

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 6th March 2014 at 7.00pm

PRESENT: Councillors: D Yates (Chairman), R Austin, R Bickford, Mrs G Challen, Mrs J Dent, Ms G Donovan, G Ellison, Mrs H Frank, M Gee, D Holley, Mrs S Hooper MBE, W Phillips, L Russell,

ALSO PRESENT: P Thistlewaite – CIC Chairman, 2 Members of the press, 26 Member of the public, R Lane – Town Clerk

APOLOGIES: Councillors: J Brady, A Killeya, J Shepherd.

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

PRAYERS

Prayers had been led by Reverend G Cryer – Mayors Chaplain at the Annual Town Meeting with Parishioners of Saltash that had preceded this meeting.

373/13/14 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Russell	PA14/01188	Pecuniary	Relations live on estate that are objecting to planning.

CHAIRMAN'S REPORT

a. Chairman's Report

Friday 7 th February	Launch of new shopping bag at "For Saltash"
Friday 7 th February	Burraton Community Players performance of "Mother Goose".
Saturday 8 th February	Meet Your Councillors on Fore Street.
Saturday 8 th February	Saltash Music, Speech & Drama Festival at Wesley Church.

The visit by the Plougastel children on the 10th February, was cancelled due to the bad weather.

The Mayoress attended:

Saturday 15 th February	Auditions at Ashtorre Rock for the Lions May Fair Queen and Princesses
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It was **RESOLVED** to note the report.

POLICE REPORT

a. Police Report

Police Crime Report

Last year's crimes for February to March - 62

This year for the following period - 39

Crime	Saltash
Theft	8 (3 from Shops)
Theft from motor vehicle	4
Burglaries	2
Assault	10
Drugs	1
Criminal Damage	2
Criminal Damage to Vehicles	4
Drink Drive	1
Make/Possess Explosives	1

Dog Complaint	2
Communication Acts	1
Forged Prescription	1
Public Order	2

The thefts from Motor vehicles occurred on 10/02/14. All were forced entry by various means. There have been no further break-ins and there are currently no suspects.

Litter Picks in Alamein and Tamara Estate Area on 20th February 8 bags of litter a mattress and a television were collected

Following some ASB in the Gordon Court/Church Road Area of the town a dispersal zone has been applied for. In the interim period there will be regular patrols by NPT and Response.

Despite a big push to set up a Saltash Against Retail Crime initiative (SARC) we have had to shelve the plans through lack of interest. The take up on the scheme was 7 businesses out of approx 40

It was **RESOLVED** to note the report.

REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

- a. Receive Report and consider any actions arising

Report to Saltash Town Council, March 6 2014

This is the occasion to reveal the next steps for the company, which have been under careful consideration by Directors for the last few months.

Memorandum and Articles of Association

We have agreed that these need updating, and we will shortly commence a process of community-wide consultation based on the outline below. Directors will consider responses received, and agree a final draft for submission to the CIC Regulator at Companies House for approval. We hope to have completed this process by mid-summer.

The Company's aim is to identify, plan and deliver social, economic and environmental improvements through a range of enterprises for the benefit of the community in the Saltash area, and will undertake this by:

- (a) Taking due note of local, regional and national plans, policies and opportunities of relevance to the company
- (b) Seeking and taking account of local views about the main social, economic and environmental needs of the community
- (c) Establishing its own strategic plan in response to the above, with a set of priority actions
- (d) Identifying useful partnerships and potential resources to enable the company to deliver the plan through community enterprises

- (e) Taking every opportunity to maximise the impact of the voice of the community
- (f) Continually updating its knowledge, and periodically revising its plan in the light of new information and experience

Strategic Priorities 2014/16

Our collective review of the company indicated the following key issues facing us:

- Membership too low, and members not actively engaged
- Profile and Public Awareness too low
- Can we hold on to 4 Fore Street?
- Formal business plans are needed for current enterprises
- We probably need more assets to ensure our sustainability
- A fresh look at company administration and policies is required

Actions have already commenced in respect of some of these. With a clearer message about the purpose of the company and the benefits of membership, we are setting about revamping our information and publicity, including websites. We will be using the new logo to make our interface with the community more consistent, and we hope this will make joining the company attractive to the public. We want people living and working in the town to come to us with their ideas for action to improve life here – truly community-led enterprise.

Business plans for our main current enterprises (community transport and the community market) have now been approved. We are still working on further development of volunteering in the town, and on maintaining the community voice in health and social care planning. I intend to report on all these next time. We will be taking immediate action on company policies and administration, and the other priority actions will be picked up as opportunities arise.

Peter Thistlethwaite,
Chair

It was **RESOLVED** to note the report.

CORNWALL COUNCIL REPORT

- a. CNA report for noting or matters arising

CORNWALL COUNCIL REPORT

It has been extensively trailed previously, but last week Cornwall Council confirmed that council tax will increase by 1.97% for 2014/15 after three year's freeze. The effect for householders is an increase of 47p per week (or £24.51 per annum for a Band D property).

It gives us Cornwall Councillors no pleasure at all to be responsible for this increase, and worse still, for the extensive cuts to services that will be necessary to balance the budget. But Cornwall is not alone – regular viewers to the regional

news will be aware that Devon County and Torbay Council are facing exactly the same problems and are forced to the same solutions of service cuts.

And this is not the end – Cornwall has to find £195 million of savings before 2019 with reducing government support, so that next year's £41 million is just a start !

There is a disparity of government regional subsidy differentials between rural counties and urban authorities - in the case of Cornwall, £407 per head compared to £1,400 for Merseyside. Also services such as libraries and waste collection cost far more to deliver in rural areas. Cornwall's senior executives and MPs continue to lobby for rural fair shares.

Amongst the coming cuts and increased charges :

- Cornwall now has a new Chief Executive, Andrew Kerr, on board. He has a strong record in previous appointments in the North East, and more recently Cardiff. His initial action will be to reduce the number of highly-paid Directorates from six to three, making considerable savings.
- All libraries throughout Cornwall will close for an additional day each week, and it is almost certain that the mobile library service elsewhere in Cornwall will be discontinued. Presently, negotiations with staff are taking place to determine which day.
- Tamar Bridge tag accounts will now attract a standing charge of 80p per month. Saltash members feel particularly bitter about this and all voted against this method of raising revenue. We wanted to raise a similar amount by a small increase in cash tolls on the Bridge, and a higher cash toll on the Ferry, to begin to reflect the massively higher costs of the Ferry operation (plus a charge for new tags). Our objective was to mitigate the effect on regular commuters.

How often do we see unpopular decisions taken out to public consultation – and then totally ignored ? Both the library cuts and the Tamar Bridge charge are cases in point. 58% of responses were against the tag charge method, together with the unanimous view of Saltash Town Council representing 16,000 electors.

I must also comment on the consequences of the appalling storms that battered Cornwall, with the highest rainfall for over 200 years. It is estimated that local damage amounted to over £21 million, not counting the impact on the tourist industry, and the fact that Cornwall is virtually cut off by the severe damage to the main rail link at Dawlish.

It's an interesting fact that it took severe flooding in the commuter belt of Thames Valley and Oxfordshire to kick the Government in to action. The army was sent in with thousands of sand bags available – the Somerset levels had been one vast lake since before Christmas ! We are now promised that “money will be no object” and that emergency repair funds are available through the Bellwin formula.

However, our senior councillors and our MPs seem to singing from the same hymnsheet, and are determined to see that Cornwall is not forgotten. And the Dawlish disaster seems to have awakened long-dormant plans for an alternative main line route, so some good may emerge.

Congratulations to Burraton Community Primary School and its Head Teacher Lisa Tamblyn. Burraton has come out of a difficult period to join the 84% of Cornish primary schools ranked as “good or improving”.

Joe Ellison

It was **RESOLVED** to note the report.

374/13/14 QUESTIONS FROM THE PUBLIC

A resident of Saltash spoke regarding his objection to the proposed monthly charge being introduced for bridge tag holders. He also endorsed the comments of Councillor Holley and noted Councillor Ellison’s comments regarding their objections to the proposed increase for tag holders.

A resident of Saltash elected as the nominated spokesperson representing dwellers at Churchtown Farm spoke in opposition to planning application PA14/01188

375/13/14 MINUTES

The minutes of the meetings held on 6th February 2014 and 18th February 2014 were confirmed and signed as a correct record.

376/13/14 MATTERS ARISING FROM THE MINUTES

None.

377/13/14 FINANCE:

a. The following receipts were **NOTED** in:

i. January 2014

Guildhall Hire	337.50	
HMRC	5078.11	VAT rebate
Barclays Bank	3.43	Loyalty reward
Barclays Bank	17.13	Refund charges 01/ 2014

ii February 2014

Guildhall hire	2142.66	
St Stephens PCC	2770.00	Burial fees
Allotment rents	90.00	
Advertising income	18.00	From Town Messenger

b. The following payments were **NOTED** in :

i. January 2014

B Davies	500.00		Festival Fund
Barclaycard Commercial	86.21		Ace Safety Wear
Barclays Bank	17.13		Commission charges
British Gas Business	527.78	439.82	Gas charges 24/11 – 13/12
Cecil Arms	100.00		Community Toilet Scheme
Celebration	720.00	600.00	Christmas Lights Firework Display
Consortium	219.31	201.07	Stationary Inc 1 st & 2 nd class stamps
Consortium	12.59	10.49	Vanish Oxi Action Bucket
Consortium	206.82	172.33	Stationary Inc Copier paper
Cornish Farm Produce	84.00	70.00	Supply & Disposal of 2 Christmas Trees
Cornwall Council	658.00		Guildhall rates
Cornwall Council Pensions	781.78		Superannuation
EDF	39.42	37.54	Electricity 9/10 – 05/12
EDF	19.96	17.84	Christmas lights SP1
EDF	45.92		Christmas lights SP5
EDF	1.23		Christmas lights SP4
EDF	63.22	60.21	Unmetered Supply-Lighting Saltash
Eon	171.48	142.90	Electricity Guildhall 19/11 – 10/12
Eon	14.94	14.23	Electricity – Cemetery 19/11 – 10/12
Geoff Peggs	547.20	456.00	Asbestos Survey and Sampling at Heritage centre
Hays	77.04	64.20	Temporary staff
Hays	223.42	186.18	Temporary staff
Hays	308.16	256.80	Temporary staff

Hays	154.08	128.40	Temporary staff
Hays	231.12	192.60	Temporary staff
Hays	308.16	256.80	Temporary staff
Hine Brothers	1040.00		Ground Maintenance Dec 2013
Hine Brothers	1500.00		Building of wall and planting of shrubs – Tamar Bridge slip road
Hine Brothers	215.00		Erect and disposal Christmas trees – Victoria Gardens
Hine Brothers	1522.00		Footpaths 2 nd Cut 2013
HMRC	1787.62		PAYE/NIC
Hudson Accounting	300.00		2013/14 Interim internal Audit
ICOM South West	70.54	58.78	Telephone bill
IRQ Systems Ltd	142.79	118.99	IT support & broadband
J Hooper	40.00		Music in Fore Street
Leaflet & Newspaper Distribution Ltd	394.40	378.67	Town Messenger delivery
Mayoral allowance	270.00		
Party Project	380.00		Hire of Snow cannon 2/12/13
Public Works Loan Board	10692.33		Cemetery loan repayment
S Crocker	100.00		Community Toilet Scheme
S Libby Builders	1680.00	1400.00	Window and door replacement – Maurice Huggins room
Saltash Gateway CIC	75.00		To collect Lanterns from Schools take to Guildhall 6/12
Saltash Window Cleaning	45.00		4 Week window cleaning Guildhall
Siemens Financial Services	455.70	379.75	Copier rental
South West	121.12		Water Bill 28/9 –

Water			16/12
Staff	136.00		Professional fees
Staff expenses	18.40		Re CPD
Staff expenses	27.10		Re CPD
Staff salaries	8348.44		
The Rubber Band	150.00		Music band – Saltash Lantern Procession
Tooza!ii	3586.00		3 x Lantern workshops – Christmas Event
Travis Perkins	31.03	25.86	Club Hammer, Barrier Roll, Fencing Pins
UK Fuels Ltd	49.94	41.61	Fuel
Viking	1760.60		Screen Dividers
Viking	352.12		VAT on the above

ii. February 2014

Pilgrim Pitch	840.00		Community Chest grant
Saltmill			

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None.

d. Bank reconciliations up to 28th January 2014 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

It was **RESOLVED** to note.

378/13/14 PLANNING:

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to

determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

c. Applications for consideration:

Due to the attendance of members of public for PA14/01188 only the Chairman took this item next.

Prior to the next item Councillor Russell declared a pecuniary interest and left the meeting room.

PA14/01188

T Carew-Pole - Churchtown Farm, Farm Lane, St Stephens
Outline application for up to 25 dwellings with all matters reserved apart from access.

Ward: West

Date received: 24.02.2014

It was RESOLVED to RECOMMEND REFUSAL DUE TO:

1. The application is outside of Saltash's development limit and is not proposing 100% affordable housing. Cornwall Council can currently demonstrate a five year land supply and the proposal is premature and should await the completion of the Local Plan.

2. The proposed access arrangements are not satisfactory. Use of the south entrance would cause conflicts at the pinch point by the stone barn which would normally necessitate reversing manoeuvres. The narrow width of the northerly end of the access lane would also cause unacceptable problems for the number of units proposed.

3. The proposal could have an unacceptably adverse effect of the setting of St Stephens Church, a listed building.

It should also be noted that STC seeks to provide large, high quality units in large plots to rebalance the housing stock and attract businessmen and entrepreneurs to the town

Councillor Russell was invited and returned to the meeting

Prior to the next item Councillor Bickford declared a pecuniary interest and left the meeting room.

Councillor Gee left the meeting to attend to an emergency call.

PA14/00705

B Brimble- **Saltash Sailing Club, Tamar Street**
Extension to sailing club.

Ward: East

Date received: 26.02.2014

It was RESOLVED to RECOMMEND APPROVAL.

Councillor Bickford was invited and returned to the meeting.

Councillor Gee returned to the meeting.

PA14/00857

W Buse, Cormac Solutions Ltd – **Disabled Public Conveniences, Belle Vue Car Park (West), Belle Vue Road**

Alterations to existing disabled toilet by providing a new entrance and creating a multi-user facility.

Ward: East

Date received: 19.02.2014

It was RESOLVED to RECOMMEND APPROVAL.

PA14/00989

Mr Bredmeyer – **49 Lynher Drive**

Install a new 'shower room' window to side of property.

Ward: South

Date: 13.02.2014

It was RESOLVED to RECOMMEND APPROVAL SUBJECT TO:

- 1. Frosted glass to be used.**
- 2. Restricted opening of the window to curtail any overlooking.**

PA14/01032

P Evans - **Wills Tenement, Trehan**

Listed building consent to extend the kitchen out to make a conservatory/dining area (revision to approved application PA13/09974).

Ward: West

Date: 26.02.2014

It was RESOLVED to RECOMMEND APPROVAL.

PA14/01116

Miss E Crick, SITA UK – **SITA Recycling Civic Amenity Site, Tamar View Industrial Estate, Avery Way**

Variation of Condition 10 (hours of operation) attached to decision notice no CN83 (5)

Ward: North

Date: 13.02.2014

It was RESOLVED to RECOMMEND APPROVAL.

PA14/01195

J Charlesworth, Waitrose Ltd – **Waitrose Ltd, Tamar View Industrial Estate**

Installation of external horticulture units to the front of store and associated works.

Ward: North

Date received 17.02.2014

It was RESOLVED to RECOMMEND APPROVAL.

PA14/01436

Mr and Mrs R Didymus - **32 Longview Road**

Proposed alterations to roof plus a rear dormer.

Ward: North

Date received: 26.02.2014

It was RESOLVED to RECOMMEND APPROVAL.

PA14/01474

Mr and Mrs C and J Thorp – **Land adjacent to 1 Oaklands Drive**

Construction of 1 No two storey dwelling (amendments/changes to approved design.)

Ward: North

Date received: 27.02.2014

It was RESOLVED to RECOMMEND APPROVAL SUBJECT TO:

1. **No high fences adjacent to the highway.**
2. **The fence line between Fairmead Road and Oaklands Drive being reduced to prevent any visual impairment at the road junction.**

PA14/01584

N Sparrow - **River View, Carkeel**

Construction of an open veranda.

Ward: North

Date received: 24.02.2014

It was RESOLVED to RECOMMEND APPROVAL.

PA14/01731

P Evans - **Wills Tenement, Trehan**

Extend the kitchen out to make a conservatory/dining area (revision to approved application PA13/09973).

Ward: West

Date received: 26.02.2014

It was RESOLVED to RECOMMEND APPROVAL.

d. Tree Applications/Notifications:

i. Applications:

None

ii. Notifications:

PA14/01457

R Fursier – **Isafjordur, Forder**

Application for works to Trees within a Conservation Area namely removal of tangled small branches and reduction of density of canopy to one Cherry Tree (T1), progressive raising of canopy by removal low overhanging branch (A and B) to one Ash Tree (T2) and remove dead branches back to living tissue to one Weeping Willow Tree (T3).

Ward: West

Date received: 27.02.2014

It was **RESOLVED** to note.

- e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

None

379/13/14 CONSIDERATION OF LICENSE APPLICATIONS

None

380/13/14 SALTASH NEIGHBOURHOOD PLAN

a. Update

The Chairman reported that the working group is now meeting fortnightly and a grant of £500 had been received from Cornwall Council to facilitate progression of the plan.

He further reported that an initial test questionnaire had been designed that will be distributed to targeted community groups and that the working group will be in attendance at Mayfair.

Councillor Holley requested his thanks be recorded for the Chairman's dedication and work on the plan to date.

It was **RESOLVED** to note the report.

381/13/14 CORRESPONDENCE

None

382/13/14 APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES:

Staffing Committee held on 25th February 2014

The minutes of the Staffing Committee held on 25th February 2014 were confirmed and signed as a correct record

383/13/14 A REQUEST TO BOOK THE GUILDHALL

Members considered a request to book the Guildhall and Mary Newmans Cottage for a paranormal investigation during an evening or through a night.

It was **RESOLVED** that:

1. The booking be accepted subject to a member of staff being available to staff the event.
2. The full operating costs of the Guildhall being paid by the hirer.
3. The request to hire Mary Newmans Cottage be referred to the Tamar Society.

384/13/14 NOMINATIONS FOR MAYOR ELECT 2014/15

Councillor Mrs Jean Dent was proposed.
The Chairman requested any other nominations, there being none.

It was **RESOLVED** unanimously that Councillor Mrs Jean Dent be nominated as Mayor Elect for the ensuing year.

385/13/14 NOMINATIONS FOR DEPUTY MAYOR ELECT 2014/15

Councillor Phillips was proposed.
The Chairman requested any other nominations, there being none.

It was **RESOLVED** unanimously that Councillor Phillips be nominated as Deputy Mayor Elect for the ensuing year.

386/13/14 MEET YOUR COUNCILLORS

- a. Arrangements for future meetings

It was **RESOLVED** that Councillors Yates, Phillips, Holley and Killeya attend the next meeting to be held on Saturday 8th March 2014 in Fore Street.

The Chairman requested that prior notice be given that there would be no meeting in Fore Street for May due to the Mayfair.

It was **RESOLVED** to note.

387/13/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

388/13/14 ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

389/12/13 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

390/13/14 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

1. Bell Vue

The Chairman referred to a letter received from Cornwall Council relating to the disposal of the building and that he had arranged a tour of the building on Friday 7th March 2014 at 2 pm to which members were welcome to attend.

It was **RESOLVED** to note.

2. Parking Problems Off Burraton Road

Councillor Mrs Hooper M.B.E. informed members that she had received continuing complaints from a business regarding obstruction and parking to the area surrounding its premises.

Councillor Ellison updated members on the current status of the problem and measures he had undertaken to alleviate the issue.

It was **RESOLVED** that:

1. Cornwall Council ward members monitor the problem.
2. The police be requested to visit and implement enforcement for any obstruction taking place.
3. The Chairman write to the business notifying them of the council's actions.

3. Fund Raising Events

Councillor Ellison notified members that a resident of the Waterfront was organising fund raising events for leukaemia and requested members support to promote the activities.

It was **RESOLVED** to note.

391/13/14 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

None.

392/13/14 DATE OF NEXT MEETING

Tuesday 18th March 2014 at 5.30pm
Thursday 3rd April 2014 at 7.00pm

393/13/14 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 10.05 pm.

Signed: _____
Chairman

Dated: 3rd April 2014