

SALTASH TOWN COUNCIL

Minutes of a Meeting of the Services Committee held in The Guildhall on Wednesday 8th July 2015 at 7.00 pm

PRESENT: Councillors: M Coot, Mrs J Dent, Mrs H Frank, (Deputy Mayor, ex-officio), Mrs S Hooper MBE, W Phillips, (Mayor, ex-officio), D Yates

ALSO PRESENT: Councillor Austin, Mr Cotton – Chamber of Commerce, Ray Lane Town Clerk

APOLOGIES: Councillors: J Ellison, Mrs S Hooper MBE (late), L Russell.

Mayor in the chair.

HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

25/15/16 TO APPOINT A CHAIRMAN

It was **RESOLVED** that Councillor Yates be appointed Chairman.

26/15/16 TO APPOINT A VICE-CHAIRMAN

It was **RESOLVED** that Councillor Mrs J Dent be appointed Vice Chairman.

27/15/16 RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING

28/15/16 DECLARATIONS OF INTEREST

1. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
 - c. To consider dispensations required

Councillor	Item	Pecuniary/Non-pecuniary	Reason
None			

29/15/16 QUESTIONS FROM THE PUBLIC

None

30/15/16 FINANCE:

- a. Current Committee budget statement

It was **RESOLVED** to note.

31/15/16 REPORTS FROM WORKING GROUPS:

- a. Saltash Town Centre Improvement Group

Councillor Austin updated members on activities to date including the availability of S106 funds, the parking scheme and retail activity in the town.

It was **RESOLVED** to note.

- b. Saltash Publicity Local Action Team (SPLAT)

Councillor Bickford reported that “SPLAT has now delivered a dedicated local leaflet rack at Waitrose. It has already been used successfully to display Love Saltash, Regatta information, Town Trails, History of the Town, Saltash Train Timetable, Saltmill Park information etc.

Further racks will be installed at the China Fleet Club imminently. The policy for the use of these racks will be drawn up soon and I am managing this at present to get a good understanding of the potential users.

In the meantime if you know of organisations that could use this facility then please let me know.

I am also working with Saltash Heritage to produce a leaflet about their current exhibition with costs expected to be below £100, and would expect to repeat the exercise with the Tamar Protection Society.

We are also still looking to progress an Events Leaflet, possibly re-using some of the information published in “Love Saltash”.

It was **RESOLVED** to note.

- c. Festive Representatives of Saltash Town (FROST) – (Councillor Mrs H Frank)

Councillor Mrs H Frank requested a steer from the Committee as to whether this year's Christmas Lights Switch On and Festival should take place due to:

1. The loss of income from the stalls in Fore Street as a result of street trading restrictions.
2. Should the council be funding such an event in times of austerity?
3. Does the festival have the full support of all Council members?
4. Lack of trader support.
5. Lack of community volunteer support.

It was **RESOLVED** that FROST determine the future or a revised format for the event in relation to the issues raised.

32/15/16 MURALS

Councillor Bickford reported "I have emailed Bill with more details, but I am happy to help move the unwanted frames to a store on the Waterside for potential reuse. This needs to be coordinated with Mike Finch who can hopefully provide some transport. Panel replacement is now with Hilary and Bob".

It was **RESOLVED** to note and that the Chairman contact the Camera Club to source pictures to replace the murals.

33/15/16 GRITTING AND SNOW CLEARING ARRANGEMENTS

No further reports until further notice.

Councillor Mrs S Hooper MBE arrived.

34/15/16 TO CONSIDER THE APPOINTMENT AND ANNUAL CONTRACT WITH THE COMMUNITY REHABILITATION COMPANY

It was **RESOLVED** that Committee Chairmen submit a list of proposed works that can be undertaken should a contract be entered into.

It was **RECOMMENDED** that Full Council approve an annual contract for works funded from existing revenue and emf budgets.

35/15/16 ALLOTMENTS

The Chairman reported that there is one available plot at Grenfell Avenue.

Councillor Austin reported that a request from an allotment holder has been received to cultivate the bund and adjacent spare land at Churchtown Farm.

It was **RESOLVED** not to allow this area to be cultivated.

Members considered the appointment of the Allotment Society to manage all allotment sites on behalf of the committee.

It was **RESOLVED** to approach the Allotment Society to seek their response to the initiative.

36/15/16 MEMORIAL GARDEN

**MEMORIAL PEACE GARDEN
REPORT BY COUNCILLOR MRS SUE HOOPER MBE
ON BEHALF OF THE SUB-COMMITTEE
FOR SERVICES COMMITTEE MEETING
WEDNESDAY JULY 8TH 2015**

Members would have already received my first report following the sub-committee's first meeting which was very fruitful.

Members of the sub-committee, joined by our Town Clerk, have met recently with officers of Cormac and Cornwall Council on site, to discuss the project originally suggested by myself, with additional suggestions discussed accordingly.

We made it very clear that STC was only looking to provide a Memorial Peace Garden with soft works and seating, with tree planting etc. and to care for such works. STC were not looking to take over ownership of the green space or the triangle garden opposite the Guildhall. This was understood by the Open Spaces Officer (Donald Martin).

Mr Martin is to discuss (with Cornwall partners) other suggestions of dropping the kerb at the entrance to the green, moving the car parking sign, removing the tree stump and removing the old waste bins and replacing with more modern dual purpose bin. Mr Martin will advise, in due course, if there will be a cost (which I suspect there will be) for STC further discussion.

A few members also met with Rebecca Dickson (Cormac) and Brad Hine (Hine Brothers) purposely to quote for the project in the same manner as Glendale, we requested receipt of the quotes by July 19th.

We have been in touch with Martin and Sons, Stone Masons for a quote (in addition to Delabole Slate); this will be debated at the sub-committee's next meeting.

A few members visited Chris Nicholls to view his apple and cherry orchards (which was also very "fruitful!") – And our findings will be discussed at our next meeting.

There is nothing meaningful more to report, other than much is on-going on behalf of the project for the Saltash Town Council.

Councillor Sue Hooper
Project Lead

It was **RESOLVED** to note.

37/15/16 WEED SPRAYING

Members considered quotes for weed spraying to include the additional area of Pillmere Drive.

It was **RESOLVED** to appoint the Council's existing contractor to conduct the works up to a value of £4000 funded from general reserves as previously agreed by Full Council.

38/15/16 TO CONSIDER THE SITING OF THE BRUNEL BRIDGE MODEL (COUNCILLOR BICKFORD)

Councillor Bickford reported that "Assuming we are happy with the proposed site for the model, i.e., to replace the 'Welcome to Saltash' sign then I can put Ray in touch with the engineering company undertaking the bridge work to arrange delivery. We will have to carefully plan the installation as it is quite a heavy thing. A Cornwall Council officer met with Jean and myself and is happy with the location".

It was **RESOLVED** to note.

39/15/16 CORNWALL COUNCIL WASTE DISPOSAL STRATEGY (COUNCILLOR AUSTIN)

No report.

40/15/16 OTHER AREAS THAT THE SERVICES COMMITTEE IS RESPONSIBLE FOR:

The following items will be taken upon notification by members to the Chairman prior to the meeting with a short written report summary.

I. Street furniture

It was **RESOLVED** maintenance can be conducted by the Community Rehabilitation Company should a contract be established.

II. Community toilet scheme

It was **RESOLVED** that the new sign for the Cecil Arms be progressed.

III. Additional litter bins in outer areas

No report.

IV. Increased toilet cleaning

No report.

V. Bus shelters & stops

Councillor Austin updated members on the progress of the proposed shelter near the Ploughboy on Liskeard Road.

It was **RESOLVED** to note.

VI. Industrial estate issues

Councillor Phillips questioned why the grass was not being cut adjacent to the industrial site on Liskeard Road.

It was **RESOLVED** Councillor Austin will progress the enquiry.

VII. Play areas/play grounds

The Chairman reported the item is part of DOG's on-going negotiations with Cornwall Council.

It was **RESOLVED** to note.

VIII. Elwell Woods/Cornish Cross

No report.

IX. Notice Boards

The Chairman informed members that he was investigating the replacement of certain notice boards to establish a common standard of provision throughout the town.

It was **RESOLVED** to note.

X. Festive Lights

Councillor Mrs H Frank updated members on the display format for the town this Christmas.

It was **RESOLVED** to note.

41/15/16 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**
To resolve that Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

42/14/15 **AS REQUIRED OR IF NECESSARY**

43/14/15 **PUBLIC BODIES (Admission to Meetings) Act 1960:**
To resolve that the public and press be re-admitted to the meeting.

44/14/15 **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

Roundabouts

Councillor Bickford reported that “This is just a thought following conversations with Saltash Creative Spaces after the regatta. A number of model boats were made from pallets and the thought was to repaint them in vibrant colours and place them on a number of the roundabouts we maintain to give a little more colour. What does the committee think about that? I can progress with Creative Spaces if approved. We could just try a single roundabout as a trial”.

The Chairman reported that it was unlikely the scheme would be allowed due to highway regulations.

It was **RESOLVED** Councillor Austin will seek a response from Highways on the proposal.

Meet Your Councillors

Members considered comments received from the recent meeting.

It was **RESOLVED** all items have been dealt with or are being progressed for a response.

45/14/15 PRESS RELEASES OR ARTICLES REQUIRED

None

46/14/15 DATE OF NEXT MEETING

Wednesday 9th September 2015 at 7.00 p.m.

Rising at 9.15 pm

Signed: _____
Chairman

Dated: _____