

SALTASH TOWN COUNCIL

Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 2nd July 2015.

PRESENT: Councillors: W Philips, (Chairman), R Bickford, J Brady, Mrs G Challen, M Coot, Mrs J Dent, Mrs. H Frank, M Gee, D Holley, Mrs S Hooper MBE, A Killeya, L Russell, J Shepherd, D Yates.

ALSO PRESENT: Mr P Thistlethwaite CIC, Reverend Michelle Parkman, 2 Members of the press, Mr D Ryland - Stig, 1 Member of the public, Mr Hunt – Saltash Heritage, Mrs L Sharpe-Asprey – Saltash Heritage, R Lane - Town Clerk.

APOLOGIES: Councillors: R Austin, J Ellison, Mrs S Hooper MBE (late).

HEALTH AND SAFETY ANNOUNCEMENTS

The Mayor informed those present of the actions required in the event of a fire or emergency.

115/15/16 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

PRAYERS

Rev Michelle Parkman Mayor's Chaplain led prayers.

Councillor Mrs S Hooper arrived.

116/15/16 DECLARATIONS OF INTEREST

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

Councillor	Agenda Item	Pecuniary/Non Pecuniary	Reason
Gee	22	Pecuniary/Non Pecuniary	Treasurer of SWRA
	23	Pecuniary/Non Pecuniary	Chairman of Saltash Heritage

Yates	PA15/05023	Non Pecuniary	Both members of Neighbourhood Plan Steering Group applicant is Secretary and I am Chairman
Shepherd	20	Non Pecuniary	Member of K3 Management Committee
Russell	14 20	Pecuniary Non Pecuniary	PA15/05250 Application for my private business I have submitted a bid as the Chairman of K3 Youth Centre
Mrs G Challen	14	Non Pecuniary	Friend of family
Mrs S Hooper MBE	23	Pecuniary/Non Pecuniary	Trustee of Saltash Heritage

CHAIRMAN'S REPORT

Since the last Town Council meeting, the Mayor has attended the following:

Friday 5 th June	Allied D-Day Memorial Service and wreath laying at the U.S. Memorial, Plymouth.
Friday 5 th June	2 nd Saltash Scout Group Presentation of The Silver Wolf to Len Maddock at St. Stephens Church.
Sunday 7 th June	City of Truro Mayor's Sunday Service.
Tuesday 9 th June	Grand Opening of the Railway and Adventure Playground at Bishop Cornish CEVA Primary School.
Friday 12 th June	East & West Cornwall Branches Lunch & Celebration of the NSPCC Services in Cornwall, at Prideaux Place, Padstow.
Saturday 13 th June	Saltash United Juniors Football Club Presentation & Award Evening at China Fleet Club.
Sunday 14 th June	Liskeard Town Council Mayor's Civic Sunday Service.

Thursday 18 th June	Saltash May Fair AGM.
Saturday 27 th June	Saltash Regatta at the Waterside.
Saturday 27 th June	Rotary Club of Saltash Presidents Dinner at Crownhill Fort, Plymouth.
Thursday 2 nd July	Service of Thanksgiving and Celebration in Pelynt Church.

The Deputy Mayor has attended:

Sunday 7 th June	Parade and Dedication Service for H.M.S. (Her Majesty's School) Heroes.
Sunday 14 th June	Looe Town Council Civic Service.
Saturday 27 th June	City of Plymouth Armed Forces Day on Plymouth Hoe.
Sunday 28 th June	Saltash Regatta at the Waterside.

It was **RESOLVED** to note.

POLICE REPORT

a. Police Report

Good news! PC Chris Chilcott returns to his role as Neighbourhood Beat Manager (NBM) on 1 July after his recent secondment to the "reducing the demand" project. I know that he is looking forward to getting out and about around the area, and getting back up to speed with all the current issues.

I am also pleased to let you know that PC Chilcott will have a student officer, PC Lindsay Cork, working with him for a few weeks. Lindsay was a PCSO in Torpoint for many years and has a good understanding of neighbourhood policing. All student officers undertake an attachment to a neighbourhood team as part of their training and Lindsay has asked to work with us at Saltash, where she will get the opportunity to get involved in some of the work she was not able to get involved with as a PCSO.

Finally, PCSO Down will be mentoring a new PCSO, Stacey Strevens, at Torpoint this month.

Don't invite thieves into your home this summer

As we approach the summer months, Devon and Cornwall Police are advising of some top tips to help prevent your home from being burgled:

- Keep all windows and doors closed and locked

- Don't leave keys in locks especially near letterboxes or cat flaps (where burglars can get their hand through)
- Mark any valuable equipment appropriately (advice on www.devon-cornwall.police.uk) and register it on www.immobilise.com

If going on holiday:

- Ask a trusted neighbour to keep an eye on your home, collect your mail, newspaper and milk so it does not pile up at your front door and draw your curtains
- Don't advertise you are away by posting it on social media. Burglars use these networks too

Driving the morning after a night out Devon and Cornwall Police is warning drivers of the dangers of drink driving over the summer with its new campaign. Police will be emphasising key messages with motorists across the Force, and drivers should expect to be tested if stopped by police. The campaign aims to raise awareness of the social and personal consequences of being caught drink or drug driving. Whilst many people are aware of the risks around driving whilst under the influence and the devastating consequences of involvement in a collision with death or serious injury resulting, there are social consequences as well. Losing your driving licence, potential loss of employment and even your home can all occur as a result of a conviction for drink driving. One message is quite simple – if you could be over the limit, do not drive. It is simply not worth the risks.

Monthly figures

Between **0001hrs 01/06/15** and **2359hrs 30/06/15**, the Control Room recorded **294 calls** from the public in Saltash and the surrounding rural parishes. A number of these were duplicate incidents; 87 were road-related incidents; 41 were concerns for welfare of individuals; 5 people were reported missing and 20 were domestic incidents. This list shows just some of the variety of calls police attended. Calls also included **41** incidents of anti-social behaviour reported to us across the area. These included reports about neighbour disputes, rowdy individuals, noise and nuisance vehicles. We are very aware of the nuisance bikes which continue to be ridden around the Saltmill and Carkeel areas and would encourage reporting to continue so that we can identify and take robust action against the riders.

These calls also included the **67** crimes recorded as being committed across Saltash and the surrounding rural areas over this period. Crime types by parish area

Saltash - 60 - 17 thefts (all categories incl make off without payment), 22 criminal damages (incl 2 arsons), 10 assaults (all categories incl domestic and sexual), 2 attempt burglaries, 2 burglaries, 3 public order / harassment offences, 1 communications offence, 1 drugs offence and 2 animal-related offences.

Notter -	2 (assaults)
Tideford -	0
St Dominick -	0
Hatt -	0
Trematon -	1 (theft)

Landrake -	1 (assault)
St Mellion -	0
Pillaton -	1 (take vehicle without consent)
St Germans -	0
Botus Fleming -	0
Trerulefoot -	0
Quethiock -	1 (harassment)
Landulph -	0
Cargreen -	1 (theft)

Summer holiday safety tips whether at home or abroad

- Don't leave valuables in your vehicle. Secure your vehicle when unattended
- Keep your mobile gadgets in a safe place. Don't leave bags unattended
- stick to well-lit paths and avoid walking alone at night
- secure your vehicle/caravan/room/tent and do not leave any valuables on display
- keep your vehicle keys in a safe place
- use personal safes where provided

Finally, have a safe and happy holiday!

You can report anti-social behaviour online at www.safercornwall.co.uk

You can contact Crimestoppers anonymously on 0800 555 111 or via www.crimestoppers-uk.org

It was **RESOLVED** to:

1. Note
2. That the Chairman write to the police to request the attendance of a representative at Full Council.

REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)

- a. To receive report and consider any actions arising

Notice of Annual General Meeting – July 22 7-9pm in the Council Chamber

Members and officers of Saltash Town Council are cordially invited to attend. There will be a special feature at the start on plans for the CAB building at 18 Belle Vue Road, with inputs from the people who will be the first tenants of our new “community hub”. Plenty of opportunity for questions and answers’

This will be followed by the usual annual reports and the election of Directors. Any member of the CIC can be nominated to be a Director, but the closing date for this will be 8 July. Details on our website.

4 Fore Street

We are going to be making some changes to the internal lay-out, the main purpose of which is to have better facilities at the back for CIC functions, e.g. the volunteering

service, coordination of the Hopper, the issuing of the SaltashCard, and general administration etc. All this has been rather displaced by the market stalls over the last two years, contrary to the original intention which was to have a balance between the two. We will have to close the building for a couple of weeks at the beginning of next month to do this, and we will take the chance of sprucing up the decor.

The Market Director is also planning to change the way the market operates, and has consulted stall holders. At the same time, she is going to update the management of the SaltashCard and promote it more strongly. I will bring details to you as they are finalised.

18 Belle Vue Road (CAB building)

We have now –finally- received a draft lease from officers of Cornwall Council, and have also seen written confirmation of the decision of the Council to approve the project on the basis of our business plan. We are clearly very near to being able to start the renovation work ahead of the new tenants moving in.

At the time of writing, we are still negotiating the final wording of the lease. We hope everything will be done and dusted ahead of the AGM.

Saltash Hopper

Still no news of the new bus, but the old one has been more prominent recently in the town, and clearly did sterling work at the Regatta last weekend.

Dementia Friendly Saltash

I attach the flyer for the event due to take place on Tuesday afternoon, July 14. Please do come along, and we would be pleased if you could pass the flyer on to colleagues, friends and family. We are staying open late in order to encourage local business people and others to attend after work. The mayor has agreed to support the event.

The CIC is currently acting as coordinator on behalf of a range of voluntary and statutory bodies. We hope the outcome will be a formal Local Dementia Action Alliance.

Maurice Huggins Room

We are having a determined look at how to provide additional storage: the idea of a metal container on the existing concrete base in the corner of the site is favoured currently. We would need to find a source of funding once a solution is costed. Please contribute your ideas on both aspects.

We are lucky to have Saltash Creative Space and Crossover using the facility. In six months it has gone from zero use to activity six days a week. Demand from other people to use the Room is very limited.

Volunteer Service PL12

The special event in the Guildhall on June 3 as part of national Volunteering Week was a great success. It is a credit to the town that so many individuals have volunteered in one way or another for over 20 years each. These volunteers, nominated by the community, received certificates from the Mayor. There was entertainment and food too; an enjoyable and heart-warming evening.

In the meantime, we are finding continued interest in volunteering in the town. Our base at 4 Fore Street, supplemented by advertising, clearly helps keep the profile high. However, this is an unfunded service and we will be seeking grant aid to keep the advertising and promotion going.

Meetings of Directors

We were pleased to welcome Councillor Brady as Town Council representative at our most recent meeting of Directors.

Peter Thistlethwaite
Chair
June 30 2015

It was **RESOLVED** to note.

117/15/16 CORNWALL COUNCIL REPORT

- a. To receive report for noting or matters arising

A special full council meeting has been called for July 14 in order to discuss the latest stages of the Case for Cornwall. As you know this is a case being made to the government for greater devolution powers.

The Cornwall Council annual report is now available on the Cornwall Council website.

Funding for many aspects of Cornish life is now increasingly difficult. The latest round of government cuts to the Cornwall support grant are having a serious effect on the delivery of front line services. This is evident in Saltash and can be seen in the difficulty and delays in getting play equipment repaired or serviced, for example.

Yesterday Cornwall Council sent a briefing note around about the new national service to raise awareness among young people of the risks and dangers of child sexual exploitation. Essentially it is a means of reporting CSE by a free phone 24/7 number. This is being operated by the charity Missing People. CSE is a national problem and is equally prevalent in Cornwall as in other rural parts of the United Kingdom. Young people or anybody else can call or text 116000. Please note I have tested this line and it is working as declared from 1 July.

A message was received from the Cornwall Council cabinet member for children's services. This was about some young people who are placed in specialist care outside of Cornwall. This may be a specialist care or mental health care for young people with secure needs or young people with complex health care needs. The majority of these young people are placed within 20 miles of the river Tamar. 31 are in residential care and 72 are in foster care. Some of the residential care young people are in Devon through their parents' wishes. Cornwall is currently developing a better mental health care service for young people which should reduce the numbers of young people who have to leave the county.

Cornwall is actively backing a Living Streets initiative which is encouraging parents to walk with their children to school. It is called "Walk once a week". This is necessary because of the increasing numbers of parents who drive the children to school and because it is better for children to walk. A survey done in a local school showed half of the parents who drove their children to school lived within 200 m of the school.

Today Saltash South East Cornwall Councillors met with the chief executive of Plymouth Chamber of Commerce to discuss their work and to ask questions about economic development both sides of the River Tamar.

Cornwall Council is holding a series of meetings to discuss the impact of the government's universal credit arrangements on local businesses and the local economy.

Derek Holley CC

It was **RESOLVED** to:

1. Note
2. The Chairman write to Cornwall Council to convey this Council's concern regarding the lack of a footpath at the east of Carkeel.

118/15/16 QUESTIONS FROM THE PUBLIC

Mr Hunt representing Saltash Heritage enquired which authority is responsible for the town boundary stones.

It was **RESOLVED** that the Chairman write to Cornwall Council to determine ownership and if not known then STC assume ownership and maintenance of the town boundary stones.

119/15/16 MINUTES

The minutes of the meetings of the Town Council on Thursday 4th June 2015 and Tuesday 16th June 2015 were confirmed and signed as a correct record.

It was **RESOLVED** to approve.

120/15/16 MATTERS ARISING FROM THE MINUTES

None

121/15/16 FINANCE

a. To advise the following receipts in:

i. May 2015

	Details	Net	VAT	Gross	S106
Barclays	Loyalty Reward	£6.80	£0.00	£6.80	
Guildhall Income		£1,094.00	£0.00	£1,094.00	
Photocopying Fees		£1.75	£0.35	£2.10	
S106 Cinema Income		£28.33	£5.67	£34.00	S106 Waitrose
St Stephens	Burial Fees - April 2015	£2,520.00	£0.00	£2,520.00	

ii. June 2015

	Details	Net	VAT	Gross	S106
Guildhall Income		£477.50	£0.00	£477.50	
Saltash Mayfair	Returned Community Chest Grant	£200.00	£0.00	£200.00	
St Stephens	Burial Fees - May 2015	£1,560.00	£0.00	£1,560.00	
Western Power	Wayleave Payment	£4.64	£0.00	£4.64	

b. To advise the following payments in:

i. May 2015

Supplier	Details	Net	VAT	Gross	S106
Ambika Olney	Poster Design - S106 Parking	£60.00	£0.00	£60.00	S106 Waitrose
Barclays	Bank Charges	£27.18	£0.00	£27.18	
Batten Plant Hire Ltd	Hire of Digger - Hine Bros	£390.00	£78.00	£468.00	

Cecil Arms	Community Toilet Scheme 2014/2015 & 1st quarter of 2015/16	£500.00	£0.00	£500.00	
Chubb	Rental Fees - Fire Extinguishers	£34.37	£6.87	£41.24	
Consortium	Janitor Trolley, Cleaning and Stationary	£238.32	£47.67	£285.99	
Consortium	Chair Transporter and Stationary	£96.33	£19.27	£115.60	
Cornwall Council	Rates - Guildhall	£84.00	£0.00	£84.00	
Cornwall Council	Rates - Waterside Toilets	£684.00	£0.00	£684.00	
Cornwall Council	License of Land - Grenfell	£120.00	£0.00	£120.00	
Crown Copiers	Photocopier Maintenance	£219.94	£43.99	£263.93	
D C Ryland	S106 Spring Hanging Baskets	£700.00	£0.00	£700.00	S106 Lidl
Eon	Electric - Cemetery	£17.18	£0.86	£18.04	
Eon	Electric - Guildhall	£375.32	£75.06	£450.38	
Flimbank	Cinema License	£97.00	£19.40	£116.40	S106 Waitrose
Glendale Grounds Maintenance	Grounds Maintenance & Clearing of Allotment	£1,920.91	£384.18	£2,305.09	
Greenbarnes Ltd	Lettering - Mayoral Board	£39.20	£7.84	£47.04	
Hudson Accounting Ltd	End of Year Internal Audit	£300.00	£0.00	£300.00	
ICOM	Telephone Guildhall	£58.95	£11.79	£70.74	
IRQ Systems Ltd	IT Support	£209.25	£41.85	£251.10	
Mayor's Allowance		£480.00	£0.00	£480.00	
Mr Sticker	Road Signs - Moorlands	£300.00	£60.00	£360.00	
Mr Sticker	Parking Stickers	£90.00	£18.00	£108.00	S106 Waitrose
OTIS	Lift Maintenance	£481.63	£96.32	£577.95	
Outdoor Play People	Refurbishment Train - Deposit	£651.00	£130.20	£781.20	
Petty Cash		£108.32	£0.00	£108.32	

Petty Cash		£161.20	£0.00	£161.20	
SAGE	SAGE 50 Accounts Renewal	£916.00	£183.20	£1,099.20	
Saltash DIY	Refuse Sacks	£167.64	£33.53	£201.17	
Saltash Heritage	Care and Conservation of stones	£500.00	£0.00	£500.00	
Saltash Window Cleaning	Window Cleaning	£45.00	£0.00	£45.00	
Screwfix	Flag Pole Repairs	£8.32	£1.66	£9.98	
South West Water	Water - Guildhall	£163.81	£0.00	£163.81	
Staff Salaries		£9,349.14	£0.00	£9,349.14	
Staff Travelling Expenses		£16.20	£0.00	£16.20	
The Bookshelf	Flags	£24.50	£0.00	£24.50	
The Flowery	Flowers - Mayor Choosing	£90.00	£0.00	£90.00	
Total Reach	Cherry Picker	£160.00	£0.00	£160.00	
Treasure Island	Repair of Stain Glass Window	£90.00	£0.00	£90.00	
UK Fuels	Fuel for Ride on Mower	£53.17	£10.63	£63.80	

ii. June 2015

No cheques to report

It was **RESOLVED** to note.

c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders

None

d. To note that bank reconciliations up to 30th April 2015 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

It was **RESOLVED** to note.

122/15/16 PLANNING

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will
- c. then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- d. Applications for consideration:

Councillor Yates declared an interest as recorded and left the meeting.

PA15/05023

Mr W Holman – **Pill Farm, Pill Lane, North Pill, Saltash**

Listed building consent for general refurbishment and upgrading of property. Includes retrospective consent for emergency re-roofing works following partial roof collapse.

Ward: East

Dated received: 15.06.2015

It was resolved to **RECOMMEND APPROVAL**

Councillor Yates was invited and returned to the meeting.

Councillor Mrs G Challen declared an interest as recorded and left the meeting.

PA15/05112

Mr D Bennetts – **Old Drill Hall, The Sheds, Elwell Road, Saltash**

Conversion and extension of The Old Drill Hall to a 3 bedroom dwelling.

Ward: East

Date received: 15.06.2015

It was resolved to **RECOMMEND APPROVAL SUBJECT TO:**

Working hours to be Monday to Friday 0730 - 1800 hours, Saturday 0730 – 1300 hours, No working on Sundays.

Councillor Mrs G Challen was invited and returned to the meeting.

PA1505264

Mrs H Tamblin - **30 & 32 Moorlands Lane, Saltash. PL12 4HJ**

Conversion of 2 no maisonettes into 1 no 3 bed semi-detached house.

Ward: North

Date received: 15.06.2015

It was resolved to **RECOMMEND APPROVAL**

PA15/05346

Mr & Mrs M Burgess – **25 Brookdown Terrace, Saltash, PL12 6HU**
Demolition of an existing conservatory and the formation of a new single storey rear extension.

Ward: North

Date received: 15.06.2015

It was resolved to **RECOMMEND APPROVAL**

PA15/05090

Mr & Mrs R Moore – **29 Longview Road, Saltash. PL12 6EE**
Construction of a single storey extension and replacement of flat roof over existing rear extension with pitched roof. Replacement of conservatory roof with slated pitched roof.

Ward: North

Date received: 17.06.2015

It was resolved to **RECOMMEND APPROVAL**

Councillor Russell declared an interest as recorded and left the meeting.

PA15/05250

Mr L Russell Sport, Leisure and Lifestyle Ltd – **Factory & Premises, 17 Moorlands Lane, Saltash.**

Change of use from B2 to D2

Ward: North

Date received: 19.06.2015

It was resolved to **RECOMMEND APPROVAL**

Councillor Russell was invited and returned to the meeting.

e. Tree applications/notifications:

i. Applications – None

ii. Notifications –

1 Elmside, Marina Villas, Saltash

Tree Preservation Order 2015

It was **RESOLVED** to **NOTE**

f. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

PA15/03394

ASDA Stores Ltd – **Saltash Parkway A388 between A38 roundabout and Dirty Lane, Carkeel, Saltash.**

Application for consent to display advertisement as signs namely non-illuminated vinyl applied graphics to locker elevations and parking by floor graphics

Ward: North

Date received: 01.05.2015

At the Town Council meeting on the 19th May 2015 it was resolved to **RECOMMEND REFUSAL** and objection due to cumulative impact of advertising on this site would have an adverse impact on highways safety.

Having held a Poll on this planning application the result is:

Stick with our original position and request a call-in 3 votes

Accept the Officer's position 7 votes

Abstain 0 votes

Therefore the Council has voted to accept the Officer's position and approve the planning application.

It was **RESOLVED** to **NOTE**

123/15/16 CONSIDERATION OF LICENSE APPLICATIONS

None

124/15/16 TO RECEIVE A REPORT FROM THE DEVOLUTION OPTIONS GROUP – COUNCILLOR KILLEA

Devolution Options Group (DOG) update

Following several meetings and emails with Cornwall Council there has been some progress on the devolution agenda, the main points of which are:

- i. CC is willing to advance the fast-track proposal with respect to transferring allotment freeholds and current and former toilets building (excluding Longstone Park at this stage) along the lines proposed by STC. At the moment however they are only offering 30 year leasehold, not freehold.
- ii. CC is also willing to advance the main devolution proposal but is not willing to do so en bloc as originally discussed, but instead in phases. There is no proposed overall timetable but the Waterside has been identified as an early area for potential progress.

- iii. CC has suggested that the transfer of play areas be advanced after completion of a project to consolidate the 19 dispersed areas in Latchbrook into 3 significantly enhanced areas.

DOG has since held two meetings. The first resolved:

- i. To continue to progress the fast-track proposal but reiterating our request for freehold.
- ii. To continue to progress the Waterside element of the main proposal, with Councillors Bickford and Ellison leading on a grant proposal for a detailed feasibility study.
- iii. To make a counter proposal to Cornwall on phasing of the remainder of the main proposal, emphasising the need for meaningful progress and reasonable timescales
- iv. To hold a separate meeting to consider play areas, inviting Cllrs Austin and Russell to also attend.

The second meeting, arising from point iv, focused on play areas and recommended to reply to CC with the following proposal:

Proposal for proceeding with play areas (to go to CC if approved by STC)

- STC is happy in principle to support the 19 into 3 plan for Latchbrook.
- Pillmere, where the necessary pre-work has already been done by John Mitchell (CC officer), to also be included, as it makes sense for CC to manage the consolidation of both areas, after which STC would take the play parks on.
- CC to do the consolidation and sale of land and hand over the totality of the money and the land, including any plots not sold, to STC to do the enhancement of the 3 areas ourselves to ensure suitability to local needs.
- The sale of the land to include a covenant prohibiting stand along buildings for residential or business use.
- The equipment removed from sold areas that is in good condition to be retained and included in the transfer, to allow for its reuse in the remaining areas.
- The other play areas in Saltash (not Pillmere/Latchbrook) to be transferred to STC at the same time.
- CC and STC to agree a process of public consultation prior to the proposals being put into action.

- This process to be taken forward through DOG, with the Chairman as point of contact, and Councillor Austin to be involved as Cornwall Councillor but not representing the STC interest.

A Killeya, Chairman, 1st July 2015

It was **RESOLVED** to note the report and approve the recommendations.

125/15/16 TO CONSIDER FLYING THE MERCHANT NAVY'S RED ENSIGN FROM THE TOWN FLAG POLE ANNUALLY ON SEPTEMBER 3rd

It was **RESOLVED** to approve the annual flying of the flag on the town flag pole

126/15/16 TO CONSIDER STANDING COMMITTEE STARTING TIME COMMENCEMENT FOLLOWING FULL COUNCIL PLANNING

It was **RESOLVED** that Planning meetings will commence at 6.15 p.m. and that the following Standing Committee meetings will commence at 7 p.m.

127/15/16 TAMAR BRIDGE LANE CLOSURES

Members considered the lack of notification of forthcoming bridge lane closures by the Tamar Bridge Management.

It was **RESOLVED** that:

1. The Chairman write to the Bridge Manager, Cornwall MP, Chief Executive, Chairman and 3 MP's of Plymouth to express this Council's dissatisfaction as to the method and lack of prior notification.
2. The Town Clerk contact the Bridge Manager to request measures be undertaken to alleviate congestion relating to the slip road access onto the bridge from Fore Street.
3. Cornwall Councillors introduce a policy for the Tamar Bridge Management that other than in exceptional circumstances a minimum period of notice (to be decided) be given as to any closure of the bridge or lanes.
4. The Tamar Bridge Management send copies of any press releases regarding the bridge to STC at the time of release.

Councillors Russell, Gee and Shepherd declared an interest as recorded and left the meeting.

128/15/16 TO RECEIVE BID RECOMMENDATIONS FOR YOUTH WORK IN SALTASH

Draft recommendations on youth work

Those present: Mayor, Councillor Dent, Councillor Killea, Town Clerk

Summary

The group recommends that all three organisations applying be funded by awarding a portion of the funds requested in exchange for delivery of part of their offer, and their active participation in Saltash Team for Youth (STY) and the agreed single issue provision that arises from it.

Livewire

To be offered £15,000 for continuation of existing and proposed work, but with removal of the 30x3 hour outreach sessions and participation in STY and single issue provision arising.

K3

To be offered £15,000 for continuation of existing and proposed work, but with removal of the 30x3 hour outreach sessions and participation in STY and single issue provision arising.

Groundwork

To be offered £10,000 for provision of 30x3 hour outreach sessions and a weekly night of open access youth work, plus participation in STY and single issue provision arising.

STY

STC to establish a group chaired by a councillor with one adult and one young person from each of the three organisations run on a consensual basis with the brief to:

- i. Coordinate nights for open access youth work to ensure coverage of as much of the week as possible
- ii. Agree topics and division of work for single issue provision
- iii. Chat about other issues of mutual youth work interest

Group to run informally with formal accountability via Chairman to STC.

It was **RESOLVED** that:

1. The Town Clerk ascertain with the Monitoring Officer at Cornwall Council that the proposed Chair of STY has no

conflict of interest or pecuniary interest in taking up the position of Chair.

2. In the event that it is not appropriate for the proposed Chair to assume the Chair:
 - I. then Cornwall Council be contracted to fulfil the role
 - II. a budget of £500 be put in place from the legal fees budget to finance the contract
 - III. the Chairman and Town Clerk be delegated to approve reasonable contract charges within the budget

Councillors Russell and Shepherd were invited and returned to the meeting.

Councillor Gee left the meeting.

129/15/16 TO CONSIDER A REQUEST FOR SUPPORT OF AN S106 APPLICATION FOR CCTV

It was **RESOLVED** to defer consideration of the application until the September meeting pending further quotes and consultation with the police, community and traders by Stig.

130/15/16 SALTASH WATERFRONT RESIDENTS ASSOCIATION – PARKING UNDER THE BRUNEL RAIL BRIDGE

The Saltash Waterfront Residents Association (SWRA) is concerned that a proposal to restrict Car/Boat/Trailer parking in the Herringbone Area under the Brunel Rail Bridge is being put forward for Consultation by Cornwall Council, without prior full discussion and agreement by the local residents.

Some years ago SWRA was pivotal in having the area marked out in a Herringbone fashion to reduce the chaotic parking of Cars, Coaches, Boats & Trailers under the rail bridge.

This has been reasonably successful, apart from periodic abuse by individual boat owners who try to use the area for long term boat storage.

The problem is how to give priority to boat trailers, whilst still allowing car parking, particularly for local residents and also to reduce excessive “Long Stays”.

It is understood that discussions are ongoing for devolving control of the parking, slipways and pontoon in the Waterside area, within the next year or so.

The SWRA Committee believe that any decision regarding the Herringbone area should be postponed until the Waterside area is considered as a whole, to avoid piecemeal solutions that may be regretted in the longer term.

It was **RESOLVED** that any recommendation arrived at by Cornwall Council be put to STC for consultation before any decision is made.

Councillors Killea, Mrs S Hooper MBE and Shepherd declared an interest as recorded and left the meeting.

131/15/16 TO RECEIVE A REQUEST FROM SALTASH HERITAGE SOCIETY FOR SUPPORT OF A S106 FUNDING BID FOR BLUE PLAQUES

It was **RESOLVED** that the application be approved and adopted by the Council.

Councillor Brady left the meeting.

132/15/16 CORNWALL COUNCIL CONSULTATION ON THE NEW LOCAL VALIDATION LIST

It was **RESOLVED** to note and inform Cornwall Council that the Planning Internet Site is not fit for purpose in its present form.

133/15/16 MAYFAIR

The Chairman informed members that he had attended the meeting of the new committee.

Councillor Mrs H Frank recorded a vote of thanks to the previous committee for all their hard work in the past.

It was **RESOLVED** to note.

134/15/16 SALTASH NEIGHBOURHOOD PLAN

a. Update

Councillor Yates updated members on the Cornwall Council Local Plan delay and stated that this would not affect the progress of the Saltash Neighbourhood Plan for which consultations are on-going.

He also reported that a grant of £8000 had been secured from Locality.

It was **RESOLVED** to note.

135/15/16 CORRESPONDENCE

- a. PEC Renewables – Potential community-owned solar array in Ernesettle.

It was **RESOLVED** to note.

- b. St Mellion Parish Council – Safe passage way between Callington and Saltash.

It was **RESOLVED** that Councillors Holley, Yates and Brady will attend a meeting when the date is known.

- c. A38 Notter to Latchbrook Pavement Renewal Scheme – Consultation.

It was **RESOLVED** to request further detailed information on the works.

136/15/16 APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES

The minutes of the meetings of the Burial Board and Burial Authority on Monday 15th June 2015 and the Policy and Resources Committee on Tuesday 16th June 2015 were confirmed and signed as a correct record.

It was **RESOLVED** to approve.

137/15/16 MEET YOUR COUNCILLORS:

- a. Arrangements for future meetings

It was **RESOLVED** that Councillors Yates, Dent, Frank and a PCSO will attend the next meeting to be held on 4th July 2015 in Fore Street.

138/15/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

139/15/16 CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA

None

140/15/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

141/15/16 URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

Councillors Email Addresses

Members considered having email addresses on the Council system (i.e xxx@saltash.gov.uk) due to some councillors email addresses not allowing receipt of mail sent by the Council to multiple addressees.

It was **RESOLVED** that the email system be established to allow members to receive and access STC emails as required in addition to receiving the emails at their own existing email addresses.

Saltash Sustainability Show

The Chairman informed members of the first Saltash Sustainability Show to be held at the China Fleet Club on Thursday 16th July and that he had been invited to open it.

It was **RESOLVED** to note.

Staffing – Vacant Administration Officer Post

Councillor Killeya reported that due to the current exceptional staffing situation and to ensure continuity of administration the Staffing Committee is to recommend to Full Council the appointment of the current temporary agency post holder.

It was **RESOLVED** to **AGREE**

142/15/16 PRESS RELEASES AND FUTURE ARTICLES REQUIRED

It was **RESOLVED** to issue a press release on the proposed CCTV public consultation.

143/15/16 DATE OF NEXT MEETING

Tuesday 21st July 2015 at 6.15 p.m. (Planning)

144/15/16 COMMON SEAL

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 10.10 pm

Signed: _____
Chairman

Dated: _____