

## **SALTASH TOWN COUNCIL**

### **Minutes of a Meeting of Saltash Town Council held in The Guildhall on Thursday 1<sup>st</sup> October 2015.**

**PRESENT:** Councillors: W Phillips, (Chairman), R Austin, J Brady, M Coot, J Ellison, Mrs. H Frank, D Holley, Mrs S Hooper MBE, A Killeya, J Shepherd, D Yates.

**ALSO PRESENT:** 3 Members of the press, 2 Members of the public, Mr P Thistlethwaite - CIC, Mrs S Burrows, Administration Officer, Mr R Lane - Town Clerk.

**APOLOGIES:** Councillors: R Bickford, Mrs G Challen, Mrs Jean Dent, A Killeya – late, L Russell, Reverend M Parkman.

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### **HEALTH AND SAFETY ANNOUNCEMENTS**

The Mayor informed those present of the actions required in the event of a fire or emergency.

Prior to the commencement of the meeting the Chairman held a minutes silence in remembrance of Martin Gee.

### **23715/16      RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

#### **PRAYERS**

Councillor D Holley led the prayers.

### **238/15/16      DECLARATIONS OF INTEREST**

- a. Declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. Declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. Dispensations required

| Councillor | Agenda Item | Pecuniary/Non Pecuniary | Reason |
|------------|-------------|-------------------------|--------|
| None       |             |                         |        |

**239/15/16     TO NOTE AN ON-GOING DISPENSATION FOR COUNCILLOR SHEPHERD TO ACT AS CHAIRMAN OF THE SALTASH TEAM FOR YOUTH**

It was **RESOLVED** to note.

**CHAIRMAN'S REPORT**

Since the last meeting the Mayor has attended the following:

|                                    |   |
|------------------------------------|---|
| Saturday 5 <sup>th</sup> September | Rotary Club of Saltash Real Ale Festival at Saltash Waterside |
| Monday 21 <sup>st</sup> September  | Saltash Camera Club Presentation Evening                      |

The Deputy Mayor has attended:

|                                     |  |
|-------------------------------------|--|
| Saturday 12 <sup>th</sup> September | MyAware Match Day Mash Up at Kimberley Stadium |
|-------------------------------------|--|

It was **RESOLVED** to note.

**POLICE REPORT**

a. Police Report

I have not yet had time to do the full research or compile the usual monthly bulletin. This will likely be done over the next few days or early next week and I will send that on to you as usual.

The figures for Saltash Town, covering 1-29 September only, for the council meeting tomorrow evening are as follows –

**333 incidents** telephoned to the Force Control Room with the usual mix of crimes, road-related incidents, domestic incidents, missing persons, concern for welfare and anti-social behaviour incidents. A significant number of those calls (and a number of emails directly to the neighbourhood team) related to a male in the Pillmere area begging. That male is being supported by our partner agencies and is not currently in the Saltash area.

**50 crimes** which include the 15 vehicle crimes which occurred around Old Ferry Road area overnight on 11<sup>th</sup> September and for which we are still appealing for information.

The Council should be aware that as of 13 October, PC Chilcott will no longer be the Neighbourhood Beat Manager for Saltash as he has successfully applied for temporary promotion to response sergeant covering the Liskeard Sector. I have already discussed with Inspector Morris about identifying a permanent replacement

for him but at this time I do not know when a new neighbourhood beat manager will be appointed. I will keep you posted.

I have forwarded the letter about police attendance at council meetings from Inspector Morris separately.

Sergeant Angela Crow

### **Letter to Parish and Town Councils from Inspector Julian Morris**

I am the sector Inspector for Liskeard, Looe, Torpoint and Saltash. I have been made aware that a number of parish and town councils have expressed their concerns over what they perceive as lack of interest from their local policing teams in attending council meetings.

As an organisation we face challenging times and indeed the number of sworn and unsworn staff engaged in neighbourhood work in the sector has drastically reduced in the last few years and may well reduce further if the suspected Government cuts are implemented.

Historically parish and town council meetings would have been attended regularly by our staff and were well received.

I would like to reiterate that my staff and I are as committed to the communities we serve today as we have ever been and will do our utmost to ensure community liaison. That community liaison may not always be best served by attending meetings in person. As an organisation we have changed immeasurably, including the use of technological innovations such as e-mail and social media and I would urge you all to embrace this in your contact with us.

My staff will try to attend meetings where possible; however there will be instances where their effectiveness will be at its greatest out in the communities they serve. I have a finite number of resources to utilise and it is my responsibility to prioritise between the roles which are vital and those which are desirable.

Policing priorities have changed with an emphasis on protecting the vulnerable, safeguarding, and preventing exploitation all now high on our priorities. This “hidden” crime is difficult to identify and deal with and often involves our partner agencies who invariably work during office hours; therefore our staff often work during office hours as well. I note that many council meetings are held in the evening; perhaps as we all adapt to change we may get more parish and town council meetings during office hours which would increase our abilities to attend.

We can also look at the model shown by Liskeard Policing team in their “Have Your Say” meetings where members of each parish and town council attend a meeting once every two months, attended by Police, and other partners and discuss issues that their councils wish to raise.

I have only been in post since April and during the last few months I have been extremely impressed by the commitment of Sgt Angela Crow and her team towards

making your communities safer. A lot of their work goes unseen by many but is acknowledged by myself.

It is my intention to try and attend some of your meetings where possible in the future and answer any queries you may have. As I mentioned above my staff and I are as committed to the communities we serve today as we have ever been.

Julian Morris  
Sector Inspector.

It was **RESOLVED** to note.

### **REPORT BY SALTASH GATEWAY COMMUNITY INTEREST COMPANY (CIC)**

- a. To receive report and consider any actions arising

Just to update you:

#### **HEALTH & SOCIAL CARE NETWORK**

An alliance of a wide range of local bodies and individuals interested in Dementia has been officially formed. The Chair is Tim Parkman of Saltash Baptist Church, and the Secretary is Sarah Marsh of Cornwall Library Service. Gateway CIC is a partner.

We are hoping to make a formal bid right away to be a recognised Dementia Action Alliance, and we will be creating an Action Plan, which will include bids for funding to support the coordination of the work of the Alliance. A sub-group of people with dementia and their carers is also being formed to provide up-to-the-minute advice to the Alliance on local needs.

The interest and support of the Town Council in this initiative would be greatly appreciated.

#### **BELLE VUE**

Gateway CIC Directors will be considering the final (revised) Business Plan at its next meeting on September 30, with a view to signing the Lease for the building without further delay. I will report verbally to you on the outcome. We will provide a copy of the Business Plan to Town Councillors when approved.

Cornwall Council has, however, also made the offer of a short Tenancy-at-Will to cover the period when the refurbishment will be undertaken. This will have the effect of reducing financial commitments before our rental income stream commences, and is therefore welcome. We will take this up immediately, but the bad news is that we will not be able to commence the building work until Cornwall Council gives an all-clear on asbestos in the building. We had expected this to be a formality, so it is disappointing.

#### **OTHER COMMUNITY ENTERPRISES**

All other enterprises are progressing satisfactorily, and our financial position, after the first Quarter, remains sound. We are making application for funds to support Volunteer Services PL12, which has been funded throughout its first year solely by ourselves.

## LOCAL FOOD MARKET AT 4 FORE STREET THIS FRIDAY

Peter Thistlethwaite  
Chair  
September 25 2015

Councillor Holley recorded the council's thanks to Mr P Thistlethwaite for his hard work to date as Chairman of the CIC.

It was **RESOLVED** to note.

## 240/15/16 **CORNWALL COUNCIL REPORT**

- a. To receive report for noting or matters arising

### **Carkeel Roundabout**

A meeting was held in Truro last week with Bert Biscoe, Jeremy Edwards (Cornwall Highways) plus the contractors for Phase 2 - Tim Moore (Project Manager), Gregg Indan (Designer), Steve Gudges (Capital Project scheme), Glynn Williams (Traffic Lights installation), Four Saltash Cornwall Councillors, John Brady (Carkeel Residents Association).

Dates of these operations:-

1. Design complete by end of October
2. Commence works February 2016
3. Complete by February 2017 with embargoes in operation summer 2016.

### **Points Covered**

- Rationalise speed limits – east and west bound from tunnel to roundabout 70 to 50 – *Highways to take this back for discussion and report back.*
- Immediate resolution of the traffic from the north into Saltash and conflict of lanes – details are required. Will there be a dedicated lane for Saltash? – *There will be three lanes on the north entry A38 east & B388, B388, A38 west.*
- Future of traffic emerging north to be able to get onto the roundabout – how will the traffic lights work? *These are smart lights and will detect queuing situation.*
- Will the traffic lights enable traffic to leave Saltash? - Yes.
- Why are the Burraton traffic lights being changed – to what benefit? *Been upgraded to latest standard.*

- Has there been any consideration for the exit from Gilston Road and onto Callington Road? How will the Tesco scenario be dealt with? *No as it is outside the red line area but they will take it back and discuss.*
- Concerned about the construction of phase 2 – why hasn't night time work being considered? *It will now be considered.*
- Links with the Tamar bridge. *Discussions with the Tamar Bridge are already under discussion and will be formalised at the end of the consultation.*
- Query the link between Burraton traffic lights with the new ones on Carkeel. *The distance is too long to have any effect.*
- Update on the Carkeel to Waitrose footpath. *This was agreed to find the funding to put a footpath in place during the Phase 2 operations.*
- Has there been any consideration whether to have yellow boxes to keep the roundabout clear? *Yellow boxes are not placed on Roundabouts as it causes confusion.*
- Conflict on planning applications and long term planning on traffic flow with the entrance to Broadmoor Farm- therefore need a distinct traffic survey such as general arterial flow traffic consensus. *Meeting being arranged by the CNA with planning, Highways & 106 departments.*
- Double lanes to Stoketon roundabout – why are they not now planned? *Not in red lined area but will take back to highways and discuss.*
- When will the amendments on the slip road from Liskeard Road be made? *Not in red lined area but will take back to highways and discuss.*

### **Refugee Help**

Officers from a range of Cornwall Council departments, including housing, children's and adult services, are working with partners to make sure that support will be available when it is needed. A dedicated page on the Cornwall Council website called Refugee Crisis gives information on the situation and has links to national agencies carrying out relief work. Cornwall Council is also preparing a list of offers of accommodation.

If you can help, please send an e-mail to [refugeehelp@cornwall.gov.uk](mailto:refugeehelp@cornwall.gov.uk).

**Latchbrook Play Parks** – Valuations are now complete and being passed to the Legal department for sale agreements to be drawn up before going out to consultation with residents.

### **STIG – Car parking**

There has been no return from the shops on car parking refunds for S106 monies, it seems as if the take up has been low and whatever the shops have been giving in discounts they have not bothered to claim from Saltash Town Council. The reason is that the 50p is not worth the shopkeepers' time to claim against the amount of 50p's they have given out.

It was agreed that we up the game to refund the £1.60 it costs for two hour parking.

Cllr Bob Austin  
28<sup>th</sup> September 2015

Councillor Mrs H Frank informed members that the New European Programme, The Cornwall and Isles of Scilly Growth Programme, the European Economic Regeneration Programme for the region, was officially launched on 29th September 2015 and a series of community level launches will take place during the autumn where local businesses and the general public will have the opportunity to learn more about the Growth Programme and potential funding.

The community level launches will take place throughout Cornwall with one being held in Saltash on 23.10.15. at the Council Chamber, Town Council, Saltash. 16:00 – 18:00.

It was **RESOLVED** to note.

### **241/15/16     QUESTIONS FROM THE PUBLIC**

A resident of the town asked two questions.

1. Is there any plan to improve the traffic signage at Carkeel Roundabout?

Councillor Ellison replied that the Highways Authority are putting up signs to improve direction information for motorists.

2. Are there any figures available to indicate if fly tipping has increased since the introduction of the new charges and why are charges in Cornwall so much higher than those in Plymouth?

Councillor Holley reported that Cornwall Council are currently requesting information from local councils and residents so they can determine the effect of the new charges.

### **242/15/16     MINUTES**

The minutes of the meeting of the Town Council on Thursday 3<sup>rd</sup> September 2015 were confirmed and signed as a correct record.

The minutes of the meeting of the Town Council on Tuesday 15th September 2015 were confirmed and signed as a correct record subject to minute 228/15/16 Planning Application PA15/06830 Recommendation to read "It was resolved to Recommend Refusal. The proposed access arrangements by virtue of creating an exit onto the A388 between the mini roundabout in the extant permission at Broadmoor Farm and the Carkeel Village would be prejudicial to highway safety".

It was **RESOLVED** to note.

## **243/15/16    MATTERS ARISING FROM THE MINUTES**

None

## **244/15/16    FINANCE**

a.    To advise the following receipts in:

i.    August 2015

|                   | <b>Details</b>          | <b>Net</b> | <b>VAT</b> | <b>Gross</b> | <b>S106</b> |
|-------------------|-------------------------|------------|------------|--------------|-------------|
| Allotment Fees    |                         | £15.00     | £0.00      | £15.00       |             |
| Barclays          | Loyalty Reward          | £4.80      | £0.00      | £4.80        |             |
| Guildhall Income  |                         | £348.00    | £0.00      | £348.00      |             |
| HMRC              | VAT Refund              | £0.00      | £5,069.46  | £5,069.46    |             |
| Photocopying Fees |                         | £0.92      | £0.18      | £1.10        |             |
| St. Stephens      | Burial Fees - July 2015 | £600.00    | £0.00      | £600.00      |             |

ii.    September 2015

|                    | <b>Details</b>         | <b>Net</b> | <b>VAT</b> | <b>Gross</b> | <b>S106</b>          |
|--------------------|------------------------|------------|------------|--------------|----------------------|
| Guildhall Income   |                        | £1,013.40  | £0.00      | £1,013.40    |                      |
| Photocopying Fees  |                        | £6.42      | £1.28      | £7.70        |                      |
| S106 Cinema Income |                        | £47.50     | £9.50      | £57.00       | <b>S106 Waitrose</b> |
| St. Stephens       | Burial Fees - Aug 2015 | £2,520.00  | £0.00      | £2,520.00    |                      |



b. To advise the following payments in:

i. August 2015

| <b>Supplier</b>                | <b>Details</b>                               | <b>Net</b> | <b>VAT</b> | <b>Gross</b> | <b>S106</b>          |
|--------------------------------|--|------------|------------|--------------|----------------------|
| Able Print                     | Leaflets - Summer Arts Festival              | £210.00    | £0.00      | £210.00      | <b>S106 Waitrose</b> |
| AHGTC                          | Town Crier Membership                        | £35.00     | £0.00      | £35.00       |                      |
| Backbone Media                 | Saltash Arts Festival Advertising            | £240.00    | £0.00      | £240.00      | <b>S106 Waitrose</b> |
| Backbone Media                 | Town Messenger                               | £55.00     | £0.00      | £55.00       |                      |
| Backbone Media                 | Town Messenger                               | £300.00    | £0.00      | £300.00      |                      |
| Backbone Media                 | Leaflet Rack - S106                          | £300.00    | £0.00      | £300.00      | <b>S106 Waitrose</b> |
| Backbone Media                 | Town Messenger                               | £240.00    | £0.00      | £240.00      |                      |
|                                |  |            |            |              |                      |
| Barclays                       | Bank Charges                                 | £19.24     | £0.00      | £19.24       |                      |
| Chris Wells Fine Art           | Repairs to Ann Granville                     | £37.00     | £0.00      | £37.00       | <b>S106 Waitrose</b> |
| Chubb Fire Ltd                 | Rental Fees - Fire Extinguishers             | £34.35     | £6.87      | £41.22       |                      |
| Consortium                     | Stationary                                   | £118.45    | £23.69     | £142.14      |                      |
| Consortium                     | Stationary                                   | £82.17     | £16.44     | £98.61       |                      |
| Consortium                     | Stationary & Cleaning                        | £118.14    | £23.64     | £141.78      |                      |
| Consortium                     | Stationary                                   | £8.65      | £1.73      | £10.38       |                      |
| Consortium                     | Stationary                                   | £21.84     | £4.49      | £26.33       |                      |
| Consortium                     | Memory Stick                                 | £10.20     | £2.04      | £12.24       |                      |
| Consortium                     | Stationary & Cleaning                        | £147.10    | £29.45     | £176.55      |                      |
| Cornwall Council               | Pensions - July 2015                         | £1,783.07  | £0.00      | £1,783.07    |                      |
| Cornwall Council               | Rates - Guildhall                            | £684.00    | £0.00      | £684.00      |                      |
| Cornwall Council               | Rates - Waterside Toilets                    | £84.00     | £0.00      | £84.00       |                      |
| Councillor Travelling Expenses |  | £9.00      | £0.00      | £9.00        |                      |
| Cramleigh                      | Delivery of Leaflets - Saltash Arts Festival | £90.00     | £18.00     | £108.00      | <b>S106 Waitrose</b> |

|                             |                                      |           |           |           |                      |
|-----------------------------|--------------------------------------|-----------|-----------|-----------|----------------------|
| Cramleigh                   | Advert - Saltash Arts Festival       | £320.00   | £64.00    | £384.00   | <b>S106 Waitrose</b> |
| Crown Copiers               | Photocopier Maintenance              | £174.66   | £34.93    | £209.59   |                      |
| D C Ryland                  | Spring Hanging Baskets               | £700.00   | £0.00     | £700.00   | <b>S106 Lidl</b>     |
| D C Ryland                  | Summer Hanging Baskets               | £850.00   | £0.00     | £850.00   | <b>S106 Waitrose</b> |
| Envelope Supplies           | Neighbourhood Plan                   | £48.00    | £9.60     | £57.60    |                      |
| EON                         | Electricity - Guildhall              | £282.91   | £56.58    | £339.49   |                      |
| EON                         | Electricity - Cemetery               | £9.48     | £0.47     | £9.95     |                      |
| Every Corner Distribution   | Neighbourhood Plan                   | £93.00    | £0.00     | £93.00    |                      |
| Glendale Grounds Management | Grounds Maintenance                  | £1,403.91 | £280.78   | £1,684.69 |                      |
| Grant Thornton              | 2015 Annual Return                   | £800.00   | £160.00   | £960.00   |                      |
| Helping Hands               | Litter Pickers                       | £402.50   | £80.50    | £483.00   |                      |
| HMRC                        | PAYE - July 2015                     | £2,154.68 | £0.00     | £2,154.68 |                      |
| ICOM                        | Telephone Charges                    | £67.32    | £13.47    | £80.79    |                      |
| IRQ Systems                 | IT Support Maintenance - July 2015   | £209.25   | £41.85    | £251.10   |                      |
| IRQ Systems                 | IT Support Maintenance - August 2015 | £209.25   | £41.85    | £251.10   |                      |
| Living Wage Association     | Accreditation Fee                    | £100.00   | £20.00    | £120.00   |                      |
| Mayors Allowance            |                                      | £320.00   | £0.00     | £320.00   |                      |
| Mr Sticker                  | Cemetery Sign                        | £75.00    | £15.00    | £90.00    |                      |
| OTIS                        | Lift Maintenance                     | £481.63   | £96.32    | £577.95   |                      |
| Outdoor Play People         | Refurbishment of Play Train          | £5,859.00 | £1,171.80 | £7,030.80 |                      |
| Pertemps                    | Temp Admin Officer - Agency Fees     | £248.00   | £49.60    | £297.60   |                      |
| Pertemps                    | Temp Admin Officer - Agency Fees     | £248.00   | £49.60    | £297.60   |                      |

|                                       |                                   |           |         |           |                      |
|---------------------------------------|-----------------------------------|-----------|---------|-----------|----------------------|
| Pertemps                              | Temp Admin Officer - Agency Fees  | £248.00   | £49.60  | £297.60   |                      |
| Pertemps                              | Temp Admin Officer - Agency Fees  | £291.40   | £58.28  | £349.68   |                      |
| Pertemps                              | Temp Admin Officer - Agency Fees  | £136.40   | £27.28  | £163.68   |                      |
| Pertemps                              | Temp Admin Officer - Transfer Fee | £895.80   | £179.16 | £1,074.96 |                      |
| Petty Cash                            |                                   | £121.27   | £0.00   | £121.27   |                      |
| Powerline                             | Fire Alarm Panel Repairs          | £1,520.00 | £304.00 | £1,824.00 |                      |
| RDC Plumbing                          | Public Toilets Repairs            | £40.00    | £0.00   | £40.00    |                      |
| Royal Mail                            | Neighbourhood Plan                | £382.47   | £76.49  | £458.96   |                      |
| Saltash Chronicles Embroidery Project | Community Chest                   | £1,000.00 | £0.00   | £1,000.00 |                      |
| Saltash DIY                           | Flags & Bunting Repairs           | £26.27    | £5.25   | £31.52    |                      |
| Saltash DIY                           | Public Toilets Repairs            | £21.19    | £4.24   | £25.43    |                      |
| Saltash DIY                           | St Stephens Repairs               | £10.56    | £2.11   | £12.67    |                      |
| Saltash DIY                           | Guildhall Repairs                 | £30.00    | £6.00   | £36.00    |                      |
| Saltash DIY                           | Public Toilets Repairs            | £3.87     | £0.77   | £4.64     |                      |
| Saltash DIY                           | Flags & Bunting Repairs           | £3.44     | £0.69   | £4.13     |                      |
| Saltash Observer                      | Summer Arts Festival Advertising  | £573.50   | £0.00   | £573.50   | <b>S106 Waitrose</b> |
| Saltash Window Cleaning               | Window Cleaning                   | £45.00    | £0.00   | £45.00    |                      |
| Saltash Window Cleaning               | Window Cleaning                   | £45.00    | £0.00   | £45.00    |                      |
| SLCC                                  | ILCA Online Course                | £99.00    | £19.80  | £118.80   |                      |
| South West Signs                      | Leaflet Rack - S106               | £550.00   | £110.00 | £660.00   | <b>S106 Waitrose</b> |

|                           |                                       |           |         |           |  |
|---------------------------|---------------------------------------|-----------|---------|-----------|--|
| South West Water          | Water Charges - Waterside             | £1,025.51 | £0.00   | £1,025.51 |  |
| Staff Salaries            |                                       | £9,211.60 | £0.00   | £9,211.60 |  |
| Staff Travelling Expenses |                                       | £14.90    | £0.00   | £14.90    |  |
| Sue Petipher              | Admin Fees - July 2015                | £855.00   | £171.00 | £1,026.00 |  |
| Sue Petipher              | Admin Fees - August 2015              | £666.00   | £133.20 | £799.20   |  |
| UK Fuels                  | Petrol - Ride on Mower                | £35.95    | £7.19   | £43.14    |  |
| Western Web               | Neighbourhood Plan                    | £30.00    | £6.00   | £36.00    |  |
| WPS Insurance             | Personal Accident Policy - Town Clerk | £472.31   | £0.00   | £472.31   |  |
| Zurich                    | LCAS Seminar                          | £30.00    | £6.00   | £36.00    |  |

ii. September 2015

No cheques to report.

- c. Urgent and essential works actioned by the Clerk under Financial Regulation 3.4 of the Town Council's Standing Orders.

None

- d. To note that bank reconciliations up to 31st August 2015 were reviewed as correct by the Chairman of Policy & Resources Committee and the Town Clerk

It was **RESOLVED** to note.

**245/15/16 PLANNING**

- a. To note that Cornwall Councillors will vote upon the information before them at this meeting but in the light of subsequent information received at Cornwall Council, Councillors may vote differently at that meeting.
- b. To note that in the event that the Cornwall Council officer wishes to recommend opposite to the Town Council's view they will contact the Town Council by email. In light of time constraints the Town Council will then hold an online poll of Councillors to determine whether to accept the officers' view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next town council meeting. Members of the public may request, via the clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA15/07907**

Mrs C Horler - **Bronsley Villas, Fairmead Road, Saltash**

Rear two storey extension along with rear and side single storey extensions.

**Ward: North**

Date received: 28<sup>th</sup> August 2015

It was resolved to **RECOMMEND DEFER TO NEXT MEETING TO ALLOW AMICABLE RESOLUTION OF DRAINAGE ISSUES.**

It was resolved to **RECOMMEND APPROVAL**

**PA15/06431**

Mr T Clark – **3 Lockyer Terrace, Elwell Road, Saltash**

Construct a raised patio area at the front of the property with a raised handrail.

**Ward: East**

Date received: 17.09.2015

It was resolved to **RECOMMEND APPROVAL**

**PA15/08419**

Westward Housing Group – **Land off Briansway/Churchtown Vale, St Stephens, Saltash**

Residential development for 36 dwellings.

**Ward: West**

Date received: 21.09.2015

It was resolved to **RECOMMEND POSTPONED TO NEXT MEETING TO BE HELD ON 20<sup>TH</sup> OCTOBER 2015**

**PA15/08427**

Mr P Tilson – **155 Callington Road, Saltash, PL12 6JA**

Installation of external wheelchair lift

**Ward: North**

Date received: 21.09.2015

It was resolved to **RECOMMEND APPROVAL**

**PA15/06118**

Miss M Trendall – **Yellow Tor Villa, Fairmead Road, Saltash**

Extend width of existing entrance by approximately 1 foot

**Ward: West**

Date received: 21.09.2015

It was resolved to **RECOMMEND APPROVAL**

**PA15/08365**

Mr R Young – **Roger Young Landrover, Woodacre, Wood Acre, Carkeel**

Creation of a staff and customer car park.

**Ward: North**

Date received: 21.09.2015

It was resolved to **RECOMMEND APPROVAL**

**PA15/07840**

Mr & Mrs Hall – **6 Home Park Road, Saltash, PL12 6BH**

Single storey rear extension to kitchen

**Ward: East**

Date received: 14.09.2015

It was resolved to **RECOMMEND APPROVAL**

**PA15/06725**

Mrs K Penny - **5 The Moorings, Babis Lane, St. Stephens, Saltash**

Wooden decking 4m x 3.6m

**Ward: South**

Date received: 23.09.2015

It was resolved to **RECOMMEND APPROVAL**

Councillor Killeya joined the meeting.

**PA15/08537**

Mr M Mann – **3 Castle Rise, St Stephens, Saltash**

Front and rear single storey extension and associated works

**Ward: West**

Date received: 23.09.2015

It was resolved to **RECOMMEND APPROVAL SUBJECT TO UNDERGROUND STREAM FLOODING AND DRAINAGE CHECKS BEING MADE WITH THE ENVIRONMENT AGENCY.**

**TO NOTE THE PLAN IS WRONG AS THE KITCHEN IS SHOWN AS THE BEDROOM.**

**PA15/08554**

Lord S Boyd – **Voss Cottage, Voss Road, Trematon, Saltash**

Erection of a replacement dwelling

**Ward: West**

Date received: 25.09.2015

It was resolved to **RECOMMEND APPROVAL AND THAT THE PLANNING OFFICER CONSIDER REFLECTION ONTO THE SURROUNDING COUNTRYSIDE.**

a. Tree applications/notifications:

i. Applications

**PA15/07975**

Mr S Harvey – **14 Lower Fore Street, Saltash, PL12 6JX**

Prune mature yew (T1) by removing lower limbs and thin and prune branches to (t2) mature oak (as per attached Tree report)

**Ward: East**

Dated received: 18.09.2015

It was resolved to **RECOMMEND POSTPONED TO NEXT MEETING TO ALLOW THE TREE OFFICERS REPORT TO BE CONSIDERED AND A SITE VISIT TO BE CONDUCTED BY STC MEMBERS.**

ii. Notifications - None

b. Decisions taken by Cornwall Council where the decisions reached were contrary to the recommendations made at the Town Council meeting or a poll taken:

None

**246/15/16      CONSIDERATION OF LICENSE APPLICATIONS**

None

**247/15/16      TO CONSIDER QUOTES FOR THE REPLACEMENT OF THE GUILDHALL ENTRANCE DOORS**

It was **RESOLVED**:

1. To note the surveyor had only managed to secure two quotes.
2. That the quote from F1 Joinery be accepted to the value of £2896.25

**248/15/16      APPOINTMENT OF A REPRESENTATIVE TO TRUSTEE TO MABBOTT TRUST**

It was **RESOLVED** that Councillor Mrs J Dent be appointed subject to her agreement.

**249/15/16      MOVE TO PAPERLESS PLANNING APPLICATIONS / GRANT WORKSHOPS**

It was **RESOLVED** that:

1. Cornwall Council be advised that Saltash Town Council will move to paperless applications as of 1<sup>st</sup> April 2016.
2. The paperless system be reviewed after 6 months by Cornwall Council.
3. Cornwall Council be notified that it is essential plans and drawings be legible when validated.
4. Cornwall Council explain why plans are still unclear when printed and to view on line.

**250/15/16     TO CONSIDER THE TRANSFER OF OWNERSHIP OF LAND AT PILLMERE TO SALTASH TOWN COUNCIL**

It was **RESOLVED** to defer to the meeting to be held on 20<sup>th</sup> October 2015 for an update and further information to allow a decision to be made at the meeting to be held on 5<sup>th</sup> November 2015.

**251/15/16     GP SERVICES & TOWN FORUM – COUNCILLOR BRADY**

**GP SERVICES**

It was **RESOLVED** that:

The letter received from Dr Devonport be forwarded to the Strategic Planning Officer – Cornwall Council dealing with the Broadmoor Farm planning application with a covering letter to also reiterate that subject to all necessary conditions and reservations to ensure that any future reserved matters application includes:

The full 6 hectares employment land and all necessary extra provision to a minimum of directly created job per residential unit.

**TOWN FORUM**

It was **RESOLVED** that Councillor Brady submit a written report to the next meeting in November detailing the remit, membership, mission statement and terms of reference of the proposed Town Forum.

**252/15/16     TO CONSIDER A REQUEST FROM SALTASH HERITAGE TO USE THE SALTASH TOWN CREST ON SEVEN BLUE PLAQUES FOR THE ‘SALTASH BLUE PLAQUE TRAIL’**

It was **RESOLVED** to approve.



**253/15/16     TO CONSIDER A REQUEST FOR SUPPORT OF AN S106 APPLICATION FOR CCTV**

It was **RESOLVED** that:

1. The application be postponed and considered at the meeting to be held in November.
2. Councillor Coot source further information to allow a decision to be made on the application.

**254/15/16     CRIMINAL RECORDS CHECKS FOR MEMBERS AND CO-OPTED PERSONS**

It was **RESOLVED** to note.

**255/15/16     SALTASH NEIGHBOURHOOD PLAN**

a. Update

Councillor Yates updated members on the survey results to date and reported that a workshop is to be held in October for all community groups, agencies and businesses.

It was **RESOLVED** to note.

**256/15/16     CORRESPONDENCE**

None

**257/15/16     APPROVAL OF THE MINUTES OF THE FOLLOWING COMMITTEES**

The minutes of the meeting of the Services Committee on Wednesday 9<sup>th</sup> September 2015, the Burial Board and Burial Authority on Monday 14<sup>th</sup> September 2015 and the Policy and Resources Committee on Tuesday 15<sup>th</sup> September 2015 were confirmed and signed as a correct record.

Subject to Minute 54/15/16 of the Services Committee on Wednesday 9<sup>th</sup> September 2015 to be recorded as Resolved and not Recommended.

It was **RESOLVED** to note.

**258/15/16    MEET YOUR COUNCILLORS:**

a. Arrangements for future meetings

It was **RESOLVED** that Councillors Ellison, Yates and Phillips will attend the next meeting to be held on Saturday 3<sup>rd</sup> October 2015 in Fore Street.

**259/15/16    PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was **RESOLVED** that the public and press leave the meeting because of the confidential nature of the business to be transacted.

**260/15/16    CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA**

None

**261/15/16    PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

It was **RESOLVED** that the public and press be re-admitted to the Meeting.

**262/15/16    URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN**

None

**263/15/16    PRESS RELEASES AND FUTURE ARTICLES REQUIRED**

None

**264/15/16    DATE OF NEXT MEETING**

Tuesday 20<sup>th</sup> October 2015.

**265/15/16    COMMON SEAL**

It was **RESOLVED** that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Rising at 9.35 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_