

## SALTASH TOWN COUNCIL

### Minutes of The Civic Amenities Committee held at the Guildhall on Wednesday 6<sup>th</sup> August 2008 at 7:00pm

**PRESENT:-** Councillors G Ellison (Chairman), R Bickford, N Challen,  
P Clements, D Holley, Mrs S Hooper MBE, C Oakes, C Riches,  
P Stephens

**ALSO PRESENT:-** Councillor B Reid (Festival Lights Committee)  
Mrs T Fulcher (Town Band)  
Mr E Jacobs  
Mrs M Small (Town Clerk)

**APOLOGIES:-** Councillors R Austin (Meeting re Post Office), A Killea (meeting re  
Post Office), Mrs S Lennox-Boyd, D Yates  
Mr M Down

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#### **87/08/09      DECLARATIONS OF INTEREST**

Councillor Clements declared a prejudicial interest in Minute No. 107/08/09(a) regarding footpath 17 and will leave the meeting during discussion of this item.

#### **88/08/09      TREE PRESERVATION ORDERS**

The Clerk reported that there had been no further suggestions put forward. It was **AGREED** that Councillors take a final look in their areas for any trees worthy of consideration for a TPO and the list will be finalised and then sent to the District Council at the next meeting.

#### **89/08/09      SEAT- CHURCHTOWN FARM NATURE RESERVE**

The Clerk reported that two quotations have been requested and these will be reported to the Committee as soon as possible.

#### **90/08/09      PARKING AT LONGSTONE PARK**

The Clerk will follow up a response.

#### **91/08/09      CCTV**

The Clerk reported that a meeting has been requested between Liskeard and Saltash Town Councils. It was **AGREED** that a date is obtained from Councillors Yates and Challen for the joint meeting.

#### **92/08/09      CHRISTMAS- SUB COMMITTEE REPORT**

It was reported that in the prior Sub-Committee, Mr Jacobs had stated that he was upset at the change of day for the event without reference to him, as were the Heads of the Schools. Unfortunately, it would not be possible to arrange for the children of the schools to take part officially this year, as the event was on a Saturday but he would be available to help if required.

Councillor Ellison had approached the market but they were not willing to do a one day event. Therefore, it was **AGREED**:

- (i) to ask Saltash Ladies Choir or Burraton Male Voice Choir if they could lead the community singing. Mr Jacobs was asked if it would be possible to have the same carols as the school's event, which is to be on the 12<sup>th</sup> December. He will discuss this with the schools and provide a copy to Town Clerk and Band.
- (ii) Mr Rance to be approached regarding Livewire providing a PA system.
- (iii) The Town Band will accompany the Choirs plus two special pieces at the Band's discretion.
- (iv) A letter to be sent to the local youth groups inviting applications on a first come first served basis to attend the workshop by Flava. The charge will be £10 per person and the number limited to 30.
- (v) Sgt Dunstan to be asked if all PCSOs could be present on the evening.
- (vi) Stall holders to be approached.

**93/08/09      DISTRICT COUNCIL'S EVENTS SPECIAL**

Events were identified to forward to the District Council for inclusion in their Special Events brochure.

**94/08/09      LIGHTING AT MURAL**

This was held over until Councillor Yates is present.

**95/08/09      PUBLIC TOILETS**

- (a) Councillor Ellison thanked Councillor Oakes for assisting in putting up the Community Toilet Scheme signs. It was **AGREED** that payment is made to the Railway Hotel and the Brunel.
- (b) Saltash Heritage has agreed that they would wish a yearly lease although, they would prefer it was for a longer term. Councillor Austin is arranging for them to inspect the interior.

**96/08/09      SILVER STREET HANGING GARDEN AND ELWELL LANE WOODS**

The Clerk now has an estimate of over £700 from Hine Bros for the replacement of the shrubs and a claim will now be submitted to Network Rail at Swindon. Councillor Ellison is progressing with Elwell Lane Woods and has been advised that the Town Council should think of it as an amenity area with grassland, wet ponds and woodland, as this would be more successful in attracting grants. A plan is needed of what is to be done and it was suggested that Councillor Ellison speaks with Groundwork on this matter.

97/08/09

### **SALTASH STATION**

Councillor Bickford reported that there appears to be little progress and today the portakabin was removed. It was **AGREED** to send a letter from the Town Council to Mr to ask when they are going to commence work, as the press are making enquiries and the Town Council need to give them an answer. Depending on the response, the Council will investigate the matter with the District Council as an untidy site.

98/08/09

### **ALLOTMENTS IN SALTASH**

The Clerk reported that there had been ten responses from residents offering the use of their gardens for allotments. Allotments 9 and 10 on the Fairmead Road site have been offered and accepted by someone on the waiting list, who was prepared to clear an allotment, as this was very overgrown. The Clerk asked if this could be let on the same condition, ie eighteen months free, to cultivate the land. A request had also been submitted by the same person to put a shed on the site.

It was **AGREED** that:

- (a) Councillor Ellison visits those people offering allotments and that the Clerk and Councillor Ellison draw up some guidance notes for the owners.
- (b) Allotments F9 and F10 are allocated in the same way and is given free for eighteen months to clear this year and plant into 2009
- (c) Permission is given erect a garden shed on plot F9 and F10

99/08/09

### **GROUNDS MAINTENANCE**

- (a) The Committee was advised that a bowser for watering the flower beds could cost anything from £2000 - £5000. It was **AGREED** that the District Council is asked if they have a bowser that they did not use and could be loaned or purchased by the Town Council and that guidance for its maintenance is also obtained.
- (b) The capacity of the bowser being used at the moment is obtained.
- (c) Look at the possibility of submitting a bid to the District Council's Community Fund for a bowser.

100/08/09

### **WAITROSE – COMMUNITY PROJECT**

An e-mail was reported from Waitrose stating that they would like to involve staff in a community project. It was **AGREED** to suggest:

- (i) new floor covering and chairs for the SHADO building or
- (ii) something for either K2 of Livewire

101/08/09

**BUS SHELTERS**

- (a) Councillor Ellison is to meet Mr Fuller regarding the bus shelter on North Road.
- (b) The bus shelter repairs in Callington Road are complete. A letter was reported from Mr Craven stating that there are no proposals to widen the footway by the shelter in this financial year. It was in the past on the list for future review but no budget has been made available and also the practicalities of widening have not been fully explored.
- (c) Councillor Clements reported on the meeting with Mr Craven regarding the possibility of a bus shelter at Carkeel. Two letters of objection were reported and also a suggestion for relocating the bus shelter at an alternative site.

It was **RECOMMENDED** that:-

- (i) in view of the opposition to the proposal, the shelter is not proceeded with
- (ii) an article is placed in the Messenger asking if anyone wishes a bus shelter to get in touch with the Council

102/08/09

**MEMORIAL CONCERT**

Councillor Mrs Hooper reported that Con Brio, Perfect Harmony and Edward Jacobs will be entertaining at the Memorial Concert to be held on 20<sup>th</sup> September. Tickets will be £5. Tea/Coffee and biscuits will be £1 and there will be a raffle. The Mayor thanked Councillors Mrs Hooper and Ellison for their work on the concert.

**(Councillor Stephens left the meeting)**

103/08/09

**BRUNEL SUB-COMMITTEE**

Councillor Ellison reported the sub-committee had not met again but he will arrange a further meeting.

104/08/09

**REPAINTING ROYAL ALBERT BRIDGE**

It was reported that the Town Council had been consulted on the re-painting of the bridge. It was **AGREED** to recommend the colour of pale greeny/blue.

105/08/09

**BUDGET MONITORING REPORT**

A copy of the report up until the end of July was circulated. The Clerk stated that she will review the coding of all the items relating to grounds maintenance, to check the final budget. The repairs to the clock and the signs for the new toilet scheme will be taken from the Contingency Fund. This will be now over spent by approximately £800. The carry forward figures from last year were noted and also that £1000 from the Festival Fund should also be carried forward.

**106/08/09      LIGHTS AT LIVEWIRE**

The Clerk reported that she had paid the maintenance fee for the light outside of Livewire for the last two years and the current year and had agreed that in view of electricity costs, £5 per annum is added to each year. It was **AGREED** that the Clerk's actions be endorsed.

**107/08/09      FOOTPATHS**

- (a) Councillor Ellison reported that the planning application had been refused at the District Council, as the development would incorporate the diversion of Footpath 17 and this would then be re-positioned within the flood zone and would result in the loss of important wildlife habitat from the beach foreshore. Therefore it would appear that the only option left is to follow the proposed Modification Order submitted by Mr Clements. It was **AGREED** to write a letter in support of the Modification Order and to ask why it is not in a higher position.

**(Councillor Clements left the meeting during discussion of this item having declared a prejudicial interest)**

- (b) Councillor Clements reported that the Farmyard on Footpath 32 is unusable and therefore, the footpath cannot be used. It was noted, that without a Modification Order it is difficult to make any further progress and therefore it was **AGREED** to take off the agenda.
- (c) Councillor Clements reported that there is a crop of peas growing in the field which is blocking Footpath 36. It was **AGREED** that a letter is sent to Mr Legg, stating that the path should be re-instated, as it is a statutory duty to maintain the path. A copy of the letter is sent to Linda Holloway at the County Council.
- (d) The Clerk reported that she is preparing the list for Mr Hine, as he wishes to cut the footpaths next week.

**108/08/09      BEATING OF THE BOUNDS IN 2009**

Councillor Clements reported that he is to walk part of the route on 27<sup>th</sup> September and any Councillor is welcome to attend. It was suggested that the date for the Beating of the Bounds is deferred until a later date, when the tides are known. In the meantime, Councillor Ellison will follow up with the Navy as to whether they would allow a landing boat to be used.

**109/08/09      TOWN MESSENGER**

Items for the next Town Messenger which need to be submitted by the end of August are as follows:

Councillor Clements	–	Benefit Take Up
Bus Shelters	–	Town Clerk
Allotments	–	Town Clerk
Green Quiz	–	Councillor Riches

Elwell Lane	-	Councillor Ellison
Christmas	-	Councillor Challen
Community Toilet Scheme	-	Councillor Ellison
Brunel Celebrations (including Bridge colour)	-	Councillor Bickford
New Freeman	-	Town Clerk
Pillmere Residents Association-		Councillor Holley

**110/08/09      SALTASH TOWN'S IMAGE THROUGH PUBLIC ART**

An e-mail was reported from Eddie Lagrand, who was looking for new assignments of Public art to undertake and also to find buyers of existing artwork. It was **AGREED** that this is passed to Councillor Bickford for the Public Art's Committee of Saltash Gateway Community Interest Company.

**111/08/09      LAMPPOSTS**

Councillor Ellison reported that there are numerous ties, around lampposts which had supported various notices but now looked unsightly. It was **AGREED** that Councillors will cut down ties in their wards as appropriate.

**112/08/09      MAINTENANCE OF RAILINGS**

Councillor Holley stated that the plaques on the gates in front of the War Memorial by St Nicholas and St Faith Church should be welded to the gates so they cannot be removed. The railings were also in need of maintenance.

In discussion, it was also noted that the bronze plaques needed to be restored before the Beating of the Bounds and that the moulds could be taken from those on the gates by the War Memorial. It was **AGREED** that:

- (a) the railings are maintained by the War Memorial
- (b) the plaques are then welded onto the gates
- (c) a price is obtained from Simon Baker for making two sizes of the Town Seals, one the same size as currently on the gates and one about four inches to replace in fiberglass, the plaques on the boundary stones.

**113/08/09      WELCOME TO PILLMERE SIGN**

Councillor Holley reported that the Pillmere Residents Association had stated that the Town Council had agreed in the past to provide a 'Welcome to Pillmere' sign with a map. It was **AGREED** that Councillor Holley will investigate with County Highways the possible position for a 4' square sign.

**114/08/09      SEAGULLS**

Councillor Holley reported that he had been asked to raise the problem of seagulls attacking waste bins and litter bags in the Culver Road. Councillor Ellison he had seen an article on how to cover plastic bin bags to prevent gulls from attacking them and he would forward this to Councillors. In the

meantime, it was **AGREED** to write to the District Council pointing out that seagulls are a growing problem in Saltash.

**115/08/09      PRESS RELEASES**

It was **AGREED** that no specific press releases were needed.

**116/08/09      DATE OF NEXT MEETING**

Wednesday 3<sup>rd</sup> September 2008 7:00pm  
Apologies were submitted from Councillor Ellison