

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 12th March 2014 at 7.00 pm

PRESENT: Councillors: Mrs J Dent (Chairman), J Ellison, Mrs H Frank, L Russell, D Yates

ALSO PRESENT: Councillor R Bickford
W Cotton – Saltash Chamber of Commerce
P Dickerson – Saltash Chamber of Commerce
Mrs A-J Thomas, Senior Administration Officer

APOLOGIES: Councillors: J Brady, Ms G Donovan, Mrs S Hooper MBE

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

119/13/14 DECLARATIONS OF INTEREST

1. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required

Councillor	Item	Pecuniary/Non-pecuniary	Reason
None			

120/13/14 QUESTIONS FROM THE PUBLIC

None

121/13/14 FINANCE:

- a. Current Committee budget statement

The Current Committee budget statement was noted.

122/13/14 CHAIRMANS REPORT

The Chairman reported that the Cornwall in Bloom application will be made as soon as the new leaflet is available.

She further reported that she had investigated the following project. Britain in Bloom turns 50 this year and to celebrate the RHS have launched 'Growing for Gold'. The hope is that as many groups as possible will turn Britain golden yellow with pollinator-friendly flowers this summer.

The RHS is offering all registered In Bloom and It's Your Neighbourhood groups free mixed sunflower seeds to plant this spring to celebrate. The plan is to plant them around the allotments in Churchtown on Wednesday 16th April (at a time to be confirmed) and children are encouraged to participate. The Senior Administration Officer will promote the event on social media.

It was **RESOLVED** to note the report.

123/13/14 REPORTS FROM WORKING GROUPS:

None

124/13/14 ELWELL WOODS/CORNISH CROSS

Annual Maintenance of Cornish Cross

Councillor Ellison reminded Members that the Cross has now been in place for almost a year. The annual maintenance is now due.

It was **RESOLVED** that Councillor Ellison will pass the contact details of the contractors to the Town Clerk to progress.

125/13/14 ALLOTMENTS

It was reported that there will be approximately 18 new allotments available at Churchtown Cemetery and plans are currently being drawn up. People on the waiting list have been contacted and it is hoped to have the plots available in time for the planting season.

As a result of the new allotments the waiting list has been reduced with approximately thirty people now left on the list.

The Chairman reported that she had visited the new allotment site at Grenfell Avenue and work to clear the site was still awaited.

It was **RESOLVED** that the Chairman will ask the Clerk to contact the contractors to progress the works at Grenfell Avenue.

126/13/14 GRITTING AND SNOW CLEARING ARRANGEMENTS

Councillor Yates reported that more grit bins will be delivered in due course. It may be necessary to move some of the bins to different locations as the lids keep blowing open. It was suggested that either the type of bins obtained is reviewed or a method of keeping the lids closed is investigated.

It was **RESOLVED** to note the report.

127/13/14 FESTIVE LIGHTS

Councillor Bickford reported that he will liaise with Mr Reid regarding the ordering of the cross sections and the choice of design.

It was **RESOLVED** to note the report.

128/13/14 REFURBISHMENT AND RE- LANDSCAPING OF THE LATCHBROOK ROUNDABOUT

It was reported that the Latchbrook roundabout is in a poor condition. Members considered a quotation for the refurbishment and re-landscaping.

Following a discussion it was felt that the cost of the proposed work was too high at present and suggested as an alternative a Community Working Party to undertake the work.

It was **RESOLVED** that the Latchbrook Neighbourhood Association and a local business be contacted to gauge support for the project. The quote will be kept on file.

129/13/14 ENGAGING WITH UK ROUNDABOUTS COMPANY TO SET UP SPONSORSHIP DEALS FOR ROUNDABOUTS/FLOWERBEDS IN SALTASH

The Chairman briefed the Committee on a meeting she and the Town Clerk had held with UK Roundabouts Ltd. The proposal (copy on file) was circulated.

The Committee supported the idea in principle.

It was **RESOLVED** to accept the proposal subject to the Chairman reporting answers to the following queries to the Town Council:

1. What is the length of the contract with the Town Council?
2. What is the length of the contract with sponsors?
3. What is the size of the signs?
4. Confirmation that only local firms are approached.
5. Do the Town Council have a right of veto?
6. Confirmation of insurance when installing the signs.

**130/13/14 GROUND'S MAINTENANCE, WATERING AND GRASS CUTTING
TENDER ON 3 YEAR BASIS**

The Committee considered the draft document (copy on file). A query was raised regarding the sponsored flower boats which the Chairman will check with the Clerk subject to that being clarified:

It was **RECOMMENDED** to approve the Grounds Maintenance, Watering and Grass Cutting Contract being put out to tender on a three year basis.

**131/13/14 RESPONSE TO FOOTPATH ISSUES (REFERRED FROM TOWN
COUNCIL 6th FEBRUARY 2014**

It was **RESOLVED** that Cornwall Councillors Ellison and Mrs Frank will follow up these issues with Cornwall Council.

**132/13/14 REQUEST FOR A DONATION FROM CORNWALL COUNTY PLAYING
FIELDS ASSOCIATION (CCPFA)**

It was **RESOLVED** to decline the request for a donation.

**133/13/14 REQUEST FROM SALTASH LIONS CLUB REGARDING FLOWER
BOATS**

Members considered a letter from Saltash Lions regarding flower boats (copy on file).

It was **RESOLVED** to:

- a. accept the offer to repair the boat in Alexandra Square
- b. decline the request to sponsor the boat at the bottom of Fore Street (outside the betting shop) as there are already plans for the area.

134/13/14 RELOCATION OF PLANTERS REMOVED FROM REGAL COURT

The Committee considered sites for the planters that have recently been removed from Regal Court due to development of the site.

It was **RESOLVED** that two sites be considered and that the Chairman contact owners for permission at:

- a. Keast Mews
- b. The Courtyard at the top of the town.

135/13/14 DONATION TO TAVATA FOR 2014 VISITOR GUIDE LEAFLETS

It was **RESOLVED** to donate £200.00 to TAVATA towards the cost of the visitor leaflets from the Tourism and Signage budget.

136/13/14 REPLACING THE MOSAICS ON THE WEST SIDE OF THE FOOT/ROAD BRIDGE OVER THE A38

The Chairman reported that the Mosaics on the west side of the bridge over the A38 are beyond repair. Councillor Ms Donovan had suggested that the Plymouth College of Art and Design may be able to provide new art works.

The Chairman has spoken to Saltash Heritage who had made a number of suggestions of themes which include Cornish Crosses, Saltash Town Seals, World War One commemoration and Waterside themes.

Members also suggested Brunel, the Union Inn.

It was **RESOLVED** that the Chairman and Councillor Ms Donovan progress the matter with the College and report back to the Committee.

137/13/14 OTHER AREAS THAT THE SERVICE COMMITTEE IS RESPONSIBLE FOR

The following items will be taken upon notification by members to the Chairman prior to the meeting with a short written report summary.

- Street furniture
- Community Toilet Scheme
- Community clean up projects/other environmental issues
- Additional litter bins in outer areas
- Increased toilet cleaning
- Bus shelters & stops
- Industrial estate issues
- Play areas/play grounds

138/13/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960: To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

139/13/14 AS REQUIRED OR IF NECESSARY

None.

140/13/14 PUBLIC BODIES (Admission to Meetings) Act 1960: To resolve that the public and press be re-admitted to the meeting.

141/13/14 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR

1. Bunting In Fore Street

Councillor Mrs Frank asked for the approval of the Committee for putting the black and gold bunting up in Fore Street.

It was **RESOLVED** that:

- a) Councillor Mrs Frank will progress the application with Cornwall Council and obtain quotations for the erection of the bunting.
- b) The cost of the installation to be paid from the Public Arts and Maintenance budget.

2. Cornish Flags in Fore Street

The Chairman reported the replacement of the Cornish flags in Fore Street is being progressed.

Councillors Yates and Russell offered assistance if required.

It was **RESOLVED** to note.

142/13/14 PRESS RELEASES OR ARTICLES REQUIRED

None.

143/13/14 DATE OF NEXT MEETING

Wednesday 14th May 2014

Rising at 8.20pm

Signed: _____
Chairman

Dated: _____ 3rd April 2014