

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 6<sup>th</sup> November 2014.**

**PRESENT:** Councillors: J Dent (Chairman), R Austin, J Brady, Mrs. H Frank, Mrs. S Hooper MBE, W Phillips, D Yates, M Coot, G Ellison, D Holley, A Killeya, L Russell, J Shepherd.

**ALSO PRESENT:** Prebendary Brian Anderson – Mayors Chaplain, 9 Members of the public, 2 Members of the press, Mr P Thistlewaite – Chairman CIC, 3 PCSO's, R Lane - Town Clerk.

**APOLOGIES:** Councillors: R Bickford, Mrs G Challen, M Gee, A Killeya (Late).

### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

### **246/14/15 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

#### **PRAYERS**

Prebendary Brian Anderson – Mayors Chaplain led prayers.

### **247/14/15 DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
Yates	14d ii	Non pecuniary	Applicants family member chairman of governors at Saltash.net. I am also a governor. Member of “joint church” congregation Member of “joint church” congregation
	20	Non Pecuniary	
	P&R 184	Non Pecuniary	

Russell	PA14/07957	Non Pecuniary	Friend and ex fire service colleague
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## 248/14/15 **QUESTIONS FROM THE PUBLIC**

None

### **CHAIRMAN'S REPORT**

Saturday 4 <sup>th</sup> October	Burraton Male Voice Choir 40 <sup>th</sup> Anniversary at the Saltash Wesley Church.
Monday 6 <sup>th</sup> October	Saltash Music, Speech and Drama Festival AGM at the Saltash Wesley Church.
Wednesday 8 <sup>th</sup> October	Training event at Launceston.
Thursday 16 <sup>th</sup> October	Cheese & Wine at the China Fleet Club.
Saturday 18 <sup>th</sup> October	Saltash & District Amateur Radio Club 50 <sup>th</sup> Anniversary at Burraton Community Centre.
Saturday 18 <sup>th</sup> October	Saltash RFC lunch and game.
Saturday 18 <sup>th</sup> October	Ashtorre Rock's Commemoration of the First World War.
Saturday 25 <sup>th</sup> October	Ashtorre Knitting Club.
Saturday 25 <sup>th</sup> October	Saltash Sailing Club opening ceremony for new extension.
Saturday 25 <sup>th</sup> October	RBL Saltash & District Branch Standard Bearers Cadet Cup Competition.
Saturday 25 <sup>th</sup> October	RBL Saltash & District Festival of Remembrance.
Thursday 30 <sup>th</sup> October	Cornwall in Bloom Awards in Truro.

### **Deputy Mayoress attended:**

Tuesday 4 <sup>th</sup> November	Saltash Floral Art Club Demonstration at saltash.net Community School.
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It was **RESOLVED** to note.

## **POLICE REPORT**

Crime figures for Saltash Town between the last meeting and this meeting (2<sup>nd</sup> October – 5<sup>th</sup> November 2014.) 85 Crimes

Crime figures compared with last year's totals (2<sup>nd</sup> October 2013 - 5<sup>th</sup> November 2013.) 74 Crimes

- The attempted murder in Alamein Road. Please reassure them that this was not a murder.
- The issue of the poor service on the 101 line was raised last week. I have completed some research and found the below statement.

Research has told us that this is how the public want to contact us. The 101 service is constantly being reviewed to improve wherever possible, but a recent survey shows that 94 per cent of people contacting Devon and Cornwall Police on 101 are happy with the service they receive. We also answer more than 90 per cent of 101 calls within 30 seconds.

We get around one million contacts a year from the public via 101, 999 and mechanisms such as the Force website.

- We have obtained a replacement Speed Camera for our Speed Watch Volunteers after the last one disappeared. Speed Watch sessions will now resume in and around Saltash

Councillor Holley asked what response times are on Friday and Saturday nights.

PCSO replied that he would find out and let Councillor Holley know.

It was **RESOLVED** to note.

## **REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

### **Report to Saltash Town Council, November 6 2014**

#### **1. Potential acquisition of 18 Belle Vue Road, Saltash, PL12 6ES**

*Progress Report* Directors have had further meetings with officers of Cornwall Council, and arrangements have now been agreed for the company to have access to the building - in order to make progress on the detail of the business plan, and to show round interested parties. The most recent Directors' meeting was held in the building.

Informal discussions have already started with potential users of the building as the news has spread.

We hope to produce an initial draft business plan by the end of December, and would propose to seek a response on this from Saltash Town Council at its January 2015 meeting. A final draft plan will then be developed in January and considered by Directors at the end of the month. Final negotiations about the lease would follow if the plan were considered feasible.

*Public engagement* Publicity about the project and the opportunity it presents for the town is about to start. We know there will soon be press coverage, and leaflets will be made available and information circulated online. The aim is to encourage anyone with ideas to come forward. To support this, an open meeting will be held in the Council Chamber to coincide with our Directors' meeting on 26 November from 5 - 7pm. Interested individuals and representatives of organisations and businesses can join at any time.

### **Current enterprises**

All current enterprises are proceeding satisfactorily, with plenty of engagement with local bodies to promote our work. We are having to recruit and train more voluntary drivers for the Hopper having recently lost some of our regulars. Remember - it is the Local Food Market on Friday this week, followed by a special fabric sale on Saturday.

The only significant new development is that a representative from one of the Saltash Patient Participation Groups is now on the county project team through which the Kernow Clinical Commissioning Group will procure a new Out-of-Hours Service next year. This is a good development at one level, but the necessary rush to complete the process limits public engagement somewhat. I will keep the council informed.

I shall be at the meeting to answer any questions Members may have.

Peter Thistlethwaite  
Chair  
November 1 2014

- a. To receive report and consider any actions arising.

It was **RESOLVED** to note.

## **249/14/15    CORNWALL COUNCIL REPORT**

**November 2014**

### **Budget**

Earlier this week (5<sup>th</sup> November) members of Cornwall Council's Cabinet approved a draft budget and business plan aimed at creating a leaner, more resourceful organisation that delivers essential council services in the most efficient and effective way within reduced levels of Government funding. The recommendation will now be considered at the meeting of the full Council on 25 November. Setting next year's

budget and council tax in November rather than in February 2015 will enable savings to be made earlier and will save the Council around £7m to £9m.

Since 2010 the Council has been forced to find savings of £170m in its budget as a result of cuts in Government funding. It now needs to save a further £196m over the next four years.

The Council published its initial budget proposals in September. Since then, the proposals have been considered in detail by councillors at meetings of the Council's Portfolio Advisory Committees, by Council staff and more than 1,000 people at 19 public and 10 partner consultation events across Cornwall. Hundreds of members of the public also gave their views via the Council's website or through comment forms available in libraries and one stop shops or by post. All 1,499 comments and suggestions made during the consultation process were considered by members of the Cabinet and a number of the suggestions have been incorporated in the revised budget proposals which were formally approved by the Cabinet.

The unprecedented scale of the savings required means that all areas of the Council are affected by the draft proposals. However, rather than simply 'salami slice' every service, the authority has developed a four-year plan which will help protect the three key priority areas identified by the public and councillors during last year's budget consultation. These are services for the most vulnerable in society (including vulnerable adults, children, older people and the poorest), public transport, and road repairs and maintenance.

The main changes to the original budget proposals include:

- \* Increasing the Adult Social care budget by £3.8m to cover the previous year's overspend thereby protecting services to the most vulnerable.
- \* Reducing the level of savings required from the Discretionary Rate Relief scheme (which provides business rate relief support for charities and non profit making organisations) from £800,000 to £400,000 in 2017/2018. This will help minimise the impact on charities and clubs that work with the most vulnerable people in Cornwall
- \* Protecting the rural bus network.
- \* Reducing the funding to voluntary and community organisations by £400,000 to reflect the work which is taking place to reduce duplication and operating costs by sharing staff and buildings, develop a new way of commissioning services.
- \* Increasing the efficiency savings and income from Community Safety by £413,000
- \* Delaying the implementation of the School Crossing Patrols savings to enable a comprehensive risk assessment to be carried out.
- \* Increasing savings from waste budget by £210,000 over the four years mainly from additional income from the energy to waste contract but with some reduction to the opening hours at Household Waste Recycling Centres.
- \* Through working in partnership with the RNLI we have agreed a new contract which will maintain the same level of lifeguard cover on the 57 beaches supported by the Council with a reduced contribution of £950,000.
- \* Increasing savings from the Transport and Waste budget by £324,000 in 2017/2018 . This will be delivered by savings from the development of an integrated transport network.
- \* Additional £1.7m savings from the paybill as the result of collective agreement in relation to contribution related pay

\* Using reserves to support the budget to allow time for the significant structural changes to be implemented and new models of service delivery to be developed. In particular this will allow additional time to work with local communities and town and parish councils to develop alternative models for libraries and help the private sector to develop a sustainable model for the tourism promotion activities led by Visit Cornwall.

## **Road Safety**

Various resources on road safety for community groups such as Beavers and Brownies have been made available to download. Resources available include leaders' notes, activity books and certificates of achievement.

<http://www.cornwall.gov.uk/transport-and-streets/road-safety/youth-organisations/>

## **Referendum for first Neighbourhood Development Plan in Cornwall**

People living in St Eval will become the first community in Cornwall to have the opportunity to vote on their Neighbourhood Development Plan when a formal referendum is held on Thursday, 27 November. As a Neighbourhood Planning 'front runner', St Eval was one of the first local councils to formally designate its parish as a Neighbourhood Area and the steering group drew on support and advice from members of Cornwall Council's Localism Team, Planning Department, CRCC and Locality to navigate the process and produce their Neighbourhood Development Plan.

A formal consultation was carried out on the Plan between 16 July and 27 August this year, with an independent examination taking place in September. The last stage of the process is a referendum which is being carried out by the staff from Cornwall Council's elections service in accordance with procedures similar to those used at local government elections. The question for voters taking part in the referendum will be **"Do you want Cornwall Council to use the neighbourhood plan for St Eval to help it decide planning applications in the neighbourhood area?"**.

## **Homelessness Review**

Tackling homelessness is a key priority for Cornwall Council. CC is reviewing its current Homelessness Strategy and the draft new Homelessness Strategy for Cornwall 2015 - 2020 will be presented to Cornwall Council Cabinet on the 4th March 2015. The public consultation period is now open runs until 16th January 2015. There will be a Homelessness Conference on 11th December 2014. This is open to anyone interested in Homelessness and service delivery in Cornwall to play a major role in the creation and development of the homelessness strategy. Please contact [homelessnessreview@cornwallhousing.org.uk](mailto:homelessnessreview@cornwallhousing.org.uk) if you wish to participate.

## **Plymouth & SW Peninsula City Deal**

**Judith Hann, Employment and Skills Officer with Cornwall Council has prepared a briefing note on the relevance to South East Cornwall of the Plymouth & SW Peninsula City Deal.**

The City Deal can offer the following to the South East Cornwall area:

## **1. Marine Industry Production Campus**

Currently the majority of this activity is focused on physical developments at South Yard in Plymouth, which, it is hoped, will bring in new investment to the City which could provide opportunities for local communities and local businesses. The City Deal will also expand its reach by developing a 'portfolio' of 'marine sites' which will include Falmouth & Hayle initially, but could expand to include smaller sites such as Looe – which will make up the 'marine' offer for potential investors.

### ***Opportunity for Involvement:***

This activity is still in its infancy and there are still discussions about how it will be taken forward. As soon as there are opportunities to work with other coastal towns / sites, we will ask for support. (Anticipated December 2014/January 2015)

## **2. Support for Businesses**

Of more interest to local Cornish companies will be the business support that is being developed through a partnership with Plymouth University. The Growth Acceleration and Investment Network (GAIN) is the main vehicle being used. This has a number of parts:

- **Improved business support coordination** (<http://gaininbusiness.com/>) which includes a 'digital exchange';
- **Business Advisers** through the GAIN Business Engagement Service; and
- a '**Growth Fund+**' Business Grants programme which has been severely oversubscribed and is now closed.

### ***Opportunity for Involvement:***

Please signpost local companies to the <http://gaininbusiness.com/> website if they are interested in finding out more. A similar 'Growth Hub' project is planned for development in Cornwall & the Isles of Scilly using the European Structural Funds and at this point it would also be useful to understand local business needs through local Councillors.

## **3. The Youth Deal**

In the City Deal area 7,700 16-to-24 year olds are currently claiming Jobseeker's Allowance and around 2,500 (more than one in three), have been claiming for six months or more. Those who find work often move in and out of work and claim benefits or get trapped in dead-end jobs with limited career prospects. The Youth Deal is aimed at unemployed young people across the Peninsula and providing additional support measures to help them get back to or into work. There are three key activities:

- **Personalised Mentors:** Offer 1500 young people who are claiming Job seekers allowance access to a mentor who will help them navigate through the various support mechanisms and projects and enable them to find their way back to work.
- **The In Work Wage Progression Pilot:** Working with Working Links, one of the Work Programme providers, to find ways of supporting young people who have got work to increase their wages
- **The Manufacturing / Marine Challenge:** Encouraging young people to think of the wide employment opportunities available in the advanced manufacturing and marine sectors through business led activities. In Cornwall this will be through the Cornwall Manufacturing Group, with Cornwall Marine Network working across the Peninsula

In Cornwall, the Youth Deal will be focussed on the South East Cornwall area as a starting point. This is referred to as Locality 6 and includes the community network areas of Liskeard & Looe, Callington, Saltash & Torpoint.

#### **Locality 6 NEETs Data**

**(Young people aged 16 – 18 Not in Education, Employment or Training)**

Years 12 – 14 Not Participating Cohort (March 2014)

Locality 6	Number Not Participating	Number NEET	Number Not Known	% NEET	% Not Known
Callington	94	23	13	24.5%	13.8%
Liskeard & Looe	126	51	15	40.5%	11.9%
Saltash & Torpoint	123	40	20	32.5%	16.3%
<i>Cornwall Total / Average</i>	<i>2,305</i>	<i>779</i>	<i>329</i>	<i>33.8%</i>	<i>14.3%</i>

#### **Locality 6 Claimant Count Aged 18 – 24**

	Jan 14	Feb 14	March 14	April 14	May 14	June 14
Gunnislake East and Albaston: E01018755	0	0	0	5	5	5
Callington West: E01018751	5	5	5	5	5	5
Callington North and Kelly Bray: E01018752	5	5	5	5	5	5
Liskeard North Ward East: E01018768	5	5	10	5	0	5



Liskeard North Ward Central: E01018767	10	5	5	5	5	5
Liskeard South Ward North West: E01018770	5	10	10	5	5	5
Liskeard South Ward East: E01018771	5	5	5	5	5	5
Downderry and Sheviock: E01018757	0	5	5	5	5	5
Saltash Pill Ward East: E01018793	5	5	5	5	5	5
Torpoint East Ward North: E01018799	0	0	0	0	5	5

Nomis data shows that there were a total of 65 young people aged 18 – 24 in the locality who have been claiming for over 6 months as at June 2014.

The table (right) sets out those LSOA's<sup>1</sup> with the greatest number of claimants. Please note that at LSOA level, numbers below 5 will be suppressed & therefore will not show up in the data set.

***Opportunity for Involvement:***

As soon as the three activities are contracted, we would welcome involvement in promoting the programme to local communities. This is likely to start late Autumn (November 2014) onwards.

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<sup>1</sup> LSOA – Lower Super Output Area – small geographies used for statistical purposes.

It was **RESOLVED** that a response be sent to Cornwall Council stating this councils concerns regarding proposed fire service budget cuts. (Councillor Russell to provide stats for letter)

**250/14/15     QUESTIONS FROM THE PUBLIC**

None

**251/14/15     MINUTES**

The minutes of the meetings held on 2<sup>nd</sup> October 2014 and 21<sup>st</sup> October 2014 were confirmed and signed as a correct record.

**252/14/15     MATTERS ARISING FROM THE MINUTES**

None

**253/14/15     FINANCE**

a. To advise the following receipts in:

i.     September 2014

Guildhall Hire	274.52	
Barclays Bank	7.78	Business banking loyalty reward
Cornwall Council	162,708.70	Precept 2 <sup>nd</sup> instalment
Allotment hire	10.42	

ii.    October 2014

Guildhall hire	846.00	
St Stephens by Saltash PCC	3420.00	Burial fees
Christmas event – stall hire	195.00	
Photocopying	0.20	
S106 Cinema	138.00	

b. To advise the following payments in:

i.     September 2014

Able Print Ltd	32.50		Flyers/posters, Summer Arts Festival	S106
AHGTC	35.00		Town Crier membership	
Barclays Bank	31.10		Commission charges	
Barnett S	500.00		Fence repairs – Huntley Gardens	

Chubb Ltd	65.10	54.25	Service visit – Maurice Huggins Room	
Consortium	4.79	3.99	Cleaning equipment	
Consortium	67.63	56.35	Stationery	
Consortium	188.83	184.27	Stamps/stationery	
Cormac Ltd	112.20			
Cormac Ltd	398.54	332.12	Cleaning Services, Waterside toilets June 2014	
Cormac Ltd	2057.33	1714.44	Supply & erect signs	S106
Cornish Times Ltd	284.40	237.00	Recruitment advertising	
Cornwall Council	671.00		Guildhall rates	
Cornwall Council	1399.50		Car parking	S106
Cornwall Council	3821.97		Saltash South Ward contested election charge	
Cornwall Council Pensions	971.42		Superannuation	
Cornwall Glass	646.77	538.97	Supply & fit safety film to Guildhall windows	
Dardy WH	85.39			
Devon & Cornwall Police	1000.00		Football grant	
EDF	47.72	45.45	Hadlo pillar, Elwell	
EDF	843.65	803.47	Maurice Huggins Room	
EDF	17.00	16.19	Xmas light sp3	
EDF	20.00	19.04	Xmas lights sp1	
EDF	1.15	1.09	Christmas lights SP4	
EDF	3.50	3.33	Christmas lights SP6	
Eon	253.48	211.23	Guildhall	
Eon	8.74	8.32	Cemetery	
Hays	332.84	277.37	Temporary staff	
Hays	324.72	270.60	Temporary staff	
Hays	324.72	270.60	Temporary staff	
Hays	324.72	270.60	Temporary staff	
Hays	194.83	162.36	Temporary staff	
Hine Brothers	20.00		Weeding	
Hine Brothers	130.00		Hedgecutting/weedkilling Grenfell allotments	
Hine Brothers	1560.00		Grass cutting – cemetery July/August	
Hine Brothers	1040.00		Grounds maintenance August	
Hine Brothers	1680.00		Grass cutting – cemetery August/September	
HMRC	1866.82		PAYE/NIC	
ICCM	750.00	625.00	Staff training	
ICOM SW Ltd	69.88	58.23	Telephone charges	
IDEA	252.00	210.00	Staff training	

IRQ Systems Ltd	219.60	183.00	IT support/maintenance	
Jackman Peckover Ltd	1310.40	1092.00	Repairs to heating system	
Local World	418.80	349.00	Recruitment advertising	
Mayoral Allowance	336.00			
Michaels Civic Robes	387.60	323.00	Cleaning of civic robes	
Morris Leslie Ltd	165.60	138.00	Water bowser hire July 2014	
Morris Leslie Ltd	144.00	120.00	Water bowser hire August 2014	
Mr Sticker	36.00	30.00	Window stickers CTS	
Mr Sticker	96.00	80.00	Banner – Town App	S106
Otis Ltd	553.06		Lift maintenance	
Packer A	50.00		Town Council photograph	
Ryland DC	1350.00		Hanging baskets watering & maintenance	S106
Saltash Area Road Safety Committee	200.00		Road safety grant	
Saltash DIY	25.09	20.91	DIY items	
Saltash Window Cleaning	45.00		Guildhall windows	
SECTA	45.00		Membership	
SSE Contracting	584.93	487.44	Removal of bunting (Fore Street)	
Staff salaries		8304.77		
Tartendown Nursery	1036.80	864.00	Hanging baskets	S106
Tartendown Nursery	910.00	760.90	Plants, compost, bark – Fore Street planting	
UK Fuels Ltd	0.60	0.50	Card charge	
Wells C	20.00		Restoration – Ann Glanville	
WesternWeb Ltd	570.00	475.00	Website redesign & upgrade	

ii. October 2014

Saltash & District Guides	1000.00	Community Chest fund	
Cornwall Council	824.25	Rates – Waterside toilets 2014/15	
A Gullick	40.00	Arts festival entertainment s106	S106
Cornwall Council	380.99	Rates – Waterside toilets – 11.10.13 – 31.03.14	
Petty cash	106.98		

It was **RESOLVED** to note.

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None

- d. To note that bank reconciliations up to 30<sup>th</sup> September 2014 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

It was **RESOLVED** to note.

## **254/14/15    PLANNING**

- a. It was noted that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. It was noted that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

Prior to the next item Councillor Russell declared an interest and left the meeting.

### **PA14/07597**

**N Hunt – 28 Belle Vue Road**

Retention of balcony (retrospective application) located to the rear of the dwelling.

**Ward: East**

Date received: 22.10.2014

It was resolved to **RECOMMEND REFUSAL ON THE GROUNDS OF OVERLOOKING OF THE TOP DECKING OF No 26 and the kitchen.**

Councillor Russell was invited and returned to the meeting.

### **PA14/09030**

**C Gingell – 18 Mead Way**

Two single storey extensions on property to increase size and quality of living space.

**Ward: South**

Date received: 16.10.2014

It was resolved to **RECOMMEND APPROVAL**

**PA14/09298**

Project Management Southwest Ltd – **Plot 3 Land off Parkesway**

Minor but material amendments to existing planning permission PA13/03713.

**Ward: South**

Date received: 17.10.2014

It was resolved to **RECOMMEND REFUSAL ON THE GROUNDS OF OVERLOOKING INTO 25A, 25B AND 26.**

**PA14/09715**

A Callaghan – **23 Summerfields, St Stephens**

Two storey rear extension.

**Ward: West**

Date received: 27.10.2014

It was resolved to **RECOMMEND APPROVAL**

Prior to the next item Councillor Ellison declared an interest and left the meeting.

**PA14/09717**

T Clark - **3 Lockyer Terrace, Elwell Road**

Conversion of building into 2 no self contained flats.

**Ward: East**

Date received: 23.10.2014

It was resolved to **RECOMMEND APPROVAL**

Councillor Ellison was invited and returned to the meeting.

**PA14/09746**

I Jenkin, G 3 Design & Architecture – **5 Newman Road**

Addition of two storey rear extension, front porch and PV panels on roof of front elevation.

**Ward: East**

Date received: 30.10.2014

It was resolved to **RECOMMEND APPROVAL**

**PA14/09869**

P Castell – **The Boatman, 3 Old Ferry Road**

Listed building consent for the removal of commercial kitchen at first floor level, relocate some appliances at ground floor level into new server, preparation area and reposition bar together with removal of timber posts.

**Ward: East**

Date received: 29.10.2014

It was resolved to **RECOMMEND APPROVAL**

d. Tree applications/notifications:

i. Applications

**PA14/08813**

Dr J McBrien - **Tamar Reach, 104 Old Ferry Road**

Notification of works to trees subject to a Tree Preservation Order.  
Crown raising of Monterey pine and trimming back the branches  
which are impinging on another tree.

**Ward: East**

Date received: 20.10.2014

It was resolved to **DEFER TO THE NEXT MEETING TO RECEIVE  
AN INSPECTION REPORT FROM THE TREE WARDEN**

ii. Notifications

**PA14/09818**

J Waghorn – **Tor House, Tor Hill**

Notification of works to trees within a Conservation Area namely fell  
and kill remaining roots to one Ash (T1) and fell and pull out roots  
to one Elder (T2)

**Ward: West**

Date received: 24.10.2014

It was resolved to **RECOMMEND APPROVAL**

**Saltash Parkway, Carkeel**

Notice and Tree Preservation Order dated 28<sup>th</sup> October 2014

It was resolved to **NOTE**

- e. Decisions taken by Cornwall Council where the decisions reached were  
contrary to the recommendations made at the Town Council meeting or  
a poll taken:

**PA14/08489 – 28 LONG PARK ROAD**

On 02.10.2013 STC resolved to recommend **REFUSAL**

Having held a poll on this planning application the result is:

**Having held a poll on this planning application the result is:**

<b>Stick with our original position and request a call in</b>	<b>6</b>
<b>Accept the officer's position</b>	<b>4</b>
<b>(including Cllr Brady vote by email 12/10/14)</b>	
<b>Abstain</b>	<b>1</b>

Therefore the council has voted to stick with our original position and  
request call-in.

Councillor Mrs H Frank reported that following a site visit and  
consultation with Planning Officers, the architect and property owners  
she was satisfied with the application and had not called it in.

Councillor Mrs S Hooper requested her dissatisfaction with the poll  
process be recorded in the minutes.

**PA14/04487 APPROVED**

**Applicant:** Mrs Sort Droesh

**Location:** Saltash Hand Car Wash Unit 21 Brunel Road Carkeel Saltash

**Proposal:** Retrospective application for the retention of replacement car wash roof and supporting structure

It was **RESOLVED TO NOTE**

**PA14/07571 APPROVED**

**Applicant:** Mr & Mrs V Bobolhavaeji

**Location:** Ice Warm Lounge Bar 137 Fore Street Saltash Cornwall PL12 6AB

**Proposal:** Retention of single storey kitchen to rear and alterations to extractor vent

It was **RESOLVED TO NOTE**

**PA14/08726 WITHDRAWN**

**Applicant:** Mr John Honey

**Location:** Jupiter Cottage Antony Passage Saltash PL12 4QT

**Proposal:** Change of use and extension to part of the the existing building to form an additional dwelling, with new rear decked amenity space. (Boat store previously granted permission under PA12/04511)

It was **RESOLVED TO NOTE**

**255/14/15      CONSIDERATION OF LICENSE APPLICATIONS**

None

Councillor Killeya in the meeting.

**256/14/15      SALTASH NEIGHBOURHOOD PLAN**

Councillor Yates updated members on the progress of the steering group to date and the ongoing process for the appointment of a consultant.

It was **RESOLVED** to note.

**257/14/15      CORRESPONDENCE**

- a. Sheryll Murray MP  
Town & Councils 'Fly a Flag for the Commonwealth' – 9<sup>th</sup> March 2015

It was **RESOLVED** to purchase a flag from reserves at a cost of £58 to fly on the town pole and hold a raising ceremony on 9<sup>th</sup> March 2015.



**258/14/15     APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES**

The Minutes of the Policy and Resources Committee held on Tuesday 21<sup>st</sup> October 2014 were confirmed and signed as a correct record subject to:

Minute 51/14/15 It was **RESOLVED** that the council supports in principle but will refer the report to the Devolution Options Group to give weight to the Saltash Toilets Option Groups negotiations with Cornwall Council.

55/14/15 It was **RESOLVED** that the early renewal of the contract be for a 3 year period subject to the Chairman being satisfied there is a suitable get out clause.

Prior to the next item Councillors Holley, Mrs H Frank and Austin declared an interest and left the meeting.

**259/14/15     GROUNDWORK SW – SALTMILL FOOTBALL PITCH**

To consider approving a grant for pitch repairs to be funded from the Community Chest and Festival Fund budgets.  
(Referred from Policy and Resources Committee 21.10.2014)

It was **RESOLVED** that a grant of £1500 be awarded from the Community Chest budget.

Councillors Holley, Mrs H Frank and Austin were invited and returned to the meeting.

Prior to the next item Councillor Yates declared an interest and left the meeting.

**260/14/15     ST STEPHENS BY SALTASH CHURCH – COMMUNITY CHEST APPLICATION FOR REPAIRS TO THE CHURCH TOWER.**  
(Referred from Policy and Resources Committee 21.10.2014)

It was **RESOLVED** that a grant of £1000 from reserves be awarded.

Councillor Yates was invited and returned to the meeting.

**261/14/15     TO DEFER PROPOSALS FOR THE REPLACEMENT OF THE MOSAICS TO THE SERVICES COMMITTEE MEETING TO BE HELD ON 12<sup>TH</sup> NOVEMBER 2014**

It was **RESOLVED** to note.

**262/14/15     TO FURTHER CONSIDER THE REPORT FROM THE DEVOLUTION OPTIONS GROUP**

Members considered the report presented by Councillor Killeya and following a recorded vote as detailed below:

Prior to the vote Cornwall Councillors agreed to abstain.

Votes for the resolution: Coot, Brady, Russell, Shepherd, Yates, Phillips, Mrs S Hooper MBE, Killeya.

Abstentions: Mrs J Dent (Mayor).

It was **RESOLVED** that:

1. Option 1 be approved "Service Provider". "If we can have it, we want it"

STC adopts the strategy of negotiating to take on a range of feasible services and buildings, including some that Cornwall is not necessarily offering at the moment but might be willing to devolve. Where STC wishes to supplement a service (e.g. weed control) we look to contract to CC to provide the whole service, including the statutory element, with the intention of directly employing our own staff where possible and subcontracting only where necessary – this is similar to the model adopted by Chippenham Town Council when Wiltshire went Unitary.

Pros: Greater local control; potential economies of scale; ability to proactively negotiate a coherent package

Cons: Increase in precept; political/staff capacity to take on these services; distraction from current role

2. Recommendation 3 be approved:

November full council: DOG be given broad authority to negotiate with Cornwall Council based on the option chosen, with STC retaining the ultimate ability to accept or reject (but not necessarily to amend) any package agreed.

3. Councillor Killeya to produce the terms of reference for the Group.

4. A member from Saltash East become a member of the group and that the group be authorised to co-opt members as it requires.

**263/14/15 TO CONSIDER THE PRINCIPLE OF BROADCASTING A TOWN COUNCIL MEETING (COUNCILLOR KILLEYA)**

Councillor Killeya requested member's views and following a debate on transparency

It was **RESOLVED** that Councillor Coot will progress a poll to determine community interest in broadcasting meetings.

**264/14/15 MEET YOUR COUNCILLORS:**

a. Arrangements for future meetings

It was **RESOLVED** that Councillors Phillips, Bickford, Holley, Mrs H Frank and Yates will attend the next meeting to be held in Fore Street on Saturday 8<sup>th</sup> November 2014.

**265/14/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

Caretaking Staff

It was **RESOLVED** that

1. following exhaustion of all appropriate procedures Mr P Brooks contract of employment be terminated on the grounds of ill health incapability.
2. that termination be effective as of 7<sup>th</sup> November 2014 with pay in lieu of notice due to ill health incapability of working the notice period.

**266/14/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**267/14/15 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

1. Plymouth City Council – Planning amendment 14/01637/FUL – Ernesettle Lane Plymouth Biomass Energy Facility

It was **RESOLVED** that this Council lodge an objection and that Councillor Ellison draft the response.

At the Full Town Council Meeting on 4<sup>th</sup> December 2015 the following amendment was added to the Minutes of the Full Town Council Meeting on 6<sup>th</sup> November 2014.

**301/14/15** It was **RESOLVED** that Plymouth City Council be requested to notify this Council of any planning applications for

development in Ernesettle and Barn Barton and that Landulf Parish Council be copied in on the letter.

2. Cornwall Council Homelessness Strategy Review Consultation.

It was **RESOLVED** to note.

3. Public Inquiry regarding the registration of a new Town or Village Green at Forder, Saltash under the Commons Act 2006, Section 15, Application Number 2714

The Mayor informed members that the non-statutory Inquiry had been postponed.

It was **RESOLVED** to note.

Cornwall Council Parking Order 2015 Consultation

It was **RESOLVED** that it be referred to Stig for a view and that the Mayor and Councillor Austin draft a response.

Caretaking Staff

Councillor Killeya informed members of the requirement for a Caretaker/Handyman to provide staffing cover and a maintenance service for the Guildhall and other sites.

However due to consideration being given to devolution and the potential impact on this council's services and facilities it was recommended that the post be filled on a temporary basis.

It was **RESOLVED** that in lieu of devolution options being determined and a full staffing review taking place the post of Caretaker/Handyman 20 hours scale 7-9 be filled on a temporary basis until April 2015 with a view to a permanent post being established.

Guildhall Reception Staffing.

Councillor Killeya informed members that in order to provide a handover period for the morning and afternoon reception staff it was proposed that the morning receptionist would commence duties at 9.45 and that reception would open from 10.00 am. on a voluntary trial basis until Christmas.

It was **RESOLVED** that the proposal be deferred for further consideration during the staffing review.

Christmas Lights.

Councillors Austin and Mrs H Frank raised the issue of proposed additional Christmas lights to be procured by S106 funds.

Following information by Councillor Killeya on the S106 funding process.

It was **RESOLVED** that a special full council meeting be called on Wednesday 12th November 2014 to enable the financial implications to be considered.

**268/14/15     PRESS RELEASES AND FUTURE ARTICLES REQUIRED**

None

**269/14/15     DATE OF NEXT MEETING**

Wednesday 12<sup>th</sup> November 2014 at 6.30 pm

Tuesday 18<sup>th</sup> November 2014 (Planning) at 5.30pm  
(Planning only)

Thursday 4<sup>th</sup> December 2014 at 7.00pm

**270/14/15     COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 10.25 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_