

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in T he Guildhall on Thursday 3<sup>rd</sup> April 2014 at 7.00pm**

**PRESENT:** Councillors: D Yates(Chairman),R Bickford, Mrs G Challen, Mrs J Dent, Ms G Donovan, Mrs H Frank, D Holley, Mrs S Hooper MBE, A Killeya, W Phillips,L Russell, J Shepherd

**ALSO PRESENT:** Reverend G Cryer,P Thistlewaite– CIC Chairman, PCSO N Jaycock, 11 Members of the public, 2 Members of the press, R Lane – Town Clerk

**APOLOGIES:** Councillors: R Austin,J Brady, G Ellison,M Gee, Pete Densham – Manager of Saltmill.

---

### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

### **PRAYERS**

Reverend G Cryer – Mayors Chaplain led prayers.

### **01/14/15      DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Challen	PA14/01721	Non Pecuniary	Friend of applicant

## **CHAIRMAN'S REPORT**

### a. Chairman's Report

Friday 21 <sup>st</sup> March	WWI Exhibition and Festival of Flowers at Burraton Methodist Church.
Sunday 23 <sup>rd</sup> March	Civic Service at St. Nicholas & St. Faith Church.
Monday 24 <sup>th</sup> March	Children from Plougastel at the Guildhall.
Wednesday 26 <sup>th</sup> March	Saltash Live at Home Scheme AGM
Thursday 27 <sup>th</sup> March	Opening of the CTP Employment Fair at the China Fleet Club.
Wednesday 2 <sup>nd</sup> April	Elliotts Store WW1 Exhibition Official Opening.

Deputy Mayor attended:

Saturday 22 <sup>nd</sup> March	St. Austell Town Council Civic Service.
---------------------------------	---

It was **RESOLVED** to note the report.

## **POLICE REPORT**

### a. Police Report

Since the last town council meeting on the 6<sup>th</sup> of March there have been a total of 78 recorded crimes for Saltash and surrounding areas. This is a slight increase on the same period last year which saw 67 recorded crimes.

Included in these are:

12 shopliftings

5 thefts from motor vehicle

10 assaults

The particularly high number of shopliftings can be attributed to Waitrose recently being targeted. Those responsible have been identified and are being dealt with.

Furthermore, Caradon has recently seen the implementation of pro-active officers. These officers, often in plain clothes and in unmarked vehicles are tasked with

targeting prolific offenders with a particular aim of reducing acquisitive crime across the region.

The problem solving plan created for the Tamara estate was a success. Many residents have commented on how quiet the area is of late and that the police presence has been noticeably higher. This is of course just the beginning of our work on the estate. The intention of the problem solving plan was to build bridges with residents and try to establish individuals who will share information with us.

A problem solving plan has been created for Wentworth way following reports to police and local authorities that antisocial behaviour has escalated in the area. Shortly police will be conducting a joint visit with local authorities to establish what improvements can be made and officers have been tasked with carrying out targeted patrols in the area.

The Saltash Neighbourhood policing team recently had a meeting with trading standards officers. This tied in with a team of trading standards officers patrolling Saltash focusing on a range of issues. Included in this was 'test purchasing', which involves people under the age of eighteen, entering licensed premises to attempt to purchase alcohol. You will be pleased to know that of the many premises tested, only one failed to request identification. Trading standards then work with the offending premises to ensure that staff enforce the 'challenge 21' policy.

Councillor Holley thanked the police for their work on the Tamara Estate and requested that regular patrols be maintained.

PCSO Jaycock stated that the patrols would be maintained.

It was **RESOLVED** to note the report.

#### **REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

- a. Receive Report and consider any actions arising

#### **Report to Saltash Town Council, April 3 2014**

My recent reports to you have tended to concentrate on strategic plans and organisational changes we are implementing. I shall use this occasion to bring you more up to date on progress with existing community enterprises.

- **Community Market**

We are about to complete our first year of this community enterprise. We open from Tuesday to Saturday each week, and we have no problem letting stalls at our attractive rate, whilst being able to achieve financial balance. We now have some know-how which we will be applying to attract more customers and traders and to bring more special events.

For example, the monthly Local Food Market on Friday this week is followed by an event on Saturday where stall holders are local Charities and voluntary bodies. Last month the Food Market was followed by the inaugural Youth

Market in partnership with Cornwall College. Everyone was encouraged by the interest this generated, and it will be repeated in May.

Publicity will be a key part of our approach this year. This is made possible because of careful management of our s106 funding, and, particularly, through the *I Shop For Saltash* grant.

- **Community Transport**

The *Saltash Hopper* is an underused community asset, and we will be throwing ourselves into expanding this enterprise in the current year.

It would be safe to say that the *Hopper* has merely ticked over in the last two years, with most trips being single events for local groups of various types. This is continuing nicely, and has a community benefit. Also, we have never been short of volunteer drivers, but we really cannot reward them with regular work. But with the bus in good working order, and its finances healthy, we are open to any ideas for the development of its role in the town.

For our own part, we are trying to recruit a volunteer *manager* who could put time, energy and ideas into the challenge of this community enterprise. We will be undertaking more regular publicity, with direct contact with local groups. We have the capacity, through number 4 Fore Street, to offer a “dial-a-ride” service to people with restricted mobility; and we would like to be able to establish some regular runs, eg to and from an outlying part of Saltash or a village. However, we know from the experience of other towns that it does take several years to get community bus services operating regularly and reliably.

Any help with this would be greatly appreciated. Let us together find a way of getting more out the *Hopper* for local folk.

- **SaltashCard**

This is our longest running community enterprise, and about 1500 cards have been issued. The card brings a discount in many local shops and businesses, and helps keep up the profile of the town centre. We want to keep this going strongly. Cards cost £2, but we have decided to offer them free to all persons who become Members of our company. We hope that this is an attractive way to build an active membership.

- **Volunteer Services**

This is our newest community enterprise. We are working with Volunteer Cornwall to raise the profile of volunteering in the town, and to help match bodies needing volunteers with local people with time to spare. There is a drop-in session every Thursday at number 4 Fore Street, and individual help and advice is available from our three volunteers who are working on this.

Watch out for increased publicity which will be launched at the May Fair.

- **Health & Social Care Network**

This enterprise is about ensuring a more effective voice for the public in local services. Unfortunately, the Saltash Health and Wellbeing Group – the main channel for local views – has been disbanded by the new Kernow Clinical Commissioning Group. Saltash people will now have to work to influence an *East Cornwall Locality Group* of KCCG. A change of thinking is now required.

On the other hand, the NHS nationally is setting increasing store by *Patient Participation Groups* in all local GP Practices. Port View surgery established its Group about three years ago, but it is not yet developed enough to be up to the wider challenge. Saltash Health Centre is just beginning to consider its options, although it has had an active “Friends” group.

As a CIC, we are willing to encourage and coordinate things in the background. But, at this stage, there is no substitute for people to get engaged at the GP surgery level. Please do so as individuals – and encourage family, friends, neighbours and colleagues to do the same. We all pay for the NHS, and we should have more direct say in how it is run locally.

- **CAB Building**

We are open to developing a CIC role in any initiative to keep this building as a thriving community enterprise in the town.

**Peter Thistlethwaite,  
Chair**

**Remember..... Local Food Market This Friday 10am – 2pm At  
The Community Market, 4 Fore Street  
.....Followed On Saturday By A Special Charities Market**

It was **RESOLVED** to note.

The Chairman announced that he would take agenda item 20 next as a natural progression from the CIC report on the matter.

**02/14/15**

**REPORT ON BELLE VUE – COUNCILLOR AUSTIN**

**Report for Town Council 3<sup>rd</sup> April 2014 - CAB Building Belle Vue  
Current Position**

- Cornwall Council would like to put the building up for sale for £238,000 but would listen to a good business case to include leasehold instead; they are giving STC/CIC the first option to come up with a business case by the end of May.
- The CAB are applying for planning application at the old mortuary in Victoria Road for B1 Office use, they fully understand that this may not be totally acceptable for staff and volunteers and would much prefer to stay at Belle Vue and use the mortuary for storing files.

- There is also an Adult Care CC office in the building who would also like to stay.
- The building is in relatively good order but could do with a good makeover.

### **Way Forward**

Some Councillors and CIC members have been considering what the building could be used for and how it could be sustainable to make this a Community lead building supported by the TC & CIC.

Interested parties so far:

1. CAB - would be willing to either pay a rent or make a capital contribution.
2. Food Bank – Currently pay £5k/annum for a warehouse – could do something similar at Belle Vue they are currently checking to see if there is enough space in the lower ground floor.
3. Adult Social Care – equivalent rent could be charged to CC – one small office of two desks.
4. Saltash Live at Home Scheme who are looking for premises within the town center
5. A N other to make the building sustainable.

### **What the council has to decide**

1. Do nothing
2. Council to consider taking on the task of producing a business case and project managing.
3. Passing the job of producing a business case and project managing it to CIC (CC is quite happy to work with the CIC on this if it has the TC blessing.)

It was **RESOLVED** that option 3 be approved “Passing the job of producing a business case and project managing it to CIC (CC is quite happy to work with CIC on this if it has the TC blessing)”.

### **CORNWALL COUNCIL REPORT**

- a. CNA report for noting or matters arising

#### **CORNWALL COUNCIL REPORT**

Work is still progressing on the county submission for the new Local Plan. Much of the continuing work is detail around background support for the already published policies and development plan documents.

County have stated that there is now in place the important statistic, the Five Year Land Supply. This in theory means that there is enough identified and approved land to allow building for five years. The importance of this is that without this a developer could use the lack of provision as a very weighty material consideration in favour of giving planning permission. Virtually every large and medium housing application outside of current development boundaries (departures) has

used this argument over the past few years. Now this Cornwall statistic is in place recent departure applications have argued that this statistic should actually apply to a smaller area , such as Saltash parish, or SE Cornwall .

There are important and continuing changes in health provision and governance in Cornwall such as the Health and Wellbeing Board , Health Checks and the BT led initiatives . There is a also a blurring of the line between NHS-led care and Cornwall Council-led care . All as well as the basic demise of the NHS-led surveillance of Cornwall-wide care in favour of locally led arrangements. It may be appropriate for Saltash Town Council to arrange for a briefing ( open to the public) to bring us all up to speed on the different initiatives and governance issues that affect the community.

The new archive centre which will be built in Redruth , and which will be the subject of a forthcoming local exhibition will also house Saltash Towns numerous documents , particularly our ancient and important charters. These documents were housed in Truro some years ago on the clear understanding that if Saltash wished they would be returned either for exhibition or permanent storage. The new archive position , being farther away, makes access more difficult for the east of the county and at some point in the future the Town Council in conjunction with Saltash Heritage may wish to consider the implications arising.

The county is hopeful of getting some of the recently promised grant money to assist in pothole repairs across Cornwall's 4600 miles of roads. The county has not yet received any of the grant money promised by the government for repairs to coastal defences caused by the recent storms.

Derek Holley  
Cornwall Council

Councillor Mrs H Frank updated members on development of the Babbis Farm Meeting Room being progressed as a community facility.

It was **RESOLVED** to note the reports.

### **03/14/15    QUESTIONS FROM THE PUBLIC**

1. A resident spoke with regard to his concerns on the impact of highway safety regarding the Stoketon Cross roundabout.

The Chairman replied that his comments had been noted and would be taken into account during the planning consideration process.

2. A resident spoke on 3 matters:

- I. The resident enquired about the recent DFT consultation on toll increases.

Councillor Holley reported that toll bridges had been requested to comment on future methods of charging and when parameters had been set from this information the DFT will conduct a full consultation.

- II. The resident informed members that he considered that the Cornwall Council 12 monthly collection of garden waste was unnecessary and that a summer only collection would be more appropriate and cost effective to operate.
- III. The resident spoke about access and associated highway dangers to pedestrians using the Notter Bridge bus stop.

Councillor Holley informed him that the Road Safety Committee had previously brought this issue to the attention of the Highway Agency and no action had been taken.

Councillor Holley invited the resident to attend the Road Safety Committee meetings.

- 3. A resident enquired what was happening with the railway station building.

The Chairman informed him that it was not known as it was now privately owned.

- 4. A resident enquired what was happening with the Tesco development.

Councillor Holley informed him that Cornwall Council had now stated work had commenced.

- 5. A resident enquired as to the progress of the Cornwall Council local plan in relation to Broadmoor Farm.

The Chairman informed him that it was ongoing and would include the Broadmoor Farm development.

#### **04/14/15      MINUTES**

The minutes of the meetings held on 6<sup>th</sup> March 2014 and 18<sup>th</sup> March 2014 were confirmed and signed as a correct record

#### **05/14/15      MATTERS ARISING FROM THE MINUTES**

Councillor Killea informed members that his recent absence from a full council meeting had been due to an Ofsted inspection taking place.



He reported that following the inspection Saltash.net had received an excellent report.

The Chairman extended the council's congratulations to Saltash.net and to Councillor Killea.

It was **RESOLVED** to note.

**06/14/15      FINANCE:**

a. The following receipts were **NOTED** in:

i. February 2014

Guildhall hire	463.50	
Nicholls & Sainsbury	18.00	Advertising
Bloom Hearing	36.00	Advertising
Allotment hire	25.00	

i. March 2014

Guildhall hire	425.52	
St Stephens PCC	500.00	Burial fees
Evans	12.00	Advertising
Noakes Habermehl & Kerr	36.00	Advertising

b. The following payments were **NOTED** in:

i. February 2014

1 <sup>st</sup> Office Equipment Ltd	324.90	270.75	Photocopier maintenance and copies 30/9/13- 17/12/13
Cornwall Council Pensions	785.50		Superannuation
Deltor	176.40	147.00	Headed paper
EDF	23.68	22.55	Xmas lights supply point 5 18/12/13 – 29/01/14

EDF	17.12	16.31	Xmas lights supply Point 2 18/12/13- 29/01/14
EDF	19.18	18.27	Xmas lights supply point 6 31/05/13- 29/11/13
EDF	11.71	11.15	Xmas Lights supply Point 1 18/12/13- 29/01/14
EDF	10.52	10.02	Xmas lights supply Point 4 18/12/13 – 29/01/14
Eon	473.15	394.29	Electricity bill - Guildhall
Eon	20.53	19.55	Electricity bill - Cemetery
GoPak	104.69	87.24	Replacement table
Hays	231.12	192.60	Temporary staff
Hine Brothers	122.00		Repairs to gatepost - cemetery
Hine Brothers	395.00		Work at cemetery
HMRC	1983.03		PAYE/NIC
ICOM SW Ltd	58.87	49.06	Telephone bill 01/02/14 – 28/02/14
Mayoral Allowance	270.00		
More Than Art	81.95	68.29	Christmas tree lights – Keast Mews
Parc Signs	1608.90	1340.75	Noticeboards – Waterside and Cemetery
Saltash Window Cleaning	45.00		Window cleaning – Guildhall
SLCC	82.80	69.00	Regional conference
South West Water	70.08		Water charges – Fairmead Road allotments 24/09/13 – 12/12/13
SSE Contracting	833.95	694.96	Installation/removal Christmas lights
Staff salaries	7737.22		
UK Fuels Ltd	12.90	10.75	Fuel – cemetery
Wolferstans	546.00	456.00	Professional charges

i. March 2014

DC Ryland	800.00		Watering of hanging baskets 05/12/13 – 30/01/14
Chris Wells Fine Art	55.00		Repairs to Anne Granville
Groundwork SW	840.00		Re-issue, Community Chest Grant
Petty cash	108.67		
Saltash Youth Council	2000.00		Contribution to Funding
Petty Cash	80.39		
DC Ryland	700.00		Watering of hanging baskets 30/01/14 - 27/02/14
John Brady	160.00		Cllrs Allowance
Saltash Food Bank	1000.00		Donation
Cats Protection	4.00		Account was in Credit – clears the balance for year end

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None.

d. Bank reconciliations up to 28<sup>th</sup> February 2014 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

It was **RESOLVED** to note.

**07/14/15 PLANNING**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls

will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.

c. Applications for consideration:

**PA14/01222**

Miss Catherine Turner

**Hall Farm Barn, Trematon, Saltash**

Listed building consent to install solar PV array on south facing roof of barn

**Ward: West**

Date received: 26.03.2013

**It was resolved to RECOMMEND APPROVAL**

**PA14/01581**

Mr and Mrs I Burnard

**All Weathers, Carkeel, Saltash**

Alteration and extension to form garage and additional bedroom

**Ward: North**

Date received: 21.03.2014

**It was resolved to RECOMMEND APPROVAL**

Prior to the next application Councillor Mrs G Challen declared a non pecuniary interest and left the meeting.

**PA14/01721**

Mr Darren Bennetts – Modol Limited

**28 Long Park Road, Saltash**

Demolition of existing garage and erection of a new dwelling

**Ward: South**

Date received: 21.03.2014

**It was resolved to RECOMMEND REFUSAL DUE TO:**

1. Over development of the site.
2. Scale is out of keeping with the area.
3. Overlooking especially from the Juliette balcony and the impact on the privacy of the neighbours.
4. Impact of the additional access point and traffic on highway safety especially in proximity to a primary school.

Councillor Mrs G Challen was invited and returned to the meeting.

**PA14/01948**

Mr and Mrs N Medland

**36 Victoria Road, Saltash**

Loft conversion with formation of rear facing dormer projection

**Ward: East**

Date received: 24.03.2014

**It was resolved to RECOMMEND APPROVAL**

**PA14/02049**

Mr Chris Parsonage

**Land adjacent to 4 Avery Way, Tamer View Industrial Estate, Carkeel**

Change of use from B1, B2 and B8 to storage, distribution and sale of hard wall and floor finishes and associated products B1, B2 and B8 classes and for no other use within class A1

**Ward: North**

Date received: 21.03.2014

**It was resolved to RECOMMEND APPROVAL**

**PA14/02099**

Mr and Mrs Niall and Rachel Thurlow

**Unit 4 Manor Barn Manor Farm Trematon**

Construction of new cart house garage (in revised location from already consented position) and construction of new implement store building and associated works. Revised design to application no. PA12/02864 (dated 13/06/12)

**Ward: West**

Date received: 26.03.2014

**It was resolved to RECOMMEND APPROVAL Subject to any minor amendments and conditions necessary to properly identify and safeguard the public rights of way.**

**PA14/02111**

Mr and Mrs H and M Slater and Walker -

**Mill Cottage Antony Passage St Stephens**

Alteration and extension to existing house and construction of detached garage/homeoffice (resubmission of PA13/11177 Withdrawn 05/12/13)

**Ward: West**

Date received: 19.03.2014

**It was resolved to RECOMMEND APPROVAL**

**PA14/02142**

Mr and Mrs Wayne Beresford

**14 Dartmoor View, Saltash**

Loft conversion and rear extension

**Ward: North**

Date received: 21.03.2014

**It was resolved to RECOMMEND APPROVAL**

**PA14/02243**

Mr & Mrs Martin

**6 Gallagher Way, Saltash**

Extension and alterations to existing dwelling

**Ward: West**

Date received: 21.03.2014

**It was resolved to RECOMMEND APPROVAL**

**PA14/02315**

Mr Matthew Bryant

**Plot 5 Manor Farm Trematon Saltash**

Construction of new dwelling and associated works and carhouse style garage

**Ward: West**

Date received: 26.03.2014

**It was resolved to RECOMMEND APPROVAL Subject to any minor amendments and conditions necessary to properly identify and safeguard the public rights of way.**

**PA14/02447**

CEG Land Promotions Ltd, WH Bond & Son Ltd, Bond Holdings Ltd –  
**Land at Broadmoor Farm, Stoketon**

Hybrid application comprising Outline permission for a mixed use residential-led development, including, preparatory works including demolition of existing farm buildings as necessary; up to 1000 residential units (Use Class C3); care home up to 80 beds or sheltered housing up to 50 units, or combination thereof (Use classes C2/C3); up to 6 hectares of employment land (Use classes B1/B2/B8); 1 neighbourhood centre approximately one hectare, including uses in use classes A1/A2/A3/A4/A5 (up to 1000 sqm, including convenience store up to 400 sqm), B1a, C3, D1/D2, with associated car parking, landscaping works (including a village square) and public realm; one commercial centre approximately 0.5 hectares (including uses in use classes A1/A2/A3/A4/A5 (including convenience store up to 60 sqm), C1 (including hotel of up to 60 bedrooms), C3, D1/D2) with associated car parking, landscaping works (including a central space) and public realm; education facilities (including a minimum 1.3 hectare site for primary school); open space including parks, amenity green space, natural and semi-natural green spaces, outdoor sports provision, facilities for children and young people, allotments, community orchards and forest gardens; associated infrastructure works (undergrounding of overhead electrical power lines, internal access roads, footpaths/cycleways including a pedestrian bridge across the A38); and landscaping works (including surface water drainage and levelling/creation of earth bunds/mounds and detailed permission for the construction of a western access, comprising a roundabout and link road off the A38 and associated highways works, an eastern access comprising a roundabout off the A388; footpaths/cycleways, landscaping and associated engineering/infrastructure works, and improvements to the existing highway (including Carkeel/A38 and Avery Way/A388 roundabouts).

**Ward: North**

Date received: 21.03.2014

**It was resolved to RECOMMEND the application be referred to the next planning meeting and provisional comments be submitted to the Planning Officer for comment prior to ratification at the meeting.**

d. Tree Applications/Notifications:

i. Applications: None

ii. Notifications: None

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

**PA14/00565– land adjacent Pillmere Drive**

STC resolved to RECOMMEND **REFUSAL** on 18.02.2014

Having held a poll on this planning application the result is:

Stick with our original position and request call-in	7 votes
Accept the officer's position	7 votes
Abstain	2 votes

Therefore, as the result is a tie, the Council has voted to stick with our original position and request call-in

It was **RESOLVED** to note.

**08/14/15      CONSIDERATION OF LICENSE APPLICATIONS**

None

**09/14/15      SALTASH NEIGHBOURHOOD PLAN**

a. Update

The Chairman reported that documents were being prepared to seek the appointment of a consultant and administration support and that arrangements were being made for a meeting to consider the DPP document in May with Cornwall Council.

It was **RESOLVED** to note the report and that the DPP meeting with Cornwall Council will take place at a Neighbourhood Plan Steering Group Meeting to which councillors are invited to attend.

**10/14/15      CORRESPONDENCE**

None.

**11/14/15      APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES:**

Services Committee held on 12<sup>th</sup> March 2014

The minutes of the Services Committee held on 12<sup>th</sup> March 2014 were confirmed and signed as a correct record

Burial Board held on 17<sup>th</sup> March 2014

The minutes of the Burial Board Committee held on 17<sup>th</sup> March 2014 were confirmed and signed as a correct record

Policy & Resources Committee held on 18<sup>th</sup> March 2014

The minutes of the Policy & Resources Committee held on 18<sup>th</sup> March 2014 were confirmed and signed as a correct record subject to:

Minute 93/13/14 f. Aged debtors report being a Recommendation and a detailed list being referred to the next Full Council meeting.

Minute 95/13/14 Community Chest and Festival Fund details of what the awards are to fund be included in the minutes.

Minute 98/13/14 Recommendation 1 to read "An information sheet be provided in the public gallery to inform members of the public attending meetings that anyone wishing to record the meeting should notify the Chairman in advance of the commencement of recording".

Minute 99/13/14

- a. Recommendation to read " It was **RECOMMENDED** to approve repairs to the central heating system to the value of £1092.00 from the Guildhall Maintenance EMF".
- c. Recommendation to read "It was **RECOMMENDED** to approve the installation of air conditioning at a cost of £2150.00 from the Guildhall Maintenance EMF".
- d. Resolution to read " It was **RESOLVED** not to implement the audio system improvements at this time and to seek an acoustic improvement report for further consideration".

**12/14/15**

**A REQUEST FROM SALTASH REGATTA COMMITTEE TO:**

- a. make the Saltash Regatta a Civic Event
- b. use the Town Seals on publicity material

It was **RESOLVED** to approve the Saltash Regatta as a Civic Event and the use of the Town Seals on publicity material subject to appropriate acknowledgement of the Town Council.



**13/14/15      REPORT ON SALTMILL – PETER DENSHAM (MANAGER OF SALTMILL)**

It was **RESOLVED** that the report be noted.

**14/14/15      AGENDA ITEM CONTENT FOR MONTHLY PLANNING MEETINGS – COUNCILLOR YATES**

Tuesday planning meetings contents of Agendas.

It has probably not escaped councillor's attention that the Tuesday planning meetings are getting longer and the agendas are growing in scope. This has resulted in these meetings running into the time allocated to the following meeting.

I believe that in principle we originally set up these meetings in order to allow councillors to meet to give a timely response to planning applications that were received just after the monthly full council meeting.

The Tuesday evening was selected to give what was seen, at the time, as the best compromise between the number of meetings and the availability of councillors.

Separately I have been approached on the justification for having potentially contentious planning applications decided during the Tuesday meeting at a time when many councillors are unable to attend and members of the public are unlikely to be able to be there.

I have run a number of possible scenarios through the meeting diary. I have, in my own mind at least, ruled out meetings during the day and on Monday and Friday evenings.

Although there are obviously many different ways to cut this cake, each with its own benefits and drawbacks, the extreme alternatives would appear to be:

Carry on as we are with the Tuesday evening meetings but limit the agenda to considering planning applications only. Provided they gave sufficient notice councillors and members of the public would be able to propose deferring what they saw as potentially contentious applications to a Thursday Full Town Council meeting.

This will require negotiation with Cornwall Council to give early notice of planning applications they were likely to send to us so we could carry out initial screening, together with a more realistic required reply date.

The advantage of this approach is to minimise the gradual creep in meeting hours expended and the number of meetings. It will,

however, require extra administration and may result in late deferment of applications.

And at the other extreme:

Chose a time for a second Full Council meeting on say the third Thursday of the month at 1900. That evening appears to be free as far as the STC is concerned, although occasionally it will result in meetings two days running.

The advantage of this approach is to allow full discussion of any planning applications and would allow the agenda to include other items raised on a fortnightly cycle. The number of "late raised" agenda items apparently requiring almost instant response continues to rise.

The obvious downside is an increase in the number of Full Council meetings, the increase in administration and paperwork and the fact that some councillors who have other commitments outside the council on that evening will be unable to attend.

It was **RESOLVED** that:

1. The agenda for planning meetings will be solely for planning applications.
2. A provisional agenda will be sent out to councillors to allow the opportunity for them to refer any contentious applications to be taken at a Full Council.

#### **15/14/15      REPORT FROM THE SALTASH TOILETS OPINION PANELS**

Following the formation of this Opinion Panel we have met twice and have agreed, at this stage, that the work necessary can be carried out by the three appointed members thereof.

The Chairman has done a straw poll, of both traders and members of the public, and there has been no contradiction that public toilets are necessary for the integrity of the town centre. The following comments were made:-

1. "If one building, it has to be centrally positioned."
2. "Necessary but I wouldn't want to pay more on my rates to fund them."
3. "They ideally should be free but a cost of 20p would be acceptable."
4. "How can you attract visitors without giving a place to have a p.. when they arrive?"
5. "I am not prepared to take my daughter into a pub to go to the toilet. The Guildhall is too far away."
6. "They must be clean and not vandalised."
7. "They must be accessible."

8. Referring to the Chairman "you say you are a member of the Town Centre Improvement Group and I believe a good public toilet is very important for the Town Centre, so improve it."
9. "Where is the toilet, I can't see any signage to show me where it is."
10. "You should have one on the Fore Street not hidden in a car park."

As a panel we feel that a solution to town centre toilet issues would be to acquire the freehold or take a long leasehold at a peppercorn rent of both the existing toilet blocks. The main toilet block to be converted to a commercial letting (subject to planning), to produce an income to fund the running costs of an upgraded disabled block. The existing community toilet scheme to be enhanced and expanded.

In order that the Panel have a steer as to the majority view of the town council would STC support:-

1. The proposal to have a nil cost, to STC, solution.
2. The transfer of the two existing blocks in Belle Vue car park to STC by Cornwall Council, if acceptable to Cornwall Council.
3. The possible use of S.106 monies, if approved by the S.106 committee, to fund acquisition/conversion/refurbishment (over and above that already committed by Cornwall Council).
4. That no action be taken with respect to the toilets in Longstone Park.
5. The potential use of the main block for a commercial activity, subject to planning, to produce a rental income payable to the town council.
6. That, if necessary, a nominal 10p/20p fee be introduced for toilet use.

Once STOP has the views of STC it can review how to go forward with an approach to Cornwall Council.

For STC reference

- A. Cornwall Council has recently sold the freehold of former public conveniences at St. Austell and Stenalees for £19,500 and £12,500 respectively.
- B. The sort of uses to which the larger block could be put would be as a beauticians/ consulting room/offices/specialist retail unit.

It was **RESOLVED** that STC support the panel to pursue steer option 1 with Cornwall Council " The proposal to have a nil cost to STC, solution.

16/14/15

#### **LIBRARY ONE STOP SHOP OPENING HOURS**

The Chairman informed members of changes to Library/One Stop Shop opening hours as notified by Cornwall Council.

It was **RESOLVED** to note.

**17/14/15      REVIEW OF PROTOCOL ON PRE APPLICATION MEETINGS FOR MAJOR DEVELOPMENTS – GUIDANCE FOR COUNCILLORS AND DEVELOPERS**

Members considered the protocol in relation to the attendance at Full Council of a developer seeking to brief the council on a pre application.

It was **RESOLVED** that the protocol allowed for pre application briefings to take place at full council as the meetings are open to the public and are reasonably advertised.

**18/14/15      REPORT ON THE MAURICE HUGGINS ROOM – COUNCILLOR MARTIN GEE**

The Chairman informed members due to the sickness absence of Councillor Gee there was no report.

It was **RESOLVED** to note.

**19/14/15      MEET YOUR COUNCILLORS**

- a. Arrangements for future meetings

It was **RESOLVED** that Councillors Mrs H Frank, Killeya and Russell will attend the meeting to be held on Saturday 5<sup>th</sup> April 2014 in Fore Street.

**20/14/15      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following items of business.

**21/14/15      ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

**22/14/15      PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**23/14/15      URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

### **1. Town and Parish Council and Voluntary Sector Summit**

The Chairman informed members the summit is being held on Tuesday 13<sup>th</sup> May 2014 at New County Hall, Council Chamber, Truro and members wishing to attend should notify the Town Clerk as places are limited.

It was **RESOLVED** to note.

### **2. The Kresen Kernow Project**

The Chairman informed members that Cornwall Council are conducting a public consultation roadshow on Monday 7<sup>th</sup> April 2014, 10 am – 3pm at the 4 Saltash Shop.

It was **RESOLVED** to note.

### **3. River Tamar Project Film Festival and Saltash Waterfront**

The Chairman informed members of the multi site film festival being held between 12<sup>th</sup> September and 12<sup>th</sup> October 2014

It was **RESOLVED** that the organiser be notified that the council support the initiative and welcomes the event.

### **4. Peoples Millions 2014**

The Chairman informed members of a letter received from Sheryll Murray MP detailing funding opportunities.

It was **RESOLVED** to note.

### **24/14/15 PRESS RELEASES AND FUTURE ARTICLES REQUIRED**

### **25/14/15 DATE OF NEXT MEETING**

Tuesday 15<sup>th</sup> April 2014 at 5.30pm  
Thursday 1<sup>st</sup> May 2014 at 7.00pm  
Thursday 8<sup>th</sup> May 2014 (Mayor Choosing) at 7.00pm

### **26/14/15 COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 10.30 pm

Signed: \_\_\_\_\_  
Chairman

Dated: 1<sup>st</sup> May 2014