

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Tuesday 4th June 2015.

PRESENT: Councillors: W Phillips, (Chairman), R Austin, R Bickford, J Brady, Mrs G Challen, Mrs. J Dent, J Ellison, Mrs. H Frank, Mrs S Hooper MBE, A Killeya, L Russell, J Shepherd, D Yates.

ALSO PRESENT: Reverend Michelle Parkman, 3 Members of the public, 3 Members of the press, Sue.Petipher – Administration Assistant.

APOLOGIES: Councillors: M Coot, M Gee, D Holley

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

80/15/16 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

PRAYERS

Rev Michelle Parkman – Mayors Chaplain led prayers.

81/15/16 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item		Pecuniary/Non Pecuniary	Reason
Hooper	PA15/04265		Pecuniary/Non Pecuniary	Mr Durbin is the legal adviser of the Trust I am closely associated with
Challen	PA15/04012		Pecuniary/Non Pecuniary	Long term family friend
Phillips	PA15/04265		Non Pecuniary	Former member of Saltash Rotary

CHAIRMAN'S REPORT

Since the last meeting, the Mayor has attended the following:

Wednesday 20 th May	Liskeard Town Council Mayor Choosing Ceremony
Friday 22 nd May	Plymouth Lord Mayor's Choosing Ceremony
Sunday 24 th May	Lord Mayor of Plymouth Civic Church Service
Tuesday 26 th May	Callington Town Council Mayor Making Ceremony
Monday 1 st June	Fox & Sons Lettings Office Grand Opening on Fore Street, Saltash
Wednesday 3 rd June	National Volunteer Week Presentation Evening Saltash Guildhall

The Deputy Mayor has attended:

Wednesday 3 rd June	Circus Starr event in Longstone Park
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It was **RESOLVED** to note.

POLICE REPORT

a. Police Report

Hello and welcome to the June edition!

There is no specific news about your local policing team this month so I thought I would use this as an opportunity to explain how this bulletin is prepared. I collate all the statistics from different computer systems to give you the breakdown for crimes by area. These figures and crime types *can* change between the date I compile them and the date you get this bulletin. The main reasons for any differences being that some people do not report crimes at the time they occur, for a number of reasons... Some people report incidents to us and then update us to say that the circumstances have changed – this is most often the case with theft reports as, happily, people discover that no theft has taken place. So, the figures are as accurate as they can be on the date this bulletin is prepared. I also include information from our corporate communications department to see what might be of interest to us locally. Let me know if there is anything else you would like me to consider including in future editions.

Summer drinking

Police are reminding people across the region to keep safe and have a good time but to remain aware how alcohol consumption can increase during the summer months. Devon and Cornwall Police advises both residents and visitors to have fun, but know your limits.

Alcohol can dramatically change someone's behaviour which can often result in them doing something they may not do when sober. We are asking people to think about

the consequences of excessive drinking before they begin their night out. Police advice to safe this summer includes:

- Drink responsibly – know when to stop drinking alcohol and drink water regularly during the evening.
- Always walk away from trouble. Stay in control and prevent one night's actions leaving you with a criminal record for years to come.
- Don't drink and drive - plan how to get home before you go out and pre-book a licensed taxi if you will need one at the end of the evening.

Dates of interest this month:

Child Safety Week – 1st to 7th June, 2015

<http://www.childsafetyweek.org.uk/>

Plymouth Respect – 20th/21st June, 2015

<http://plymouthrespectfestival.blogspot.co.uk/>

Monthly figures:

Between **0001hrs 01/05/15** and **2359hrs 31/05/15**, the Control Room recorded **301 calls** from the public in Saltash and the surrounding rural parishes. A number of these were duplicate incidents; 81 were road-related incidents; 25 were concerns for welfare of individuals; 8 people were reported missing and 22 were domestic incidents. This list shows just some of the variety of calls police attended. Calls also included **62** incidents of anti-social behaviour reported to us across the area. These included reports about neighbour disputes, rowdy individuals, noise and nuisance vehicles. We are very aware of the nuisance bikes being ridden around the Saltmill area and would encourage reporting to continue so that we can identify and take robust action against the riders.

These calls also included the **86** crimes recorded as being committed across Saltash and the surrounding rural areas over this period. Crime types by parish area

Saltash -71 - 23 thefts (all categories incl make off without payment), 24 criminal damages (incl 2 arsons), 15 assaults (all categories incl domestic and sexual), 2 burglaries (1 dwelling and 1 non-dwelling premises), 1 public order offence, 1 communications offence, 1 drugs offence, 2 animal-related, 1 vagrancy offence and 1 breach of restraining order.

Notter - 0

Tideford - 2 (1 theft & 1 criminal damage)

St Dominick - 1 (criminal damage)

Hatt - 1 (theft of motor vehicle)

Trematon - 0

Landrake - 4 (2 thefts, 1 criminal damage & 1 harassment)

St Mellion - 3 (2 thefts, 1 communications)

Pillaton - 0

St Germans - 2 (1 criminal damage & 1 theft)

Botus Fleming - 0

Trerulefoot - 2 (thefts)

Quethiock - 0

Landulph - 0

As this first week of June is also Volunteers Week, I thought I'd let you know about the excellent work being done by the small team of Community Speedwatch volunteers covering the Saltash area. The group go to different locations, monitor traffic and act as a visible reminder for drivers to stick to the speed limits – and they are very successful! Since the start of the year, they have monitored 818 vehicles, noting registration details of vehicles exceeding the speed limit, with 15 of those drivers receiving police warning letters.

If you would like to know more about becoming a police volunteer for Community Speedwatch, please do get in touch with me and I will explain the application process.

It was **RESOLVED** to note.

b. Devon and Cornwall Police Consultation – Town and Parish Councils

It was **RESOLVED** that Councillor Holley submit a response on behalf of the council.

REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

a. To receive report and consider any actions arising

There have been no significant developments since I reported to you two weeks ago. Directors were however sorry to lose Councillor David Yates as the Council's nominee. He made a distinctive contribution over many years, especially in building the mutual confidence that exists between the Council and the Company. We look forward to co-opting your next nominee in due course.

Peter Thistlethwaite
Chair

It was **RESOLVED** to note.

82/15/16 CORNWALL COUNCIL REPORT

a. To receive report for noting or matters arising

Carkeel Roundabout

Phase 1 – is nearly complete and will be finished hopefully before the summer traffic starts.

Phase 2 – This phase is now in the pre-construction stage with detailed design about to commence. It will be completed in September 2015 and construction of phase 2 is programmed to commence in March 2016 with completion in January 2017.

The Project is part of the Cornwall Council Strategic Economic Plan (SEP) and will be designed and constructed to alleviate traffic congestion issues which are severe at

peak periods together with heavy volume tourist vehicles at holiday times. It is planned to achieve this by enlarging the approaches and exits to the roundabout and installing signalisation.

The benefits of the scheme include reducing the existing levels of air pollution by balancing vehicle flow to eliminate the severe amount of traffic congestion currently being experienced. The scheme when completed will provide better access and improved journey times for commuters and general public alike.

Have your say for the “Case for Cornwall”

Thousands of people are already backing the “Case for Cornwall” to give Cornwall more control over areas such as health, housing, transport and funding. Over the past few weeks we have been developing our draft proposals for additional powers and freedom for Cornwall and now want local residents to get involved and help us shape the final proposals to submit to the new government in July. Council Leader John Pollard has been holding consultation events up and down the county – if you have not been able to get to these events there is still chance to meet him at the County Show on the 4,5,6th June. This is a vital time for Cornwall and we want as many people to #standupforcornwall as possible.

Affordable Housing

In my last report in February I did mention that Cornwall Council was aiming for 1,000 new affordable homes to be built during the 2014/15 financial year. The council’s affordable housing team has worked hard in partnership with housing associations, charities and private developers and they have met this target of 1,000 by delivering a range of affordable homes to rent, shared ownership and discounted homes to buy. Last year Cornwall was second amongst English local authorities in the number of affordable homes built this year, we expect to be once more one of the country’s top performing councils.

Graffiti

You will have probably all noticed that there has been a spate of Graffiti in the town, which is unusual for Saltash. The police are now on the case and arrested a suspect – male, aged 17 years.

Toilets again!

Cornwall Council is seeking creative ways of working with town councils and the business communities to keep public toilets open by funding them in a different way. As of April next year the Council budget for toilets will be dropped to zero. There are 240 public toilets in Cornwall and all but 78 have now been passed back to Town/Parish councils or private landowners. The Town Council in Saltash have already agreed to take on the Waterside toilets and the Town Devolution Team are working with Cornwall Council and are negotiating a way forward for Belle Vue and Longstone Park toilets. If a commercial enterprise would like to take these over, either as part of the existing building or use the land next to the building, then subject to planning, Cornwall Council would want to hear from you with your ideas; however tenderers will be required to continue to provide the public toilets as a condition of the lease. If you have any ideas then contact our Town Clerk 844846 who will feed the information into the Devolution Team.

Councillors' Allowance

Could your community group benefit? Each of the four Saltash Councillors has £2,000 until February 2016 to assist projects run by 'not for profit organisations'. Applications can be made until February 2016 by contacting your particular Divisional Cornwall Councillor or calling 0300 1234 100.

Closure of banks (Not CC business and probably not TC business but:-)

It has been advised unofficially that both the Nat West will be closing in September and HSBC will be closing in August due to lack of customers in the town. This will not help the footfall through the town and I wondered if the Town Council could write to both banks stating their disappointment of why were not advised and wonder why they cannot share a building within the town.

Cllr Bob Austin
9/6/15

It was **RESOLVED** to note.

83/15/16 QUESTIONS FROM THE PUBLIC

A resident of Saltash asked if the Town Council would be contacting the NatWest and HSBC Banks. Expressing their concerns regarding the closure of their branches in Saltash, the inconvenience caused to residents and effect on Fore Street of two empty buildings.

It was **RESOLVED** that the Town Clerk would write to the banks in question, detailing the concerns raised.

A resident of Saltash asked if the Council were aware of the likely timescale for completion of road works at Carkeel roundabout.

Cllr Russell highlighted the relevant section of the Cornwall Council report giving details of the project and proposed dates for each phase.

84/15/16 MINUTES

The minutes of the meetings of the Town Council on Tuesday 12th May 2015 and Tuesday 19th May 2015 were confirmed and signed as a correct record.

It was **RESOLVED** to note with the following amendments.

Meeting of the 12th May 2015 - "Town Council's thanks to the retiring Mayor Mrs Jean Dent".

Meeting of the 19th May 2015 – Mrs J Dent to be added to the list of Councillors attending.

85/15/16 MATTERS ARISING FROM THE MINUTES

DOG – Cllr Killeya informed Council that he had not received a written report from Cornwall Council and until this was received it would not be possible to make progress.

It was **RESOLVED** to note.

86/15/16 TO RECEIVE A PRESENTATION FROM THE REPRESENTATIVES OF THE WPS GROUP REGARDING A SCHEME ON BEHALF OF CORNWALL COUNCIL FOR HIGHWAY IMPROVEMENT WORKS AT CARKEEL ROUNDABOUT LATER THIS YEAR. THESE ARE SEPARATE WORKS TO THOSE WHICH HAVE BEEN UNDERTAKEN RECENTLY INVOLVING THE NEW FOOTBRIDGE.

The Mayor informed Council he had been advised by Tom Pucknell of WSP that there were some concerns over whether the scheme was ready to be consulted upon in the public forum. Deferred to the July town council meeting.

87/15/16 FINANCE

a. To advise the following receipts in:

i. April 2015

	Details	Net	VAT	Gross	S106
Barclays	Loyalty Reward	£6.49	£0.00	£6.49	
Cornwall Council	Precept 2015/2016	£215,255.00	£0.00	£215,255.00	
Cornwall Council	CTS Grant 2015/2016	£11,923.03	£0.00	£11,923.03	
Cornwall Council	Summer Hanging Baskets	£3,261.00	£0.00	£3,261.00	S106 Waitrose
Cornwall Council	Car Parking Refund Scheme	£7,150.00	£0.00	£7,150.00	S106 Waitrose
Cornwall Council	Summer Arts Festival	£2,660.00	£0.00	£2,660.00	S106 Waitrose
HMRC	VAT Refund	£0.00	£3,090.50	£3,090.50	

Saltash Lions	Flower Boat Sponsorship	£75.00	£0.00	£75.00	
St Stephens	Burial Fees - March 2015	£2,730.00	£0.00	£2,730.00	
	Allotment Fees	£37.00	£0.00	£37.00	
	Guildhall Hire	£1,030.70	£0.00	£1,030.70	
	S106 Cinema Income	£26.67	£5.33	£32.00	S106 Waitrose
	Xmas Cracker Refund	£10.00	£0.00	£10.00	S106 Waitrose

ii. May 2015

	Details	Net	VAT	Gross	S106
St Stephens	Burial Fees - April 2015	£2,520.00	£0.00	£2,520.00	
	Guildhall Hire	£517.00	£0.00	£517.00	
	Photocopying Fees	£1.75	£0.35	£2.10	
	S106 Cinema Income	£28.33	£5.67	£34.00	S106 Waitrose

b. To advise the following payments in:

i. April 2015

Supplier	Details	Net	VAT	Gross	S106
Barclays	Bank Charges - April 2015	£25.96	£0.00	£25.96	
British Gas	Gas Guildhall	£1,515.39	£303.07	£1,818.46	
CALC	Annual Subscription Fee	£2,029.06	£220.31	£2,249.37	
Chubb	Rental Fees - Fire Extinguishers	£34.37	£6.87	£41.24	
Consortium	Stationary	£296.78	£36.36	£333.14	
Cornwall Council	Rates - Guildhall	£684.00	£0.00	£684.00	
Crown Copiers	Photocopier Maintenance	£318.65	£63.73	£382.38	
EDF	Maurice Huggins Room	£85.24	£4.25	£89.49	

EDF - Unmetered Supply	Street Lighting	£83.27	£4.16	£87.43	
Filmbank	Cinema License	£97.00	£19.40	£116.40	S106 Waitrose
Glendale Grounds Management	Grounds Maintenance	£1,403.91	£280.78	£1,684.69	
Harberson	Tablecloths - Mayor Choosing	£207.50	£41.50	£249.00	
ICCM	Parish & Town Council Corporate Membership	£90.00	£0.00	£90.00	
ICOM	Telephone Guildhall	£56.80	£11.36	£68.16	
IRQ Systems	IT Support/Maintenace	£209.25	£41.85	£251.10	
Petty Cash		£68.96	£0.00	£68.96	
Plan Support	Consultant - Neighbourhood Plan	£2,429.00	£0.00	£2,429.00	
PWS	Cemetery Warden - Safety Wear	£28.95	£5.79	£34.74	
PWS	Cemetery Warden - Safety Wear	£59.44	£11.89	£71.33	
RBS Software	Cemeteries & Memorial Management Software	£1,548.00	£309.60	£1,857.60	
SAGE	SAGE Accounts Cover	£1,129.40	£225.88	£1,355.28	
Saltash DIY	Repairs Guildhall	£28.73	£5.75	£34.48	
Saltash Window Cleaning	Window Cleaning	£135.00	£0.00	£135.00	
Siemens	Photocopier Rental	£379.75	£75.95	£455.70	
South West Water	Water - Waterside Toilets	£602.18	£0.00	£602.18	
Staff Salaries		£9,351.00	£0.00	£9,351.00	
Staff Travelling Expenses		£40.80	£0.00	£40.80	
Sue Petipher	Staff Cover	£180.00	£36.00	£216.00	
UK Fuels	Petrol for Ride on Mower	£35.00	£6.88	£41.88	
Westcountry Embroidery	Caretaker Shirts	£39.00	£7.80	£46.80	

Western Web	Annual Renewal Fee - Website	£142.00	£28.40	£170.40	
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ii May 2015

No cheques in May.

b. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None.

c. To note that bank reconciliations up to 30th April 2015 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk.

It was **RESOLVED** to note.

88/15/16 **PLANNING**

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

PA15/04012

Mr & Mrs M Sloggett – **36 Churchill Walk, Saltash PL12 4PG**

Proposed 2 storey and single storey extension to side of dwelling house to provide retirement annexe for family use.

Ward: South

Date received: 18.05.2015

It was resolved to **RECOMMEND APPROVAL**

PA15/04265

L & P Durbin – **72 Oaklands Drive, Saltash, PL12 4LU**

Retention of existing demountable timber picket fence and installation of

new extended drop kerb to provide occasional private parking.

Ward: South

Date received: 20.05.2015

It was resolved to **RECOMMEND APPROVAL**

PA15/02362

Mr B Phillips – Alpha Logic -**7B Kingsmill Road, Tamar View Industrial Estate, Saltash**

Change of use of 1 internal room on ground floor 14.16 sq m from B1 office use to D1 use for a chiropractor.

Ward: North

Date received: 22.05.2015

It was resolved to **RECOMMEND APPROVAL**

PA15/04639

Mr B Phillips – **7B Kingsmill Road, Tamar View Industrial Estate, Saltash**

Advertisement consent for the installation of external sign within boundary, but above the height of the current fence due to street parking.

Ward: North

Date received: 22.05.2015

It was resolved to **RECOMMEND APPROVAL**

PA15/04649

Mr & Mrs S Manuel – **6 Down Close, St. Stephens, Saltash**

Construction of a single storey rear extension to enlarge dining room.

Ward: West

Date received: 29.05.2015

It was resolved to **RECOMMEND APPROVAL**

d. Tree applications/notifications:

i. Applications

None

ii. Notifications

None

e. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

None

89/15/16 CONSIDERATION OF LICENSE APPLICATIONS

None

90/15/16 TO RECEIVE AND APPROVE THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2015

It was **RESOLVED** that the Annual Return be approved and signed by the Chairman.

91/15/16 TO RECEIVE A REPORT REGARDING THE INSPECTION OF THE TOWN FLOWERBEDS AND PLANTERS – COUNCILLOR BRADY

Councillor Killeya asked if Councillor Brady considered Glendale Ltd were fulfilling their contract. Councillor Austin felt a report should be sent to Glendale listing the Town Council concerns.

Report from Councillor Brady regarding the inspection of the Town Flower Beds and Planters:

I met with Paul (supervisor Glendale Ltd) on Wednesday 27th at 1100. We looked at every planter in Fore St and the Planted areas at the bottom of Fore St including the area behind the pump room Lower Fore Street.

Our observations are as follows:

1. The Planters are looking tired and are scheduled to be changed. The planting consisted of polyanthus on the outside of planters with wall flowers in the middle. Two planters had herbs in. It was confirmed by Paul that the plants used were provided by Tartendon nurseries under an earlier agreement and were plugs (plugs should not be put in the ground when in winter conditions and should be moved on in warm greenhouse environment). Many of the polyanthus have died and/or been removed. The wallflowers are dying off.
2. The garden areas Lower Fore St. are in a good condition with a small amount of pruning needed on some plants and some general tidying.
3. The Rotary and Lions boats are to be re-planted completely and Glendale are actively seeking designs for the refurbishment of Alexandra Square.

It was **RESOLVED** to note

92/15/16 TO CONSIDER A MEMORIAL GARDEN AND BED IN ALEXANDRA SQUARE – COUNCILLOR MRS S HOOPER MBE

It was **RESOLVED** to:

1. Form a working party, the members are Councillors Mrs S Hooper MBE, J Brady, J Shepherd, L Russell and Mrs J Dent.
2. The target date for completion of the project being 11th November 2015 in readiness for Remembrance Day.
3. Budget for the project of £10,000, the working party to produce a completed plan for the Town Council meeting in August.

93/15/16 SALTASH NEIGHBOURHOOD PLAN

a. Update

Councillor Yates reported that to date 120 people had responded. The questionnaire would be distributed throughout the next week and residents could respond either via the school or electronically.

It was **RESOLVED** to note

94/15/16 CORRESPONDENCE

None

95/15/16 APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES

The minutes of the meetings of the Services Committee on Wednesday 13th May 2015 were confirmed and signed as a correct record.

It was **RESOLVED** to note

Minute 20/15/16 - Weed Spraying - Councillor Brady reported that he had never seen so many weeds in and around Saltash. With the Regatta at the end of the month and people visiting he felt Saltash was not being presented at its best. After general discussion

It was **RESOLVED** to approve one weed spray of Saltash before the 26th June 2015, with a budget set of £4,000 from reserves.

96/15/16 MEET YOUR COUNCILLORS:

a. Arrangements for future meetings

It was **RESOLVED** Councillors Mrs G Challen, J Brady, J Ellison and D Yates will attend the next meeting to be held on Saturday 6th June 2015 in Fore Street.

97/15/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

Councillor Bickford reported to council on details of a meeting held with Mr Dan Oakley Regional Manager of First Great Western.

98/15/16 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None

99/15/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

100/15/16 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

None

101/15/16 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

None

102/15/16 DATE OF NEXT MEETING

Tuesday 16th June 2015 at 5.30 p.m. (Planning)

103/15/16 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 8.46pm

Signed: _____
Chairman

Dated: _____