

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Staffing Committee held at the Guildhall on Tuesday 17<sup>th</sup> June 2014 at 7.00pm

**PRESENT:** Councillors: Mrs J Dent, M Gee, Mrs S Hooper MBE, W Phillips

**ALSO PRESENT:** R Lane - Town Clerk

**APOLOGIES:** Councillors: J Brady, A Killeya.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Chairman informed those present of the actions required in the event of a fire or emergency.

**16/14/15** **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

Mayor in the Chair.

**17/14/15** **ELECT A CHAIRMAN AND VICE-CHAIRMAN OF THE COMMITTEE**

It was **RESOLVED** that Councillor Gee be appointed Chairman and Councillor A Killeya Vice Chairman.

Councillor Gee in the Chair.

**18/14/15** **DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>

**19/14/15** **QUESTIONS FROM THE PUBLIC**

None

**20/14/15**      **HEALTH AND SAFETY**

No Report

**21/14/15**      **TRAINING REQUESTS AND REPORT BACK ON TRAINING ATTENDED**

Members considered a training request from the Burial Board for the Grounds person to receive spraying training.

It was **RESOLVED** that the Grounds person receive spraying training.

**22/14/15**      **BUDGET STATEMENTS**

- a. Current Committee budget statement

It was **RESOLVED** to note.

**23/14/15**      **NEW LGPS – EMPLOYER DISCRETION – TO CONSIDER POLICY**

The Chairman reported on the requirement for the council to adopt its own Local Government Pension Scheme Employer Discretions Policy and proposed the attached policy based on the Cornwall Council policy.

It was **RECOMMENDED** that the policy be adopted by full council.

**24/14/15**      **STAFFING:**

No report.

**25/14/15**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

**26/14/15**      **CARETAKER**

The Chairman updated members on the current status of caretaking staff.

It was **RESOLVED** to note.

**27/14/15**      **ADMINISTRATION OFFICER**

The Chairman updated members on the current status of administration staffing.

It was **RESOLVED** to note.

**28/14/15**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**29/14/15**     **REPORTS ON EXERCISE OF DELEGATED POWERS UNDER POLICY**

No report.

**30/14/15**     **ANY OTHER URGENT STAFFING MATTERS AT THE DISCRETION OF THE CHAIR**

None.

**31/14/15**     **PRESS RELEASES OR ARTICLES REQUIRED**

None.

**32/14/15**     **DATE OF NEXT MEETING**

Tuesday 16<sup>th</sup> September 2014

Rising at 7.05 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_ 3<sup>rd</sup> July 2014