkeepers has been extremely positive.

CIVIC CAROL SERVICE

Moving the trailer up Fore Street worked well, although it was located too far forward in the road. In future years it could be sited at the entrance to Wesley Road, set back slightly to give space for carol singers. Over 100 people enjoyed taking part in the Community Christmas Chorus.

LANTERN PARADE

The Parade was stunning. Workshops were held in each of the 4 Saltash primary schools as well as at Saltash.net. Two public workshops were held in the Guildhall. One workshop was held for the residents of St. Anne's to make a peacock together with the scouts, and an additional workshop was held in Saltash.net for Forces families to make a dove. Saltash Rugby Club made a giant rugby ball and carried the magnificent galleon from last year. Saltash Sailing Club made a yacht. Learning from the Truro City of Lights Parade, we encouraged schools to carry a banner with their school's name, an idea that was enthusiastically adopted.

COMMUNITY PARTICIPATION

Many people have commented on how the Christmas Festival brought the community together. This aspect was also highlighted in the ITV news item that was broadcast about the Festival. It could not have been staged without the dedicated participation of many community groups, but special recognition must be made of the outstanding contribution of the Air Cadets. Community groups who helped at the Festival include:

Page2Stage	Youngstagers	Saltash Town Band
Police	Fire Cadets	Air Cadets
Scouts	Guides	St. Anne's Residential Home
Saltash Lions	Saltash Rotary	Twinnings' Association
Saltash Baptist Church	Church of St. Nicholas	Wesley Church
Saltash Rugby Club	Saltash Sailing Club	
Saltash.net	Bishop Cornish School	Brunel School
Burraton School	St. Stephen's School	U3A
CIC	Saltash Heritage	SEA
Blood Bikes	Saltash Friends of Little Harbour	

BUDGET

The figures are being finalised, but it looks like the Festival will have been delivered at approx £400 under budget. Factors for this rosy financial situation include: income from the Christmas market stalls; income from advertising on the publicity leaflet; and the fact that an army of people gave of their time and services voluntarily. The biggest expense was £600 for the fireworks, and the company gave us outstanding value for this price.

LOOKING FORWARD...

* There are improvements that could be made, but the 2013 format of an evening market with fireworks worked extremely well and will be a good base to work on in the future.

* 2 people will be attending the workshop organised by FEAST (a funding /enabling organisation managed by the Arts Council and Cornwall Council) in Truro at the end of January to learn more about organising festivals. One of the people attending is someone who volunteered via the Facebook page.

* Organisation for the 2013 Festival didn't really start up until September, which resulted in a lot of intensive effort in October/November. We are drafting a FROST Plan with milestones throughout the year to spread the burden, make the organisation more efficient and enable other people to come on board and help out.

* Income generation methods for the Lantern Parade will be incorporated in to the FROST Plan.

And finally: a big thank you to Sue Petipher for the mountains of paperwork she waded through.

It was **RESOLVED** that the thanks of the council be formally recorded for her work and achievement in organising the Christmas Festival which was considered by the council and community to be a successful event.

315/13/14 DATE FOR MAYOR CHOOSING – THURSDAY 8th MAY 2014

It was **RESOLVED** to note.

316/13/14 MEET YOUR COUNCILLORS

a. Arrangements for future meetings

It was **RESOLVED** that the next meeting be held on Saturday 11 January 2014 with Councillors Yates (part) Mrs J Dent, Holley, Mrs G Challen in attendance.

Councillor Brady left the meeting.

317/13/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

318/13/14 ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

Stig Saturday Free Parking Scheme.

Councillor Killea updated members on the current status of Saturday parking, initiatives, concessions and Cornwall Council parking orders.

It was **RESOLVED** that car parking initiatives and concession decisions be delegated to Stig .

Guildhall Caretaking.

The Chairman of Staffing Committee updated members on the current status of caretaking personnel.

It was **RESOLVED** to note.

319/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

320/13/14 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

Revised Saltash Bus Service

The Chairman referred to a letter received from Plymouth City Bus in response to his letter sent in relation to the change of service 30.

It was **RESOLVED** to note.

Letter received from Lucy Kane

The Chairman read out a letter received from Lucy Kane requesting attendance at the next public event in order that she may fund raise for poor countries.

It was **RESOLVED** that the Chairman respond to the letter and that members give consideration to the request.

Cornwall Council Debt Seminar

The Chairman informed members of an invitation received from Cornwall Council for members to register their interest in attending a presentation from John Ede of East Cornwall Citizens Advise Bureau Initiative.

It was **RESOLVED** to note.

Tamar Trotters

The Chairman read out a letter from Tamar Trotters requesting the Council's approval for it to host one of Sport Relief's Sainsbury's Sports Relief Mile events prior to it submitting a formal application to Cornwall Council for the use of Warfelton Field for the event.

It was **RESOLVED** that the council approve the event.

Church Lane Traffic Congestion

Councillor Mrs G Challen requested members suggestions with regard to the amount of usage Church Lane is experiencing by local transport buses.

Councillor Austin reported talks were currently on-going with the bus companies regarding the issue.

It was **RESOLVED** that Councillor Austin will continue to progress the matter.

Saltash Youth Council

Councillor Gee reported that former town councillor Peter Stephens had retired as Chairman and that Councillor Mrs G Challen has been elected as Chairman.

It was **RESOLVED** that the Chairman send a letter on behalf of the Council to Peter Stephens thanking him for his long standing service as Chairman.

321/13/14 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

None.

322/13/14 DATE OF NEXT MEETING

Tuesday 21st January 2014 at 5.30pm
Thursday 6th February 2014 at 7.00pm

323/13/14 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 10 pm.

Signed: _____
Chairman

Dated: 6th February 2014