

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 21<sup>st</sup> August 2008 at 7.00 pm**

**PRESENT:** Councillors D Holley (Chairman), R Austin, R Bickford,  
P Clements, G Ellison, M Gee, Mrs S Hooper MBE, A Killeya, C  
Oakes, C Riches, P Stephens ISM, D Yates

**ALSO PRESENT** PC S Fletcher  
Reverend R Hurley (Mayor's Chaplain)  
Mrs M Small (Town Clerk)

**APOLOGIES:** Councillors N Challen, Mrs F Knight, Mrs S Lennox-Boyd, B Reid  
County Councillors Mrs J Mepsted, B Preston

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### **PRAYERS**

Prayers were offered by the Mayor's Chaplain.

### **CHAIRMAN'S REPORT**

Councillor Holley reported that he had attended the opening of the Livewire Mural which has contributed vastly to the improvement of the Waterside, Bishop Cornish sports day, birthday celebrations at Greenwich Place and St Anne's and the presentation of bird boxes to the Scouts at Churchtown Farm. He congratulated Councillor Mrs Hooper and her team for such an outstanding weekend during the Trematon Arts Festival and asked that his thanks be passed to her helpers. He had also met the children from Chernobyl which had been a moving event and was hosted by the Fire Service. He also went to the Tamar Friendship Club which was formerly the Gateway Club, the British Legion County event, the handing over of the copy of the Turner painting for the Art Trail, the unveiling of the Toilet facilities and he thanked Colin of the Railway Hotel and Lesley of the Brunel Inn for making their toilets available to the public. Another memorable evening was the presentation of the Freedom of the Town to Mrs Mona Tomaszewska.

### **POLICE REPORT**

PC Simon Fletcher reported on two major accidents which had occurred in the last month, one being the double fatality on the A38 and the accident on the A388. He offered condolences to the families concerned.

The crime figures for the period since the last meeting were 128 recorded crimes as compared to 113 last year. There had been three burglaries. Two incidents this week which involved attacks on older persons have been detected.

PC Fletcher reported that the police had looked at parking in Glebe Avenue and Hillside Road and they will continue to monitor this area. Last month he had reported the theft of twenty four vehicle number plates and two juveniles have now been held and admitted taking twenty of the number plates and the other four had been detected by other means. The internet site still has to be completed. Councillor Killeya reported that there are some problems occurring at the back of Beatrice Avenue. PC Fletcher said that they will look again over the weekend. Councillor Mrs Hooper reported problems at Fairmead Road and Grenfell Gardens and

damage being done to property in the earlier hours of the morning. She will forward a copy of an e-mail to PC Fletcher.

Councillor Austin thanked Sergeant Dunstan and the PCSOs for their assistance in giving information about parking problems prior to Councillors meeting Mrs Dixon from the County Council. She had stated that generally the rule is that the County cannot take any action if there are no parking restrictions in an area. However, she has taken onboard some of the other areas where there is problem parking.

Councillor Holley reported concerns from residents in Lower Fore Street by items being thrown from the bridge into their gardens. PC Fletcher said there is the potential for injury and therefore any residents should dial 999 when this is happening.

### **SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

There was no report as CIC had no meeting in August.

### **COUNTY COUNCIL REPORT**

County Councillor Mrs Mepsted had submitted a written report. Together with the General Manager of the Tamar Bridge, she had had a meeting with the Director of the Samaritans and training is to be given to relevant staff regarding observation of behaviour and handling those brought back to the bridge office. The General Manager will continue to periodically review practise and experience at other crossings.

Councillors noted that the issue of a telephone was not mentioned and County Councillor Mrs Mepsted is to be asked if there had been discussion on this point. Copies of the letter will be sent also to the Bridge Manager and the Samaritans.

Councillor Mrs Mepsted reported that she has asked for a vehicle activated sign to be put up in North Road to help reduce speed on a more permanent basis and this is progressing. The County Council has written to the Government regarding the closure of the Post Offices to seek a judicial review of the process due to the inaccuracies in the area plan.

She reported that the proposed sign for the Boat Park is “parking bays for boats and trailers only.” Councillor Ellison stated that this is not what had been asked for and therefore an urgent e-mail is to be sent to Councillor Mrs Mepsted, asking that the wording is “priority parking bays for boats and trailers.”

Signs to Forder will be made more obvious by a yellow surround. Their present position is the last place for HGV’s to turn around. A future solution may be prohibition or restriction which will need a Traffic Regulation Order.

The Boundary Committee has twelve weeks consultation on the Unitary Elections for 123 members. However, this will not be ready for June 2009 elections and the County will consider a response at their next meeting.

### **DISTRICT COUNCIL REPORT**

Councillor Killea reported that the Sainsbury application and the Carkeel playing fields application will be considered by the District Council on 17<sup>th</sup> September. The Cabinet is due to consider a report on Town Greens next Thursday. At the time of writing the report there

was no reply from the Town Council and Councillor Killeya asked that a copy is given to him in order that he can have it to hand if necessary.

Councillor Killeya also reported that Looe is not happy at being placed with Torpoint in a Community Network Area. There may be a possibility that Torpoint will be put back with Saltash and Looe has asked that they be with Liskeard. It was **RESOLVED** that a further letter is sent to the County re-enforcing the reasons why Saltash do not feel that they should be linked with Torpoint. The Mayor will draft a response and bring to the meeting on the 28<sup>th</sup> August for confirmation.

Councillor Ellison asked why the Town Council is not receiving information direct from the One Cornwall Team. The Clerk reported that the meeting of Councillors with the Library Manager was originally to inform Councillors of what the Library can do but it is now understood that Martin Eddy from the One Cornwall Team is also attending.

Councillor Holley reported on a meeting with representatives of the One Cornwall Team regarding One Stop Shops. It was a semi-negative response and it would appear that most services will be going to the Library with an out station at the Guildhall and meetings of the Authority being held here. This will be discussed further at the One Cornwall meeting of 28<sup>th</sup> August. Councillor Mrs Hooper stated that it should be made clear that the Town Council is an autonomous body.

## **QUESTIONS**

There were no questions from members of the public.

### **94/08/09      DECLARATIONS OF INTEREST**

No declarations of interest were declared.

### **95/08/09      MINUTES**

It was **RESOLVED** that the Minutes of the meetings held on the 17<sup>th</sup> July and 12<sup>th</sup> August be confirmed and signed as a correct record subject to the addition of ISM after the name of Councillor Stephens in the list of those present and in the Minutes of 12<sup>th</sup> August to add Councillor Yates as an apology.

### **96/08/09      MATTERS ARISING**

#### **Questions**

Councillor Riches reported that with reference to the cutting of the grass between Pillmere and the Brook, he had arranged for all the footpaths to be trimmed back but was unable to get the meadow cut.

#### **Questions**

Councillor Holley reported that although he had written regarding the signage around Saltash when the Fair was here, he had not received a response and he has followed this up.

**FINANCE**

(a) The following receipts in July 2008 were confirmed.

	£
Burial Board	1400.00
Guildhall Hire	1227.30
Hogan – seat (Fore Street)	350.00

(b) The following payments in July 2008 were noted.

	£	p	£	p	
	Gross		Excl VAT		Remarks
Caradon District Council	42.76				Garage rent
H3G	15.00		12.77		Mobile phone
Caradon District Council	635.00				Guildhall rates
K2 Youth Club	1000.00				Community Chest
Royal British Legion	750.00				Community Chest
St Stephens Borough AFC	658.00				Community Chest
U3A	474.99				Community Chest
B Trevorrow	130.00				Windows/bus shelters
Post Office Ltd	227.62		216.78		Christmas lights
Western Web Ltd	50.00		42.55		Domain name
Post Office Ltd	83.81				Water: Allotments/Guildhall
Crown Copiers Ltd	85.53		72.79		Copier
Eclipse Internet	23.95		20.38		Broadband
Stylus Engravers	78.75		53.19		PCSO budget
Caradon District Council	285.53		243.00		Sacks
Livewire	1000.00				Community Chest
Mrs S Hooper	12.00				Travel
Petty cash	250.00				Petty cash
B Reid	12.00				Travel
Mr Sticker	478.75		78.75		Toilet signs
Hine Brothers	2455.00				Maint./Watering/Carkeel
Consortium	45.82		39.00		Stationery/cleaning materials
Tamar View Nurseries	205.96		175.45		Generator, strimmers, tractor
Livewire	180.00				Light
Good Directions Ltd	587.50		500.00		Clock repairs
Livewire	15.00				Light – additional
2 <sup>nd</sup> Saltash Scout Group	500.00				Delivery Messenger/leaflet
Viking Direct	47.27		38.99		Ink
Eclipse Internet	23.95		20.38		Broadband
Post Office Ltd	1.46				Allotments
Tartendown Nursery	555.00		472.40		Bark/plants
Caradon District Council	11729.81		10163.15		CCTV/Trematon
					Pound/Longstone Lighting
K Harmer	125.05				Illuminated scroll
TAVATA	220.00				Leaflet
J&M Garden Machinery	23.50				Strimmer line
Bus Shelters Ltd	2311.70		1967.40		Repairs – Callington Rd
Cornwall County Council	1328.01				Superannuation
Inland Revenue	1556.66				Tax & NI
Staff salaries	5992.25				Staff salaries

(Councillor Mrs Hooper declared a prejudicial interest in the payment to her of £12 travel and did not vote on this item and Councillors Mrs Hooper, Killea, and Riches declared a prejudicial interest in the payment to Livewire and did not vote on this item)

98/08/09

## PLANNING

(a) It was noted that District Councillors voted upon the information before them at this meeting but in the light of subsequent information received at the District Council, Councillors may vote differently at that meeting.

(b) Applications for consideration:

Date received	Application no.	Details of application
07.08.2008	08/01101/FUL	Mr J Pearce – <b>land adjacent to 83 Hobbs Crescent</b> - construction of dwelling and formation of new vehicular access to highway. <b>It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.</b>
15.08.2008	08/01149/FUL	Calweton Veterinary Group - <b>Saltash Parkway</b> - location of a consulting veterinary surgery in existing industrial unit maintaining B1, B2 B8 use and include ancillary D1 use. <b>It was unanimously RESOLVED to defer until new application comes in.</b>
15.08.2008	08/01177/FUL	Mr M Chapman - <b>Waterside Inn, Tamar Street</b> - alteration of existing flat roof into external seating area accessed by new external spiral staircase. <b>It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.</b>
15.08.2008	08/01190/FUL	Mr and Mrs Thomas - <b>9 Larch Close, Latchbrook</b> - construction of conservatory. <b>It was unanimously RESOLVED to RECOMMEND APPROVAL subject to no neighbour objection and adequate provision for drainage.</b>

(c) Town Clerk reported on Planning Application Number 08/00123/FUL for retention of existing and proposed improvements to sea wall and construction of new walk way at the Boat House Anthony Passage which had been recommended for approval by the Town Council but

refused by the District Council as the development would incorporate the diversion of Footpath 17. The Footpath would then be re-located from its current position within a flood zone. The works required to facilitate the diversion of Footpath 17 would result in the loss of important wildlife habitat from the beach foreshore and the existing elements of the sea wall have been constructed poorly with excessive mortar and unsympathetically laid stone. This is harmful to the character to the appearance of the conservation area and the area of outstanding natural beauty.

99/08/09

### **CORRESPONDENCE**

- (a) Consultation was received on the Cornwall Strategic Housing Land Availability Survey .It was **RESOLVED** that Councillor Killea will look at the document and report back on the 28<sup>th</sup> August.
- (b) A letter was reported from Mr Libby the Planning Officer at Caradon stating that he has been advised by Westcountry Construction that they have removed the steel container from the station site and intend to instruct workmen to tidy the site in the very near future. Mr Libby understands that revised plans may be submitted in the future as a change to the approved drawings. He intends to inspect the site in six months time to review the situation. Councillor Mrs Hooper expressed concern that the station building will be in a derelict state for the Brunel celebrations in May next year. It was **RESOLVED** to write to Mr Libby to advise him of the celebrations and with a copy to the owners to make them aware of this and to urge that the site is tidy as soon as possible.
- (c) Information was received from the County Council that they have a new specially designed website which has brought together information on the forty landscape character areas in Cornwall. The website is [www.cornwalllandscapes.org.uk](http://www.cornwalllandscapes.org.uk). The County would like any comments on the landscape study or the website and a questionnaire can be found online.
- (d) Councillor Holley stated that two letters had been received regarding the proposed closure of Cross Park Post Office and these would be used as a basis for the Council's response to the proposed closure of Cross Park Post Office. It was **RESOLVED** that the Mayor prepares a draft response to be considered at the meeting of the Council on 28<sup>th</sup> August.
- (e) A letter was reported from the Church Wardens of St Stephens and St Nicholas and St Faith Churches asking the Town Council what they would want from the new Rector. It was **RESOLVED** to respond that the Town Council would on occasions need the new Rector to be the Mayor's Chaplain, to take part in the Remembrance and Civic Services, to chair the Burial Board and to play a part in the new extension to the Cemetery.

**100/08/09      REGIONAL SPACIAL STRATEGY**

Councillor Killeya reported that Planning Policy set out the number of houses to be in a certain area. The Secretary of State had issued a reply to previous consultations and he has reduced the number of houses in the Plymouth Urban Area from one thousand to five hundred for the period 2006 to 2026. On that basis Councillor Killeya has estimated that this would require one hundred to two hundred more houses in Saltash. Councillor Ellison stated that this is an encouraging move. Broadmoor Farm is still vague at the moment as it is not included in any strategies. Councillor Gee enquired from what date the new housing provision is to take effect. It was **RESOLVED** that Councillor Killeya will clarify this issue and it is discussed further at the meeting on 28<sup>th</sup> August.

**101/08/09      BURIAL BOARD**

It was **RESOLVED** that the Minutes of the Burial Board Committee held on Friday 18<sup>th</sup> July 2008 be confirmed and signed as a correct record and the recommendations contained therein be endorsed subject to the following additions:-

- (i) add Councillor Gee and Mr D Bartlett (Grounds Person) to the list of those also present.
- (ii) add to Minute No. 02/08/09 “(iii) to remove the extra earth spoil from the site.”

**102/08/09      INDUSTRY, COMMERCE, TRANSPORTATION AND TOURISM COMMITTEE**

It was **RESOLVED** that the Minutes of the Industry, Commerce, Transportation and Tourism Committee held on the 28<sup>th</sup> July 2008 be confirmed and signed as a correct record subject to adding to Minute No. 62/08/09 “at a cost of £100 per annum payable to the Regatta Committee and that Councillor Ellison declared a personal interest as Chairman of the Regatta Committee” and that the recommendations contained therein be endorsed.

**103/08/09      POLICY AND RESOURCES COMMITTEE**

It was **RESOLVED** that the Minutes of the Policy and Resources Committee held on the 5<sup>th</sup> August 2008 be confirmed and signed as a correct record, subject to adding “to urge Cabinet members” in the second paragraph of Minute No. 87/08/09. and in Minute No. 90/08/09(b) to delete “Park” and insert “Part” and that the recommendations contained therein be endorsed.

**104//08/09      CIVIC AMENITIES COMMITTEE**

It was **RESOLVED** that the Minutes of the Civic Amenities Committee held on the 6<sup>th</sup> August 2008 be confirmed and signed as a correct record, subject to in Minute No. 100/08/09(i) deleting “flooring” and inserting “floor covering and chairs” and in the last sentence of Minute No. 102/08/09 deleting “Hopper” and inserting “Hooper” and that the recommendations contained therein be endorsed.

**105/08/09      GATEWAY COMMUNITY INTEREST COMPANY**

There were no issues to be raised.

**106/08/09      PRESS RELEASES**

It was **RESOLVED** that Councillor Bickford prepares a press release stating that although the former station building is not now in the ownership of the Council, they are disappointed at the lack of progress.

**107/08/09      CARADON COMMUNITY IMPROVEMENT FUND**

The Chairmen of the Committees and the Mayor had met and discussed projects which could be included in a bid to the District Council's Community Fund. It was **RESOLVED** that:

- 1<sup>st</sup>      £15,000 is added to the Elwell Lane Wood project
- 2<sup>nd</sup>      £ 5,000 towards signage for the industrial estate
- 3<sup>rd</sup>      £ 3,000 to upgrade the disabled toilet

**108/08/09      COMMUNITY FUND**

Councillor Ellison reported that he would like to put in a submission to the Community Fund, the closing date for which is 30<sup>th</sup> August, on behalf of Gateway Community Interest Company (CIC) to progress the art and sculpture trail. Two projects are a ceramic mural at Silver Street which will cost £10,000 plus £2790 for paving and secondly to replace the gates at Victoria Gardens, which will be more sculptured and include 4 mounting points for banners at a cost of £1300. It would be advantageous for applicants to provide some funding.

It was unanimously **RESOLVED** that a contribution is made from general reserves of £645 towards the gates at Victoria Gardens and £2,790 for the paving at Silver Street.

**109/08/09      COMMON SEAL**

It was unanimously **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.