

## SALTASH TOWN COUNCIL

### Minutes of a Meeting of the Policy and Resources Committee held at The Guildhall on Tuesday 17<sup>th</sup> November 2015 at 7.00pm.

**PRESENT:** Councillors: W Phillips (Mayor, ex-officio), R Bickford, J Ellison, Mrs S Hooper MBE, J Shepherd, D Yates.

**ALSO PRESENT:** 2 Members of the public, Councillor R Austin, A Browne – Finance Officer, Ray Lane – Town Clerk.

**APOLOGIES:** Councillors: Mrs G Challen, Mrs H Frank (Deputy Mayor, ex-officio), A Killeya.

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### HEALTH AND SAFETY ANNOUNCEMENTS

The Chairman informed those present of the actions required in the event of a fire or emergency.

**70/15/16**      **RECORDING OF MEETINGS – PLEASE NOTIFY THE CHAIRMAN IF YOU ARE INTENDING TO RECORD THIS MEETING**

**71/15/16**      **DECLARATIONS OF INTEREST**

- a. To receive any declarations from Members of any registerable (5A of the Interim Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
- c. To consider dispensations required

| Councillor | Item | Pecuniary/Non-pecuniary | Reason   |
|------------|------|-------------------------|--|
| Hooper     | 9b   | Pecuniary               | General Secretary – Saltash Music and Drama Festival |

**72/15/16**      **QUESTIONS FROM THE PUBLIC**

None

**73/15/16**      **FINANCE:**

- a. Report from Finance Officer.

It was **RESOLVED** to note.

- b. To receive the current Committee budget statement.

It was **RESOLVED** to note.

- c. To receive a report on investments.

It was **RESOLVED** to note.

- d. VAT

It was **RESOLVED** to note.

- e. To set the P & R budget for 2016/17 and to note audit regulations now require a three year forecast.

It was **RESOLVED** that the attached budget be approved by Full Council subject to any further costs relating to devolution of services.

- f. To set the fees and charges for 2016/17.

It was **RESOLVED** that the attached fees and charges for 2016/17 be approved by Full Council.

- g. To receive the interim internal audit report from Hudson Accounting.

It was **RESOLVED** to note.

**74/15/16**      **CLERKS REPORT ON DELEGATED AUTHORITY TO SPEND**

No report.

**75/15/16**      **TO CONSIDER WASTE DISPOSAL CONTRACT OPTIONS –  
COUNCILLOR MRS J DENT**

No report.

Councillor Austin left the meeting.

76/15/16 **TO CONSIDER COMMUNITY CHEST AND FESTIVAL FUND APPLICATIONS**

a. To consider Community Chest applications.

197. Saltash Youth FC requesting £800 for equipment to enable them to go into schools and coach.

It was **RECOMMENDED** to award £800.

198. Saltash Rugby FC (Youth Section) requesting £950 to upgrade and replace training kit and equipment for both coaches and young players.

It was **RECOMMENDED** to award £950.

199. Dementia Voice PL12 requesting £1,500 for resources to underpin launch (printing, advertising, website etc.)

It was **RECOMMENDED** to award £1000.

Prior to the next item Councillor Mrs S Hooper M.B.E. declared an interest and left the meeting.

b. To consider Festival Fund applications.

65. Saltash Speech and Drama Festival requesting £1,000 for the 26<sup>th</sup> annual Saltash Music, Speech and Drama Festival taking place on 25<sup>th</sup> January 2016.

It was **RECOMMENDED** to award £1000.

Councillor Mrs S Hooper M.B.E. was invited and returned to the meeting.

77/15/16 **TRANSPORTATION (BUS/TRAIN/ROAD)**

Councillor Bickford informed members that Councillor Austin has arranged a meeting with Councillor Biscoe – Cornwall Council to discuss rail transport issues.

The Mayor raised and members discussed the feasibility of reducing bus congestion in Fore Street.

It was **RESOLVED** the Mayor write to the Bus Companies to request that buses not servicing Fore Street use the alternative route of North Road.

**78/15/16**      **SERVICE DEVOLUTION AND ASSET TRANSFERS:**

Devolution Options Group Report.

It was **RESOLVED** that the Mayor will convene a meeting and that a Chairman be appointed.

**79/15/16**      **TOWN MESSENGER**

No report.

**80/15/16**      **TO CONSIDER THE ADOPTION OF A BUSINESS CONTINUITY PLAN**

It was **RESOLVED** to approve.

**81/15/16**      **MINUTES OF SALTASH TEAM FOR YOUTH**

No report.

**82/15/16**      **TO RECEIVE REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES**

a. Neighbourhood Plan Steering Group.

Councillor Yates reported all agendas and minutes are available on the web page and updated members on the establishment of theme groups and their meetings to which all councillors are welcome to join.

It was **RESOLVED** to note.

b. Road Safety Committee.

No report.

c. Anti-social Behaviour.

The Mayor reported that Saltash College has adopted a zero tolerance policy.

It was **RESOLVED** to note.

**83/15/16**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**84/15/16**      **AS REQUIRED OR IF NECESSARY**

None

**85/15/16**      **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To resolve that the public and press be re-admitted to the meeting.

**86/15/16**      **URGENT NON-FINANCIAL MATTERS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR**

None

**87/15/16**      **TO CONSIDER IF ANY PRESS REPORTS OR ARTICLES ARE REQUIRED**

None

**88/15/16**      **DATE OF NEXT MEETING**

Tuesday 19<sup>th</sup> January 2016.

Rising at 8.55 pm.

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_