

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 19<sup>th</sup> May 2015.**

**PRESENT:** Councillors: W Phillips (Chairman), R Austin, R Bickford, J Brady, Mrs G Challen, Mrs J Dent, J Ellison, Mrs. H Frank, D Holley, Mrs S Hooper MBE, A Killeya, J Shepherd, D Yates.

**ALSO PRESENT:** Rev Michelle Parkman, Mr P Thistlethwaite – CIC, 2 Members of the press, 4 Members of the public, S Petipher – Administration Assistant, R Lane - Town Clerk

**APOLOGIES:** Councillors: M Coot, M Gee, Mrs S Hooper MBE for late arrival, L Russell.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

### **56/15/16      RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

#### **PRAYERS**

Rev Michelle Parkman – Mayors Chaplain led prayers.

### **57/15/16      DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

<b>Councillor</b>	<b>Agenda Item</b>		<b>Pecuniary/Non Pecuniary</b>	<b>Reason</b>
None				

**58/15/16      PRESENTATION OF THE TOWN KEY TO THE MAYOR BY THE FORMER MAYOR**

Councillor Mrs J Dent former Mayor presented the Town Key to Councillor W Phillips – Mayor.

**CHAIRMAN'S REPORT**

Since the last meeting the Mayor has attended:

Saturday 4 <sup>th</sup> April	Opening of Saltash Heritage Exhibition.
Sunday 26 <sup>th</sup> April	East Cornwall Scout District St. George's Day Parade at Menheniot Primary School.
Thursday 30 <sup>th</sup> April	Festival Concert at Saltash Wesley Church.
Saturday 2 <sup>nd</sup> May	Saltash May Fair.
Sunday 10 <sup>th</sup> May	Saltash Rugby Football Club Youth Section Awards.
Monday 11 <sup>th</sup> May	City of Truro Annual Mayor Making Ceremony.
Tuesday 12 <sup>th</sup> May	Saltash Town Council Mayor Choosing Ceremony.

**Councillor Bill Phillips became Mayor of Saltash on Tuesday 12<sup>th</sup> May, 2015**

Thursday 14 <sup>th</sup> May	Launceston Mayor Choosing Ceremony.
Saturday 16 <sup>th</sup> May	"Colour My World" performance by Youngstagers.
Sunday 17 <sup>th</sup> May	Callington Town Council Civic Service.
Monday 18 <sup>th</sup> May	Neighbourhood Plan Launch at Saltash Guildhall.

Deputy Mayor attended:

Friday 17 <sup>th</sup> April	Saltash Town Band AGM at Livewire.
Saturday 18 <sup>th</sup> April	Open the Green at Saltash Bowls Club.

**Councillor Mrs. Hilary Frank became Deputy Mayor of Saltash on Tuesday 12<sup>th</sup> May. 2015**

Sunday 17 <sup>th</sup> May	Launceston Mayor's Civic Service.
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It was **RESOLVED** to note.

## **POLICE REPORT**

As you may be aware from some of the social media posts earlier last month, your Saltash neighbourhood team were invited to attend an awards ceremony in Truro on 16th April.

I am delighted to report that they were the recipients of the East Cornwall Policing Team of the Year 2014 for their "tireless dedication to the local community."

Whether this was offering crime prevention advice and reassurance visits to victims of crime, working with partners to tackle anti-social behaviour, running community surgeries, attending community events or keeping people updated over social media, their consistent commitment and efforts were recognised by Chief Superintendent Julie Fielding and her senior management team. Well done again team!

On another note, you may be aware that PC Powell has returned to his response post at Liskeard. We are now looking forward to PC Chris Chilcott returning to his post of Neighbourhood Beat Manager when his project work finishes on 1 July 2015.

### **ChildLine campaign launches to help build children's resilience to porn**

The NSPCC's ChildLine service has launched a campaign to raise awareness and provide advice to young people about the harmful implications of over exposure to pornographic images. A series of animations, looking at the potential effects on both boys and girls, link to a range of information and advice to help young people understand the risks associated with replicating pornographic content in real life situations and to protect them from putting themselves in potentially risky situations.

If you are concerned about a child then please encourage them to visit ChildLine's campaign at [www.childline.org.uk/fapz](http://www.childline.org.uk/fapz) or talk to ChildLine anonymously on 0800 1111 or online [www.childline.org.uk](http://www.childline.org.uk). If you're an adult worried about a child in relation to issues around porn you can visit the NSPCC website for advice and support.

### **Dates of interest this month:**

Mental Health Awareness Week: 11th – 17th May, 2015

<http://www.mentalhealth.org.uk/our-work/mentalhealthawarenessweek/>

International Day Against Homophobia – 17th May, 2015

<http://dayagainsthomophobia.org/in-2015-take-action-for-lgbti-youth/>

### **Monthly figures**

Between **0001hrs 01/04/15** and **2359hrs 30/04/15**, the Control Room recorded **287 calls** from the public in Saltash and the surrounding rural parishes. A number of these were duplicate incidents and 77 related to road-related incidents, primarily on the main roads. Police also attended 18 domestic incidents. Calls also included **44** incidents of anti-social behaviour reported to us across the area. These included reports about neighbour disputes, rowdy individuals, noise and nuisance vehicles.

These calls also included the **85** crimes recorded as being committed across Saltash and the surrounding rural areas over this period. Crime types by parish area

**Saltash - 65** - 9 thefts (all categories incl fraud & attempt robbery), 21 criminal damages, 18 assaults (all categories incl domestic and sexual), 2 burglaries (1 dwelling and 1 non-dwelling premises), 2 public order offence, 1 harassments, 2 communications offences, 1 drugs offence, 2 possession of knives ,3 animal-related, 1 voyeurism, 1 indecent images and 2 driving offences.

<b>Notter</b>	<b>0</b>
<b>Tideford</b>	<b>1</b> (firearms)
<b>St Dominick</b>	<b>1</b> (animal-related)
<b>Hatt</b>	<b>1</b> ( <b>communications</b> )
<b>Trematon</b>	<b>1</b> (attempt burglary non-dwelling)
<b>Landrake</b>	<b>7</b> (2 thefts, 1 vehicle interference, 2 criminal damage,1 drugs offence, 1 indecent images)
<b>St Mellion</b>	<b>3</b> (1 theft, 1 criminal damage, 1 animal-related)
<b>Pillaton</b>	<b>0</b>
<b>St Germans</b>	<b>3</b> (2 burglary dwellings, 1 theft)
<b>Botus Fleming</b>	<b>0</b>
<b>Trerulefoot</b>	<b>3</b> (1 theft, 2 burglary business premises)
<b>Quethiock</b>	<b>0</b>
<b>Landulph</b>	<b>0</b>

Last month your neighbourhood team worked closely with colleagues from Cornwall Fire and Rescue Service to highlight the potential access problems faced by emergency service vehicles when cars and vans are parked inconsiderately. Parking is an issue **everywhere**, but *please* double check where you leave your vehicle and ask yourself “will it cause any person or other vehicle any problems there?”

If the honest answer is “yes” then you should consider finding an alternative parking place. The purpose of this initiative was to highlight how poorly-parked vehicles can slow down the arrival of emergency services and it will be repeated at some point in the future.

It was **RESOLVED** that:

1. Sergeant Crowe be requested to report on the current status of the outbreak of graffiti thought to be by one individual.
2. Cormac be requested to report on how it is managing traffic accidents and congestion in areas surrounding the Carkeel roundabout works and what measures it can introduce to reduce the increasing level of congestion and number of accidents. (Copy of letter to be sent to Saltash Police).

### **REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

- a. To receive report and consider any actions arising

We have continued to make progress with all the enterprises, along the lines outlined in my last report. Maurice Huggins Room is now operating under our direct control, and there seems to be plenty of activity there, mainly thanks to Saltash Creative Space

during the week, and Crossover on Saturdays. We are still thinking about options to improve storage there.

The CIC has experienced no significant or unexpected developments, and we remain financially stable. In fact, our financial year ends this month, and we are now in the process of gathering all our financial information for submission to our accountant. If all goes well, our draft accounts for 2014/15 will be presented at our AGM on Wednesday July 22 – STC members are cordially invited.

Similarly, summary reports on all our enterprises will be presented then. Of particular interest will be plans for the future of our two main enterprises – the Community Market and Community Transport, both of which are under review just now. You will have noticed that there has been a significant effort to raise the profile of the Saltash Hopper in recent weeks, with a free circular route operating around the town on certain days. This has been pioneered by our new volunteer Manager, Mike Finch, whose input has been very positive, resulting in a wider programme of trips. Results of the recent initiatives will be evaluated at our forthcoming meeting of Directors, and this will influence our thinking about the new bus we have been offered under a government scheme. Ideas and suggestions are welcome.

The Market at 4 Fore Street has been operating for over two years now under (1) its original grant funding and (2) the initial tenancy agreement which we hope to renew in some way later in the year. We now have to come up with a business plan for the future, and consultations with stall holders are under way. We have established a good foundation, but now need a refreshed vision and sense of purpose. The building will of course remain the “shop window” of the Community Interest Company, with the SaltashCard, Saltash Hopper, and Volunteering coordinated from there.

### **Things to note:**

- 1. Volunteering** Rose Edwards and her team are organising a special celebratory event at the Guildhall on June 3 (7-9 pm) as part of the national Volunteer Week. This will be hosted by the Mayor
- 2. Health and Social Care** We are in the process of setting up a steering group to take forward a community dementia initiative. Offers to help will be appreciated. Our tentative plan is to have a launch event in the Guildhall on Tuesday 14 July in the afternoon, which will be open to all. This is a follow up to the earlier event at St Barnabas coordinated by Patient Participation Groups at the two surgeries, and is now being supported by Saltash Live at Home, the Library Service, St Anne’s Care Home, and Alzheimer’s Society local Dementia Friends.
- 3. Acquisition of 18 Belle Vue Road, Saltash** Still awaiting the confirmation of our Business Plan by Cornwall Council and the consequent settling of a Tenancy for the next two years. Everything is therefore on hold, but we are ready to go without further delay now that we have funding via an s106 grant for refurbishment.

Peter Thistlethwaite  
Chair  
May 15 2015

It was **RESOLVED** the Health Authority be requested to confirm the long term status and staffing of the minor injuries clinic at St Barnabus Hospital.

## **59/15/16      CORNWALL COUNCIL REPORT**

- a. To receive report for noting or matters arising

### **CASE FOR CORNWALL**

Recognising that it isn't enough to whinge about the cuts coming down from central government, Cornwall Council, the Leader and Cabinet members have been active in lobbying for central government to follow through on its promises of giving Cornwall Council more freedoms in deciding how money can be spent. Over the past year, Cornwall Council has been developing draft proposals for additional powers and freedom for Cornwall. These include:

- \* **Public Transport:** Greater control over bus routes and using fuel duty to help maintain roads
- \* **Housing:** taking control of Government land for social housing; finding ways to manage the number of second homes; retaining stamp duty to build more affordable housing
- \* **Health and social care:** Working with government to join up health and social care services
- \* **Energy:** greater control over the development of electrical grid and unlocking potential for geothermal energy.
- \* **Planning:** allowing Cornwall to establish its own Planning Practice Guidance

Residents are now being invited to get involved and help shape the final proposals to submit to the new Government. Council Leader John Pollard is holding four public consultation events – the nearest to us is: **Council Chamber, Luxstowe House, Liskeard on Thursday 28 May at 6.30pm**

### **LIBRARY CONSULTATION    1<sup>st</sup> April – 10<sup>th</sup> June**

Cornwall Council is having to make savings of £1.8m from the existing £4m library and one stop shop service budget. The Council has a statutory duty to provide a comprehensive and efficient service that is accessible to all who wish to use it, and has committed not to reduce the number of branch libraries in Cornwall. So in order to achieve the savings, we need to review how the service is delivered in the future. Cornwall Council is asking for views on how Cornwall's library and one stop shop services are delivered in the future. The consultation is running from 1<sup>st</sup> April for 10 weeks and puts forward two models for discussion and comment, although the final design could be one or more of the models or something else introduced through the consultation and engagement process. The drop-in session at Saltash Library was held on 18<sup>th</sup> May, but you can also fill in the questionnaire online, or complete a printed copy of the questionnaire. (Download a printed copy or request one from Saltash

library. Copies can also be requested by ringing 0300 1234 111 or sending an email to [libraries@cornwall.gov.uk](mailto:libraries@cornwall.gov.uk) )

### **WASTE REDUCTION INCENTIVE SCHEME - OCTOBER 2015**

New figures show that the average kerbside waste per dwelling in Cornwall is 650kg. Cornwall Council collects from 7179 properties in Saltash.

The total number of collections here in last 9 months = 424,442

Total kerbside landfill waste per dwelling in Saltash = 457 kg for the last 3 quarters of the year (average in Cornwall)

Kerbside recycling waste = 22.52% (Truro is highest at 33.48%, Redruth lowest at 14.21%)

Cornwall Council is introducing a scheme where communities can receive financial rewards for encouraging their residents to reduce waste, recycle more and improve their local environment. A maximum of six community groups (e.g. Town and Parish Councils working with the community) will be able to apply. Cornwall Council will offer a small start-up grant to participating communities to assist in implementing their scheme, and communities will be financially rewarded if waste is reduced (approx. £2.20 per dwelling). This is funded by the Department for Communities and Local Government Waste Incentives funding, which Cornwall Council successfully applied for. Does Saltash want to apply?

### **LAUNCH OF NEW VISIT CORNWALL CIC**

Following the Council's decision at the end of last year to withdraw the funding for Visit Cornwall, discussions were held with the private sector to ensure that the activities of the organisation could continue. In April Cornwall Council's Cabinet gave the go ahead for the creation of the Visit Cornwall Community Interest Company led by the private sector, and the responsibility for marketing Cornwall as a key tourist destination has now been transferred to the new CIC. Visit Cornwall currently represents around 950 promotion partners, and one of the key aims of the new company will be to generate additional income by increasing this number at the same time as seeking sponsorship and advertising income. Cornwall Council is providing funding of up to £300,000 to support the transition to the new company and will have an observer on the new Board.

### **SCHOOL PLACES**

Cornwall Council received 5782 applications for new reception school places for pupils in Cornwall to start school in September 2015. Of those, 96.3% of children were allocated a place in one of their three preferences. 215 pupils (3.7%) were not allocated a place at either their first, second or third preference school, but at the nearest school to their home address with room. This is a slightly worse picture compared to 2014 new Reception admissions, when 97.9% were allocated one of their three preferences.

There has also been an increase in the number of schools that are full for new reception admissions in September 2015. Cornwall has 235 primary schools, of which 227 have reception classes (with the remaining 8 junior schools). Of these 112 are currently full, compared with 93 schools in 2014 and 53 in 2013. These figures show that the number of children in Cornwall requiring a school place continues to grow, a picture that is mirrored nationally. Among the areas in Cornwall which are experiencing particular pressures on reception age school places are St Austell, Camborne, Pool

and Redruth, St Agnes, St Teath and Camelford, Truro, Launceston and Newquay. I have asked for figures specific to Saltash and will hopefully be able to provide them at the meeting.

### **CORNWALL DELIVERS RECORD 1,000 AFFORDABLE HOMES**

Cornwall is leading the way in the delivery of affordable homes, with over 1,000 homes built between March 2014 and April 2015. The total exceeds the Council's target and is the largest number of affordable homes ever delivered in the Duchy in a single year. This success puts Cornwall near the top of all English local authorities in the delivery league table. The Council's affordable housing team has worked in partnership with housing associations, charities, private developers and the council housing service to deliver a range of affordable homes including affordable rent, shared ownership and discounted homes to buy.

This performance has also helped the Council raise more money. It has secured more than £20 million over three years from the Government's Homes and Communities Agency to invest in new homes. To reflect the Council's ambition it has more than matched the Government's investment of £20 million and has for 2015-16 provisionally been allocated over £16 million 'new homes bonus' (cash paid by Government to recognise its role in helping new homes to be built).

### **PUBLIC TOILETS**

Changes to the Public Toilet Budget :

2012/13 - £2.9 million - 1st April 253 toilets managed by CC

2013/14 - £1.49 million - 1st April 253 toilets managed by CC

2014/15 - £1.49 million - 1st April 78 toilets managed by CC

2015/16 - £0.892 million - 1st April 78 toilets managed by CC

**2016/17 – No Budget available**

It was **RESOLVED** to note.

### **60/15/16      QUESTIONS FROM THE PUBLIC**

A member of the press enquired why the waterfront beacon was not lit for VE day, was it fit for purpose and could it be lit for VJ day.

Councillor Ellison reported that a recent inspection had identified that the beacon was heavily corroded and was neither safe nor fit for purpose.

It was **RESOLVED** that the Town Clerk obtain a replacement cost to be considered at the next Policy and Resources Committee meeting.

### **61/15/16      MINUTES**

The minutes of the meetings of the Town Council on Thursday 2<sup>nd</sup> April 2015, 21<sup>st</sup> April 2015 and Tuesday 5<sup>th</sup> May 2015 were confirmed and signed as a correct record.



It was **RESOLVED** to note.

**62/15/16      MATTERS ARISING FROM THE MINUTES**

None

**63/15/16      FINANCE**

a. To advise the following receipts in:

i.    March 2015

	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	<b>S106</b>
Barclays	Loyalty Reward	£8.54	£0.00	£8.54	
Cormac	LMP 2015	£624.00	£124.80	£748.80	
Cornwall Council	Footpath Grant 2015	£414.25	£0.00	£414.25	
Ellis Whittam	Overpayment (Refund)	£75.00	£0.00	£75.00	
	Allotment Income	£91.25	£0.00	£91.25	
	Guildhall Hire	£570.03	£0.00	£570.03	
	Photocopying	£2.42	£0.48	£2.90	
	S106 Cinema Income	£145.00	£29.00	£174.00	<b>S106 Waitrose</b>

ii.    April 2015

	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	<b>S106</b>
Saltash Lions	Flower Boats Sponsorship	£75.00	£0.00	£75.00	
	Allotment Fees	£1.00		£1.00	
	Guildhall Hire	£703.70	£0.00	£703.70	
	Photocopying Fees	£0.00	£0.00	£0.00	
	St Stephens Burial Fees	£2,730.00		£2,730.00	
	S106 Cinema Income	£26.67	£5.33	£32.00	<b>S106 Waitrose</b>

b. To advise the following payments in:

i.    March 2015

<b>Supplier</b>	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	<b>S106</b>
Barclaycard	Credit Card Payment	£104.68	£0.00	£104.68	
Barclays	Bank Charges	£34.13	£0.00	£34.13	
Chubb	Rental Fees	£34.37	£6.87	£41.24	
Community Chest	Youngstagers	£389.95	£0.00	£389.95	
Community Chest	Livewire	£899.00	£0.00	£899.00	
Cormac	Waterside Cleaning - March 2015	£332.12	£66.42	£398.54	
Cormac	Waterside Cleaning - Jan & Feb 2015	£664.24	£132.84	£797.08	
Cornwall Pension Fund	Pension Payment - Feb 2015	£1,126.68	£0.00	£1,126.68	
Cornwall Pension Fund	Pension Payment - March 2015	£1,070.87	£0.00	£1,070.87	
Cory Environmental	Retail Trade Sacks	£300.00	£60.00	£360.00	
Councillors Allowance		£1,960.00	£0.00	£1,960.00	
Councillors Travelling Expenses		£8.00	£0.00	£8.00	
DCK Beavers Ltd	Partial VAT Calculation	£185.00	£37.00	£222.00	
EDF	Xmas Lights 1	£17.10	£0.90	£18.00	
EDF	Xmas Lights 2	£22.80	£1.20	£24.00	
EDF	Xmas Lights 3	£16.15	£0.85	£17.00	
EDF	Xmas Lights 4	£16.15	£0.85	£17.00	
EDF	Xmas Lights 5	£24.70	£1.30	£26.00	
EDF	Xmas Lights 6	£9.10	£0.46	£9.56	
EDF	Xmas Lights 6	£8.02	£0.42	£8.44	
EDF	Elwell Woods Electricity	£59.75	£2.99	£62.74	
Eon	Cemetery - Electricity	£17.61	£0.88	£18.49	
Eon	Guildhall - Electricity	£243.87	£48.77	£292.64	
Eon	Guildhall - Electricity	£306.19	£61.24	£367.43	
Eon	Cemetery - Electricity	£11.07	£0.55	£11.62	

Festival Fund	Saltash Mayfair	£974.99	£0.00	£974.99	
Filmbank	Cinema License	£180.00	£36.00	£216.00	<b>S106 Waitrose</b>
Fore Street Traders	Refunds for Xmas Cracker Comp	£149.00	£0.00	£149.00	
Glendale	Grounds Maintenance	£1,403.91	£280.78	£1,684.69	
HMRC	PAYE & NI - Feb 2015	£2,036.30	£0.00	£2,036.30	
HMRC	PAYE & NI - March 2015	£2,491.14	£0.00	£2,491.14	
I P Ruse	Repairs to Gents	£65.00	£0.00	£65.00	
Icom	Guildhall - Telephone	£54.87	£10.97	£65.84	
IRQ Systems Ltd	Purchase Payment	£183.00	£36.60	£219.60	
PBS	Stationary	£3.78	£0.76	£4.54	
PBS	Stationary	£246.98	£49.40	£296.38	
Safety Supply Company	Cemetery Cones	£87.35	£17.47	£104.82	
SAGE	SAGE Payroll Membership	£25.20	£5.04	£30.24	
Saltash DIY	Guildhall Repairs	£16.65	£3.33	£19.98	
South West Cemetery Services	Cemetery Consultation	£250.00	£50.00	£300.00	
Staff Salaries		£9,277.88	£0.00	£9,277.88	
Staff Travelling Expenses		£3.00	£0.00	£3.00	
Staff Travelling Expenses		£59.35	£0.00	£59.35	
UK Fuels	Petrol - Ride on Mower	£16.62	£3.21	£19.83	

ii. April 2015

No cheques in April

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None

d. To note that bank reconciliations up to 31<sup>st</sup> March 2015 and 30<sup>th</sup> April 2015 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

It was **RESOLVED** to note.

**64/15/16      PLANNING**

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA15/03398**

Mr A Mutton – **Land adjacent to The Barn, Longlands Lane, St Stephens, Saltash.**

Outline planning application with some matters reserved: Construction of a single detached dwelling.

**Ward: West**

Date received: 29.04.2015

It was resolved to **RECOMMEND APPROVAL SUBJECT TO A SUCCESSFUL FLOOD RISK ASSESSMENT BEING CONDUCTED.**

**PA15/03014**

Mr R Carter, Carter Properties – **Land adjacent to Unit 1F, Long Acre, Carkeel, Saltash**

Development of two industrial units, one at 10,000 sq ft and the other 5,000 sq ft including parking facilities and loading bay areas.

**Ward: North**

Date received: 01.05.2015

It was resolved to **RECOMMEND APPROVAL**

**PA15/03394**

ASDA Stores Ltd – **Saltash Parkway A388 between A38 roundabout and Dirty Lane, Carkeel, Saltash**

Application for consent to display advertisement as signs namely non-illuminated vinyl applied graphics to locker elevations and parking by floor graphics

**Ward: North**

Date received: 01.05.2015

It was resolved to **RECOMMEND REFUSAL AND OBJECTION DUE TO CUMULATIVE IMPACT OF ADVERTISING ON THIS SITE WOULD**

## **HAVE AN ADVERSE IMPACT ON HIGHWAYS SAFETY**

### **PA15/03393**

ASDA Stores Ltd – **Saltash Parkway A388 between A38 roundabout and Dirty Lane, Carkeel, Saltash**

Installation of Click and Collect lockers.

**Ward: North**

Date received: 01.05.2015

It was resolved to **RECOMMEND APPROVAL**

### **PA15/03478**

Mr & Mrs J Howard – **3 Greenfinch Crescent, Saltash. PL12 6WH**

Rear extension to enlarge kitchen/dining room

**Ward: North**

Date received: 05.05.2015

It was resolved to **RECOMMEND APPROVAL**

### **PA15/03716**

Mr M Davis – **8 Barrow Down, Latchbrook, Saltash**

Detached garage

**Ward: West**

Date received: 05.05.2015

It was resolved to **RECOMMEND APPROVAL**

### **PA15/03496**

Mr & Mrs Taylor – **11 Lower Port View, St Stephens, Saltash PL12 4BY**

Amendment to previous approval to create a single storey side extension and a first floor extension over existing structure.

**Ward: East**

Date received: 05.05.2015

It was resolved to **RECOMMEND APPROVAL**

### **PA15/01555**

Mr C Hebbard – **Elmside Coombe, Saltash, PL12 4ET**

Construction of a 5 bedroom detached dwelling within the curtilage of "Elmside", together with the demolition of a single garage and the construction of a double garage.

**Ward: South**

Date received: 08.05.2015

It was resolved to **RECOMMEND REFUSAL AND OBJECTION DUE TO:**

1. **LOSS OF AMENITY FROM THE LOSS OF TREES**
2. **SCALE OF DEVELOPMENT IS OUT OF KEEPING WITH THE AREA**

**PA15/03653**

Mr & Mrs C Edmonds – **56 Killigrew Avenue, St. Stephens, Saltash PL12 4PR**

Two storey side extension.

**Ward: South**

Date received: 11.05.2015

It was resolved to **RECOMMEND APPROVAL**

d. Tree applications/notifications:

i. Applications

**PA15/03456**

Mrs A Johnson D.C.H. – **79 Pollards Way, Saltash PL12 6UJ**

Application to remove limb overhanging shed to oak tree subject to a tree preservation order.

**Ward: North**

Date received: 07.05.2015

It was resolved to **RECOMMEND APPROVAL**

ii. Notifications - None

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

None

**65/15/16      CONSIDERATION OF LICENSE APPLICATIONS**

None

**66/15/16      TO RECEIVE A REPORT ON POTENTIAL LAND TRANSFER AT PILLMERE ESTATE – COUNCILLOR ELLISON**

Councillor Ellison informed members that provided the land at Pillmere is owned by the developer and is of no value to them then Cornwall Council have no objection to transferring the land to Saltash Town Council at nil cost provided their legal costs in doing so are met.

It was **RESOLVED** to agree that Councillor Ellison progress the land transfer to Saltash Town Council in principle subject to further detailed consideration by this council.

**67/15/16      TO CONSIDER APPOINTMENTS TO COMMITTEES**

**APPOINTMENTS TO COMMITTEES 2015/16**

**BURIAL BOARD COMMITTEE**

Mayor Bill Phillips  
Deputy Mayor Hilary Frank  
Councillor Bob Austin  
Councillor Mrs Jean Dent  
Councillor Derek Holley  
Councillor Lee Russell

**POLICY AND RESOURCES COMMITTEE**

Mayor Bill Phillips  
Deputy Mayor Hilary Frank  
Councillor Richard Bickford  
Councillor Mrs Gloria Challen  
Councillor Joe Ellison  
Councillor Martin Gee  
Councillor Mrs Sue Hooper MBE  
Councillor Adam Killea  
Councillor James Shepherd  
Councillor David Yates

**SERVICES COMMITTEE**

Mayor Bill Phillips  
Deputy Mayor Hilary Frank  
Councillor Mathew Coot  
Councillor Mrs Jean Dent  
Councillor Joe Ellison

Councillor Mrs Sue Hooper MBE

Councillor Lee Russell

Councillor David Yates

#### STAFFING COMMITTEE

Mayor Bill Phillips

Deputy Mayor Hilary Frank

Councillor Mrs Jean Dent

Councillor Martin Gee

Councillor Mrs Sue Hooper MBE

Councillor Adam Killea

It was **RESOLVED** that the appointments to committees be approved.

#### **68/15/16      TO CONSIDER APPOINTMENTS TO OUTSIDE BODIES**

##### **APPOINTMENTS TO OUTSIDE BODIES 2015/16**

	<b>Councillor</b>	<b>Reserve</b>
Age Concern	Dent	
K3	Shepherd	
Road Safety Cttee	Holley	
Saltash Heritage	Dent	
Livewire	Ellison	
Youth Council	Hooper	
May Fair	Mayor	
Cornwall Association of Larger Local Councils	Hooper	Ellison
Saltash Gateway CIC	Brady	
Saltash Gateway CNA	Mayor	Deputy Mayor



Section 106 Steering Group	Phillips, Dent	Killeya, Gee
Governor Saltash.net	Yates	
Saltash Town Centre Improvement Group	All Councillors	
Saltash Publicity Local Action Team	All Councillors	
Regatta Committee	Frank	
TAVATA	Ellison	
CATS	Hooper	Frank
Mabbots Trust	Peter Clements & Gee	
Neighbourhood Plan Steering Group	Holley	

It was **RESOLVED** that the appointments to outside bodies be approved.

**69/15/16     SALTASH NEIGHBOURHOOD PLAN**

a. Update

Councillor Yates updated members on progress to date and reported that the public consultation phase is now underway and that the first drop in session will take place on 23<sup>rd</sup> May in the Guildhall with another to follow on 3<sup>rd</sup> June at Burraton Community Centre.

It was **RESOLVED** to note.

**70/15/16     CORRESPONDENCE**

None

**71/15/16     APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES**

The minutes of the meetings of the Burial Board & Burial Authority on 20<sup>th</sup> April 2015 were confirmed and signed as a correct record.

Prior to Policy & Resources Committee minute 9/15/16 Festival Fund application b. 62 Councillor Bickford declared an interest in the item and

left the meeting and returned to the meeting upon the conclusion of the item.

The Policy & Resources Committee on 21<sup>st</sup> April 2015 were confirmed and signed as a correct record subject to:

**Minute 6/15/15** RECOMMENDED to read: “that councillors and staff mileage allowance be uprated to 45 pence per mile”.

**Minute 17/15/16**

1. Recommendation be amended to read: “that the minutes and recommendations therein be approved by Full Council subject to any recommendations made by the group will be made straight to Full Council”.
2. Minutes of Saltash Youth Working Group Meeting – 27<sup>th</sup> March 2015 section 7 Commissioning the work:

First paragraph be amended to read “Agreed that the most appropriate process would be to advertise the budget and ask for proposals to be submitted by interested bodies. Agreed to advertise tenders on the Cornwall website”.

Councillor Mrs S Hooper MBE joined the meeting.

**72/15/16     MEET YOUR COUNCILLORS:**

- a. Arrangements for future meetings

It was **RESOLVED** Councillors Mrs J Dent, Bickford, Phillips and Shepherd will attend the next meeting to be held on Saturday 23<sup>rd</sup> May 2015 in Fore Street.

**73/15/16     PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**74/15/16     CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None

**75/15/16     PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**76/15/16     URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

Devolution

Councillor Killeya reported that due to the lack of communication and progress by Cornwall Council in response to the fast track and long term submissions a meeting was held with the Cornwall Gateway Community Link Officer. Arising from the meeting a written statement on the situation to date is awaited.

A further meeting to address the issue is to be held with the Devolution Specialist from the Communities and Devolution Team on Friday 22<sup>nd</sup> May 2015.

It was **RESOLVED** to note.

Flower Bed and Planter Presentation

Councillor Ellison expressed his concern regarding the standard of maintenance and presentation of the town flower beds and planters.

It was **RESOLVED** that Councillor Brady will conduct an inspection report and any issues arising from the report will be addressed with the contractor.

**77/15/16     PRESS RELEASES AND FUTURE ARTICLES REQUIRED**

None

**78/15/16     DATE OF NEXT MEETING**

Tuesday 4<sup>th</sup> June 2015 at 7.00 p.m.  
Tuesday 16<sup>th</sup> June 2015 at 5.30 p.m.

**79/15/16     COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9.20 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_