

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 1st July 2008 at 7:30pm

PRESENT:- Councillors M Gee (Chairman), R Austin, P Clements,
Mrs S Hooper MBE, A Killeya, Mrs F Knight, D Yates

ALSO PRESENT:- Councillors R Bickford,
Mrs M Small (Town Clerk)

APOLOGIES:- Councillors N Challen, D Holley (Holiday),
Mrs S Lennox-Boyd (Illness), B Reid, C Riches, P Stephens (unwell)

60/08/09 DECLARATIONS OF INTEREST

No declarations of interest were declared.

61/08/09 CEMETERY EXTENSION

Councillor Austin reported that he had written to Mr Cressey of Antony Estates advising that the Council would like to use approximately a third of the land being acquired for allotments until the time it was needed as a cemetery. The District Council is looking at the amenities and the trees and the Town Council need to have a tree survey as part of the Planning Application.

It was **AGREED** that:

- (i) the Town Council pay approximately £150 for a tree survey.
- (ii) the Town Council submit the Planning application
- (iii) remind Mr Cressey that he was getting the details together to submit an application in the middle of June but there has been no further communication.

62/08/09 FUNDING OF NEIGHBOURHOOD WATCH

The Clerk reported that she had contacted the Volunteer Office at Torpoint but had received no follow up. It was **AGREED** to take this off the agenda, unless the group come back to the Town Council to request funding.

63/08/09 TITHE MAP AND APPORTIONMENT

The Clerk reported that the St Stephens by Saltash map is Crown copy-write. In the 1840's three maps would have been made; one is at Kew at the National Records Office, the second would have been given to the Diocese of Truro but this map is missing and the third would have been given to the local Parish Church and it is this copy from which they now propose to make a digital copy. The Crown copy-write has expired but if a new copy is made by the Records Office they will have the copy-write. The map will sell at £20 if the Town

Council pay £150 but if the Town Council pay £200 each copy will be sold at £15. Probably, in two or three years time the map will be available free online. Councillor Mrs Hooper stated that she had a hard copy of the map and it was **AGREED** to wait until next month to make any decision having seen a copy of the map.

64/08/09 **YOUNG CITIZEN OF THE YEAR AND CITIZEN OF THE YEAR**

Consideration was given to the formation of policies in relation to the above awards. It was **RECOMMENDED** that:-

- (i) the awards be re-named Saltash Citizen Award and Young Citizen Award.
- (ii) the proposed policies are circulated for approval at the Council meeting.
- (iii) a letter is sent to Rotary regarding proposed changes, ie approval for change of name, getting a third party to decide on the Citizen, consultation with the Freemen of the Town, need a points based system.
- (iv) a letter is sent to Colin Breed who introduced Young Citizen of the Year and gave the cup seeking approval for the changes.

65/08/09 **FREEDOM OF THE TOWN**

The proposed policy was discussed and it was **RECOMMENDED** that this is circulated and considered at the full Council meeting.

66/08/09 **PETER STEPHENS TROPHY**

It is **RECOMMENDED** that the award of this trophy is decided by the Mayor alone.

67/08/09 **DIGITAL MAPPING SYSTEM**

- (i) Prior to the meeting, the Committee had received a demonstration from Pear Technology on its Digital Mapping Systems. It was **AGREED** that Councillor Bickford investigates other such packages and reports back to the next meeting.
- (ii) Councillor Killeya will make enquiries from the District Council if they would be willing to give the Town Council a free copy of the map, being a principal Authority.

68/08/09 **PROJECTION SCREEN**

Following a request by Saltash Heritage, quotations have been obtained for a larger projection screen for use in the Guildhall. It was **AGREED** that when the current screen needs replacing, then the Council will look at obtaining a larger screen.

69/08/09 **RE-PAINTING 15/17 LOWER FORE STREET**

The Clerk reported that not all quotations were in regarding this painting and therefore this will be considered at the next meeting.

70/08/09 **PENSIONS**

Employer bulletin No.2 had been previously circulated giving details of the new arrangements for the Cornwall Pension Fund. There is now a tiered employee contribution which is based on Whole Time Equivalent salaries rather than the previous 6% for all employees. The Clerk reported that the contribution rate for employees currently in the scheme will be 5.8% and 6.8% for the Town Clerk. The bulletin contained further guidance on what will count as pay and details of when the contribution rate may be altered.

It was **RESOLVED** that the Town Council sets the rate for employee contributions as per the band, which will be reviewed annually in line with the rise in the Retail Prices Index.

71/08/09 **CIVIC PRINT**

The Clerk showed copies of the current Civic Print and it was **AGREED** to bring a copy to the next meeting with the two logos in colour before any decision is made.

72/08/09 **MINERALS CONSULTATION**

Councillor Gee reported that he had read the documentation regarding the Minerals Consultation, which in fact was only Consultation on the way it had been presented. It was **AGREED** that no response is required.

73/08/09 **COMMUNITY CHEST FUND**

- (i) A letter of thanks was received from the Scouts enclosing photographs of the tent which had been purchased. The tent has been used at three camps this year and is proving to be a great asset.
- (ii) The Clerk reported that K2 had submitted further quotations for their computer equipment from which it was noted that as costs had risen in between applying for the grant and it being approved, they were now to purchase a different computer and supporting components/peripherals. It was **AGREED** to note the alterations and give approval to continue the purchase.

74/08/09 **PRESS REPORTS**

It was **AGREED** that no press reports were required.

75/08/09 **DATE OF NEXT MEETING**

Tuesday 5th August 2008 at 7:30pm