

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 16th December 2014 at 7.00pm.

PRESENT: Councillors: W Phillips (Chair), R Bickford,
Mrs J Dent, Mrs S Hooper MBE, A Killeya, D Yates

ALSO PRESENT: Ray Lane – Town Clerk

APOLOGIES: Councillors: Mrs G Challen, M. Gee, J Shepherd.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

64/14/15 **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

65/14/15 **DECLARATIONS OF INTEREST**

1. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required

Councillor	Item	Pecuniary/Non-pecuniary	Reason
Phillips	8/187	Non Pecuniary	As Rotary are working with this project.
Mrs S Hooper MBE	8/187	Pecuniary	President of SHADO
	8d/59	Pecuniary	General Secretary

66/14/15 **QUESTIONS FROM THE PUBLIC**

None

67/14/15 **FINANCE:**

- a. Report from Finance Officer

It was **RESOLVED** to note.

- b. To receive the current Committee budget statement

It was **RESOLVED** to note.

- c. To receive a report on investments.

It was **RESOLVED** to note.

- d. VAT

It was **RESOLVED** to note.

- e. To set the budget for 2015/16.

It was **RESOLVED** to defer until the outcome of devolution negotiations are known.

- f. To receive the interim report of the internal auditor.

It was **RECOMMENDED** that Full Council receive and note the report.

- g. To consider the appointment of an internal auditor for the next 3 years.

It was **RESOLVED** to defer to the next meeting as awaiting quote.

- h. To consider the introduction of interim fees and charges in the event of the early opening of Churchtown Cemetery.

It was **RECOMMENDED** that Full Council approve the proposed 2015/16 fees and charges as agreed by the Burial Board on an interim basis in the event of the early opening of the cemetery prior to 1st April 2015.

68/14/15 **CLERKS REPORT ON DELEGATED AUTHORITY TO SPEND**

No report.

69/14/15 **COMMUNITY CHEST AND FESTIVAL FUND**

- a. To consider Community Chest qualifying criteria.

The Chairman reported that he had implemented a criteria of one application per organisation per annum for specific projects and that he vets applications for qualification prior to submission to committee.

It was **RESOLVED** to note.

- b. To consider Festival Fund qualifying criteria.

Councillors Bickford and Killeya reported that they are progressing.

It was **RESOLVED to** note and include on the application form the question with immediate effect:

“To whom have you applied or intend to apply for other grants related to this application”.

- c. To consider Community Chest applications

181 Saltash Rugby Club (Youth Section)
(Deferred from 21.10.2014)

It was **RECOMMENDED** to award £500

185 Cornwall Blind Association

It was **RESOLVED** to decline and request an application for a specific Saltash based activity.

186 Caradon Swimming Club

It was **RECOMMENDED** to award £750

Prior to the next application Councillors Mrs S Hooper MBE and Phillips declared an interest and left the meeting.

Mayor in the chair.

187 SHADO

It was **RECOMMENDED** to award £1000

Councillors Mrs S Hooper MBE and Phillips were invited and returned to the meeting.

Councillor Phillips in the chair.

Prior to the next item Councillor Mrs S Hooper declared an interest and left the meeting.

- d. To consider Festival Fund applications

59 Saltash Music, Speech, and Drama Festival

It was **RECOMMENDED** to award £1000

Councillor Mrs S Hooper was invited and returned to the meeting.

70/14/15 **S106 FUNDING**

No report.

71/14/15 **RECOMMEND TO FULL COUNCIL REVISED FINANCIAL ORDERS**

It was **RECOMMENDED** that the revised financial orders be adopted by Full Council.

72/14/15 **RECOMMEND TO FULL COUNCIL REVISED STANDING ORDERS**

It was **RECOMMENDED** that the revised standing orders be adopted by Full Council subject to Councillor Killeya and the Town Clerk verifying meeting details for the appointment of the Chairman with Calc.

73/14/15 **MAURICE HUGGINS ROOM CIC PROPOSAL FOR USE**

The Town Clerk updated members on the agreed use of the room on a trial basis up to 31st March 2015 by the CIC and the proposal by Cornwall Council to enter into a Tenancy at Will as opposed to a lease on grounds of cost for STC.

It was **RESOLVED** to enter into a Tenancy at Will on a 90 day notice period with Cornwall Council.

74/14/15 **DEVOLUTION OF SERVICES AND ASSET TRANSFERS**

No report.

It was **RESOLVED** that the item be put on the agenda as and when required.

75/14/15 **NECESSARY ADDITIONAL FIRE AND SECURITY MEASURES AND COSTS FOR THE GUILDHALL**

It was **RESOLVED** to defer as awaiting costs.

76/14/15 **PROCUREMENT AND LOCATION OF A DEFIBRILLATOR (COUNCILLOR MRS CHALLEN)**

It was **RESOLVED** to defer as awaiting report.

77/14/15 **REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES**

None

78/14/15 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and having regard to the confidential nature of the business to be discussed, it was **RESOLVED** that the press/public be excluded from the meeting for the following item of business.

79/14/15 **AS REQUIRED OR IF NECESSARY**

80/14/15 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

81/14/15 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

None

82/14/15 **PRESS REPORTS OR ARTICLES AS REQUIRED**

None

83/14/15 **DATE OF NEXT MEETING**

Tuesday 27th January 2015 at 7pm – Budget Meeting.
Tuesday 17th February 2015

Rising at 8.30 pm

Signed: _____
Chairman

Dated: _____