

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Burial Board held in the Guildhall on Monday 19th January 2015 at 5.30 p.m.

PRESENT: Councillors: R Austin (Co-Chairman), Mrs J Dent (Mayor ex-officio), W Phillips, D Holley, L Russell.

ALSO PRESENT: Mr D Bartlett (Groundsman), Mr R Lane (Town Clerk)

APOLOGIES: Revd Canon A Butler (Co-Chairman), Mr B Jones (St Stephens PCC), Mr D Fowell (PFS Funeral Director), Mr B Jones (St Stephens PCC), Mr J Reid (St Stephens PCC).

Councillor Austin in the chair.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

51/14/15 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

52/14/15 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
None			

53/14/15 QUESTIONS FROM THE PUBLIC

None

54/14/15 **CHURCHTOWN CEMETERY – SALTASH TOWN COUNCIL BURIAL AUTHORITY**

- a. To set fees and charges up to 31st March 2015.

It was **RECOMMENDED** that the fees and charges as attached to include no charges for under 18 year old Saltash residents excepting the grave digging costs be received by the Policy and Resources Committee for approval by Full Council.

- b. To recommend fees and charges for the 2015/16 budget.

It was **RECOMMENDED** that the fees and charges as attached to include no charges for under 18 year old Saltash residents excepting the grave digging costs be received by the Policy and Resources Committee for approval by Full Council.

- c. Churchtown Cemetery Administration and Management.

It was **RESOLVED** that:

1. Until a preferred Gravedigger is appointed all grave digging be conducted by Duchy Cemetery's Maintenance and that the full cost be covered by the clients.
2. A site meeting be held on Tuesday 27th January 2015 at 10 am to consider burial plot layout.

55/14/15 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

56/14/15 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

57/14/15 URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN

Proposed Churchtown Housing Development Planning Application

Members considered the impact and implications of proposed planting and hedging adjacent to the cemetery relating to the planning application of a housing development.

It was **RESOLVED** that:

1. The principle of the application is not considered as an issue to the Burial Board.
2. The Burial Board request that in order to maintain the sanctity of the cemetery and its users of the cemetery that the following conditions be implemented by the planning authority should it approve the application:
 - i. The strip of hedging between the cemetery wall and the back of the proposed gardens of the adjacent houses north of the wall be on common land.
 - ii. The height of the hedge be maintained to not less than 2 meters above the level of the cemetery surface level.
 - iii. All conditions to be as shown in photo montage PRV 17 of the application.
 - iv. The planting scheme be referred to S106 to make adequate provision for STC funding for plant border maintenance on the cemetery side or a condition of undertaking be put in place that the developer will maintain the border maintenance on the cemetery side in perpetuity.
 - v. The applicants be requested to contact the Tree Officer and Saltash Town Council on the plant and tree species to be planted.

58/14/15 PRESS RELEASES OF ARTICLES REQUIRED

None

59/14/15 DATE OF NEXT MEETING

Monday 2nd February 2015 at 5.30 pm in the Guildhall.

Rising at 7.10 pm

Signed _____
Chairman

Dated _____