

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 19<sup>th</sup> June 2008 at 7.00 pm**

**PRESENT:** Councillors D Holley (Chairman), P Clements, G Ellison, M Gee, Mrs S Hooper MBE, A Killeya, Mrs F Knight, C Oakes, C Riches, P Stephens

**ALSO PRESENT** County Councillors Mrs J Mepstead, B Preston  
PC S Fletcher,  
Mr Bradley (Saltash Gateway Community Interest Company)  
Mr N Hammacott & Mr S Newport (First National)  
Mrs J Sherriff (Chair Person, Plymouth Samaritans)  
Reverend R Hurley (Mayor's Chaplain)  
Mrs M Small (Town Clerk)

**APOLOGIES:** Councillors R Austin (Holiday), R Bickford, N Challen (Illness), Mrs S Lennox-Boyd, B Reid (Illness)

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### **PRAYERS**

Prayers were offered by the Mayors Chaplain.

### **POLICE REPORT**

PC Fletcher reported that there had been 91 recorded crimes since the last meeting compared to 132 for the same period last year. There had been one dwelling burglary. With reference to issues raised at the last meeting, PC Fletcher reported that a large crane had been obstructing one of the two remaining carriageways at the building works site in New Road and now traffic lights have been placed there as a temporary measure. The incident outside Livewire is still ongoing and therefore no comment can be made. There is still an issue with the Police website but as soon as it is up and running, PC Fletcher will provide the web address. It is understood that the new web site will provide for specific locations and each Town should have a dedicated section. There will also be access to statistics.

### **FIRST NATIONAL**

Mr Hammacott and Mr Newport stated that they are pleased with the new service which is running smoothly and passenger numbers are up by 7%. They have not analysed when the additional passengers are taken ie morning, afternoon or evening.

Councillor Ellison enquired if the Company are still talking to rail colleagues to have a combined rail/bus ticket and it was confirmed that they are. The buses are now running to connect with trains in Saltash once again. Mrs Cunnington asked why Burraton Coombe is practically isolated as they only have the Hopper bus hourly from 9:30 to 4:00 but there is also no bus at weekends. Anyone who wants to pick up another bus at Church Road has to walk up a steep hill. Mr Hammacott and Mr Newport explained the reason for the change in the route and that it is a commercial service and therefore the passenger numbers did not justify taking a bus down to Burraton Coombe. First were asked to continue to monitor Burraton Coombe and if they get more complaints or requests for the service, that they give it further consideration.

Mrs Ackrell, the Practice Manager of Port View Surgery, stated that there are now more Outpatient Clinics at St Barnabas Hospital but now, the bus service does not allow people to get to the hospital. Children also cannot get to the Community School. Mr Hammacott stated that they have been in contact with the County Council to change the tenders for school transport so that one or more services may be diverted to serve the school. It is believed that they will re-route to serve the school. Mr Hammacott stated that there was not the volume of people from Latchbrook to divert a bus to St Barnabas Hospital but they were able to walk from Fore Street. Mrs Ackrell said that many elderly patients and mothers with children were not able to walk the distance to the hospital from Fore Street. Mr Hammacott asked if Mrs Ackrell had access to private funds at the surgery, to be able to put towards the cost of diverting a service. It was **AGREED** that Mrs Ackrell and Mr Hammacott will discuss the issue further.

Miss Bidewell enquired if the use of the service is based on the figures on the ticket which is issued, as this does not give accurate information as to which stops are being used. Mr Newport stated that First had undertaken a four day survey to gather statistics before commencing the service. He offered to look closely at obtaining accurate figures from the ticket machines.

Mr Olver stated that First had taken the Service 1 and 1A out of Frobisher Drive and this now left a lot of elderly people unable to use a bus. Mr Newport agreed to review the situation regarding Frobisher Drive.

Mrs Ford stated that having taken the bus from Maybrook Drive, the people in Broom Hill cannot get a number 33 as there is no wheelchair access. Therefore, First are hitting the elderly and disabled in Saltash. She asked First to review the situation at Broom Hill and re-survey in the not to distance future.

Mr Collins stated that there was inadequate data gathering but First denied this and stated that the growth shows that the data analysis was sound. It was also stated that Plymouth City Council has registered that they intend to run a service from Latchbrook to Pillmere.

The Mayor thanked Mr Hammacott and Mr Newport for their attendance and asked them to look at issues which had been raised and to come back again to the Town Council with their findings.

## **SAMARITANS**

Mrs Jan Sherriff the Chairman of the local branch of the Samaritans stated that they would wish to offer their support in helping to reduce the number of people jumping from the Tamar Bridge. She stated that carefully sited signs displaying the Samaritans' telephone number are proven to be very effective in reducing the incidents of actual suicides and this is supported by a paper produced by the New Forest Suicide Prevention Initiative, a copy of which she left with the Clerk. Mrs Sherriff also stated that the Samaritans would be willing to offer training to the staff on the bridge as they felt they would be able then to help people in distress. She reported that the local branch received thirty thousand calls a year, One Thousand Five Hundred e-mails and Two Thousand Seven Hundred texts. Many calls are from mobile phone users. County Councillor Mrs Mepsted stated that she would speak with the Bridge Manager and arrange a meeting between them to discuss the possibility of training, signs and telephone.

## **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

Mr Bradley stated that there will be a meeting of key stakeholders including the Town Council on the 4<sup>th</sup> July regarding Broadmoor Farm. It is hoped to ensure that there is common ground for the project and two or three Councillors will be invited to attend. A brief has been sent to the Consultants with an invitation to tender for an Action Plan for the Fore Street Regeneration. CIC Directors are continuing to investigate possible property or land to acquire or lease. The AGM of CIC will be held on 10<sup>th</sup> July and in accordance with their constitution, two Directors will have to stand down and possibly two more existing members can be re-elected. At the AGM there will be a formal presentation of the Turner painting to CIC.

With reference to the memorandum of understanding, the Clerk reported that there is still a question that needs to be answered, which did not appear on the original letter and that is whether Directors meetings are open to the public and are advertised as such, with the proviso that there is provision for Confidential Part II items which are commercially sensitive. Mr Bradley will take this back to the CIC and respond. The report from CIC also included a financial account to date.

## **COUNTY COUNCIL REPORT**

County Councillor Mrs Mepsted reported that the Royal Cornwall Show was a great success and offered congratulations to the pupils of Bishop Cornish School, who won several prizes in their Livestock section. The pupils have also given a presentation to the Governors on their achievements. There are several sub-groups looking at issues under the One Cornwall umbrella and the One Cornwall trailer will be at the Regatta on 28<sup>th</sup> June. There is a new community newspaper 'Your Cornwall' which is to be delivered free to every household and contains information on County Services and Unitary Development. County Councillor Mrs Mepsted was asked if a few copies could be held in the office and she will make enquiries.

County Councillor Mrs Mepsted reported that the Bridge and Ferry Joint Committee has plans and preparations for consultation and dedication of a revised Footpath Number 24 and this is progressing and should be on track for the New Authority.

In answer to Mr Anstey's question at the last meeting regarding part closure of lanes on the Tamar Bridge, County Councillor Mrs Mepsted gave a letter which stated that it is safer to maintain closure of lanes for the entire length than to have a part lane open.

## **DISTRICT COUNCIL REPORT**

Councillor Killea reported that the Annual Meeting of the District Council has been held and there is no change in Chairman and Vice Chairman but there are now two independent Councillors on the Cabinet. The Community Services Panel has overturned an Officer's report and recommends that the District Council make an application regarding Warfelton Green and this now goes to the Cabinet meeting on 26th June.

The Spatial Policy Officer at the District Council has been seconded to work on the County Strategy. The reserve date for District Council planning meetings has been altered to the third Wednesday of the month in order that it does not clash with the Town Council. The provisional date for the discussion of the Sainsbury Application is 16<sup>th</sup> July. It was also reported that Councillor Glen Renshaw has moved his allegiance from Lib Dem to Mebyon Kernow.

## **CHAIRMAN'S REPORT**

Councillor Holley reported that he had attended the Art Exhibition, the Business Exhibition at St Mellion, opened the Boots shop in Fore Street and spent a very enjoyable evening at HMS Drake. The Council had accepted the challenge of the Bowls Club. Councillor Holley had also opened the Sure Start Children's Centre at the old school hall at Brunel School, which provides all services under one roof for parents and young children.

Councillor Mrs Hooper reported that as Deputy Mayor, she had attended the Truro Civic Service, Launceston Mayor Choosing, the opening of St Barnabas Fete and the retirement of Canon Maynard.

## **QUESTIONS**

Miss Miller referred to the fair posters around the Town and asked if permission had been granted for them to be put up. Councillor Holley will make enquiries and this will be followed up by letter at a later stage.

### **58/08/09      DECLARATIONS OF INTEREST**

Councillor Mrs Hooper declared a prejudicial interest in Minute No. 61/08/09(b) payment to the Sue Hooper Foundation as she is Chairman. Councillor Ellison declared a personal interest in the payment to Saltash Regatta as he is Chairman. Councillor Stephens declared a personal interest in the payment to the May Fair Committee as he is Chairman and Councillor Killea declared a personal interest as his wife is on the May Fair Committee. Councillors Mrs Knight and Ellison declared a personal interest in the payment to Groundwork as they are on the Board and Councillor Mrs Hooper declared a prejudicial interest as she is a member of the Groundwork Board.

### **59/08/09      MINUTES**

It was **RESOLVED** that the Minutes of the meetings held on the 15<sup>th</sup> May, 2<sup>nd</sup> June and 12<sup>th</sup> June 2008 be confirmed and signed as a correct record subject to the following amendments:

- (i) In the Minutes of the 15<sup>th</sup> May, the deletion of 'Adams' in the first sentence of the District Council Report and substitute "Killea"
- (ii) the addition of Councillor Reid to the list of those present on the Minutes of the 2<sup>nd</sup> June 2008 and the deletion of '9' and substitute '10' for the voting figure in application 08/00123/FUL

### **60/08/09      MATTERS ARISING**

There were no matters arising from the Minutes.

### **61/08/09      FINANCE**

- (a) The following receipts in May 2008 were noted
- |                               |         |
|-------------------------------|---------|
|                               | £       |
| Caradon DC (Refund Plng fee)  | 135.00  |
| Cornwall CC (Footpaths 07/08) | 1271.94 |

Burial Board	1075.00
Guildhall Hire	979.00

(b) The following payments in May 2008 were noted

	£ p	£ p	
	Gross	Excl VAT	Remarks
Caradon District Council	42.76		Garage rent
H3G	15.00	12.77	Mobile phone
Caradon District Council	635.00		Guildhall rates
May Fair Committee	2000.00		Festival Fund
Inland Revenue	1313.10		Tax & NI
Cornwall County Council	1055.46		Superannuation
Cllr D Holley	1000.00		Mayor's Allowance (part)
Post Office Ltd	2186.87	1861.17	Gas & Electricity
Viking Direct	257.65	216.32	Ink
WPS Insurance	9861.00		Insurance
Cornwall County Council	812.48	691.47	Bus shelter Wearde Road
Appleby Westward	3425.55	2915.36	Folders & leaflets
K Abraham	285.00		Internal Audit
Copyright Office Centre	20.73	17.64	Seals
J&M Garden Machinery	12.00	10.22	Strimmer line
Caradon District Council	108.57	92.40	Removal of noticeboard
IRQ Systems Ltd	264.38	225.00	Consultancy/ DVD re-writer
CAB	1000.00		Community Chest
Forder Community Assoc.	1000.00		Community Chest
SEA	220.00		Community Chest
Saltash Fire Service Cadets	300.00		Community Chest
Saltash Regatta	1650.00		Community Chest
Sue Hooper Foundation	5000.00		Festival Fund
Grantham Piano Services	47.00	40.00	Piano Tune
SLCC Enterprises Ltd	52.88	45.00	Conference
Saltash & District Observer	200.00		Advert May Fair
J&M Garden Machinery	125.17	106.60	Tractor/strimmers
Eclipse Internet	23.95	20.38	Broadband
Post Office Ltd	210.79	181.56	Telephone
Groundwork UK	38000.00		Saltmill
MP Electronics	128.50		PAT testing
Caradon District Council	29375.00		Longstone Park
Caradon District Council	304.84		Town Messenger
Post Office Ltd	66.74	58.96	Telephone – fax line
Sage UK Ltd	27.03	23.00	Pay slips
Groundwork UK	4516.70	3844.00	Longstone Park
B Hine	2332.00		Grounds Maint.
Greenbarnes Ltd	44.07	37.50	Lettering for Mayoral Board
Otis Ltd	399.33	339.86	Lift Maintenance
Stansbury Elect Ltd	348.67	296.74	Brunel Bust/Mural Lights
Consortium	13.22	11.25	Cleaning materials
Consortium	178.18	151.64	Cleaning materials/stationery
Mrs S Hooper	17.60		Travel
Caradon District Council	2714.55		Election
Caradon District Council	1037.57		Christmas
A Brinton	40.00		Window cleaning Guildhall

Staff salaries  
Petty Cash

10904.75  
250.00

Staff salaries  
Petty cash

**(Councillor Mrs Hooper did not vote on the payment to the Sue Hooper Foundation and also the payment to Groundwork UK, having previously declared prejudicial interests)**

**62/08/09**

**PLANNING**

- (a) It was noted that District Councillors voted upon the information before them at this meeting but in the light of subsequent information received at the District Council, Councillors may vote differently at that meeting.

- (b) Applications for consideration:

<b>Date received</b>	<b>Application no.</b>	<b>Details of application</b>
13.06.2008	08/00790/FUL	Mr. and Mrs. P.J. Foster – <b>21 Meadow Drive</b> –construction of conservatory to rear of dwelling. <b>It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.</b>

- (c) It was noted that a Tree Preservation Order has been placed on tree at Lime Tree Cottage

- (d) Town Clerk reported on the decisions taken by Caradon District Council where the decisions reached were contrary to the recommendations made at the Town Council meeting, as follows:-

- (i) 08/00405/FUL construction of conservatory at 27 Castlemead Drive was recommended for approval by the Town Council but refused by the District Council because its siting, outward projection and height would constitute an un-neighbourly addition to the property and have an over-bearing impact upon the property immediately to the north west (No. 29) resulting in overshadowing.
- (ii) 08/00483/FUL single storey extension to provide new kitchen at 7 Chichester Crescent was recommended for approval by the Town Council and refused by the District Council because its siting, outward projection and height would constitute an un-neighbourly addition to the property and have an over-bearing impact upon the property immediately to the north east (No. 9) overshadowing.
- (iii) 08/01499/FUL construction of storage building on land at Coombe Bay House, Coombe Road was recommended for approval by the Town Council but refused by the District Council as it is in a location spatially divorced from the dwelling

and on land largely free of development, being an open parcel of land within a heavily landscaped ribbon of natural planting besides an inlet in the River Tamar. Also lies within a designated Open Area of Local Significance.

63/08/09

**INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE**

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on 2<sup>nd</sup> June 2008 be confirmed and signed as a correct record, subject to the addition of Councillor Mrs Knight's name in the list of those present.

64/08/09

**POLICY AND RESOURCES COMMITTEE**

It was **RESOLVED** that the Minutes of the Policy and Resources Committee held on 3<sup>rd</sup> June 2008, be confirmed and signed as a correct record subject to deleting the name of Councillor Mrs Hooper as Also Present and adding it to those Present and in Minute No. 44/08/09 regarding the cemetery extension in the third paragraph delete the word 'hung' and substitute 'hanged' and that the recommendations contained therein be endorsed.

**(Councillor Mrs Hooper declared a prejudicial interest relating to the Community Chest Grant to Livewire as she is a President and did not vote on this payment. Councillors Riches, Killea and Mrs Knight declared personal interests as they are Members of the Livewire Committee. Councillors Clements and Ellison declared a personal interest in the Community Chest Funding to the Saltash British Legion as they are members.)**

65//08/09

**CIVIC AMENITIES COMMITTEE**

With reference to Minute No. 58/08/09(b) the Clerk reported that the District Council is unable to undertake the watering as usual. In the short term Mr Hine has borrowed a bowser from Liskeard and is getting quotations for alternative arrangements.

Councillor Ellison reported that Flava had accepted to attend the Christmas event.

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on 4<sup>th</sup> June 2008 be confirmed and signed as a correct record subject to the addition of Councillor Holley's name in Minute No. 46/08/09 regarding Tree Preservation Orders and that the recommendations contained therein be endorsed.

66/08/09

**GATEWAY COMMUNITY INTEREST COMPANY**

Councillor Austin reported that Michael Garrington did not require the Town Council's view on fast tracking at Broadmoor Farm at this stage.

It was **RESOLVED** to ask the CIC if they are interested in any property or land, would they speak with the Town Council first to ensure that it is not something that is already being pursued by them.

**67/08/09      APPOINTMENT TO COMMITTEE**

It was unanimously **RESOLVED** that Councillor Austin be appointed to the Policy and Resources Committee for the ensuing year.

**68/08/09      BOUNDARY COMMITTEE**

A draft response was discussed prior to the meeting regarding the number of Councillors for the new Authority. Councillor Killeya was congratulated on the work he had put in to the response and it was **RESOLVED** that it is sent to the Boundary Commission as the Town Council's views with copies being sent to all Parish and Town Councils in Cornwall, the Cornwall Association of Local Councils, all Caradon District Councillors and the three County Councillors.

**69/08/09      PRESS RELEASES**

It was **RESOLVED** that Councillor Ellison prepare Press Releases regarding Flava attending the Christmas event and the acquisition of Elwell Lane, once the documents have been signed.

**70/08/09      COMMON SEAL**

It was unanimously **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.